



McCloud Community Services District

220 West Minnesota Avenue P.O. Box 640

McCloud, California 96057

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REGULAR MEETING OF THE BOARD OF DIRECTORS

SCOUT HALL - 405 E. COLOMBERO DRIVE

August 14th, 2023 at 6pm

AGENDA

The McCloud Community Services District welcomes you to this meeting. This agenda contains brief general descriptions of each item to be considered at this meeting by the Board of Directors. If you wish to speak on an item on the agenda, you will be provided the opportunity to do so prior to consideration of the item by the Board. If you wish to speak on an item that is not on the agenda, you are welcome to do so during the Public Comment portion of the meeting. Persons addressing the Board will be asked to step up to the podium and will be limited to three minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. When addressing the Board, please state your name for the record prior to providing your comments. Please address the board as a whole through the President. Comments to individual Board members or staff are not permitted.

All documentation supporting the items on this agenda are available for public review in the District office, 220 W. Minnesota Avenue, McCloud CA 96057, during normal business hours of 9:00 a.m. to 12noon and 1:00 pm to 4:00 p.m. Monday through Friday.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District office 48 hours prior to the meeting at (530) 964-2017.

1. Call to Order

2. Pledge of Allegiance

3. Approval of Minutes: Discussion/action regarding approval of the minutes of the Regular Meeting of July 24, 2023.

4. Announcement of Events:

5. Communications:

6. Reports:

- A. General Manager-See Written Report
- B. Finance Officer-See Written Report
- C. Fire Chief-See Written Report.
- D. Public Works Superintendent-See Written Report
- E. Directors
- F. Committees

7. Consent Agenda:

- A. Approval of Expenses in the amount of \$57,054.59

8. Old Business:

A. Discussion/possible action regarding the second, second reading of Policy No. 1060 Miscellaneous Fee Schedule with Attachment A: Dumpster Rental Agreement and Attachment B: Refuse Rules, with minor changes and corrections.

9. New Business:

A. Discussion/possible action regarding approval of MOU 2023-2026 draft.

B. Discussion/possible action regarding resolution No. 6, 2023 Approving a Publicly Available Pay Schedule as a Required by California Code of Regulations, title 2, Section 570.5 for the years 2023 through 2026.

C. Discussion/possible action regarding approval of 2023-24 asset replacement allocation plan for MCSD reserves.

D. Discussion/possible action regarding 3 requests for new water service applications. Properties are located between Timber Country Ranch Road and the RV park/campground and south of the Horseman's.

E. Discussion/possible action regarding First reading of new Policy 2235 Paramedic job Description.

F. Discussion/possible action Establish an Interview Committee for Paramedics positions.

10. Public Comment: This time is provided to receive information from the public regarding issues that **do not** appear on the agenda (persons addressing the Board will be asked to step up to the podium and will be limited to three minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board).

11 Adjourn.

MCSD Mission Statement

McCloud Community Services District will strive to provide the full range of municipal services, at a reasonable cost applied consistently to all customers, while maintaining a healthy infrastructure and environmental integrity.

**MINUTES OF A
REGULAR MEETING OF THE BOARD OF DIRECTORS
July 24, 2023 6:00 pm**

A regular meeting of the Board of Directors of the McCloud Community Services District was called to order at 6:00 p.m. at the Scout Hall. Five Directors (Richey, Rorke, Hanson, Trent, Mullins.) were present. Also present were General Manager Amos McAbier, Eli Jones Public Works Superintendent, District Secretary Sarah Roberts and Finance Officer Jennifer Brunello was absent.

1. Call to Order

2. Pledge of Allegiance.

3. Approval of Minutes:

A. Discussion/action regarding approval of the minutes of the Regular Meeting of July 10th, 2023.

C. Richey made a motion to approve the minutes of the regular Meeting on July 10th, 2023; motion seconded by M. Rorke. Motion passed with 5 Ayes. (Rorke, Richey, Hanson, Trent, Mullins.)

B. Discussion/action regarding approval of the minutes of the Regular Meeting of June 26th, 2023.

M. Rorke made a motion to approve the minutes of the regular Meeting on June 26th, 2023; motion seconded by M. Hanson. Motion passed with 5 Ayes. (Rorke, Richey, Hanson, Trent, Mullins.)

4. Announcement of Events: None

5. Communications: None

6. Reports:

A. General Manager-Amos McAbier *written report.*

B. Finance Officer- None.

C. Public Works Superintendent-None

D. Fire Chief-written report.

E. Directors-None.

F. Committees-None.

7. Consent Agenda:

A. Approval of Expenses in the amount of \$23,415.95.

C. Richey made a motion to approve expenses in the amount of \$23,415.95; seconded by M. Rorket. Motion passed with 5 Ayes. (Rorke, Richey, Hanson, Trent, Mullins)

8. Old Business:

None

9. New Business:

A. Discussion/action Regarding accepting a donation of an air compressor for fire department SCBA refilling station.

C. Richey made a motion to approve accepting a donation for an air compressor for fire department SCBA refilling station; seconded by J. Mullins. Motion passed with 5 Ayes. (Rorke, Richey, Hanson, Trent, Mullins)

B. Discussion/action Regarding accepting proposal to hire two Paramedics to staff the ambulance.

M. Hanson made a motion to accept the proposal to hire two Paramedics to staff the ambulance not to exceed \$200,000.00; seconded by C. Richey. Motion passed with 3 Ayes. (Richey, Hanson, Mullins) and 1 No (Rorke) and 1 abstain (Trent).

C. Discussion/action Regarding resolution No. 5, 2023 Board of Directors adopting Ordinance 30 emergency drought level #1.

M. Rorke made a motion to approve resolution No. 5, 2023 Board of Directors adopting Ordinance 30 emergency drought level #1 with corrections to add that residential gardens and fruit trees are exempt; seconded by J. Mullins. Motion passed with 5 Ayes. (Rorke, Richey, Hanson, Trent, Mullins)

10. Public Comment: This time is provided to receive information from the public regarding issues that **do not** appear on the agenda (persons addressing the Board will be asked to step up to the podium and will be limited to three minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board).

11. Adjourn open session. 6:57 pm

12. Convene a closed session:

A. Conference with Labor Negotiators (Gov. Code, 54957.6), Agency designated representatives: Board of Directors, Unrepresented employee: General Manager

B. Conference with Labor Negotiators (Gov. Code, 54957.6), Agency designated representatives: Board of Directors, represented Local #3 employees: Union negotiations.

13. Reconvene open session and announce any action taken.

14. A. Discussion /possible action concerning cost of living adjustment to General Manager compensation.

Announce that the cost-of-living adjustment to General Manager compensation to be retroactive back to when we approved the 10% pay rias for district employees following the policy of the district that all employees will receive the rias and going forward, they will be accepted.

B. Discussion /possible action pertaining to Union Negotiations.

Announce we have reached an agreement with the union and are moving forward with that.

15. Adjourn 7:16pm

Michael Hanson/President of the Board

Sarah Roberts/Secretary of the Board

MCS D BOARD OF DIRECTORS
General Manager's Report
(Date) 8-14-2023

AGENDA SUPPORTING DOCUMENT
Agenda Item No. 6 A

Current Spring flows 2023 – We will keep the Board and Public updated on these flows. Please note that these flows are at a certain time during the day and do not show the fluctuation from when town is watering their lawns. When we have our SCADA system up and running, we will generate a report that will show these fluctuations and the times that the towns water spikes and decreases during usage.

1-18-2023

Intake Spring – 753 gpm

Elk Springs Combined – 942 gpm

Town Flow- 312 gpm

4-28-2023 11:00 am sunny 78 degrees some people already watering lawns.

Intake Spring – 642 gpm

Elk Springs Combined – 742 gpm

Town Flow- 608 gpm @ 10:00, 887 gpm @11:00, 633 gpm @ 4:30pm

5-2-2023 Rain most of the day.12:00 pm

Intake Spring – 669 gpm

Elk Springs Combined – 691 gpm

Town Flow- 360 gpm

5-15-2023 10:15am

Intake Spring – 827 gpm

Elk Springs Combined – 715 gpm

Town Flow- gpm

5-18-2023 1:53pm

Intake Spring –765 gpm Elk Springs Combined –741 gpm

Town Flow- gpm

5-19-2023 2:10pm

Intake Spring – 774gpm

Elk Springs Combined – 723gpm

Town Flow- 889gpm

6- 9-2023 1:30 PM

Intake Spring – 1192gpm

Elk Springs Combined – 799gpm

Town Flow- 586gpm

6- 22-2023 9:00 AM

Intake Spring – 1949gpm

Elk Springs Combined – 828gpm

Town Flow using- 1661gpm

7- 05-2023 8:00 AM

Intake Spring – 2783gpm
Elk Springs Combined – 796gpm
Town Flow using- 1582gpm

7- 7-2023 8:30 AM Friday-not a watering day.

Intake Spring – 2744gpm
Elk Springs Combined – 801gpm
Town Flow using- 811gpm

7- 20-2023 9:00 AM

Intake Spring – 3149gpm
Elk Springs Combined – 793gpm
Town Flow using- 2106gpm

8- 10-2023 7:45 AM

Intake Spring – 3265gpm
Elk Springs Combined – 800gpm
Town Flow using- 1654gpm

The Elks Springs combined do not seem to be gaining any significant flow rates yet as reported previously, we may not see increases in the Elks flows related to the 2022-23 winter precipitation for a couple years.

Intake springs have gained and seem to be fluctuating a little bit right around the 3,200 gpm range.

MCSO BOARD OF DIRECTORS
Finance Officer's Report
August 14, 2023

AGENDA SUPPORTING DOCUMENT
Agenda Item No. 6 B

I have been very busy working on the 2023-24 Budget numbers, however at the last Finance & Audit meeting, we noticed that the actuals that are coming from our BMS software may not be accurate. The next steps I am taking is to track down some of the costs and allocations and double check all of the numbers to actual invoices, receipts, and purchase orders. I would love to hurry up and get this budget finished, however, without accurate numbers it would be a waste of time and effort and would not be sufficient at its purpose, which is to show the public and board of Directors where the District is financially. We are unclear if it is our software, or a coding issue or what, but my goal is to dig in and find out why these numbers don't seem to be accurate.

Besides that, the 2023-24 budget is coming along well. It is very different as far as the format, but I think it is easier to read and has a note and explanation line next to each item, which is helpful for everyone.

I am also working on the asset sheets I previously presented to everyone and am hoping to get that approved by the board, since it allocates the leftover reserve amounts that are not already committed/assigned to the replacement of each of the assets in each fund. This will ensure that we will always be saving for the day when one or more of the assets may need to be repaired or replaced. This also is going to be a great tool for when RCAC does another rate study in the near future.

I am still learning so much every day and taking as many free classes & webinars as I have time for. There is so much to learn at this job, I don't think I will ever run out of things to work on. I am enjoying it though, and working at doing the best job I can.

McCloud Fire Department Monthly Fire Chiefs Report



July 2023

INCIDENT TYPE	# INCIDENTS
111 - Building fire	1
140 - Natural vegetation fire, other	1
141 - Forest, woods or wildland fire	2
142 - Brush or brush-and-grass mixture fire	1
320 - Emergency medical service, other	2
321 - EMS call, excluding vehicle accident with injury	10
500 - Service Call, other	1
554 - Assist invalid	1
622 - No incident found on arrival at dispatch address	3
661 - EMS call, party transported by non-fire agency	1
Total Incidents	23

Fires

Total Fires: 5 Structure: 1 Vegetation: 3 Vehicle: 0 Nuisance: 0
 In town: 1 Mutual Aid: 1 Z.I.B. Area: 2

Fire Notes: None.

EMS Calls

Total Medical Aid Calls: 13 (includes traffic collisions) BLS:1 ALS: 15
 Transported by Medi 17: 10 Paramedic Intercept: 0 Transported by MSAS: 1 Non-Transport: 2
 Traffic Collisions: 0 Non-Injury: 0
 In town: 11 Mutual Aid: 0 Z.I.B. Area: 2

EMS Call Notes: No extraordinary calls this month.

Miscellaneous Calls

Total Misc. Calls: 5 HAZMAT: 0 Lift Assist: 1 Public Assist (other): 4
 Rescue Calls: 0 Smoke Check: 0 Alarm Sounding: 0 Gas Leak: 0
 In Town: 5 Mutual Aid/Auto Aid: 0 Z.I.B. Area: 0

Miscellaneous call notes: Nothing of note

Total ZIB Contract Calls this calendar year: 35

Total Calls for service this calendar year: 15

McCloud Fire Department Monthly Fire Chiefs Report



July 2023

PERSONNEL

FIRE CHIEF

CHARLIE MILLER EMT-P

ASSISTANT CHIEF (FIRE) 1701

TRENTON VOGUS EMT-1

ASSISTANT CHIEF (EMS) 1702

KIRK THOMSEN EMT-P

FEMA RECRUITMENT/RETENTION COORDINATOR

SEAN PROUTY EMT-P

DIVISION CHIEF (TRAINING)

NATE GIRARD EMT-1

CAPTAIN (EMS)

STEPHEN RICHARDSON 1ST RESP.

LIEUTENANT (FIRE) 1708

NATE MASCIOLA EMR

LIEUTENANT (EMS) 1709

DAN FAY EMT

FIREFIGHTERS

Jettus Memmer (EMR)

(Amb/Engine Operator)

Alisa Glenn

(Wildland FF)

Cindy Miller EMT-1

Engine Driver Trainee

Parker Girard 1st Resp.

Wildland FF

Joe Dewitt (EMR)

Engine Operator

Mike Worthington EMT-1

Engine Operator

James Lewis

Amb/Engine Operator (Trainee)

Nicole Fetterhoff

(Ambulance Driver)

Scott Oliver

(Wildland FF & Driver Trainee)

AUXILIARY/NON-FIREFIGHTERS, DRIVERS & SUPPORT STAFF

Peter Tolosano

(Battalion Chief)

Donna Sager

(Battalion Chief)

Bruce French

(Ambulance Driver)

Jessie Gray

(Wildland FF & Amb. Driver)

Bob Masciola

(Ambulance Driver)

Carolyn Glenn

(Administrative)

Martin Glenn

(Amb. Driver)

Merlin Huddleston

Administrative

Alex Bolado

(Amb Driver)

SHIFT PROGRAM FIREFIGHTERS

Mike Mullet (EMT-1)

(Fire Captain)

Justen Richardson

(Fire Captain)

Bill Lachenmeyer (EMT-1)

(Wildland FF & Amb Driver)

Joel Lukenbill

(Rope Rescue)

CJ Palmer

(Dunsmuir FD)

Personnel notes: We say goodbye and thank you for your service to Ulianna Roseberry and KC Chandler this month,. They have resigned to make room on our roster for additional volunteers.

McCloud Fire Department Monthly Fire Chiefs Report



July 2023

STATION

STATION 17 (LEATHERMAN HALL): Good Condition, nothing to report.

APPARATUS

1700 (Dodge Ram): Good Condition, A/C recharged in-house.

1701 (White Tahoe): Good Condition, nothing to report.

1705 (Red Tahoe): Good Condition, nothing to report.

Medic 17: Repairs seem to have been successful. No issues to report.

Engine 1711: Good Condition, nothing to report.

Engine 1712: Good Condition, nothing to report.

Engine 1715: Good Condition, nothing to report. Stored in Mt Shasta Forest Building.

Engine 1717: Good Condition, nothing to report. Housed at Station 17 in McCloud.

Squad 1740: Good Condition, nothing to report.

Engine 1776: Not in service yet.

Fire Department Drills

#1 Fire: (Thursday 6-10 pm) Date: 7/6/23 Topic: Hose Lays

#2 Fire: (Thursday 6-10 pm) Date: 7/13/23 Topic: Hose Lays

#3 Fire: (Thursday 6-10 pm) Date: 7/20/23 Topic: Hose lays

#4 Fire: (Thursday 6-10 pm) Date: 7/22/23 Topic: Wildland Hose Lays

Training Notes: Wildland Fire Pack Tests have been completed.

McCloud Fire Department Monthly Fire Chiefs Report



July 2023

Billing

EF Recovery (Fire/Rescue Responses only)

Billed This month: \$0 (FY 22/23): \$203.64 Received (FY 22/23): \$0

Chief Miller will be working with EF Recovery to ascertain why we have had very few cost recoveries this fiscal year.

Ambulance Billing

Fiscal Year 22/23 Wittman Enterprises Billing Report

	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	COLL ADJ	NET PAYMENTS	BAD DEBT WRITE OFFS	ADJUSTMENTS	NEW A/R BALANCE
JULY '22	\$ 49,776.70	\$ 20,291.68	\$ 10,287.43	\$ 2,479.64	\$ 16,717.95	\$ 12,815.05	\$ -	\$ -	\$ 12,815.05	\$ -	\$ -	\$ 79,201.05
AUGUST '22	\$ 18,065.05	\$ 7,131.25	\$ 10,610.58	\$ -	\$ 323.22	\$ 17,082.33	\$ -	\$ -	\$ 17,082.33	\$ -	\$ -	\$ 62,441.94
SEPTEMBER '22	\$ 36,989.65	\$ 6,695.02	\$ 10,732.03	\$ -	\$ 19,562.60	\$ 10,875.34	\$ -	\$ -	\$ 10,875.34	\$ -	\$ -	\$ 71,129.20
OCTOBER '22	\$ 2,422.45	\$ 1,083.91	\$ 2,126.92	\$ -	\$ (788.38)	\$ 6,805.53	\$ -	\$ -	\$ 6,805.53	\$ -	\$ -	\$ 63,535.29
NOVEMBER '22	\$ 36,905.30	\$ 15,231.79	\$ 2,317.11	\$ (506.10)	\$ 19,862.50	\$ 4,796.60	\$ -	\$ -	\$ 4,796.60	\$ -	\$ -	\$ 78,601.19
DECEMBER '22	\$ 12,838.35	\$ 10,586.17	\$ 5,624.92	\$ -	\$ (3,372.74)	\$ 7,844.55	\$ 1,661.83	\$ -	\$ 6,182.72	\$ -	\$ -	\$ 69,045.73
JANUARY '23	\$ 12,132.25	\$ 7,941.88	\$ 1,772.41	\$ -	\$ 2,417.96	\$ 4,423.45	\$ -	\$ -	\$ 4,423.45	\$ -	\$ -	\$ 67,040.24
FEBRUARY '23	\$ 11,592.65	\$ 3,015.20	\$ 170.25	\$ -	\$ 8,407.20	\$ 5,699.75	\$ -	\$ -	\$ 5,699.75	\$ -	\$ -	\$ 69,747.69
MARCH '23	\$ 22,991.80	\$ 8,990.66	\$ (6.92)	\$ -	\$ 14,008.06	\$ 12,463.18	\$ 546.65	\$ -	\$ 11,916.53	\$ -	\$ (91.57)	\$ 71,747.65
APRIL '23	\$ 20,283.57	\$ 10,082.65	\$ 1,550.53	\$ -	\$ 8,650.39	\$ 7,130.50	\$ 154.15	\$ -	\$ 6,976.35	\$ -	\$ -	\$ 73,421.69
MAY '23	\$ 11,890.90	\$ 977.39	\$ 2,078.57	\$ -	\$ 8,834.94	\$ 9,445.45	\$ -	\$ -	\$ 9,445.45	\$ -	\$ -	\$ 72,811.18
JUNE '23	\$ 31,270.55	\$ 10,094.34	\$ 2,592.72	\$ -	\$ 18,583.49	\$ 4,752.31	\$ -	\$ -	\$ 4,752.31	\$ -	\$ -	\$ 86,642.36
YEAR TO DATE TOTALS	\$ 267,159.22	\$ 102,121.94	\$ 49,856.55	\$ 1,973.54	\$ 113,207.19	\$ 104,134.04	\$ 2,362.63	\$ -	\$ 101,771.41	\$ -	\$ (91.57)	

(Fiscal year 22/23) Avg. Net Payments/Revenue: \$8,480.95

Projected FY: \$101,771.41

(Fiscal year 22/23) Avg. Net Charges: \$9,433.93

Projected FY: \$113,207.19

Outstanding Whitman Accounts Receivable as of 2/15/23: \$86,642.36

Fiscal Year 21/22 Wittman Enterprises Billing Report for comparison

	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	COLL ADJ	NET PAYMENTS	BAD DEBT WRITE OFFS	ADJUSTMENTS	NEW A/R BALANCE
JULY 21	\$ 23,780.75	\$ 9,805.94	\$ 76.07	\$ -	\$ 13,898.84	\$ 8,110.94	\$ -	\$ -	\$ 8,110.94	\$ -	\$ -	\$ 65,493.75
AUGUST 21	\$ 35,496.35	\$ 21,863.66	\$ 10,031.91	\$ -	\$ 3,600.78	\$ 13,484.85	\$ -	\$ -	\$ 13,484.85	\$ -	\$ 6.15	\$ 33,615.83
SEPTEMBER 21	\$ 28,923.66	\$ 12,423.89	\$ 2,161.33	\$ -	\$ 14,338.44	\$ 10,063.53	\$ -	\$ -	\$ 10,063.53	\$ -	\$ -	\$ 37,890.74
OCTOBER 21	\$ 21,265.55	\$ 14,457.06	\$ 7,221.40	\$ -	\$ (412.91)	\$ 8,448.29	\$ 466.45	\$ -	\$ 7,981.84	\$ -	\$ (324.81)	\$ 46,171.18
NOVEMBER 21	\$ 11,298.60	\$ 580.07	\$ 7,704.39	\$ -	\$ 3,014.14	\$ 9,616.79	\$ -	\$ -	\$ 9,616.79	\$ -	\$ -	\$ 42,568.33
DECEMBER 21	\$ 28,188.50	\$ 13,386.44	\$ 3,303.09	\$ -	\$ 11,498.97	\$ 2,100.87	\$ -	\$ -	\$ 2,100.87	\$ -	\$ -	\$ 31,966.68
JANUARY 22	\$ 20,828.00	\$ 7,626.35	\$ 3,960.48	\$ -	\$ 9,241.17	\$ 5,312.80	\$ -	\$ -	\$ 5,312.80	\$ -	\$ -	\$ 35,895.00
FEBRUARY 22	\$ 18,872.05	\$ 11,465.43	\$ 141.51	\$ -	\$ 7,265.11	\$ 4,542.87	\$ -	\$ -	\$ 4,542.87	\$ -	\$ (125.00)	\$ 38,492.24
MARCH 22	\$ 19,237.20	\$ (476.24)	\$ 9,797.72	\$ -	\$ 9,915.72	\$ 10,027.15	\$ -	\$ -	\$ 10,027.15	\$ -	\$ -	\$ 38,380.81
APRIL 22	\$ 29,117.65	\$ 11,650.26	\$ 6,864.54	\$ -	\$ 10,622.85	\$ 1,888.71	\$ -	\$ -	\$ 1,888.71	\$ -	\$ -	\$ 67,114.95
MAY 22	\$ 34,138.50	\$ 14,436.89	\$ 9,756.65	\$ -	\$ 9,944.96	\$ 9,202.78	\$ -	\$ -	\$ 9,202.78	\$ -	\$ -	\$ 67,857.13
JUNE 22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
YEAR TO DATE TOTALS	\$ 271,146.81	\$ 117,199.65	\$ 61,019.09	\$ -	\$ 92,928.07	\$ 82,799.58	\$ 466.45	\$ -	\$ 82,333.13	\$ -	\$ (443.66)	

(Fiscal year 21 / 22) Avg. Net Payments/Revenue: \$6,861.09

21/22 FY: \$82,333.13

(Fiscal year 21 / 22) Avg. Net Charges: \$7,744.00

21/22 FY: \$92,928.07

Billing Notes: Nothing of note.

McCloud Fire Department Monthly Fire Chiefs Report



July 2023

General department message:

-Department staff morale is high. Training nights and calls are well attended.

July significant events:

- Mutual Aid structure fire to Mt Shasta FD. 3 personnel responded and assisted with multiple buildings in fire.**
- Swiftwater and other types of Rescue operations were trained on this month in addition to our normal training nights. The MCFA donated a new rescue device that will add to the department's rope rescue abilities greatly.**
- We are processing paperwork on 4 new volunteer firefighters. Ulianna Roseberry and KC Chandler resigned from their volunteer positions to make room on the roster for new volunteers. They all live in the Mount Shasta Forest Properties and will increase our ability to respond to calls in that part of the ZIB.**
- The Fiesta parade was well attended. 3 department vehicles were in the parade.**

Plans for August

- Board approval was given to hire 2 full-time EMT Paramedics. With the addition of these positions, we will hopefully be able to staff Medic 17 24 hours per day, 7 days a week.**
- Rope Rescue training will continue. We hope to use rope rescue techniques to remove patients easier from Middle and Lower McCloud Falls.**

MCS D BOARD OF DIRECTORS

Public Works Superintendent Report

Date 8-14-2023

AGENDA SUPPORTING DOCUMENT

Agenda Item No. 6 D

Elks Spring House Vault Project- I walked the project with one of our engineers a couple of weeks ago. We discussed things that they need from us to help them finalize their plans. They asked if we could expose all four of the big valve below Elks spring house. We got all of that done. Sizes and connections verified. Then photos sent off to the engineer.

Manhole covers repairs- On Haul road and on Old Mill road the concrete and grade rings were failing. We got the concrete removed last week and will be installing new grade rings this week. Then prepare for new concrete.

Water usage- We are watching for people that are watering at the wrong days and times. We are now writing up their official written warning. After that it will be followed by a fine.

Alley repair- We have been repairing damages done from this past winters snow removal. We should have most of them done this week. Then we will start filling in pot holes in alleys..

5 Star Bank
* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
11731		1229 Alisa Glenn Ambulance Stipend Shifts 7/17/23 tp 7/30/23	55.00	****		1040		402000	380	20	101000
		7/17-7/30 07/30/23 AMBULANCE STIPEND SHIFTS	55.00	****							
		Total for Vendor:	55.00								
11734		285 CASCADE FIRE EQUIPMENT (Breathing) Air Compressor via Breathing Air Replacement Project contributions	30,608.25	****	4001	1040		403000	520	23	101000
		5778 07/13/23 (Breathing) Air Compressor	30,608.25	****							
		Total for Vendor:	30,608.25								
		*** Claim from another period (7/23) ****	165.00								
11729		1140 Daniel Fay Ambulance Stipend Shifts 7/17/23 to 7/30/23	165.00	****		1040		402000	380	20	101000
		7/17-7/30 07/30/23 AMBULANCE STIPEND SHIFTS	165.00	****							
		Total for Vendor:	165.00								
		*** Claim from another period (6/23) ****	527.00								
11722		1224 GateHouse Media California Publish Notice of Ordinance 30 Adopting Water Conservation Program	527.00	****	0192	3000		402000	330		101000
		5675024 06/30/23 Pub. Ord. 30 Wtr Cnsv'n Prog	527.00	****							
		Total for Vendor:	527.00								
		*** Claim from another period (7/23) ****	428.04								
11749		1103 General Equipment Company Proportional Actuator	428.04*	****	0195	1090		403000	530		101000
		84935 07/06/23 Proportional Actuator	428.04	****							
		Total for Vendor:	428.04								
		*** Claim from another period (6/23) ****	614.86								
11755		1292 J. F. SHEA CONSTRUCTION INC Bulk Cold Patch	204.95	****	0196	1050		403000	400		101000
		1013701 06/23/23 Bulk Cold Patch	204.95	****	0196	2000		403000	400		101000
		1013701 06/23/23 Bulk Cold Patch	204.95	****	0196	3000		403000	400		101000
		Total for Vendor:	614.86								
		*** Claim from another period (7/23) ****	690.00								
11735		1197 JEFFREY S. MORLEY, D.D.S. EMPLOYEE DENTAL	172.50	****	0193	1050		401300	270		101000
		CA0034 07/27/23 Employee Dental 1/4th	172.50	****	0193	1090		401300	270		101000
		CA0034 07/27/23 Employee Dental 1/4th	172.50	****							

5 Star Bank
* ... Over spent expenditure

Claim/	Check	Invoice	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
	CA0034	07/27/23	Employee Dental 1/4th	172.50		0193	2000	401300	401300	270		101000
	CA0034	07/27/23	Employee Dental 1/4th	172.50		0193	3000	401300	401300	270		101000
			Total for Vendor:	690.00								
			*** Claim from another period (7/23) ****									
11726			1291 JIFFY'S TRUCK SCHOOL, LLC.	3,995.00								
			Truck Schooll: Entry Level Driving Training Requirements									
			1183 07/20/23 Truck Driving Training	998.75*		3542	1050	402000	402000	350		101000
			1183 07/20/23 Truck Driving Training	998.75		3542	1090	402000	402000	350		101000
			1183 07/20/23 Truck Driving Training	998.75		3542	2000	402000	402000	350		101000
			1183 07/20/23 Truck Driving Training	998.75		3542	3000	402000	402000	350		101000
			Total for Vendor:	3,995.00								
			*** Claim from another period (7/23) ****									
11751			449 KEVIN SHEARER, DDS	539.00								
			Employee Dental									
			PatID5399 07/31/23 Employee Dental	62.50			1050	401300	401300	270		101000
			PatID5399 07/31/23 Employee Dental	62.50			1090	401300	401300	270		101000
			PatID5399 07/31/23 Employee Dental	62.50			2000	401300	401300	270		101000
			PatID5399 07/31/23 Employee Dental	62.50			3000	401300	401300	270		101000
			PatID5399 07/19/23 Employee Dental	72.25			1050	401300	401300	270		101000
			PatID5399 07/19/23 Employee Dental	72.25			1090	401300	401300	270		101000
			PatID5399 07/19/23 Employee Dental	72.25			2000	401300	401300	270		101000
			PatID5399 07/19/23 Employee Dental	72.25			3000	401300	401300	270		101000
			Total for Vendor:	539.00								
			*** Claim from another period (7/23) ****									
11727			1058 McLaughlin Waste Equip., Inc.	10,049.09								
			(6) 2yd Rear Loader Dumpsters									
			SO 07076 07/17/23 (6) 2yd Dumpsters	10,049.09*		3540	1090	403000	403000	520		101000
			Total for Vendor:	10,049.09								
			*** Claim from another period (7/23) ****									
11730			1172 MEMMER, JETTUS	55.00								
			Ambulance Stipend Shifts 7/17/23 to 7/30/23									
			7/17-7/30 07/30/23 AMBULANCE STIPEND SHIFTS	55.00			1040	402000	402000	380	20	101000
			Total for Vendor:	55.00								

5 Star Bank
* ... Over spent expenditure

Claim/	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
11724		120 PACIFIC POWER - 001 7 FIRE		819.55	****							
Jul 2023	Power											
Jul2023		07/18/23 Shop-Area Light		43.01			1010		403000	450		101000
Jul2023		07/18/23 Library-Area Light		21.50			1080		403000	450		101000
Jul2023		07/18/23 Shop		37.77			1010		403000	450		101000
Jul2023		07/18/23 Dist Office		160.82			1010		403000	450		101000
Jul2023		07/18/23 Fire		438.14			1040		403000	450		101000
Jul2023		07/18/23 Ambulance		51.53			1040		403000	450	20	101000
Jul2023		07/18/23 Library		66.78			1080		403000	450		101000
		Total for Vendor:		819.55								
11723		124 PACIFIC POWER - 005 8 PARK		129.82	****							
July 2023	Power											
Jul2023		07/18/23 Scout Hall - Area Light		17.20			1070		403000	450		101000
Jul2023		07/18/23 Scout Hall - Area Light		4.30			1010		403000	450		101000
Jul2023		07/18/23 Hoo Hoo - Field Lights		35.74			1070		403000	450		101000
Jul2023		07/18/23 Hoo Hoo - Gazebo		18.26			1070		403000	450		101000
Jul2023		07/18/23 Scout Hall		43.46			1070		403000	450		101000
Jul2023		07/18/23 Scout Hall		10.86			1010		403000	450		101000
		Total for Vendor:		129.82								
11736		1040 Petty Cash - MCSD		22.00	****							
Petty	Cash	expenditures for ME 7/31/23										
212394		07/21/23 MFSC Calendar		22.00			1010		403000	400		101000
		Total for Vendor:		22.00								
11739		1040 Petty Cash - MCSD		1.74	****							
Petty	Cash	Disbursements for ME 6/30/23										
		USPS - Mail to Sacto		1.74			1010		403000	411		101000
		Total for Vendor:		23.74								
11725		399 POWERPLAN - OIB		30.78	****							
Freight	for J. Deere	410G Fuel Injection Repair part - which repair billed Mar 2023 on Invoice #2942846										
14636121		07/19/23 Freight-part billed #2942846		7.70			1050		403000	520		101000
14636121		07/19/23 Freight-part billed #2942846		7.70*			1090		403000	520		101000
14636121		07/19/23 Freight-part billed #2942846		7.70			2000		403000	520		101000

5 Star Bank
* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document #/ Line #	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
		14636121 07/19/23 Freight-part billed #2942846	7.68		229	3000 403000	520		101000
		Total for Vendor:	30.78						
		*** Claim from another period (7/23) ****	20.00						
11737		1270 SARA ROBERTS							
		EE Clothing Allowance	20.00		0194	1010 402000	360		101000
		Eagle'sNes 07/26/23 EE Clothing Allowance							
		Total for Vendor:	20.00						
		*** Claim from another period (7/23) ****	4,803.20						
11754		148 SISKIYOU COUNTY GENERAL SERVICES							
		July 2023 Dump Fees	4,803.20		1090	405000	710		101000
		Jul2023 08/01/23 Dump Fees							
		Total for Vendor:	4,803.20						
		*** Claim from another period (7/23) ****	67.32						
11732		169 SOLANOS HOME IMPROVEMENT CNTR							
		Supplies for Elks Project and for Park	31.82*		3547	5003 403000	400		101000
		262727 07/24/23 (2) 4X4X8 PT - Elks Project	27.14		3547	1070 403000	510		101000
		262727 07/24/23 Orang Mrkng Paint, Fasteners	8.36		3547	1070 403000	510		101000
		319052 07/24/23 Barrel Bolt							
		Total for Vendor:	137.22						
11748		169 SOLANOS HOME IMPROVEMENT CNTR							
		Fire Dept. Building Maintenance Supplies \$74.30	74.30		4012	1040 403000	510		101000
		Sewer Dept. Supplies \$62.92	62.92		3503	2000 403000	400		101000
		Total for Vendor:	204.54						
11753		153 SOUSA READY MIX	732.69						
		3/4" Base Rock for Alleys							
		101934 08/07/23 3/4" Base Rock	732.69		3552	1050 403000	400		101000
		Total for Vendor:	732.69						
		*** Claim from another period (6/23) ****	426.93						
11720		156 STAPLES							
		Office Supplies Received in June 2023	165.12						
		3288392841 06/16/23 Toilet, Copy Paper, AA Bat	71.72		1010	403000	410		101000
		3290911401 06/22/23 Folded Paper Towels, Binde	117.19		1010	403000	410		101000
		3293523131 06/28/23 Thermal laminator, glilue s	72.90		1010	403000	410		101000
		3300260721 07/13/23 File Folder, Bic pens, Cop	426.93		1010	403000	410		101000
		Total for Vendor:	426.93						

5 Star Bank
* ... Over spent expenditure

Claim/	Check	Invoice	Vendor #/Name/ #/Inv Date/Description	Document #/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
11733			345 US BANK EQUIPMENT FINANCE	640.45	****							
	Monthly Ricoh Copier Lease Payment		506686807 07/21/23 Ricoh Copier 7/14/23-8/14/2	410.13			1010		403000	410		101000
			506686807 07/21/23 Sales&Use Tax 8/14/23	29.74			1010		403000	410		101000
			506686807 07/21/23 6/14/23-7/14/23 Overage	187.02			1010		403000	410		101000
			506686807 07/21/23 Sales&Use Tax 7/14/23	13.56			1010		403000	410		101000
			Total for Vendor:	640.45								
			*** Claim from another period (7/23) ****									
11738			1240 VALLEY PACIFIC PETROLEUM	1,496.65	****							
	Vehicle Fuel 7/16-7/31/23		CL23654022 07/31/23 Fire Eng 1717 7/24/23	68.50			1040		403000	420		101000
			CL23654022 07/31/23 SlvrTrk 7/19/23 89,908mi 1	22.87			1050		403000	430		101000
			CL23654022 07/31/23 SlvrTrk 7/19/23 89,908mi 1	22.87			1090		403000	430		101000
			CL23654022 07/31/23 SlvrTrk 7/19/23 89,908mi 1	22.87			2000		403000	430		101000
			CL23654022 07/31/23 SlvrTrk 7/19/23 89,908mi 1	22.87			3000		403000	430		101000
			CL23654022 07/31/23 SlvrTrk 7/27/23 90,800mi 1	28.68			1050		403000	430		101000
			CL23654022 07/31/23 SlvrTrk 7/27/23 90,800mi 1	28.68			1090		403000	430		101000
			CL23654022 07/31/23 SlvrTrk 7/27/23 90,800mi 1	28.69			3000		403000	430		101000
			CL23654022 07/31/23 FltBed 7/27/23 6,939mi 1/4	37.09			1050		403000	420		101000
			CL23654022 07/31/23 FltBed 7/27/23 6,939mi 1/4	37.09			1090		403000	420		101000
			CL23654022 07/31/23 FltBed 7/27/23 6,939mi 1/4	37.09			2000		403000	420		101000
			CL23654022 07/31/23 FltBed 7/27/23 6,939mi 1/4	37.10			3000		403000	420		101000
			CL23654022 07/31/23 F350 7/28/23 72,483mi 1/4t	41.63			1050		403000	430		101000
			CL23654022 07/31/23 F350 7/28/23 72,483mi 1/4t	41.63			1090		403000	430		101000
			CL23654022 07/31/23 F350 7/28/23 72,483mi 1/4t	41.63			2000		403000	430		101000
			CL23654022 07/31/23 F350 7/28/23 72,483mi 1/4t	41.63			3000		403000	430		101000
			CL23654022 07/31/23 RearLoader 7/25/23 23,149m	210.42			1090		403000	420		101000
			CL23654022 07/31/23 SideLoader 7/17/23 28,312m	181.74			1090		403000	420		101000
			CL23654022 07/31/23 SideLoader 7/25/23 28,443m	147.78			1090		403000	420		101000
			CL23654022 07/31/23 Fire RedDge 7/17/23 117.27	95.81			1040		403000	430		101000
			CL23654022 07/31/23 Medic 17 7/16/23 35,693mi	103.51			1040		403000	420	20	101000
			CL23654022 07/31/23 Medic 17 7/26/23 35,689mi	24.78			1040		403000	420	20	101000
			CL23654022 07/31/23 Fire Eng 1711 7/18/23	143.01			1040		403000	420		101000
			Total for Vendor:	1,496.65								
			# of Claims	24								
			# of Vendors	22								
			Total:	57,054.59								

Fund/Account	Amount
1010 GENERAL	
101000 Operating Cash	\$1,367.88
1040 FIRE	
101000 Operating Cash	\$31,882.83
1050 ALLEYS	
101000 Operating Cash	\$2,381.61
1070 PARKS	
101000 Operating Cash	\$150.16
1080 LIBRARY	
101000 Operating Cash	\$88.28
1090 REFUSE	
101000 Operating Cash	\$17,264.24
2000 SEWER	
101000 Operating Cash	\$1,711.84
3000 WATER	
101000 Operating Cash	\$2,175.93
5003 Elk Springhouse Project	
101000 Operating Cash	\$31.82
Total:	\$57,054.59

The foregoing claims are approved for payment in the manner provided by Resolution #3, dated November 8, 1965."

Prepared by: Keith Anderson
Reviewed by: _____

Claims Total: \$57,054.59
Signature #2

Signature #4

Signature #3

Signature #5

<u>McCLOUD COMMUNITY SERVICES DISTRICT</u> Policy and Procedure Manual

POLICY TITLE: POLICY **Miscellaneous Fee Schedule**
NUMBER: **1060**
ADOPTED: **January 27, 2003**
REVIEWED: **01/13/15; 06/09/15; 09/13/16; 10/11/16; 08/08/17; 06/13/19; 07/11/19; 12/10/19;**
REVISED: **5/2/23**
09/22/14; 02/23/15; 07/13/15; 10/10/16, 11/14/16, 09/11/17; 07/08/19;
08/12/19; 01/27/20; 03/23/20; 05/11/20; 02/22/21, 03/22/21, 02/14/22

1060.10 The Board of Directors of the McCloud Community Services District shall, in conjunction with adoption of the annual budget and, as needed from time to time, adopt this Miscellaneous Fee Schedule in accordance with law and Board Policy 1010.

MCS D Labor Charges

All District Staff ~~\$42.00~~ \$60.00/Hour During Business Hours, Per Person, 15 Min Increments

~~\$63.00~~ \$90.00/Hour After-Hours Business Rate, Per Person, Min. 2 hrs.

MCS D Equipment Charges

Backhoe	\$75.00/Hour
Dump Truck with or without Plow	\$150.00/Hour
Front Loader	\$180.00/Hour
RT-12 Trencher	\$100.00/Hour
RT- 45 Trencher	\$150.00/Hour
Directional Drill Machine	\$5,000.00/Day
Sewer Vac & Trailer	\$140.00/Hour

All equipment is rented with MCS D personnel and will incur additional staff costs.

Monthly Service Charges

Alleys	\$ 7.40/Household Equivalent
Streetlights	\$ 2.70/Household Equivalent
Water	\$ 56.50 \$58.50/Household Equivalent
Sewer	\$ 54.00 \$56.00/Household Equivalent
Refuse	\$ 33.00 \$34.00/Household Equivalent

Monthly dumpster rates for Commercial Customers

	(multiplier)
2 yards	twice a week pick up \$356.40 \$367.20(10.80)
2 yards	once a week pick up \$178.20 \$183.60(5.4 HE)
1.5 yard	twice a week pick up \$267.30 \$275.40(8.10 HE)
1.5 yard	once a week pick up \$133.65 \$137.70(4.05 HE)
1 yard	twice a week pick up \$178.20 \$183.60(5.4 HE)
1 yard	once a week pick up \$ 89.10 \$91.80(2.7 HE)

New Services

Water Service Connection Fee	\$5,000/Household Equivalent
Water Service Fee	Based on line size (Ordinance 27)
Water Service New Service Installation	At Cost of Materials, Labor, Equipment Used
Standard Residential Sewer Connection Fee	\$4,950/Household Equivalent
Non-Residential Sewer Connection Fee	\$4,950/Household Equivalent
	Based on fixture count user classifications (Ordinance 15)

Contingent Assessments

The rate will be calculated by the District's bond administrator upon creation of each new lot.

Additional and Bulk Refuse Collection

Bear Proof Can Pick Up	\$15.44 per month	Additional fee
Dumped Over Trash Pick-up	\$42.00 \$60.00	Additional fee During Business Hours
Dumped Over Trash Pick-up	\$126.00 \$180.00	Additional fee After Hours

Special Bulk Refuse Collections	Household Materials	
	Base Rate*	Additional Collection
1 Yard Dumpster	\$130.00 \$77.22	\$40.00 \$24.09
1.5 Yard Dumpster	\$135.00 \$89.10	\$45.00 \$35.97
2 Yard Dumpster	\$140.00 \$100.98	\$50.00 \$47.85
<p>Dumpster rentals are for a Maximum of 14 Days. Rentals that extend beyond 14 days will be charged the standard monthly dumpster for once a week or twice a week pick up. All dumpster rentals are subject to the Dumpster Rental Agreement (Attachment A) Dumpster rentals Based on availability on a first come first serve basis.</p>		
*Base Rate includes dumpster delivery and final collection. Prepayment required.		
Additional Refuse Tags (33-gallon bags, 50 pound maximum) (District Customers Only) Extra refuse bag fee \$4.00		

Miscellaneous Charges

Water Turn On/Off (Business Hours)	\$10.00 first 30 Minutes, labor business rate after 30 minutes
Water Turn On/Off (After-Business Hours)	\$126.00 2 Hour Minimum, Labor OT rate after 2 hours

Service Reconnection Fee (After Lock-Off) During Business Hours	\$60.00
Per SB998 Sec.116914 Re-Connect Fee After Hrs.	\$150.00 \$180.00
Pole Mounted Cable Fees	\$35.00/Month
Agricultural Water	\$0.0002/gallon
Fire Hydrant Meter Deposit	\$1,200.00
Fire Hydrant Meter Water Usage (potable)	\$0.05 per gallon
Non-potable water	\$1.00 per 1,000 gallons
MCSO Non-Rate Payer Green Waste	\$8.00 per cubic yard
MCSO Non-Resident Fire Suppression Water Rate	\$200.00 per month
Vacation Rental Inspection	\$42.00 \$60.00
Stand-By Fee (per 2014 Water Rate Study)	\$142 annually/ \$11.83 billed monthly
Water Connection Inspection Fee	\$42 \$60.00 per hour per Ordinance 23
County Requested Inspection Fee (new building permits, inspections)	\$42 \$60.00 per hour - Charged to owner

Special Taxes

Fire/Ambulance	See Resolution 05, 2008
Park	\$56.06/Per Parcel
Library	\$8.06/Per Parcel
	Plus, County administration fees

Office Fees

Photocopies/Fax/Scan/public records request e-mails per page	\$0.25 Letter-One Side, \$0.35 Both sides \$0.30 Legal/One Side, \$0.40 Both Sides add \$0.10/page for color
Lamination	\$0.95/Letter size page
Returned Check/ACH Fee	\$25.00
Lost key fee	\$150.00
	\$110.00 padlock
Flash Drive	\$15.00

Delinquent Accounts

Penalty for Late Payment	10% One Time
Interest	0.5% Per Month (6% APR)

Employee/Director Reimbursements

Mileage	Per Current IRS Reimbursement Rate
Breakfast	\$15.00 \$25.00
Lunch	\$20.00 \$25.00
Dinner	\$35.00 \$50.00
Lodging	up to \$275.00/night with receipts
Parking	up to \$30.00/day with receipts
Tolls	As required



McCloud Community Services District

220 West Minnesota Avenue | P.O. Box 640 | McCloud, California 96057
Phone (530) 964-2017 | Fax (530) 964-3175 | Email mcsd@ci.mccloudcsd.ca.us

ATTACHMENT A

DUMPSTER RENTAL AGREEMENT

Temporary dumpster rentals are available at the rate established in Policy 1060 - Miscellaneous Fee Schedule. Prepayment is required. Additional collections are established by Policy 1060 - Miscellaneous Fee Schedule.

DUMPSTERS ARE AVAILABLE FOR RENT FOR A MAXIMUM OF TWO WEEKS INCLUDING ADDITIONAL COLLECTIONS

Dumpster rentals Based on availability on a first come first serve basis.

If dumpsters are kept longer than the two-week period allowed you will become subject to the monthly dumpster rate.

ITEMS NOT ALLOWED IN DUMPSTERS

Appliances – Refrigerators, stoves (ovens and ranges), microwave ovens, etc. (including all household appliances), hot water heaters, televisions, radios, stereos or computers (including monitors).

Construction Materials – waste lumber, roofing material, shingles, sinks, tubs, showers, toilets, faucets, doors, etc.

Green Waste - grass, brush, shrub trimmings, tree trimmings, apples - all vegetation.

Hazardous Waste – any waste material or mixture of material which is toxic, corrosive, flammable, or an irritant (including paint, paint thinner, motor oil, fuel, or pesticides).

Motor Vehicle Parts – tires, rims, batteries, seats, engine or vehicle parts.

Other – Bed frames or box springs, bicycles, pipes, bars or any item not normally placed in household trash cans.

I have read the above information and understand and agree to the terms. Acct # _____

Signature _____ Date: _____

Address _____ Phone # _____

Dumpster will be scheduled for final pick-up by date: _____ unless otherwise requested.

Size Dumpster _____ Additional pick up is available Tuesdays and Fridays(only) for \$ _____



ATTACHMENT B

COMMERCIAL DUMPSTERS AND RESIDENTIAL CUSTOMERS

ITEMS RESTRICTED FROM COLLECTION

- Hot ashes.
- Unbagged animal wastes.
- Infectious wastes.
- Dead animals are not to be placed in refuse.
- Green waste (all vegetation).
- Construction materials (boards and siding).
- Appliances, refrigerators, stoves (ovens and ranges) microwave ovens, etc. (including all household appliances) hot water heaters, televisions, radios, stereos or computers (including monitors).

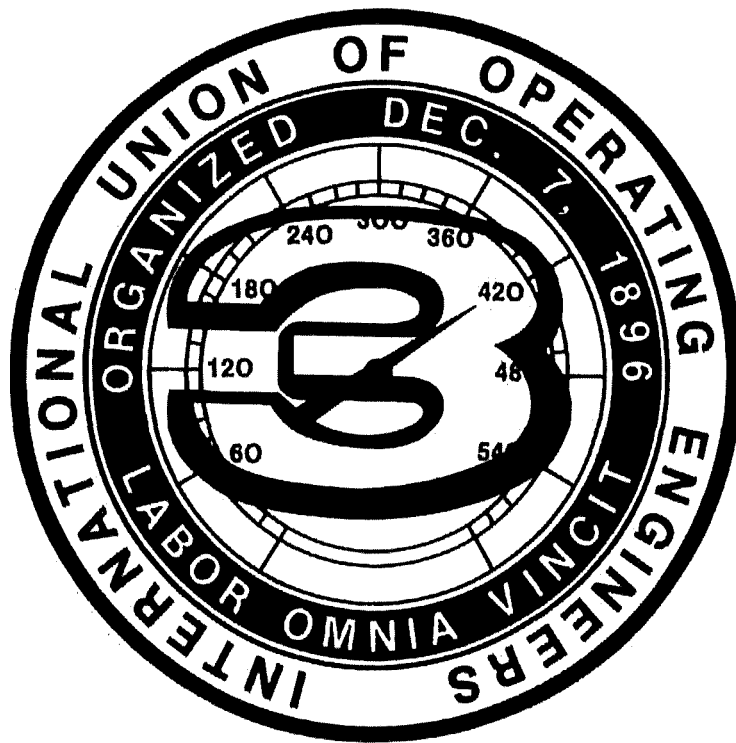
Please remember the following tips when placing your refuse can:

1. The lid on your can must be able to close. Items placed on top of your refuse container count as extra refuse. Extra refuse tags can be purchased at the district office for \$4.00 each. One tag covers one 30 - gallon bag with a fifty pound maximum limit. Tags should be visible on the garbage bag and be placed next to your refuse container.
2. Cans need to have at least three feet of clearance on all sides.
3. Your can will not be picked up if its strapped, tied, locked or latched shut.
4. No green waste allowed. Please take your green waste to the MCSD Green Waste Disposal Facility on Squaw Valley Road. It is approximately 1-mile south of the District office down Squaw Valley road, on the East side of the road, just north of the Golf Course.

Green Waste accepted by the District is biodegradable yard and garden waste such as:

- Grass, shrub and tree trimmings.
- Pinecones and needles.
- Leaves, branches, flowers and weeds.
- Apples (fruits and vegetables).

MEMORANDUM OF UNDERSTANDING
between the
McCLOUD COMMUNITY SERVICES DIST.
and the
OPERATING ENGINEERS LOCAL UNION NO. 3



July 1, 2023 to June 30, 2026

Employer #54060-97
iuoe3/afl-cio

MEMORANDUM OF UNDERSTANDING
 BETWEEN
 THE McCLOUD COMMUNITY SERVICES DISTRICT
AND
 EMPLOYEES OF THE McCLOUD COMMUNITY SERVICES DISTRICT
 OPERATING ENGINEERS LOCAL UNION NO. 3

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MEMORANDUM OF UNDERSTANDING
BETWEEN
THE McCLOUD COMMUNITY SERVICES DISTRICT
AND
EMPLOYEES OF THE McCLOUD COMMUNITY SERVICES DISTRICT
OPERATING ENGINEERS LOCAL UNION NO. 3

Pursuant to the provisions of the Meyers-Milias-Brown Action Section 3500 et seq. of the California Government Code, this Memorandum of Understanding is entered into between the McCloud Community Services District, hereinafter referred to as MCSD, and employees of MCSD represented by Operating Engineers Local Union No. 3, hereinafter referred to as the Union.

This agreement is entered into on the date of execution, July 1, 2023, and expires on June 30, 2026.

ARTICLE I -GENERAL CONDITIONS

- 1.01 Recognition: The MCSD recognizes the Union as the exclusive bargaining representative for those employees represented by the Union.
- 1.02 Management Rights: The rights of the MCSD include, but are not limited to, the exclusive right to determine the mission of its constituent departments, commissions and boards; set standards of service; hire, promote, supervise, organize and direct its work force; determine the standards and procedures for selection of employees; take disciplinary action; relieve its employees from duty because of lack of work or for other legitimate reasons; maintain the efficiency of government operations; subcontract services; determine the methods, means and personnel by which operations are to be conducted; set wage rates for new classifications; classify positions and determine the content of job classifications; take all necessary actions to prepare for and carry out its mission in emergencies; and exercise complete control and discretion over its organization and the methods and technology of work performance. Management further reserves the right to do all other acts that do not specially grant to the Union herein.
- 1.03 Employee Rights: Exercise of MCSD management rights do not preclude Union employees or their representatives from conferring or raising grievances about the practical consequences that decisions on these matters may have on wages, hours and other terms and conditions of employment.
- 1.04 Dues and other Union-Sponsored Benefit Program Deductions:
1. The employer shall honor an employee's check-off authorization for dues, or other Union-sponsored program, which are submitted in writing, through electronically recorded phone calls, via online deduction authorization, or by any means of indicating agreement allowable under state and federal law, regardless of whether the employee is a member of the Union.

2. Deductions for dues or other union-sponsored program shall start the pay period after the employer receives notification of the authorization. The employer may transmit such payment to the Union through electronic funds transfer (EFT). However, transfer of funds shall not be later than thirty (30) days after the deduction from the employee's earnings occurs.
3. Employee request to authorize dues/other deduction(s), or request to change status regarding such deductions, shall be directed to the Union rather than the employer. The employer shall rely on the Union's explanations in a certified list, submitted by a representative of the Union who has authority to bind the Union, regarding whether an authorization/change in deduction(s) has been requested by the employee.
4. The Union shall not be required to provide the employer a copy of the employee's authorization unless a dispute arises about the existence or terms of the authorization.
5. The Union shall indemnify the employer of any claims made regarding such deductions.
6. Violations of this Section of the MOU are grievable.

1.05 Data Pertaining to Deductions:

Upon request from the Union the employer shall produce to Operating Engineers' Local Union No. 3, a malleable electronic file containing the following information:

1. Full Name (first, middle, last, suffix)
2. Employee Number
3. Job Classification
4. Job type (full-time, part-time)
5. Bargaining Unit
6. Hours worked in the preceding payroll period, which are the basis for the dues deduction.
7. Pay Step
8. Pay Rate
9. Department
10. Division (sub code of the department)

- 1.06 Regular Receipt of Bargaining Lists: It shall be the MCSD's responsibility, once notified by Operating Engineers Local Union No. 3, to provide a list of all current employees covered by this Agreement, which shall include each employee's name, home address, home and cell phone numbers, personal and work e-mail addresses, work locations, department, employee identification number, hourly rate of pay, hours worked and gross pay. This list will include all employees newly hired, rehired, reinstated, transferred into or out of the bargaining unit, transferred between departments, promoted, reclassified, downgraded, placed on leaves of absence of any type including disability, placed on or recalled from layoff, separated (including retirement), added or deleted from preceding bi-monthly period.

- 1.07 Protect Contract, Biographical and/or Demographic Information of Unit members from third-parties; In order to protect bargaining unit employees from harassment or invasion of privacy, the employer shall immediately notify the Union of any third-party request for contact, biographical and/or demographic information about the bargaining unit employees. The employer shall promptly provide the Union a copy of the request and any materials submitted with the request.
The employer shall provide the Union at least ten (10) days to review the request and challenge the scope of the request prior to the employer responding to the request. The employer agrees to consider the Union's response prior to disclosing to the third party any contact, biographical, and/or demographic information about the bargaining unit employees.
The employer agrees that it will not create a report for a non-exclusive representative requestor that does not already exist. If the employer is required by law to furnish a non-exclusive representative requestor with a report, it agrees not to provide it in a malleable electronic format.
The employer shall not permit a non-exclusive representative to access bargaining unit members during working hours or in work areas.
The employer agrees that non-exclusive representatives are prohibited from soliciting bargaining unit members on the employer's property.
The employer agrees to adopt further safeguards against harassment or invasion of privacy by non-exclusive representatives, including but not limited to establishing filters in the employer's email system to block emails from non-exclusive representatives.
- 1.08 Union Use of MCSD Facilities; With MCSD approval, the Union may use certain MCSD facilities for the purpose of Union activity as long as the MCSD facility is returned to the same or better condition than what it was at the time the Union utilized said MCSD facility and said space does not interfere with the efficiency of the MCSD operations.
- 1.09 Bulletin Boards; The Union shall be provided reasonable designated space on the MCSD work area bulletin board which does not interfere with MCSD's official use of the bulletin boards. Union material on bulletin boards is to be maintained by the Union in an orderly manner and current.
- 1.10 Access to Employees; The Union or its official representative(s) may have access to represented employees during reasonable time periods of the workday so as to not interfere with the efficient operations of the MCSD.
- 1.11 New Classifications and Personnel Rules; The MCSD will give written notice to the Union prior to any salary range adjustment to a class or any classification proposed to be removed from or included in the employees covered by this Memorandum of Understanding prior to Board Action. The MCSD will give advanced notice to the Union of any proposed changes to the personnel policies which may affect the employees represented by the Union. Consistent with the provisions of the Meyers-Milias-Brown Act, the MSD will offer to meet and confer on the impact of any such proposals or change upon notification from the Union.

- 1.12 Union Representatives: The Union shall be allowed to designate not more than two (2) Union members to serve as representatives in the "meet and confer" process with the MCSD. The Union shall provide the MCSD the name and classification of each representative. Designated Union members shall be granted reasonable release time from scheduled duties without loss of pay and benefits to prepare for and meet with the MCSD representatives during the "meet and confer" process.
- 1.13 Individual Rights: Neither the MCSD nor the Union shall interfere with, intimidate, coerce, restrain or discriminate against an employee because of the exercise of his/her right to engage in or refrain from engaging in activities pursuant to Section 3500 et seq. of the California Government Code.
- 1.14 Anniversary Date: An employee's Anniversary Date is the date of appointment to a particular classification position.

ARTICLE 2-COMPENSATION

- 2.01 Salary:
 - a. As of July 1, 2023, represented employees will be paid at their current step in accordance with the attached salary schedule reflecting a 5% increase.
 - b. As of July 1, 2024, represented employees will be paid at their current step in accordance with the attached salary schedule reflecting a 5% increase.
 - c. As of July 1, 2025, represented employees will be paid at their current step in accordance with the attached salary schedule reflecting a 5% increase.
- 2.02 Over time Pay: Overtime shall be paid on the following basis:
 Employees who qualify as administrative, executive or professional employees within the meaning of the State and Federal Wage and Hour laws are exempt from overtime pay. Employees shall earn Overtime Pay for authorized time worked over eight (8) hours in one day or forty (40) hours in any single work week. Regular office staff hours are 8:00 a.m. to 5:00 p.m., Monday through Friday; regular field staff hours are 7:00 a.m. to 3:30 p.m. The District's work week begins at 12:00 a.m. Monday and ends at midnight the following Sunday. Alternative work hours may be established by the District as necessary to facilitate snow removal and/or emergency situations. Overtime Pay shall be earned at the rate of one and one-half (1-1/2) times the employee's regular pay.
- 2.03 Compensatory Time Off: Compensatory time off shall be permitted in lieu of overtime pay for overtime work as set forth below:
 - a. In lieu of overtime pay, employees may be allowed to take compensatory time off, subject to limits stated in this rule, and calculated to be the equivalent value of overtime pay.
 - b. The Finance Officer shall keep records showing all compensatory time off earned and used so that the net balance of unused compensatory time off is known at all times.
 - c. No supervisor shall authorize the earning of compensatory time off if the employee's net unused balance is greater than the statutory maximum, which is currently two hundred and forty (240) hours. When an employee is authorized to

perform overtime work that would result in accrual of a net balance of compensatory time off in excess of the above limits, the employee shall be paid for that overtime work.

- d. Requests for compensatory time off in lieu of overtime pay shall be submitted by an employee in writing.
- e. Compensatory time off shall be earned and used as authorized in writing by the supervisor.
- f. Upon termination from the classified service or MCSD service, whichever occurs first, an employee shall be paid the value of unused compensatory time off.

2.04 On-Call Pay: Employees on-call outside normal duty hours shall be compensated an additional \$175 per week in addition to any overtime hours incurred as a result of a call-out during this period. In the event there are less than 2 field staff who are Operating Engineer members, and available on the rolls, staff shall be temporarily compensated \$200 per week in addition to any overtime hours incurred as a result of a call-out during this period.

- a. Employees who are required to be on-call outside of normal working hours shall be eligible for on-call pay.
- b. On-call employees shall be provided a cellular telephone and will be expected to respond to service calls within thirty (30) minutes, weather and road conditions permitting.
- c. Responding to a service call shall mean any call that requires the employee to respond away from the employee's residence or any telephone call in excess of fifteen (15) minutes.
- d. The on-call rotation schedule is 8:00 a.m. Monday through 8:00 a.m. the following Monday.

2.05 Call Back Pay: When the employee is required to return to work outside of the employee's normal work schedule after the employee has completed the employee's usual work shift and has left the work site, the employee shall earn Call Back Pay. An employee who has been called back shall earn Call Back Pay in an amount equal to a minimum of two (2) hours of Overtime Pay or the Overtime Pay for the hours actually worked, whichever is greater. If an employee is called back to work on a holiday, all compensated hours will be paid at double-time (2x the normal hourly wage).

2.06 Out of Class Pay: In the absence of the General Manager & Public Works Director due to leave or unavailability, the General Manager or Public Works Director will temporarily appoint the field staff member who is on-call to act as the crew supervisor. While performing these duties the appointed individual shall receive a fifty-five cent (.55) increase to their base hourly wage.

2.07 Merit Step Increases: Upon approval of the General Manager and upon receiving a satisfactory performance evaluation, an employee who has obtained regular status shall receive a merit step increase each year until he/she reaches the top step of the salary

range. Merit step increases shall occur on each employee's anniversary date as defined in Section .12 of this MOU, provided that they have met the requirements to receive the merit step.

ARTICLE 3-WORK PERIOD

- 3.01 Employees' Work Period; The work period for employees shall consist of forty (40) hours over seven (7) days commencing at 12: a.m. on Monday and ending at midnight on the following Sunday.
- 3.02 Snow Removal; employees engaged in plowing of snow that work through their lunch and breaks shall be compensated ten dollars (\$10).
- 3.03 Power Outage; In the event of a power outage at the District Office, should the District elect to send the represented staff home, they shall be compensated at their normal rate of pay as if they had worked their normal shift.
- 3.04 Pay Date; Timesheets are due on Monday from each employee. Yearly paydays will consist of a total of twenty-six (26) pay periods with paydays being every other Friday; unless Friday falls on a scheduled holiday, in which instance the pay date shall be the last regular workday immediately prior to that holiday.
- 3.05 FLSA Compliance; In areas where this MOU is silent, the MCSD agrees that overtime compensation shall be based on the regular rate of pay in accordance with the Fair Labor Standards Act (hereinafter "FLSA"), and this MOU will be otherwise interpreted and applied in compliance with the FLSA.

ARTICLE 4-BENEFITS

- 4.01 Insurance;
- a. Health insurance benefits are provided to all regular, full-time employees and their eligible dependents through the PERS Choice Basic plan at the expense of the District, with a cap of the District's liability in the amount of \$17,122.00 each fiscal year for each employee.
 - b. Dental insurance benefits are provided to all regular, full-time employees and their eligible dependents through an MCSD funded program administered by MCSD. The Dental benefit limit is \$1,500.00 per fiscal year, any portion of which may be used toward the payment of cosmetic dental work.
 - c. Vision insurance benefits are provided to all regular, full-time employees and their eligible dependents through the VSP Well Vision plan.
- 4.02 Retirement;

Retirement benefits are provided through the MCSD's 2% at 60 benefit plan

contract with PERS for CalPERS Legacy Employees.

Employees hired after January 1, 2013 and do not qualify as CalPERS Legacy Employees, shall be subject to CalPERS 2% at 62 Retirement Plan, in accordance with State law, and shall make the Member Contribution to the plan in accordance with State Law. Such Contributions shall be a pre-tax payroll deduction in accordance with Section 414(h)2 of the IRC, pursuant to California Government Code Section 20691.

4.03 Retiree Health Care Insurance:

Employees hired before July 1, 2017 and that have five or more years of CalPERS service credit, are eligible for the lifetime medical benefit. Employees receive a District paid medical insurance premium contribution equal to the amount provided to active employees in the same bargaining unit. No cash back is provided if the cost of insurance is less than the District's maximum premium contribution.

- a. Once each year, employees hired before July 1, 2017 have the option of voluntarily electing to be subject to the lifetime "Health Benefit Vesting Requirement - 100/90 Formula."

Employees hired after July 1, 2017, and that have ten or more full-time years of CalPERS service including five years at McCloud Community Services District, are eligible for the lifetime "Health Benefit Vesting Requirement - 100/90 Formula."

- a. The District contribution is set forth by the State as follows:
CalPERS service (including 5 years with MCSD)

10 years 50%**	15 years	75%**
11 years 55%**	16 years	80%**
12 years 60%**	17 years	85%**
13 years 65%**	18 years	90%**
14 years 70%**	19 years	95%**
	20 years	100%**

** Example: 2016 Calendar Year - State's contribution level was: \$705.00 for 1-party; \$1,343.00 for 2-party and \$1,727.00 for family.

- 4.04 State Disability Insurance: An employee may use accrued sick leave, vacation and/or comp time to supplement the monies received from State Disability benefits, up to the full amount of his/her salary. The District will continue to pay the employee's health insurance premiums as well as those of any eligible dependents in the same amount as if the employee was normally working during the period of a leave disability for a maximum of 6 months.

- 4.05 Deferred Compensation (457K): The district agrees to establish a 457K plan for employees. The district will not contribute any matching funds or administrative fees. Employees may only change deduction amount once every 12 months.

ARTICLE 5-LEAVES

- 5.01 Sick Leave: Sick leave is a benefit granted to regular, full-time employees who are probationary or permanent. Sick leave shall, in all instances, be granted subject to the following terms:
- a. An employee shall accrue sick leave at the rate of 4.62 hours per pay period, with no cap on the number of sick leave hours that an employee may accumulate.
 - b. The employee must notify his/her supervisor prior to taking sick leave.
 - c. Probationary employees are not eligible to use paid sick leave but will be given credit for accrued sick leave hours once regular, full-time status is achieved, retroactively to the month in which credit began to accrue. Probationary employees absent due to illness or non-work-related injury will have their pay adjusted to reflect an unpaid absence and their probationary periods may be extended by a period of time equal to the length of the employee's sick leave.
 - d. Upon retirement, an employee may convert his/her balance of sick leave as additional retirement service credit, up to a maximum of one (1) year, pursuant to the provisions of PERS Section 20965.
 - e. Employees are not entitled to receive payment for sick leave balances upon termination of employment.
 - f. The District will abide by all State and Federal laws pertaining to Family Care and Medical Leave and pregnancy Disability Leave.
- 5.02 Sick Leave Payoff: see Section 5.01 d. and e.
- 5.03 Workers' Compensation Leave: The District will continue to pay the employee's health insurance premiums in the same amount as if the employee was normally working during the period of leave of absence for a disability incurred in the performance of assigned duties for a maximum of twelve months. Any of the dependent coverage and/or premium differential borne by the employee will remain the sole responsibility of the employee.

If an employee is injured while performing his/her assigned duties for the District, he/she will be provided with Workers Compensation benefits as required by law.

- a. During any period of disability for which payment is not provided under Workers' Compensation insurance or State Disability insurance, the employee shall be placed on disability leave with pay to the extent of any leave with pay which he/she has accrued. Such disability leave with pay shall be charged against the employee's accrued leave with pay.
- b. During any period of disability for which payment is provided under Workers' Compensation insurance or State Disability, the employee shall supplement any

Workers' Compensation or State Disability benefits received during the pay period with his/her accrued leave in the following order: sick leave, vacation and compensatory time off and receive a partial paycheck in an amount so that the partial pay and Workers' Compensation or State Disability benefits added together are equivalent to the employee's full pay.

- c. The District will continue to pay the employee's health insurance premiums in the same amount as if the employee was normally working during the period of a leave of absence for a disability incurred in the performance of assigned duties for a maximum of twelve months. Any cost of dependent coverage and/or premium differential borne by the employee will remain the sole responsibility of the employee.
- d. Employees on unpaid leaves of absence do not accrue vacation or sick leave benefits. The period that an employee is on unpaid leave of absence is not considered time worked for the purposes of determining eligibility for or the amount of any benefit provided by the District.

5.04 Holidays: The following holidays are recognized holidays. On such holidays, employees shall be entitled to time off with regular pay paid at an hourly rate commensurate with the actual number of hours each employee works. Employees will receive holiday pay when on leave or work status on the day before and after the holiday.

- 1. January 1, New Year's Day
- 2. Martin Luther King, Jr.'s Birthday
- 3. Presidents' Day
- 4. Cesar Chavez Day
- 5. Memorial Day
- 6. Independence Day
- 7. Labor Day
- 8. Veterans' Day
- 9. Thanksgiving Day
- 10. Friday after Thanksgiving Day
- 11. Christmas Day
- 12. any day appointed by the President of the United States or the Governor of this state as a special one-time-only holiday.
- 13. Two (2) floating holidays per fiscal year consisting of eight (8) hours each taken one full day at a time.
- 14. One (1) personal leave day per fiscal year consisting of eight (8) hours taken one full day at a time.
- 15. If Christmas Eve falls during the normal work week (Monday through Friday), employees shall work only the first half of the day and be paid as if they worked the entire day.
- 16. If New Year's Eve falls during the normal work week (Monday through Friday) employees shall work only the first half of the day and be paid as if they worked the entire day.

5.05 Bereavement Leave: In the event of a death in the immediate family of a regular, full-

time employee who has completed his/her probationary period, a leave with pay will be granted for a period up to three (3) consecutive scheduled work days for the purpose of making arrangements for or to attend the funeral. Special arrangements for longer periods of paid leave may be approved by the General Manager for long distance travel or other unusual circumstances.

5.06 Jury and Witness Leave: Any employee who is called for jury duty or subpoenaed to appear as a witness, other than as an expert witness or party to the action, shall receive paid leave for such purpose on the terms that follow:

- a. The employee shall receive paid leave provided that any witness fees or jury fees are assigned to the MCSD.
- b. If called as a witness in litigation in which the MCSD is a party, or to testify in an official capacity as an MCSD employee, the employee shall receive paid leave and an allowance for any necessary travel, provided that any witness fees are assigned to the MCSD.

5.07 Vacation Leave: the following reflects calculations for 26 pay periods per year:

- a. Each regular, full-time employee shall earn 3.0769 hours of vacation per pay period for the first year of service (10 days accumulation).
- b. Beginning the thirteenth (13th) month of employment through nine years of service, an employee shall earn 3.692 hours of vacation per pay period (12 days accumulation).
- c. At the start of 10 years of service, a regular, full-time employee shall accumulate 4.615 hours of vacation per pay period (15 days accumulation).
- d. Vacation shall be earned monthly and after the employee has worked six (6) months, it will be available to him/her effective the day of his/her six (6) month anniversary date.
- e. Vacation shall be taken at a minimum of one hour at a time.
- f. Vacation Leave must be approved, in writing, by the supervisor or his/her designee at least 72 hours in advance. Such approval shall not be unreasonably withheld. The supervisor, in his/her sole discretion, may waive the 72-hour requirement provided that adequate coverage can be maintained without having to pay overtime to any other employee.
- g. Employees who leave MCSD service and have accumulated Vacation Leave will be reimbursed in full for the accumulated amount as a part of their final paychecks.
- h. An employee may carry up to two hundred and forty (240) hours of vacation time in their vacation time banks. If an employee request to use vacation time 72 hours in advance and the use of time is denied and the employee is at the maximum vacation accrual of 240 hours, the District will pay the employee for any hours accrued over the 240 hours at his/her normal rate of pay.
- i. Employees may use vacation leave without giving 72 hours of notice in the case of a family emergency.

- 5.08 Military Leave: Military Leave shall be granted in accordance with state law provided that the appointing authority is given a copy of the military orders and has, within the limits of military regulations, an opportunity to determine when such leave shall be taken.

ARTICLE 6-GRIEVANCE AND DISCIPLINARY PROCEDURES

- 6.01 Grievance Procedure: A grievance shall be defined as a claim by an employee, group of employees or recognized employee organization of an alleged violation, misinterpretation or misapplication of any employer-employee relations resolution, any memorandum of understanding with an employee association, or any written MCSD ordinances, rules, regulations, policies or procedures relating to wages, hours or other terms and conditions of employment, excluding disciplinary matters that are applicable to an employee.

Procedure: There shall be an earnest effort on the part of both parties to resolve grievances promptly at the lowest supervisory level consistent with fairness and equity.

1. Any employee, employee group or recognized employee organization may file a grievance without fear of reprisal.
2. A written grievance will set forth grounds for the grievance to include facts, dates, and witnesses.
3. The grievant must specify the relief sought.
4. The grievant or his/her representative shall be granted reasonable use of MCSD time and facilities in processing of his/her grievance after it has been submitted.
5. Time limits may be extended by mutual consent, in writing.
6. Failure by a grievant to file any statements or appeals within the specified time limits, unless extended, constitutes an abandonment of the grievance.
7. The MCSD designee responsible for the scheduling of meetings and conferences shall give timely, written notices of such meetings and conferences to all parties concerned.
8. two or more employees with a common grievance may initiate a single proceeding, but one member shall be designated for processing the grievance.
9. At any stage of the grievance procedure from the supervisor and above, employees may be represented by one agent of their recognized employee organization.
10. At any stage of the grievance, the employee may withdraw the grievance by giving written notice to the supervisor or the General Manager provided that if the employee has chosen to be represented by an agent, said agent shall also concur, which shall then become a permanent part of the personnel records.
11. If the employee considers the answer to his/her grievance to be satisfactory, then the matter will be closed, and the resolution documented in the Personnel records. If the employee subsequently desires to reopen the grievance, he/she must initiate it at the beginning of the grievance procedure.
12. Filing of a grievance shall in no way interfere with the right of the MCSD to proceed in carrying out its management responsibilities, subject to the final determination of the grievance. Grievant(s) shall continue to perform all duties and assignments pending final determination unless unsafe conditions exist.

Step 1: Informal Discussion with Supervisor: Employee must discuss his/her allegation of a grievance with his/her immediate supervisor on an informal bases within twenty (20) calendar days from the date of the action causing the grievance, or date of discovery of such action, except that in no event shall any grievance be accepted for consideration more than six (6) months from the action claimed as its bases, regardless of the date of discovery. If the grievance directly involves the immediate supervisor, the grievant may go directly to the next higher level of supervision that shall process the grievance. Within 7 (seven) working days, the immediate supervisor shall give his/her decision to the employee. If the decision is not satisfactory to the employee, or if no answer is received within the time limit, the employee may initiate a formal, written grievance.

Step 2: Formal Written Grievance: Employee will initiate the formal grievance by submitting a written statement fully detailing the fact(s) surrounding the grievance, the provisions of agreements or policies alleged to have been violated, and the proposed relief being sought. This formal grievance will be submitted to the supervisor in charge within seven (7) working days after receipt of the immediate supervisor's informal response or failure to respond within the time limit. The supervisor shall, within seven (7) days, deliver a decision, in writing, to the employee. If the answer does not satisfy the employee or is not forthcoming within this time limit, the employee may initiate Step 3 of the grievance procedure. Except as already provided in Step 1 where a supervisor is directly involved in the matter of grievance, in the event there are additional levels of supervision between the employee's immediate supervisor and the supervisor, this step of the process may be required by the supervisor to be first initiated at an intermediate supervisory level, but not more than one time.

Step 3: Review by the General Manager: The employee may initiate Step 3 by filing an appeal, in writing, with the General Manager within seven (7) working days after receipt of the supervisor's decision or from the expiration of the time limit for the decision. The General Manager will, within ten (10) working days of the receipt of the appeal, meet with the aggrieved employee to review the grievance. The General Manager will deliver a decision in writing to the employee within seven (7) days of the filing of the appeal, or if no meeting with the General Manager has taken place within ten (10) working days of the filing of the appeal, he/she may initiate Step 4.

Step 4: Board of Director's Final Decision: The employee may initiate Step 4 by filing an appeal to the MCSD's Board of Directors, in writing, with the General Manager within ten (10) working days from receipt of the General Manager's response, or failure to respond within the time limits. The Board of Directors may, at its discretion, refuse to hear the grievance, in which case, the General Manager's decision shall be final. The MCSD may choose to accept the grievance, in which case, both the General Manager and the grievant or his/her representative may make their presentations to the Board of Directors. The Board of Directors will deliberate the grievance and, within fifteen (15) days after hearing presentations on the grievance, arrive at a decision that shall be final and binding. In extraordinary circumstances, the Board of Directors, at its sole discretion, may appoint a special panel or engage a hearing officer to hear the grievance

and make a recommendation or render a final decision.

- 6.02 Discipline Procedure: Each supervisor shall have the right to discipline or recommend to the General Manager discipline for any employee subject to his/her jurisdiction for any reason which is in the best interest of the MCSDD. Causes for disciplinary action include, but are not limited to, misconduct, dishonesty, insubordination, incompetence or inefficiency, failure to perform duties, conviction of crimes or moral turpitude, repeated and unexcused absences, abuse of sick leave privileges, abandonment of position, offering or accepting anything of value in exchange for receiving or granting special treatment in connection with an employee's position, violation of personnel rules or departmental rules or any other serious offense related to employment with the MCSDD. Such discipline may include, but not be limited to, reprimand, suspension, demotion, reduction in compensation or termination.
- a. For written reprimands, Steps 1-5 shall be followed.
 1. The immediate supervisor shall meet with an employee to discuss proposed disciplinary action after notifying the employee in writing that such a meeting is being held for the purpose of ascertaining whether disciplinary action is appropriate.
 2. After any meeting(s) held under a.I, the supervisor shall notify the employee within five (5) working days of any proposed disciplinary action by written notice containing the following information:
 - i. A clear and concise statement of the reasons for such action, including the acts or omissions and rules or policies violated, if any, on which the disciplinary action is based.
 - ii. A description of the proposed action to be taken and the date it will be effective.
 - iii. A statement advising the employee of the right to respond, either verbally or in writing, to the authority proposing the action prior to its effective date.
 - iv. A statement that a copy of the materials upon which the action is based is available for review.
 - v. A statement advising the employee of the method and right to appeal and the time within which the appeal must be made.
 3. If the employee agrees with the proposed discipline, it shall be forwarded to the supervisor who shall meet with the employee within seven (7) working days to confirm the disciplinary action.
 4. If an employee wishes to formally appeal a written reprimand, the employee shall submit a written request to the General Manager within ten (10) days of receipt of the memorandum or the written notice of paragraph 2.
 5. The General Manager shall meet with the affected parties within ten (10) working days of receipt of a formal appeal and render his/her final decision within ten (10) working days thereafter. The employee shall have the right to submit a written response to the reprimand which shall also be placed in the employee's personnel file.

- b. For suspensions of one (1) or more days, demotions, reduction in compensation or terminations, Steps 1-4 under paragraph "a" above shall be followed; however, an employee may be placed on administrative leave with pay when exigent circumstances exist that require immediate removal from duty. In addition to Steps 1-4 under paragraph "a" the additional steps below shall be followed for suspensions of one (1) or more days, demotions, reductions in compensation or terminations:
1. If, after completing Step 2 or 4, a supervisor makes a recommendation to the General Manager for suspension for one (1) or more days, demotion, reduction in compensation or termination, and the General Manager determines such discipline may be warranted, the supervisor shall provide the employee with written Notice of Intent to impose disciplinary action, either hand delivered or mailed certified to the employee's last known address reflected in the personnel records, if the employee is not available at the job site. The Notice of intent shall include the following information:
 - i. Specific charges set forth in separate counts describing the conduct underlying each count.
 - ii. A separate recommendation of proposed discipline for each charge and the date it will be effective.
 - iii. A statement that the employee has been provided all of the materials considered by the supervisor in recommending the proposed discipline.
 - iv. An opportunity to respond orally or in writing, or both, to the supervisor within seven (7) days of receiving the Notice of intent.
 - vi. A statement that the employee has a right to be represented by an agent of his/her employee organization.
 - vii. A statement that the employee has a right to appeal the supervisor's decision to the General Manager.
 2. If after reviewing the employee's response to the Notice of Intent, or lack of response, the supervisor determines to implement discipline beyond a written reprimand, he/she shall deliver to the employee written notice of such action. Employee may appeal the decision of the supervisor concerning the disciplinary action to the General Manager, by written notice, within seven (7) days of receiving the supervisor's decision.
 3. The General Manager shall meet informally with the employee to provide an opportunity for the employee or his/her representative to present additional evidence or statements prior to making a decision as to whether to uphold modify in whole or in part, or overrule the supervisor's recommendation.
 4. If the employee is not satisfied with the General Manager's decision, he/she shall have a further right of appeal to the Board of Directors, which shall be exercised by written notice to the General Manager within ten (10) days of receipt of the General Manager's decision. The Board of Directors, at its sole discretion, may hold an appeal hearing itself or may

appoint a hearing officer who shall conduct an administrative hearing. District Counsel or designee shall reach agreement on selection of the hearing officer with the employee and the employee's representative prior to making the appointment. The hearing officer shall be a neutral party from outside the organization. The fees and expenses of the hearing officer and court reporter shall be shared equally among the parties. All other expenses shall be borne by the party incurring them and neither party shall be responsible for the expenses of witnesses called by the other, except as provided by law. A party requesting a transcript of the hearing shall bear the cost thereof. The hearing officer shall make a recommendation to the Board of Directors to sustain, modify or reverse the disciplinary action. The Board of Directors will issue a final decision within fifteen (15) working days of receiving the recommendation and may, but is not required to, accept the hearing officer's recommendation.

This procedure does not constitute a waiver of the employee's right to request a review of the MCSD's decision in a court of law pursuant to Code of Civil Procedures Section 1094.5 that is filed within ninety (90) days of the final decision.

6.03 Abandonment or Resignation:

- a. Abandonment: An employee shall be deemed to have abandoned his/her position if the employee fails to show up for work and perform his/her duties or fails to otherwise notify his/her supervisor for three (3) consecutive workdays. The General Manager shall mail notice to the employee who informs the employee that he/she will be deemed to have resigned from his/her employment with the MCSD unless said employee returns to work and performs his/her duties within one (1) work day of personal delivery of notice or within two (2) work days of mailing by overnight mail to the employee's last known address.
- b. Resignation: The intent of any employee to resign his/her employment shall be submitted in writing to his/her supervisor, given a minimum of ten (10) working days' notice. The resignation is effective upon delivery by the employee and is deemed irrevocable upon receipt provided, however, the General Manager may, at his/her sole discretion and authority, permit an employee to withdraw the employee's resignation.

ARTICLE 7-MISCELLANEOUS

- 7.01 Catastrophic Leave Transfers (Paid Disability Leave): An employee eligible for a non--paid disability leave may be placed on a paid disability leave provided the MCSD receives written leave transfer pledges from other employees with sufficient paid leave balances to allow a transfer of credits to an employee authorized such leave. An employee on a paid disability leave shall continue to receive MCSD contributions to the health plan. A paid disability leave shall be subject to the following:

- a. Leave request may be approved in writing by the requesting employee's supervisor in an increment of up to ninety (90) days with additional incremental extensions.
- b. An employee may voluntarily pledge accrued leave transfers up to the following maximums:
 - 1. All of the donor's accrued compensatory time off.
 - 2. Accrued vacation time provided that the donor retains a balance of one (1) week accrual.
 - 3. Sick leave accrued provided the donating employee retains two (2) days of sick leave for himself/herself.

7.02 : Creation of Job Descriptions; the MCSD has developed comprehensive job descriptions for the represented classifications that reflect the current responsibilities and duties associated with each classification. The MCSD agrees to further review them with the Union as determined to be necessary, with the understanding that MCSD reserves its right to create and modify such job descriptions, subject to Union rights regarding wages and working conditions.

7.03 Commercial Drivers Licenses and Water Certifications- Starting fresh with all MCSD employees as of the 2023 union negotiations, training courses and expenses shall be covered by the MCSD per the MCSD policy on training/certification costs. The CA, DMV CDL requirements have changed to require a 40 Hour training class estimated to cost over \$4,000, additionally the training/truck rental and motel room expenses also increase the price. The MCSD agrees to pay this cost One time per employee as of the 2023 union negotiations. If the person fails the driving test or needs to re-take the training course this additional cost(s)/expense(s) to retake any test(s) will need to be covered by the employee per MCSD policy.

7.04 Smart Phones- The MCSD agrees that all full-time field staff will be upgrading from district furnished flip phones to Smart phones as of the 2023 union negotiations. The MCSD policy on phones will remain in effect to cover the use of these phones.

7.05 Health Care Premium Costs- The MCSD agrees to open a mid-Contract opener to discuss healthcare premium increases covered by the MCSD if the MCSD is able to increase its enterprise fund rate fees during the term of this 2023-2026 contract.

7.06 Uniforms; the cost of employee uniforms required by MCSD shall be borne by the District. Care and laundering of required uniforms are the responsibility of the employee.

- a. All new employees will be issued by the District the following uniforms: Five long sleeved shirts and one jacket at the expense of the District and receive a pant allowance of \$190 per year, each year from date of hire, at the expense of the District. Shirts and jacket will be replaced approximately every two years when or as needed. Each new field staff employee shall receive a \$200 allowance for the purchase of work boots upon hire, and once every year thereafter. On July 1,

2023 current employees will receive a \$200 allowance per employee for the purchase of work boots and again every year thereafter.

- b. Office staff covered by this MOU shall receive on their anniversary date an annual payment of one hundred dollars (\$100) for the purchase of business casual dress shirts, blouses or collared tops.

7.07 Incentive Pay: In order to enhance the professionalism of the Public Works Department, and in recognition of individual employee's efforts to improve his/her job skills, the MCSD will pay Incentive Pay as follows:

- a. Base pay will be increased by one percent (1%) for those employees who obtain job related licenses or certificates which are beyond those required for their assigned classification. The specifics of which licenses or certificates qualify shall be developed jointly by representatives of the Union, the Public Works Supervisor and the General Manager. Only those licenses or certificates which are mutually agreed to shall be considered eligible for incentive pay.
 - 1. Effective July 1, 2017 employees who obtain a Waste Water Grade I Certificate will be paid an additional two Percent (2%) above their base pay. Employees must obtain and hold in good standing their Water Distribution Grade II Certificate prior to obtaining their Wastewater Grade 1 Certificate in order to be eligible for the additional two percent (2%).
- b. In the event that the General Manager denies in advance the eligibility of an employee for incentive pay pursuant to Section 7.07 above, the General Manager shall put such denial in writing, specifically stating the reason for denial.
- c. A Union member who is receiving Incentive Pay pursuant to this section, whose current job classification subsequently requires the applicable license or certificate for which they are receiving Incentive Pay, shall be "grandfathered in" and shall continue to receive incentive pay for that license or certificate as long as they are in that classification.

7.08 Lay-Off Procedure:

- a. All lay-offs shall occur in reverse order of hire. Those with the least seniority shall be the first to be laid off should the need arise.
- b. Should the District lay off any employee who has passed their probationary period, the District agrees to pay that employee Severance Pay in the amount of one month's salary at the employee's monthly salary at the time the lay-off occurs.
- c. The District may divide the employees by office staff and field staff for the purpose of a lay-off; however, all lay-offs done within these two divisions of employees must be done in accordance with the seniority lay-off procedures listed above in subsections a and b of this MOU Section.

ARTICLE 8-AGREEMENT

8.01 Terms of the Memorandum of Understanding: The term of this MOU shall be July 1, 2023 through June 30, 2026 unless the term is extended by mutual agreement.

8.02 Severability and Savings Clause: If any provision of this MOU should be held invalid or restrained by operation of law or by any court of competent jurisdiction, the remainder of this MOU shall not be affected. In the event that the implementation of any article, section or subsection of this MOU shall be frustrated by operation of law or by any court of competent jurisdiction, or if compliance with any article, section or subsection would be frustrated or restrained by such law of court, representatives of the MCSD and the Union shall, if possible, meet and confer for the purpose of endeavoring to agree on a replacement for such article, section or subsection. Otherwise, each party hereto expressly waives and relinquishes the right to meet and negotiate on any topic included herein for the term of the agreement. The parties are cognizant of the fact that various items within the scope of negotiation are not included herein and each party specifically waives the right to negotiate on any of such topics not included herein.

8.03 Full Understanding: The parties agree that this MOU sets forth the full and entire understanding of the parties regarding the matters set forth herein, and verbal statements shall not supersede any of its provisions. All topics raised during the meet and confer process leading to this agreement that are not included or referenced herein are deemed withdrawn. In all matters not specifically set forth in this agreement that involve conditions of employment that could be the subject of this agreement, the MCSD policies shall govern subject to the Union's right to grieve any such provision that could adversely affect an employee.

8.04 : Signatures:

Ratified by the Union this ___ day of August, 2023.

Approved by the MCSD Board of Directors this ___ day of August, 2023.

Roll Call Vote: Ayes:

Noes:

Absent:

Attest: _____
Sarah Roberts, District Secretary of the Board

Date _____

Amos McAbier General Manager

Date _____

Art Frolli
Operating Engineers Local Union No. 3 Union Representative.

Date _____



MCCLOUD COMMUNITY SERVICES DISTRICT
2023-24 SALARY SCHEDULE
 Effective July 1, 2023

New 3-year MOU agreement with July 1, 2023 5% wage increase

POSITION	TIME	07/01/2023- AM		7-1-19 to 6-30-21 AM		8-1-22 to 06-23 AM		7-1-17 to 5-31-18KP		05-15-18 to 06-30-18 KD			
GENERAL MANAGER FSLA OT Exempt	ANNUALLY	\$	91,936.26	\$	75,000.00	\$	87,558.38	\$	70,000.00	\$	75,000.00	\$	68,000.00
	MONTHLY	\$	7,661.36	\$	6,250.00	\$	7,296.53	\$	5,833.33	\$	6,250.00	\$	5,666.67
	BI-WEEKLY	\$	3,536.01	\$	2,884.62	\$	3,367.63	\$	2,692.31	\$	2,884.62	\$	2,615.38
FIRE CHIEF / PT FSLA OT Exempt	ANNUALLY	\$	44.20	\$	36.06	\$	42.10	\$	33.95	\$	36.06	\$	32.69
	MONTHLY	\$	25,000.00										
	BI-WEEKLY	\$	2,083.33										
ASSISTANT FIRE CHIEF VOLUNTEER	ANNUALLY	\$	1,171.60										
	QUARTERLY	\$	292.90										
	MONTHLY	\$	62,904.11										
RECRUITMENT/RETENTION OFFICER	ANNUALLY	\$	2,419.39										
	MONTHLY	\$	10.00										
	BI-WEEKLY	\$	21.00										
FIREFIGHTER VOLUNTEERS	POINTS	\$	20.00										
	HOURLY	\$	58,118.35										
	POINTS	\$	4,843.20										
FT PARAMEDIC	POINTS	\$	2,235.32										
	HOURLY	\$	27.94										
	POINTS	\$	59,306.18										
EMT/PARAMEDIC	POINTS	\$	4,942.18										
	HOURLY	\$	2,281.01										
	POINTS	\$	28.51										
FINANCE OFFICER FSLA OT Exempt	POINTS	\$	40,768.33										
	HOURLY	\$	3,397.36										
	POINTS	\$	1,568.01										
PW SUPERINTENDANT FSLA OT Exempt	POINTS	\$	19.60										
	HOURLY	\$	39,421.02										
	POINTS	\$	3,285.09										
DISTRICT SECRETARY	POINTS	\$	1,516.19										
	HOURLY	\$	19.33										
	POINTS	\$	42,764.33										
REFUSE OPERATOR	POINTS	\$	3,563.69										
	HOURLY	\$	1,644.78										
	POINTS	\$	46,506.83										
UTILITY WORKER I	POINTS	\$	3,875.57										
	HOURLY	\$	1,788.72										
	POINTS	\$	22.36										
UTILITY WORKER II	POINTS	\$	70.00										
	HOURLY	\$	18.41										
	POINTS	\$	16.46										
WASTE WATER GRADE I CERT. CHIEF PLANT OPERATOR	POINTS	\$	16.46										
	HOURLY	\$	16.46										
	POINTS	\$	16.46										
INTERIM UTILITY WORKER / PT ACCOUNTING CLERK / PT	POINTS	\$	16.46										
	HOURLY	\$	16.46										
	POINTS	\$	16.46										
PARK MAINTENANCE / PT	POINTS	\$	16.46										
	HOURLY	\$	16.46										
	POINTS	\$	16.46										
MOU expiring 06/30/2026 Section 7.04 Incentive Pay allows for a 1% increase to base wage for those employees who obtain job related licenses or certificates which are beyond those required for their assigned classification. The salary steps detailed above do not reflect automatic increases in pay for any employee; rather, they are set forth as an incentive for the employee to perform his/her duties in a manner that exhibits their increased value to the District.	POINTS	\$	16.46										
	HOURLY	\$	16.46										
	POINTS	\$	16.46										

*Negotiated Salary

*Negotiated Salary / Paid Quarterly by Points

*Salary Established by SAFER Grant Recruitment and Retention Coordinator Proposal for 4 year position

*Paid Quarterly by Points

*Non-Exempt Full-time 1-year trial Board-approved Position, approved at the regular meeting on 07-24-23.

*Work hours limited to what is necessary to effectively administer the testing of the sewer lagoons



MC CLOUD COMMUNITY SERVICES DISTRICT
2024-25 SALARY SCHEDULE
 Effective July 1, 2024

New 3-year MOU agreement with July 1, 2024 5% wage increase

POSITION	TIME	07/01/2023- AM	7-1-19 to 6-30-21 AM	8-1-22 to 06-23 AM	7-1-17 to 5-31-18KP	05/15/18-06/30/18 KD				
GENERAL MANAGER FSLA OT Exempt	ANNUALLY	\$ 96,533.07	\$ 75,000.00	\$ 87,558.38	\$ 70,000.00	\$ 75,000.00				
	MONTHLY	\$ 8,044.42	\$ 6,250.00	\$ 7,296.53	\$ 5,833.33	\$ 6,250.00				
	BI-WEEKLY	\$ 3,712.81	\$ 2,884.62	\$ 3,367.63	\$ 2,692.31	\$ 2,884.62				
	HOURLY	\$ 46.41	\$ 36.06	\$ 42.10	\$ 33.65	\$ 36.06				
FIRE CHIEF / PT FSLA OT Exempt	ANNUALLY	\$ 25,000.00	*Negotiated Salary							
	MONTHLY	\$ 2,083.33								
	BI-WEEKLY	\$ 961.54								
ASSISTANT FIRE CHIEF VOLUNTEER	ANNUALLY	\$ 1,171.60	*Negotiated Salary / Paid Quarterly by Points							
	QUARTERLY	\$ 292.90								
	ANNUALLY	\$ 66,049.31	*Salary Established by SAFER Grant Recruitment and Retention Coordinator Proposal for 4 year position							
RECRUITMENT/RETENTION OFFICER	ANNUALLY	\$ 66,049.31	*Paid Quarterly by Points							
	BI-WEEKLY	\$ 2,540.36								
	POINTS	\$ 10.00								
FIREFIGHTER VOLUNTEERS EMT/PARAMEDIC	POINTS	\$ 20.00	*Paid Quarterly by Points							
	POINTS	\$ 20.00								
	POINTS	\$ 20.00								
FINANCE OFFICER FSLA OT Exempt	ANNUALLY	\$ 61,024.27	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
	MONTHLY	\$ 5,085.36	\$ 64,079.13	\$ 67,275.22	\$ 70,654.71	\$ 74,165.18	\$ 77,865.22	\$ 81,690.44	\$ 85,640.44	\$ 89,710.44
	BI-WEEKLY	\$ 2,347.09	\$ 2,464.58	\$ 2,587.51	\$ 2,717.49	\$ 2,852.51	\$ 2,995.59	\$ 3,147.44	\$ 3,307.44	\$ 3,477.44
	HOURLY	\$ 29.34	\$ 30.81	\$ 32.34	\$ 33.97	\$ 35.66	\$ 37.44	\$ 39.34	\$ 41.34	\$ 43.44
	ANNUALLY	\$ 62,271.48	\$ 65,519.98	\$ 68,768.48	\$ 72,016.97	\$ 75,265.47	\$ 78,513.95	\$ 81,762.44	\$ 85,010.94	\$ 88,259.44
	MONTHLY	\$ 5,189.29	\$ 5,460.00	\$ 5,730.71	\$ 6,001.41	\$ 6,272.13	\$ 6,542.83	\$ 6,813.54	\$ 7,084.24	\$ 7,354.94
	BI-WEEKLY	\$ 2,395.06	\$ 2,520.00	\$ 2,644.94	\$ 2,769.88	\$ 2,894.83	\$ 3,019.77	\$ 3,144.71	\$ 3,269.65	\$ 3,394.59
	HOURLY	\$ 42,806.74	\$ 31.50	\$ 33.06	\$ 34.62	\$ 36.19	\$ 37.75	\$ 39.31	\$ 40.88	\$ 42.44
	ANNUALLY	\$ 42,806.74	\$ 44,352.38	\$ 45,900.00	\$ 47,447.62	\$ 48,995.24	\$ 50,542.86	\$ 52,090.48	\$ 53,638.10	\$ 55,185.72
	MONTHLY	\$ 3,567.23	\$ 3,696.03	\$ 3,772.44	\$ 3,883.78	\$ 3,988.57	\$ 4,117.38	\$ 4,292.03	\$ 4,476.68	\$ 4,661.33
	BI-WEEKLY	\$ 1,646.41	\$ 1,705.86	\$ 1,741.13	\$ 1,792.51	\$ 1,840.88	\$ 1,900.33	\$ 1,980.94	\$ 2,061.55	\$ 2,142.16
	HOURLY	\$ 20.58	\$ 21.32	\$ 21.76	\$ 22.41	\$ 23.06	\$ 23.71	\$ 24.36	\$ 25.01	\$ 25.66
PW SUPERINTENDANT FSLA OT Exempt	ANNUALLY	\$ 41,392.07	\$ 44,090.42	\$ 46,788.77	\$ 49,487.11	\$ 52,185.45	\$ 54,883.79	\$ 57,582.15	\$ 60,280.49	\$ 62,978.83
	MONTHLY	\$ 3,449.34	\$ 3,674.20	\$ 3,899.06	\$ 4,123.93	\$ 4,348.79	\$ 4,573.65	\$ 4,798.51	\$ 5,023.37	\$ 5,248.23
	BI-WEEKLY	\$ 1,592.00	\$ 1,695.79	\$ 1,799.57	\$ 1,903.35	\$ 2,007.13	\$ 2,110.92	\$ 2,214.70	\$ 2,318.48	\$ 2,422.27
	HOURLY	\$ 19.90	\$ 21.20	\$ 22.49	\$ 23.79	\$ 25.09	\$ 26.39	\$ 27.68	\$ 28.98	\$ 30.28
	ANNUALLY	\$ 44,902.55	\$ 46,919.75	\$ 48,963.16	\$ 51,005.85	\$ 52,761.81	\$ 55,381.56	\$ 57,713.13	\$ 60,280.49	\$ 63,450.39
	MONTHLY	\$ 3,741.88	\$ 3,909.98	\$ 4,080.26	\$ 4,250.49	\$ 4,396.82	\$ 4,615.13	\$ 4,809.43	\$ 5,023.37	\$ 5,287.53
UTILITY WORKER I	BI-WEEKLY	\$ 1,727.02	\$ 1,804.61	\$ 1,883.20	\$ 1,961.76	\$ 2,029.30	\$ 2,130.06	\$ 2,219.74	\$ 2,224.77	\$ 2,224.77
	HOURLY	\$ 21.59	\$ 22.56	\$ 23.54	\$ 24.52	\$ 25.37	\$ 26.63	\$ 27.75	\$ 27.75	\$ 27.75
	ANNUALLY	\$ 48,832.17	\$ 50,246.84	\$ 52,761.80	\$ 55,407.74	\$ 58,158.48	\$ 61,068.41	\$ 63,031.23	\$ 63,450.39	\$ 63,450.39
	MONTHLY	\$ 4,069.35	\$ 4,187.24	\$ 4,396.82	\$ 4,617.31	\$ 4,846.54	\$ 5,088.87	\$ 5,252.60	\$ 5,287.53	\$ 5,287.53
	BI-WEEKLY	\$ 1,878.16	\$ 1,932.57	\$ 2,029.30	\$ 2,131.07	\$ 2,236.86	\$ 2,348.71	\$ 2,424.28	\$ 2,440.40	\$ 2,440.40
	HOURLY	\$ 23.48	\$ 24.16	\$ 25.37	\$ 26.64	\$ 27.96	\$ 29.36	\$ 30.30	\$ 30.30	\$ 30.30
WASTE WATER GRADE I CERT. CHIEF PLANT OPERATOR	HOURLY	\$ 70.00	*Work hours limited to what is necessary to effectively administer the testing of the sewer lagoons							
	HOURLY	\$ 19.33								
	HOURLY	\$ 17.28	\$ 17.81	\$ 18.33	\$ 18.89	\$ 19.46	\$ 20.04	\$ 20.64	\$ 20.64	\$ 21.25
ACCOUNTING CLERK / PT PARK MAINTENANCE / PT	HOURLY	\$ 17.28	\$ 18.07	\$ 18.88	\$ 19.72	\$ 20.62	\$ 21.55	\$ 21.55	\$ 21.55	\$ 21.55
	HOURLY	\$ 17.28	\$ 18.07	\$ 18.88	\$ 19.72	\$ 20.62	\$ 21.55	\$ 21.55	\$ 21.55	\$ 21.55
	HOURLY	\$ 17.28	\$ 18.07	\$ 18.88	\$ 19.72	\$ 20.62	\$ 21.55	\$ 21.55	\$ 21.55	\$ 21.55

MOU expiring 06/30/2026 Section 7.04 Incentive Pay allows for a 1% increase to base wage for those employees who obtain job related licenses or certificates which are beyond those required for their assigned classification. The specifics of the salary steps detailed above do not reflect automatic increases in pay for any employee; rather, they are set forth as an incentive for the employee to perform his/her duties in a manner that exhibits their increased value to the District.



MCCLOUD COMMUNITY SERVICES DISTRICT

2025-26 SALARY SCHEDULE

Effective July 1, 2025

New 3-year MOU agreement with July 1, 2025 5% wage increase

POSITION	TIME	07/01/2023- AM	7-1-19 to 6-30-21 AM	8-1-22 to 06-23 AM	7-1-17 to 5-31-18KP	05/15/18-06/30/18 KD	
GENERAL MANAGER FSLA OT Exempt	ANNUALLY	\$ 101,359.72	\$ 75,000.00	\$ 87,558.38	\$ 70,000.00	\$ 75,000.00	\$ 68,000.00
	MONTHLY	\$ 8,446.64	\$ 6,250.00	\$ 7,296.53	\$ 5,833.33	\$ 6,250.00	\$ 5,666.67
	BI-WEEKLY	\$ 3,898.45	\$ 2,884.62	\$ 3,367.63	\$ 2,692.31	\$ 2,884.62	\$ 2,615.38
	HOURLY	\$ 48.73	\$ 36.06	\$ 42.10	\$ 33.65	\$ 36.06	\$ 32.69
FIRE CHIEF / PT FSLA OT Exempt	ANNUALLY	\$ 25,000.00	*Negotiated Salary				
	MONTHLY	\$ 2,083.33					
	BI-WEEKLY	\$ 961.54					
	QUARTERLY	\$ 1,171.60					
ASSISTANT FIRE CHIEF VOLUNTEER	ANNUALLY	\$ 69,351.77	*Negotiated Salary / Paid Quarterly by Points				
	MONTHLY	\$ 5,779.31					
	BI-WEEKLY	\$ 2,667.38					
	POINTS	\$ 10.00					
RECRUITMENT/RETENTION OFFICER	ANNUALLY	\$ 69,351.77	*Salary Established by SAFER Grant Recruitment and Retention Coordinator Proposal for 4 year position				
	MONTHLY	\$ 5,779.31					
	BI-WEEKLY	\$ 2,667.38					
	POINTS	\$ 10.00					
FIREFIGHTER VOLUNTEERS	ANNUALLY	\$ 20.00	*Paid Quarterly by Points				
	MONTHLY	\$ 1.67					
	BI-WEEKLY	\$ 0.74					
	POINTS	\$ 20.00					
EIMT/PARAMEDIC	ANNUALLY	\$ 64,075.48	\$ 67,283.09	\$ 70,638.98	\$ 74,187.45	\$ 77,873.44	\$ 81,779.48
	MONTHLY	\$ 5,339.62	\$ 5,606.92	\$ 5,886.58	\$ 6,182.29	\$ 6,489.45	\$ 6,814.96
	BI-WEEKLY	\$ 2,464.44	\$ 2,587.81	\$ 2,716.88	\$ 2,863.36	\$ 2,995.13	\$ 3,145.37
	HOURLY	\$ 30.81	\$ 32.35	\$ 33.96	\$ 35.67	\$ 37.44	\$ 39.32
PW SUPERINTENDANT FSLA OT Exempt	ANNUALLY	\$ 65,385.05	\$ 68,795.98	\$ 72,206.90	\$ 75,617.82	\$ 79,028.74	\$ 82,439.65
	MONTHLY	\$ 5,448.75	\$ 5,733.00	\$ 6,017.24	\$ 6,301.49	\$ 6,585.73	\$ 6,869.97
	BI-WEEKLY	\$ 2,514.81	\$ 2,646.00	\$ 2,777.19	\$ 2,908.38	\$ 3,039.57	\$ 3,170.76
	HOURLY	\$ 31.44	\$ 33.07	\$ 34.71	\$ 36.35	\$ 37.99	\$ 39.63
DISTRICT SECRETARY	ANNUALLY	\$ 44,947.07	\$ 46,569.99	\$ 47,532.77	\$ 48,935.65	\$ 50,256.00	\$ 51,878.94
	MONTHLY	\$ 3,745.59	\$ 3,880.83	\$ 3,961.06	\$ 4,077.97	\$ 4,188.00	\$ 4,323.25
	BI-WEEKLY	\$ 1,728.73	\$ 1,791.15	\$ 1,828.18	\$ 1,882.14	\$ 1,932.92	\$ 1,995.34
	HOURLY	\$ 21.61	\$ 22.39	\$ 22.85	\$ 23.53	\$ 24.16	\$ 24.94
REFUSE OPERATOR	ANNUALLY	\$ 43,461.67	\$ 46,294.94	\$ 49,128.21	\$ 51,961.47	\$ 54,794.72	\$ 57,627.98
	MONTHLY	\$ 3,621.81	\$ 3,857.91	\$ 4,094.02	\$ 4,330.12	\$ 4,566.23	\$ 4,802.33
	BI-WEEKLY	\$ 1,671.60	\$ 1,780.57	\$ 1,889.55	\$ 1,998.52	\$ 2,107.49	\$ 2,216.46
	HOURLY	\$ 20.90	\$ 22.26	\$ 23.62	\$ 24.98	\$ 26.34	\$ 27.71
UTILITY WORKER I	ANNUALLY	\$ 47,147.68	\$ 49,265.74	\$ 51,411.32	\$ 53,556.89	\$ 55,399.89	\$ 58,150.64
	MONTHLY	\$ 3,928.97	\$ 4,105.48	\$ 4,284.28	\$ 4,463.07	\$ 4,616.66	\$ 4,845.89
	BI-WEEKLY	\$ 1,813.37	\$ 1,894.84	\$ 1,977.36	\$ 2,059.88	\$ 2,130.77	\$ 2,236.56
	HOURLY	\$ 22.67	\$ 23.69	\$ 24.72	\$ 25.75	\$ 26.63	\$ 27.96
UTILITY WORKER II	ANNUALLY	\$ 51,273.78	\$ 52,759.18	\$ 55,399.89	\$ 58,178.13	\$ 61,066.40	\$ 64,119.72
	MONTHLY	\$ 4,272.81	\$ 4,396.60	\$ 4,616.66	\$ 4,848.18	\$ 5,088.87	\$ 5,343.31
	BI-WEEKLY	\$ 1,972.07	\$ 2,029.20	\$ 2,130.77	\$ 2,237.62	\$ 2,348.71	\$ 2,466.14
	HOURLY	\$ 24.65	\$ 25.36	\$ 26.63	\$ 27.97	\$ 29.36	\$ 30.83
WASTE WATER GRADE I CERT. CHIEF PLANT OPERATOR	HOURLY	\$ 70.00	*Work hours limited to what is necessary to effectively administer the testing of the sewer lagoons				
INTERIM UTILITY WORKER / PT	HOURLY	\$ 20.30					
ACCOUNTING CLERK / PT	HOURLY	\$ 18.14	\$ 18.70	\$ 19.25	\$ 19.83	\$ 20.43	\$ 21.04
PARK MAINTENANCE / PT	HOURLY	\$ 18.14	\$ 18.97	\$ 19.82	\$ 20.71	\$ 21.65	\$ 22.63

MOU expiring 06/30/2026 Section 7.04 Incentive Pay allows for a 1% increase to base wage for those employees who obtain job related licenses or certificates which are beyond those required for their assigned classification. The salary steps detailed above do not reflect automatic increases in pay for any employee; rather, they are set forth as an incentive for the employee to perform his/her duties in a manner that exhibits their increased value to the District.

**MC CLOUD COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 6, 2023**

**APPROVING A PUBLICLY AVAILABLE PAY SCHEDULE AS
REQUIRED BY CALIFORNIA CODE OF REGULATIONS, TITLE 2,
SECTION 570.5**

WHEREAS, The California Code of Regulations (CCR), Title 2, Section 570.5 requires CalPERS member agencies to have a duly approved and adopted publicly available pay schedule; and

WHEREAS, the pay schedule must meet the following criteria: position title for every employee position, pay rate for each position, and time base for each pay rate position; and

WHEREAS, this regulation requires this criteria be contained in a single board approved document; and

WHEREAS, the attached pay schedule meets the above requirements.

THEREFORE, IT IS HEREBY RESOLVED that the Board of Directors of the McCloud Community Services District hereby adopts the attached Pay Schedules for the following three years July 1st 2023-June 30th 2024, July 1st 2024-June 30th 2025 and July 1st 2025-June 30th 2026.

BE IT FURTHERED RESOLVED AND ORDERED that the attached Exhibit 1 is part of this resolution.

ADOPTED on August , 2023 by the following votes:

AYES:

NOES:

ABSENT:

ATTEST:

Sarah Roberts, District Secretary

Michael Hanson, President of the Board

2023-24 ASSET REPLACEMENT ALLOCATION PLAN FOR MCSD RESERVES

General (1010)	Year	Cost	Estimated Life	Age	Remaining Life	Existing Reserve	Combined Assets	Current Estimated Replacement Cost	Estimated Future Replacement Cost at Full Life	Cash Fund %	CASH OPTION		GRANT OPTION		LOAN OPTION			Best Option	%	Estimated Replacement Requirement	Annual Required Reserve Amount Through Life Expectancy	
											Estimated Replacement	Annual Required Reserve	Grant Fund	Estimated Replacement	Annual Required Reserve	Loan Fund	Estimated Replacement					Annual Required Reserve
											Cash Requirement	Through Life Expectancy	%	Grant Requirement	Through Life Expectancy	%	Loan Requirement					Through Life Expectancy
DISTRICT OFFICE	1966	\$ 18,000	70	57	13	6,925	5	\$ 800,000	\$ 1,874,827	100	\$ 1,874,827	\$ 1,874,827	2	\$ 37,497	\$ 10,000	10	\$ 187,483	\$ 13,889	L	10	\$ 187,483	\$ 13,889
Equipment garage & Pump House	1966	\$ 210,433	30	57	0		7	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ 0			\$ -	\$ -
SHOP	1966	\$ 10,000	70	57	13	1,845	7	\$ 300,000	\$ 499,522	100	\$ 499,522	\$ 499,522	2	\$ 9,990	\$ 627	10	\$ 49,952	\$ 3,701	L	10	\$ 49,952	\$ 3,701
BLDG. IMPROV.	1976	\$ 1,578	30	47	0		7	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ 0			\$ -	\$ -
EQUIP.BARN DOORS	1999	\$ 2,778	30	24	6		7	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ 0			\$ -	\$ -
PARKING LOT	1999	\$ 3,600	30	24	6		5	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ 0			\$ -	\$ -
ELECTRICAL IMPV EQ BARN	2001	\$ 868	25	22	3		7	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ 0			\$ -	\$ -
OFFICE/BATHROOM RENOVATIONS	2003	\$ 1,482	30	20	10		5	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ 0			\$ -	\$ -
BACK ENTRY & STEPS	2003	\$ 1,146	25	20	5		5	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ 0			\$ -	\$ -
HANDICAP RESTROOM OFFICE	2003	\$ 793	25	20	5		5	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ 0			\$ -	\$ -
OFFICE BUILDING ROOF	2004	\$ 4,270	20	19	1		5	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ 0			\$ -	\$ -
ADA RAMP ON MAIN OFFICE	2008	\$ 3,000	20	15	5		5	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ 0			\$ -	\$ -
TRANSFER SWITCH	2011	\$ 1,742	15	12	3		7	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ 0			\$ -	\$ -
CONTAINMENT TRAY	2010	\$ 1,732	15	13	2		7	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ 0			\$ -	\$ -
BARN DOORS	2012	\$ 1,636	15	11	4		7	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ 0			\$ -	\$ -
CARPET & VINYL IN OFFICE	2013	\$ 4,059	15	10	5		5	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ 0			\$ -	\$ -
OFFICE REMODEL	2013	\$ 9,837	25	10	15		5	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ 0			\$ -	\$ -
BLACKMOUNTAIN SOFTWARE	2010	\$ 12,293	15	13	2	683		\$ 17,102	\$ 18,498	100	\$ 18,498	18,498	2	370	(157)	10	1,850	583	C	100%	18,498	18,498
Totals						9,453		\$ 1,117,102	\$ 2,392,847		\$ 2,392,847	\$ 2,392,847		\$ 47,857	\$ 10,470		\$ 239,285	\$ 18,173			\$ 255,932	\$ 22,198
						\$ 324,853																
Total Reserve Value as of 7-30-23		\$ 324,853																				
Less Accumulated Reserves		\$ 315,400																				
Reserves to be allocated for asset replacement		\$ 9,453																				
		Reserves	Years	Annual Amount																		
Committed Rate Study Reserves		\$ -	4	\$ -																		
CERBT/CEPPT		\$ 133,000	1	\$ 133,000																		
Emergency Capital Reserves		\$ 30,000	4	\$ 120,000																		
Contingency Cash Reserves		\$ 15,600	4	\$ 62,400																		
Total RCAC Reserves		\$ 178,600		\$ 315,400																		

2023-24 ASSET REPLACEMENT ALLOCATION PLAN FOR MCS D RESERVES

2023-24 ASSET REPLACEMENT ALLOCATION PLAN FOR MCS D RESERVES										CASH OPTION			GRANT OPTION			LOAN OPTION						
FIRE (1040)										CASH OPTION			GRANT OPTION			LOAN OPTION						
Asset	Date	Cost	Estimated	Age	Remaining	Existing Reserve		Current Estimated	Estimated Future	Cash Fund	Estimated Replacement	Annual Required Reserve	Grant Fund	Estimated Replacement	Annual Required Reserve	Loan Fund	Estimated Replacement	Annual Required Reserve		Estimated Replacement	Annual Required Reserve	
	Acquired		Life		Life		Combined Assets	Replacement Cost	Replacement Cost at Full Life	%	Cash Requirement	Through Life Expectancy	%	Grant Requirement	Through Life Expectancy	%	Loan Requirement	Through Life Expectancy	Best Option	%	Requirement	Amount Through Life Expectancy
Fire Hall/Housing Volunteers	1966	\$ 8,000	30	57	0		7	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ -				
LAIR PROP. Combined wFire Hall Prop	1966	\$ 2,900	30	57	0	x	7	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ -				
FIRE HALL	1966	\$ 15,000	30	57	0	\$ 10,010	7	\$ 800,000	\$ 800,000	100	800,000	\$ 800,000	2	\$ 16,000	\$ 16,000	10	\$ 80,000	\$ 80,000	G	2	\$ 16,000	\$ 16,000
NEW ROOF	1966	\$ 5,650	20	57	0	\$ -	7	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ -				
NEW WINDOWS	1999	\$ 5,095	30	24	6	\$ -	7	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ -				
INSULATION (W&C)	1999	\$ 2,343	20	24	0	\$ -	7	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ -				
FIRE HALL ROLL UP DOORS	2004	\$ 2,560	20	19	1	\$ -	7	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ -				
AMBULANCE BUILDING	2004	\$ 36,480	30	19	11	\$ -	7	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ -				
EMERGENCY EXIT STAIRS	2008	\$ 8,420	30	17	13	\$ -	7	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ -				
METAL BUILDING	2007	\$ 34,810	30	16	14	9,463		\$ 100,000	\$ 151,259	100	151,259	\$ 10,128	2	\$ 3,025	\$ (460)	10	\$ 15,126	\$ 404	L	10	\$ 15,126	\$ 404
FIREHALL PANELING PROJECT	2009	\$ 7,140	30	14	16	-	7	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ -				
COVER OVER SIDE DOOR	2010	\$ 1,800	30	13	17	-	7	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ -				
DOORS	2011	\$ 7,012	20	12	8	-	7	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ -				
1946 FED. FIRE TR.	1966	\$ 500	20	57	0	-	-	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ -				
MAC FIRE TRUCK	1976	\$ 102,201	20	47	0	-	-	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ -				
HOSE & QUICK MT.	1993	\$ 1,958	5	30	0	3,731		\$ 5,964	\$ 5,964	100	5,964	\$ 5,964	2	\$ 119	\$ 119	10	\$ 596	\$ 596	C	100	5,964	5,964
FOAM UNIT/SURVIVAIR	1996	\$ 5,895	5	27	0	143		\$ 11,398	\$ 11,398	100	11,398	\$ 11,398	2	\$ 228	\$ 228	10	\$ 1,140	\$ 1,140	G	2	228	228
BREATHING APPARATUS	1997	\$ 9,330	10	26	0	217		\$ 17,365	\$ 17,365	100	17,365	\$ 17,365	2	\$ 347	\$ 347	10	\$ 1,737	\$ 1,737	G	2	347	347
					0	-	-	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ -				
MEDTRONIC-DEFIBRILLATOR	2003	\$ 17,680	10	20	0	365		\$ 29,149	\$ 29,149	100	29,149	\$ 29,149	2	\$ 583	\$ 583	10	\$ 2,915	\$ 2,915	G	2	583	583
AIR COMPRESSOR SYSTEM	2005	\$ 36,661	20	18	2	3,780		\$ 56,946	\$ 60,414	100	60,414	\$ 28,317	2	\$ 1,208	\$ (1,286)	10	\$ 6,041	\$ 1,131	L	10	6,041	1,131
2005 GMC AMBULANCE	2005	\$ 114,706	20	18	2	11,826		\$ 178,175	\$ 189,026	100	189,026	\$ 88,600	2	\$ 3,781	\$ (4,023)	10	\$ 18,903	\$ 3,538	L	10	18,903	3,538
2007 KENWORTH FIRE ENGINE	2006	\$ 308,640	20	17	3	31,750		\$ 464,434	\$ 507,500	100	507,500	\$ 158,583	2	\$ 10,150	\$ (7,200)	10	\$ 50,750	\$ 6,333	L	10	50,750	6,333
EQUIPMENT FOR FIRE ENGINE	2007	\$ 40,146	5	16	0	735		\$ 58,738	\$ 58,738	100	58,738	\$ 58,738	2	\$ 1,175	\$ 1,175	10	\$ 5,874	\$ 5,874	G	2	1,175	1,175
CHIEF VEHICLE	2011	\$ 20,000	20	12	8	531		\$ 31,035	\$ 42,474	100	42,474	\$ 5,243	2	\$ 849	\$ 40	10	\$ 4,247	\$ 464	G	2	849	40
FIRE SHELTERS	2011	\$ 5,573	5	12	0	4,607		\$ 7,364	\$ 7,364	100	7,364	\$ 7,364	2	\$ 147	\$ 147	10	\$ 736	\$ 736	C	100	7,364	7,364
SQUAD Truck 2012 Dodge 5500 Crew Cab (Hoblit)	2012	\$ 46,140	15	11	4	4,293		\$ 60,965	\$ 68,617	100	68,617	\$ 16,081	2	\$ 1,372	\$ (730)	10	\$ 6,862	\$ 642	L	10	6,862	642
SQUAD Build-up - Rescue body build-up w/wigwags (Burton's Fire, Inc)	2012	\$ 53,335	15	11	4	4,962		\$ 70,472	\$ 79,317	100	79,317	\$ 18,589	2	\$ 1,586	\$ (844)	10	\$ 7,932	\$ 742	L	10	7,932	742
SCBA Breathing Apparatus	2016	\$ 108,573	10	7	3	9,382		\$ 137,234	\$ 149,959	100	149,959	\$ 46,859	2	\$ 2,999	\$ (2,127)	10	\$ 14,996	\$ 1,871	L	10	14,996	1,871
Turnouts	2019	\$ 13,212	10	4	6	1,171		\$ 15,677	\$ 18,719	100	18,719	\$ 2,925	2	\$ 374	\$ (133)	10	\$ 1,872	\$ 117	L	10	1,872	117
Lifepack medical equipment	2021	\$ 41,439	15	2	13	919		\$ 50,000	\$ 73,427		\$ 73,427	\$ 5,578	2	\$ 1,469	\$ 42	10	\$ 7,343	\$ 494	G	2	1,469	42
Totals						97,883		\$ 2,094,916	\$ 2,270,689		\$ 2,270,689	\$ 1,310,881		\$ 45,414	\$ 1,879		\$ 227,069	\$ 108,737			\$ 156,460	\$ 46,481
Total Existing Reserves	\$ 340,573					\$ 340,573																
Contingency Cash Reserves																						
Contingency Capital Reserves																						
Ambulance Fund	\$ 60,313																					
Strike Team Equipment Repair	\$ 30,396																					
Strike Team Future Wages	\$ 151,981																					
Total	\$ 242,690																					
Less: Accumulated Reserves	\$ 242,690																					
Available Reserves to be Allocated for Asset Replacement	\$ 97,883																					

2023-24 ASSET REPLACEMENT ALLOCATION PLAN FOR MCSD RESERVES

ALLEYS (1050)									CASH OPTION			GRANT OPTION			LOAN OPTION						
Asset	Date	Cost	Estimated	Age	Remaining	Existing Reserve	Current Estimated	Estimated Future	Cash Fund	Estimated Replacement	Annual Required Reserve	Grant Fund	Estimated Replacement	Annual Required Reserve	Loan Fund	Estimated Replacement	Annual Required Reserve	Best Option	Fund	Estimated Replacement	Annual Required Reserve
	Acquired		Life		Life		Replacement Cost	Replacement Cost at Full Life	%	Cash Requirement	Through Life Expectancy	%	Grant Requirement	Through Life Expectancy	%	Loan Requirement	Through Life Expectancy		%	Requirement	Amount Through Life Expectancy
Road Base	2011	\$ 7,634	30	12	18	\$ 9,051	\$ 10,697	\$ 21,670	100	\$ 21,670	701	2	\$ 433	\$ (479)	10	2,167	-382	L	10	\$ 2,167	\$ (382)
Dump Truck (19.27%)	2020	19,307	20	2	18	\$ 26,327	5,181	6,303	100	6,303	(1,112)	2	126	(1,456)	10	630	-1,428	C	100	\$ 6,303	\$ (1,112)
2006 Ford F-150 truck (30.23%)	2006	3,433	15	17	0	\$ 25,897	3,606	6,200	100	6,200	6,200	2	124	124	10	620	361	C	100	\$ 6,200	\$ 6,200
Loader (Snow Plow)	2013	25,996	20	10	10	\$ 26,361	34,943	63,111	100	63,111	3,675	2	1,262	(2,510)	10	6,311	-2,005	L	10	\$ 6,311	\$ (2,005)
2006 John Deere Backhoe (27.5%)	2006	26,145	20	17	3	\$ 22,141	40,647	53,007	100	53,007	10,289	2	1,060	(7,027)	10	5,301	-5,613	L	10	\$ 5,301	\$ 10,289
Totals						\$ 109,777	95,074			\$ 150,291	\$ 19,752		\$ 3,006	\$ (11,347)		\$ 15,029	\$ (9,067)		Total	\$ 26,282	\$ 12,989
Reserve Value as of 7/30/23		\$ 143,845																			
Less Allocated Reserves		34,068																			
Adjusted Reserve Value for asset replacement allocation		109,777																			
Winter Storm Disaster Fund		\$ 34,068																			
Contingency Cash Reserves		\$ -																			
Contingency Capital Reserves																					
Allocated Reserves		\$ 34,068																			

2023-24 ASSET REPLACEMENT ALLOCATION PLAN FOR MCSD RESERVES

Park (1070)		CASH OPTION																GRANT OPTION			LOAN OPTION				
Asset	Date	Estimated			Remaining	Existing Reserve	Current Estimated Replacement Cost	Estimated Future Replacement Cost at Full Life	Cash Fund %	Estimated Replacement Cash Requirement	Annual Required Reserve Through Life Expectancy	Grant Fund %	Estimated Replacement Grant Requirement	Annual Required Reserve Through Life Expectancy	Loan Fund %	Estimated Replacement Loan Requirement	Annual Required Reserve Through Life Expectancy	Best Option		Estimated Replacement Requirement	Annual Required Reserve Amount Through Life Expectancy				
		Acquired	Cost	Life																		Age	Life	Life	Life
Scout Hall Lot	1966	\$ 5,000	50	57	0		\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ -								
Upper Hoo-Hoo Park	1966	\$ 20,000	75	57	18		\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ -								
Lower Hoo-Hoo Park	1966	\$ 60,000	75	57	18		\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ -								
Scout Hall & Remodel	1966	\$ 66,798	60	57	3	\$ 13,828.59	\$ 236,182	\$ 258,082	100	\$ 258,082	\$ 81,418	2	\$ 5,162	\$ (2,889)	10	\$ 25,808	\$ 3,993	L	10	\$ 25,808	\$ 3,993				
Park Building	1976	\$ 15,000	50	47	3	\$ 4,694.23	\$ 80,174	\$ 87,608	100	\$ 87,608	\$ 27,638	2	\$ 1,752	\$ (981)	10	\$ 8,761	\$ 1,356	L	10	\$ 8,761	\$ 1,356				
Ballfield Lights	2000	\$ 14,148	15	23	0	\$ 180.95	\$ 16,885	\$ 16,885	100	\$ 16,885	\$ 16,885	2	\$ 338	\$ 338	10	\$ 1,689	\$ 1,689	G	2	\$ 338	\$ 338				
Scout Hall Remodel	1988	\$ 27,494	30	35	0	\$ -	\$ -	\$ -	0	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ -								
Park Project	1993	\$ 201,696	50	30	20				100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ -	G	2	\$ -	\$ -				
Bleachers & Benches	1995	\$ 11,249	30	28	2	\$ 1,276.06	\$ 22,448	\$ 23,815	100	\$ 23,815	\$ 11,270	2	\$ 476	\$ (400)	10	\$ 2,382	\$ 553	L	10	\$ 2,382	\$ 553				
Parking Lot, Sidewalk, lights	2000	\$ 24,200	25	23	2	\$ 1,375.65	\$ 24,200	\$ 25,674	100	\$ 25,674	\$ 12,149	2	\$ 513	\$ (431)	10	\$ 2,567	\$ 596	L	10	\$ 2,567	\$ 596				
Concession Stand & Restrooms	2004	\$ 81,946	20	19	1	\$ 11,296.35	\$ 204,683	\$ 210,823	100	\$ 210,823	\$ 199,527	2	\$ 4,216	\$ (7,080)	10	\$ 21,082	\$ 9,786	L	10	\$ 21,082	\$ 9,786				
Scout Hall Re-Siding	2008	\$ 24,304	20	15	5	\$ -	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ -								
5 gazebos & Picnic Area	1993	\$ 67,865	40	30	10	\$ 5,400.73	\$ 75,000	\$ 100,794	100	\$ 100,794	\$ 9,539	2	\$ 2,016	\$ (338)	10	\$ 10,079	\$ 468	L	10	\$ 10,079	\$ 468				
Pavillion	2011	\$ 136,781	30	12	18	\$ 16,924.02	\$ 185,530	\$ 315,852	100	\$ 315,852	\$ 16,607	2	\$ 6,317	\$ (589)	10	\$ 31,585	\$ 815	L	10	\$ 31,585	\$ 815				
Bocce Ball Courts	2011	\$ 32,877	30	12	18	\$ 3,798.03	\$ 41,636	\$ 70,883	100	\$ 70,883	\$ 3,727	2	\$ 1,418	\$ (132)	10	\$ 7,088	\$ 183	L	10	\$ 7,088	\$ 183				
Electrical in Pavillion	2013	\$ 5,699	20	10	10	\$ 5,357.53	\$ 7,440	\$ 9,999	100	\$ 9,999	\$ 464	2	\$ 200	\$ (516)	10	\$ 1,000	\$ (436)	C	100	\$ 9,999	\$ 464				
Playground Surface & Equipment	2000	\$ 43,138	25	23	2	\$ 895.04	\$ 78,726	\$ 83,520	100	\$ 83,520	\$ 41,313	2	\$ 1,670	\$ 388	10	\$ 8,352	\$ 3,729	G	2%	\$ 1,670	\$ 388				
John Deere Lawn Mower	2021	\$ 16,249	20	2	18	\$ 2,386.40	\$ 26,161	\$ 44,537	100	\$ 44,537	\$ 2,342	2	\$ 891	\$ (83)	10	\$ 4,454	\$ 115	L	10%	\$ 4,454	\$ 115				
2006 JD Backhoe (2.5%)	2006	\$ 2,377	10	17	0	\$ 192.15	\$ 3,586	\$ 3,586	100	\$ 3,586	\$ 3,586	2	\$ 72	\$ 72	10	\$ 359	\$ 359	L	10	\$ 359	\$ 359				
2006 Ford F150 Truck	2018	\$ 2,207	10	5	0	\$ 1,431.71	\$ 2,672	\$ 2,672	100	\$ 2,672	\$ 2,672	2	\$ 53	\$ 53	10	\$ 267	\$ 267	C	####	\$ 2,672	\$ 2,672				
Totals						\$ 69,037	\$ 1,005,323	\$ 1,254,731		\$ 1,254,731	\$ 429,137		\$ 25,095	\$ (12,589)		\$ 125,473	\$ 23,470			\$ 128,844	\$ 22,083				

Reserve Value 7-30		\$ 89,037		
Less Accumulated Reserves		\$ 20,000		
Reserves to be Allocated		\$ 69,037		
		Reserves	Years	Annual Amount
Committed Rate Study Reserves		\$ -	4	\$ -
			1	\$ -
Emergency Capital Reserves		\$ 2,500	4	\$ 10,000
Contingency Cash Reserves		\$ 2,500	4	\$ 10,000
Total RCAC Reserves		\$ 5,000		\$ 20,000

0

Reserve Planning Worksheet Library Fund																		
LIBRARY (1080)																		
Asset	Date	Estimated			Remaining	Existing Reserve	CASH					GRANT			LOAN			Best Option (C,G or L)
		Cost	Life	Age			Current Estimated	Estimated Future	Cash Fund	Estimated Replacement	Annual Required Reserve	Grant Fund	Estimated Replacement	Annual Required Reserve	Loan Fund	Estimated Replacement	Annual Required Reserve	
		Acquired	Life	Age			Replacement Cost	Replacement Cost at Full Life	%	Cash Requirement	Through Life Expectancy	%	Grant Requirement	Through Life Expectancy	%	Loan Requirement	Through Life Expectancy	
Library Site	1974	\$ 3,500	50	49	1	-	\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -		
Library Building	1974	\$ 32,633	50	49	1		\$ 150,000	\$ 156,000	100	\$ 156,000	156,000	2	\$ 3,120	\$ 3,120	10	\$ 15,600	15,600	G
Totals		\$ 36,133					\$ 150,000	\$ 156,000		\$ 156,000	\$ 156,000		\$ 3,120	\$ 3,120		\$ 15,600	\$ 15,600	
Asset Reserves						\$ 3,344.86												

Data Source: "2038 Inflation Prediction Future Inflation Calculator." Official Inflation Data, Alioth Finance, 16 May, 2023. <https://www.officialdata.org/us/inflation/2023>.

2023-24 ASSET REPLACEMENT ALLOCATION PLAN FOR MCSD RESERVES

REFUSE (1090)																					
										CASH OPTION			GRANT OPTION			LOAN OPTION					
Asset	Date	Cost	Estimated Life	Age	Remaining Life	Existing Reserve	Current Estimated Replacement Cost	Estimated Future Replacement Cost at Full	Cash Fund %	Estimated Replacement Cash Requirement	Annual Required Reserve Through Life Expectancy	Grant Fund %	Estimated Replacement Grant Requirement	Annual Required Reserve Through Life Expectancy	Loan Fund %	Estimated Replacement Loan Requirement	Annual Required Reserve Through Life Expectancy	Best Option	Fund %	Estimated Replacement Requirement	Annual Required Reserve Amount Through Life
2006 John Deere Backhoe (5%)	2006	\$ 4,754	20	17	3	\$ 696	\$ 7,154	\$ 8,704	100	\$ 8,704	\$ 2,669	2	\$ 174	\$ (174)	10	\$ 870	58	L	10	\$ 870	\$ 58
Used Dumpsters	2018	\$ 4,024	10	5	5	\$ 4,730	\$ 4,859	\$ 5,912	100	\$ 5,912	236	2	\$ 118	\$ (922)	10	591	-828	C	100	\$ 5,912	\$ 236
Used Refuse Cans	2018	\$ 25,511	10	5	5	\$ 38,402	\$ 30,805	\$ 47,993	100	\$ 47,993	1,918	2	\$ 960	\$ (7,488)	10	4,799	-6,721	C	100	\$ 47,993	\$ 1,918
INTL 4400 SBA 4x2 Side Load Truck	2018	\$ 214,148	20	5	15	\$ 30,860	\$ 258,586	\$ 385,668	100	\$ 385,668	23,654	2	\$ 7,713	\$ (1,543)	10	38,567	514	L	10	\$ 38,567	\$ 514
INTL 4400 SBA 4x2 Rear Load Refuse Truck	2018	\$ 194,641	20	5	15	\$ 28,193	\$ 235,031	\$ 352,338	100	\$ 352,338	21,610	2	\$ 7,047	\$ (1,410)	10	35,234	469	L	10	\$ 35,234	\$ 469
Landfill Site-17.86 acres	1987	\$ 2,800	75	36	39	\$ -	\$ -	0	100	\$ -	-	2	\$ -	\$ -	10	-	0		100		
dump truck (19.27%)	2020	\$ 19,307	20	3	17	\$ 3,009	\$ 23,444	37608	100	\$ 37,608	2,035	2	\$ 752	\$ (133)	10	3,761	44	L	10	\$ 3,761	\$ 44
2006 Ford F-150 Truck (12.99%)	2018	\$ 1,475	10	5	5	\$ 1,425	\$ 4,200	\$ 5,314	100	\$ 1,781	71	2	\$ 106	\$ (264)	10	531	-179	C	100	\$ 1,781	\$ 71
Totals						\$ 107,316	\$ 564,079	\$ 843,537		\$ 840,004	\$ 52,194		\$ 16,871	\$ (11,934)		\$ 84,354	\$ (6,642)		Total	\$ 134,118	\$ 3,311
Asset Reserves						\$ 210,680															

Reserve Value as of 7-30-23	\$ 210,680		
Less Accumulated RCAC Reserves	\$ 103,364		
Available Reserve Values to be allocated	\$ 107,316		
	Reserves	Years	Annual Amount
Committed Rate Study Reserves	\$ 5,841	4	\$ 23,364
Operating Reserves 5 year plan		4	\$ -
Emergency Capital Reserves		4	\$ -
Contingency Cash Reserves	\$ 20,000	4	\$ 80,000
Total RCAC Reserves	\$ 25,841		\$ 103,364

2023-24 ASSET REPLACEMENT ALLOCATION PLAN FOR MCSD RESERVES

2023-24 ASSET REPLACEMENT ALLOCATION PLAN FOR MCSD RESERVES									Cash Option			Grant Option			Loan Option			Best Option (C, L or G)	Fund	Estimated Replacement	Annual Required Reserve
SEWER (2000)									CASH			GRANT			LOAN						
Asset	Date	Cost	Estimated	Age	Remaining	Existing Reserve	Current Estimated	Estimated Future	Cash Fund	Estimated Replacement	Annual Required Reserve	Grant Fund	Estimated Replacement	Annual Required Reserve	Loan Fund	Estimated Replacement	Annual Required Reserve				
	Acquired	(Historic Cost)*	Life		Life		Replacement Cost	Replacement Cost at Full Life	%	Cash Requirement	Through Life Expectancy	%	Grant Requirement	Through Life Expectancy	%	Loan Requirement	Through Life Expectancy				
Ponds	2005	\$ 2,000,000	20	18	2		\$ -	\$ -	100	\$ -	\$ -	2	\$ -	\$ -	10	\$ -	\$ -				
Sewer System	2004	\$ 21,000,000	50	19	31	649,020	\$ 31,661,000	\$ 31,661,000	100	\$ 31,661,000	\$ 1,000,386	2	\$ 633,220	\$ (510)	10	\$ 3,166,100	\$ 81,196				
Sewer Laterals	2004	\$ 8,000,000	50	19	31	2,955	\$ 10,926,375	\$ 10,926,375	100	\$ 10,926,375	\$ 352,368	2	\$ 218,528	\$ 6,954	10	\$ 1,092,638	\$ 35,151				
Dump Truck (15.52%)	2021	\$ 16,296	15	2	13	11,011	\$ 18,290	\$ 26,859	100	\$ 26,859	\$ 1,219	2	\$ 537	\$ (806)	10	\$ 2,686	\$ 2,686				
Data Flow Scada System	2003	\$ 7,729	15	20	0	524	\$ 12,788	\$ 12,788	100	\$ 12,788	\$ 12,788	2	\$ 256	\$ 12,788	10	\$ 1,279	\$ 1,279				
2006 John Deere Backhoe (30%)	2006	\$ 28,522	20	17	3	1,986	\$ 44,343	\$ 48,455	100	\$ 48,455	\$ 15,489	2	\$ 969	\$ (339)	10	\$ 4,845	\$ 953				
Sewer Equipment	2010	\$ 8,274	15	13	2	5,148	\$ 11,836	\$ 12,557	100	\$ 12,557	\$ 3,704	2	\$ 251	\$ (2,448)	10	\$ 1,256	\$ (1,946)				
Sewer Equipment	2011	\$ 8,619	15	12	3	5,411	\$ 12,078	\$ 13,198	100	\$ 13,198	\$ 2,596	2	\$ 264	\$ (1,716)	10	\$ 1,320	\$ (1,364)				
Vac Trailer	2012	\$ 136,168	20	11	9	9,996	\$ 186,879	\$ 243,835	100	\$ 243,835	\$ 25,982	2	\$ 4,877	\$ (569)	10	\$ 24,383	\$ 1,599				
Scada Server (50%)	2013	\$ 3,500	15	10	5	197	\$ 4,153	\$ 4,814	100	\$ 4,814	\$ 923	2	\$ 96	\$ (20)	10	\$ 481	\$ 481				
Sewer Camera	2018	\$ 11,185	10	5	5	631	\$ 13,272	\$ 15,386	100	\$ 15,386	\$ 2,951	2	\$ 308	\$ (65)	10	\$ 1,539	\$ 182				
Loader (30%)	2013	\$ 62,390	15	10	5	3,986	\$ 83,863	\$ 97,220	100	\$ 97,220	\$ 18,647	2	\$ 1,944	\$ (408)	10	\$ 9,722	\$ 1,147				
Sewer Vac	2012	\$ 116,877	15	11	4	8,306	\$ 180,000	\$ 202,592	100	\$ 202,592	\$ 48,572	2	\$ 4,052	\$ (1,063)	10	\$ 20,259	2,988				
Totals						699,172	\$ 43,154,877	\$ 43,265,079		\$ 43,265,079	\$ 1,485,626		\$ 865,302	\$ 11,798		\$ 4,326,508	\$ 124,352				
Reserve Value as of 7-30-23		\$ 906,200																			
Less Accumulated RCAC Reserves		\$ 207,028																			
Reserve Values to be allocated to Asset Replacement		\$ 699,172				\$ 906,200															

	Reserves	Years	Annual Amt
Committed Rate Study Reserves	\$ 31,757	4	\$ 127,028
Operating Reserves 5 year plan	0	4	\$ -
Emergency Capital Reserves	0	4	\$ -
Contingency Cash Reserves	\$ 20,000	4	\$ 80,000
Total RCAC Reserves	\$ 51,757		\$ 207,028

*Historic Cost obtained from RCAC Study 2019.

2023-24 ASSET REPLACEMENT ALLOCATION PLAN FOR MCSD RESERVES

2023-24 ASSET REPLACEMENT ALLOCATION PLAN FOR MCSD RESERVES										CASH OPTION			GRANT OPTION			LOAN OPTION					
Water (3000)										CASH OPTION			GRANT OPTION			LOAN OPTION					
Asset	Date	Historical Cost or Asset Value	Estimated Life	Age	Remaining Life	Existing Reserve	Current Estimated Replacement Cost as of 2023	Estimated Future Replacement Cost at Full Life	Cash Fund %	Estimated Replacement Cash Requirement	Annual Required Reserve Through Life Expectancy	Grant Fund %	Estimated Replacement Grant Requirement	Annual Required Reserve Through Life Expectancy	Loan Fund %	Estimated Replacement Loan Requirement	Annual Required Reserve Through Life Expectancy	Fund %	Estimated Replacement Requirement	Annual Required Reserve Amount Through Life Expectancy	
Intake Springs Springhouse	2003	\$ 5,800,000	50	20	30	\$ 39,614	\$ 5,800,000	\$ 14,078,122	100	\$ 14,078,122	\$ 467,950	2	281,562	8,065	10	1,407,812	45,607	G	2	281,562	8,065
Water Supply-Elk Springhouse	1950	700,000	75	73	2	\$ -	835,229	\$ 886,094	100	886,094	443,047	2	17,722	8,861	10	88,609	44,305	NO GRANT	2	-	0
Upper Elk	1950	3,600,000	75	73	2	\$ 12,784	4,282,515	\$ 4,543,320	100	4,543,320	2,265,268	2	90,866	39,041	10	454,332	220,774	G	2	90,866	39,041
Lower Elk	1950	6,048,000	75	73	2	\$ 21,477	7,194,626	\$ 7,632,779	100	7,632,779	3,805,651	2	152,656	65,589	10	763,278	370,900	G	2	152,656	65,589
Bypasses 1 & 2	2007	4,923,275	50	16	34	\$ 30,089	3,914,202	\$ 10,693,229	100	10,693,229	313,622	2	213,865	5,405	10	1,069,323	30,566	G	2	213,865	5,405
Subdivisions 1 & 2	1996	1,202,978	50	27	23	\$ 7,947	1,431,048	\$ 2,824,297	100	2,824,297	122,450	2	56,486	2,110	10	282,430	11,934	G	2	56,486	2,110
Town Distribution	1950	17,584,000	50	73	0	\$ 217,713	77,372,394	\$ 77,372,394	100	77,372,394	77,372,394	2	1,547,448	1,547,448	10	7,737,239	7,737,239	G	2	1,547,448	1,547,448
Fire Hydrants	2012	412,000	20	11	9	\$ 1,799	490,110	\$ 639,482	100	639,482	70,854	2	12,790	1,221	10	63,948	6,905	G	2	12,790	1,221
Dump Truck (27.22%)	2021	27,273	20	2	18	\$ 349	14,554	\$ 24,777	100	24,777	1,357	2	496	8	10	2,478	118	L	10	2,478	118
2000 Ford 350 PU (43.53)	1999	17,457	15	24	0	\$ 452	32,099	\$ 32,099	100	32,099	32,099	2	642	642	10	3,210	3,210	L	10	3,210	3,210
Scada System/Server	2005	9,173	10	18	0	\$ 146	10,383	\$ 10,383	100	10,383	10,383	2	208	208	10	1,038	1,038	L	10	1,038	1,038
2006 John Deere Backhoe (35%)	2006	33,276	20	17	3	\$ 795	51,731	\$ 56,528	100	56,528	18,578	2	1,131	112	10	5,653	1,619	L	10	5,653	1,619
Water System Equipment	2008	28,243	10	15	0	\$ 119	42,122	\$ 42,122	100	42,122	42,122	2	842	842	10	4,212	4,212	G	2	842	842
Tapping Tool	2011	6,117	10	12	0	\$ 1,206	8,571	\$ 8,571	100	8,571	8,571	2	171	171	10	857	857	C	100	8,571	8,571
Ditch Witch Jet Track	2013	119,863	20	10	10	\$ 3,773	199,536	\$ 268,160	100	268,160	26,439	2	5,363	159	10	26,816	2,304	L	10	26,816	2,304
Ditch Witch Pipe Trencher	2013	42,575	20	10	10	\$ 1,081	57,194	\$ 76,864	100	76,864	7,578	2	1,537	46	10	7,686	660	L	10	7,686	660
Ditch Witch Yard Trencher	2013	11,503	20	10	10	\$ 393	15,461	\$ 27,921	100	27,921	2,753	2	558	17	10	2,792	240	L	10	2,792	240
Loader (50%)	2014	103,983	20	19	1	\$ 1,967	139,781	\$ 139,781	100	139,781	137,814	2	2,796	829	10	13,978	12,011	L	10	13,978	12,011
Chlorination Station	1998	7,181	10	25	0	\$ 188	13,398	\$ 13,398	100	13,398	13,398	2	268	268	10	1,340	1,340	L	10	1,340	1,340
Totals						\$ 341,892	101,904,954	119,370,322		119,370,322	85,162,327		2,387,406	1,681,042		11,937,032	8,495,841			2,430,077	1,700,835
Total Reserve Value 7-30-23		\$ 906,200				\$ 906,200															
Less Accumulated RCAC Reserves		\$ 564,308																			
Reserve Values allocated for Asset Replacement		\$ 341,892																			
		Reserves	Years	Annual Amount																	
Committed Rate Study Reserves		\$ 121,077	4	\$ 484,308																	
Operating Reserves 5 year plan				\$ -																	
Emergency Capital Reserves				\$ -																	
Contingency Cash Reserves		\$ 20,000	4	\$ 80,000																	
Total RCAC Reserves		\$ 141,077		\$ 564,308																	

*Historic Cost obtained from RCAC Study 2019.
 Data Source: "2038 Inflation Prediction Future Inflation Calculator." Official Inflation Data, Alioth Finance, 16 May, 2023. <https://www.officialdata.org/us/inflation/2023>.

**McCLOUD COMMUNITY SERVICES DISTRICT
WATER SERVICE PERMIT APPLICATION-NEW SERVICE**

Please complete this document and the attached Fixture Count Form. Return both to:

MCS D
P.O. Box 640
McCloud, California 96057

Physical Address: TBD - LOT B
RED CLOUD RANCH Rd.
Owner: Schoelkopf

County Permit # TBD
APN: 049-062-640

Mailing Address: 1843 Highland dr
City MT Shasta
State CA
Zip 96067

Section to be completed by District
Date Received:
Permit # Issued:
Applicant Notified:

Telephone: 530 410 9288

Contractor: TBD

Construction Planned to Begin on (Date): _____

Description of Work: See attached dated 8-3-2023

Owner authorization to enter property for required inspection(s): _____
[Signature]
Signature

NOTICE

This permit application is not an approval to proceed with any work until such time as you have obtained the stamped District permit.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

[Signature]
Signature of Property Owner or Agent

8-3-23
Date

McCLOUD COMMUNITY SERVICES DISTRICT
WATER SERVICE PERMIT APPLICATION - FIXTURE COUNT FORM

Please list below all currently planned and anticipated future water using fixtures on the property. This information will be used by the District to calculate the appropriately sized water service line to serve your property. Water rates are based on the size of water service line serving your property, so be sure to accurately list these fixtures, however, do not underestimate as the customer is responsible for the cost of installation of a larger service line if required in the future.

Fixture Type	Number of Fixtures
Bathtub	1
Kitchen Sink	1
Wash Sink (each set of faucets)	2
Laundry Sink	1
Shower Head (Shower only)	2
Water Closet (toilet) Flush Valve (Commercial)	∅
Water Closet (toilet) Tank Type (Residential)	2
Dishwasher 1/2 inch connection	1
Dishwasher 3/4 inch connection	∅
Washing Machine 1/2 inch connection	1
Washing Machine 3/4 inch connection	∅
Outside Hose Bibs 1/2 inch	2
Outside Hose Bibs 3/4 inch	∅
Other:	
Landscaping up to 2,000sq'	✓ yes
Garden area on drip irrigation up to 2,000sq'	✓ yes
Irrigation	

Approximate square footage of irrigated lawn: 2,000 sq'

Type of Irrigation (Circle One): Spray (Pop-Up, Non-Rotating) Rotary (Rainbird or Toro Style)

Red Cloud Ranch Rd. Lot B 08-03–2023
Application for water connection

Hello MCSD General manager and MCSD board. This attachment covers both the requested description of work and a brief explanation of our process.

Currently Lot B Red Cloud Ranch Rd. Is owned by the Tyhurst's. John and Lora Schoelkopf are in contract to purchase this parcel. Once in their ownership they plan to build a 3 bed 2 bath home. At this point a contractor has not been hired nor has any county permit been issued. All work will be completed to meet county and state requirements and will most likely be done by a general contractor. Ideally, water could be brought to the parcel this year (fall 2023) to be available for both construction and for the new owners use prior to construction starting. The planned change of ownership is set for approximately 90 days from today. Approval of a water connection is a condition of this sale.

Both the Tyhurst and the Schoelkopf's grant permission of the MCSD to review this application and each party can be reached for further questions. We appreciate your consideration.

Thank you.

Josh and Linn Tyhurst and John and Lora Schoelkopf.

Josh Tyhurst
530 925 3370
mccloudoffice@gmail.com

Lora Schoelkopf
530 410 9292 or 530 410 9288
awilla3636@yahoo.com - Lora
liljohn116@yahoo.com - John

McCLOUD COMMUNITY SERVICES DISTRICT
WATER SERVICE PERMIT APPLICATION-NEW SERVICE

Please complete this document and the attached Fixture Count Form. Return both to:

MCS D
P.O. Box 640
McCloud, California 96057

Physical Address: TBD - LOTC County Permit # TBD
Red Cloud Ranch Rd.

Owner: Hartman - Lee APN: 049-062-660

Mailing Address: 2919 Chico Ave
City Chico
State CA
Zip 95928

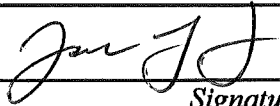
Section to be completed by District
Date Received:
Permit # Issued:
Applicant Notified:

Telephone: 530-518-4154

Contractor: TBD - owner build possible

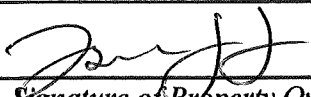
Construction Planned to Begin on (Date): 2024 spring

Description of Work: see attached d dated 7/31/23 LOTC

Owner authorization to enter property for required inspection(s):	 Signature
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NOTICE This permit application is not an approval to proceed with any work until such time as you have obtained the stamped District permit.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

 Signature of Property Owner or Agent	<u>7-31-23</u> Date
---	------------------------

LOT C Red Cloud Ranch

McCLOUD COMMUNITY SERVICES DISTRICT
WATER SERVICE PERMIT APPLICATION - FIXTURE COUNT FORM

Please list below all currently planned and anticipated future water using fixtures on the property. This information will be used by the District to calculate the appropriately sized water service line to serve your property. Water rates are based on the size of water service line serving your property, so be sure to accurately list these fixtures, however, do not underestimate as the customer is responsible for the cost of installation of a larger service line if required in the future.

Fixture Type	Number of Fixtures
Bathtub	1
Kitchen Sink	1
Wash Sink (each set of faucets)	2
Laundry Sink	1
Shower Head (Shower only)	2
Water Closet (toilet) Flush Valve (Commercial)	∅
Water Closet (toilet) Tank Type (Residential)	2
Dishwasher 1/2 inch connection	1
Dishwasher 3/4 inch connection	∅
Washing Machine 1/2 inch connection	1
Washing Machine 3/4 inch connection	∅
Outside Hose Bibs 1/2 inch	2
Outside Hose Bibs 3/4 inch	
Other:	
<i>irrigation stand pipe or sprinkler - enough to</i>	<i>irrigate 1500sq'</i>
Irrigation	

Approximate square footage of irrigated lawn: 1500 sq'

Type of Irrigation (Circle One):
 Spray (Pop-Up, Non-Rotating)
 Rotary (Rainbird or Toro Style)

~~XXXX~~

Red Cloud Ranch Rd. Lot C 07-31-2023
Application for water connection

Hello MCSD General manager and MCSD board. This attachment covers both the requested description of work and a brief explanation of our process.

Currently Lot C and D Red Cloud Ranch Rd. Are owned by the Tyhurst's. Richard Hartman and Jaclyn Lee are in contract to purchase these two parcels. Once in their ownership they plan to build two 3 bed 2 bath homes one on each lot starting with lot C in the spring of 2024. The buildout of the second home on lot D is tentatively planed to begin after construction is completed on lot C. This will most likely take place in several years. At this point a contractor has not been hired nor has any county permit been issued. All work will be completed to meet county and state requirements and will most likely be done by a general contractor. Ideally, water could be brought to these parcels this year (fall 2023) to be available for both construction and for the new owners use prior to construction starting. The planned change of ownership is set for approximately 30 to 45 days from today. Approval of a water connection is a condition of this sale.

Both the Tyhurst and the Hartman/Lee's grant permission of the MCSD to review this application and each party can be reached for further questions. We appreciate your consideration.

Thank you.

Josh and Linn Tyhurst and Richard Hartman and Jaclyn Lee.

Josh Tyhurst
530 925 3370
mccloudoffice@gmail.com

Richard Hartman
530 518 4154
rsk9rich@gmail.com

**McCLOUD COMMUNITY SERVICES DISTRICT
WATER SERVICE PERMIT APPLICATION-NEW SERVICE**

Please complete this document and the attached Fixture Count Form. Return both to:

**MCS D
P.O. Box 640
McCloud, California 96057**

Physical Address: TBD - LOT D County Permit # TBD
Red Cloud RANCH Rd.

Owner: Hartman-Lee APN: 049-062-670

Mailing Address: 2919 chico Ave
City Chico
State CA
Zip 95928


Section to be completed by District
Date Received:
Permit # Issued:
Applicant Notified:

Telephone: 530 518 4154

Contractor: TBD - owner build possible

Construction Planned to Begin on (Date): Following completed construction on LOT C. 2025-2027


Description of Work: see attached dated 7/31/2023 LOT D

Owner authorization to enter property for required inspection(s):	 Signature
---	---

NOTICE

This permit application is not an approval to proceed with any work until such time as you have obtained the stamped District permit.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.


Signature of Property Owner or Agent

7-31-23
Date

LOT D Red cloud RANCH

McCLOUD COMMUNITY SERVICES DISTRICT
WATER SERVICE PERMIT APPLICATION - FIXTURE COUNT FORM

Please list below all currently planned and anticipated future water using fixtures on the property. This information will be used by the District to calculate the appropriately sized water service line to serve your property. Water rates are based on the size of water service line serving your property, so be sure to accurately list these fixtures, however, do not underestimate as the customer is responsible for the cost of installation of a larger service line if required in the future.

Fixture Type	Number of Fixtures
Bathtub	1
Kitchen Sink	1
Wash Sink (each set of faucets)	2
Laundry Sink	1
Shower Head (Shower only)	2
Water Closet (toilet) Flush Valve (Commercial)	0
Water Closet (toilet) Tank Type (Residential)	2
Dishwasher 1/2 inch connection	1
Dishwasher 3/4 inch connection	0
Washing Machine 1/2 inch connection	1
Washing Machine 3/4 inch connection	0
Outside Hose Bibs 1/2 inch	2
Outside Hose Bibs 3/4 inch	
Other:	
<i>irrigation stand pipe and/or sprinkler - enough to irrigate 1500sq'</i>	
Irrigation	

Approximate square footage of irrigated lawn: 1500 sq'

Type of Irrigation (Circle One):

Spray (Pop-Up, Non-Rotating)
<input checked="" type="radio"/> Rotary (Rainbird or Toro Style)

Red Cloud Ranch Rd. Lot D 07-31-2023
Application for water connection

Hello MCSD General manager and MCSD board. This attachment covers both the requested description of work and a brief explanation of our process.

Currently Lot C and D Red Cloud Ranch Rd. Are owned by the Tyhurst's. Richard Hartman and Jaclyn Lee are in contract to purchase these two parcels. Once in their ownership they plan to build two 3 bed 2 bath homes one on each lot starting with lot C in the spring of 2024. The buildout of the second home on lot D is tentatively planed to begin after construction is completed on lot C. This will most likely take place in several years. At this point a contractor has not been hired nor has any county permit been issued. All work will be completed to meet county and state requirements and will most likely be done by a general contractor. Ideally, water could be brought to these parcels this year (fall 2023) to be available for both construction and for the new owners use prior to construction starting. The planned change of ownership is set for approximately 30 to 45 days from today. Approval of a water connection is a condition of this sale.

Both the Tyhurst and the Hartman/Lee's grant permission of the MCSD to review this application and each party can be reached for further questions. We appreciate your consideration.

Thank you.

Josh and Linn Tyhurst and Richard Hartman and Jaclyn Lee.

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McCLOUD COMMUNITY SERVICES DISTRICT
Policy and Procedure Manual

POLICY TITLE: Paramedic- Job Description

POLICY NUMBER: 2235

ADOPTED:

REVIEWED:

REVISED:

2230.10 The position of Paramedic is a **non-overtime exempt/hourly** position under the Fair Labor Standards Act. The Paramedic is hired by the General Manager. Under the general direction of the Fire Chief, the Paramedic responds to medical, fire, rescue, and storm response alarms, and other emergency and non-emergency calls for assistance to protect life and property. The Paramedic also documents patient care, performs ambulance and EMS equipment maintenance, and does other related work as required. The Paramedic position will be evaluated annually or as otherwise warranted by the General Manager. A pre-employment physical and live scan shall be performed at district expense prior to employment.

2235.20 Knowledge of:

2235.21 **2235.21** The operation and maintenance of modern ambulances and EMS equipment.

2235.22 The incident command system.

2235.23 Local roads, and geography.

2235.24 Modern EMS codes and regulations.

2235.25 Modern paramedical operations and procedures.

2235.26 Modern communications, business and computer systems and related software and other equipment.

2235.30 Ability to:

2235.31 Lift up to 100 pounds.

2230.32 Operate computers, software and modern communications equipment related to fire service and business applications.

2230.33 Compile and prepare written reports and oral programs.

2230.34 Communicate effectively orally and in writing.

2230.35 Must have the ability to interact with members of the public and co-workers tactfully and professionally.

2235.40 Education/Experience Required

Education equivalent to graduation from high school.

2235.50 License/Certificates

Must possess a driving record acceptable to the District's insurance carrier. Must possess a current Emergency Medical Technician Paramedic License and CPR Certification, a valid California Class C driver's license. All required certificates and licenses must be maintained throughout employment.

2235.60 Residency Requirement

There is no residency requirement for this position.

2235.70 Basic Work Hours

2235.71 The Paramedic will be assigned to either A, B, or C Shift and work a rotating 48-Hour on, and 96-hour off-shift schedule.

2235.80 Physical Requirements

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job.

2235.81 Task: Operate, repair, and maintain ambulance and rescue equipment.

Physical Demand: Standing, walking, lifting, pushing, pulling, and carrying (regularly up to 25 lbs., frequently up to 50 lbs., and infrequently up to 100 lbs.), kneeling, stooping, bending, squatting, close vision, distance vision, use of hands to finger, handle or feel objects, tools or controls, driving vehicle, and heavy equipment.

2235.82 Task: Fire suppression and emergency response.

Physical Demand: Wearing self-contained breathing apparatus for extended periods, sitting, standing, climbing ladders while carrying 25 lbs., walking, lifting, pushing, pulling, and carrying (regularly up to 25 lbs., frequently up to 50 lbs., and infrequently up to 100 lbs.), kneeling, stooping, bending, squatting, close vision, distance vision, use of hands to finger, handle or feel objects, tools or controls, driving vehicle, and heavy equipment, working for extended periods in extremely hot or cold weather, working in low visibility areas containing smoke, ash, etc., working in confined spaces.

2235.83 Task: Prepares handwritten and typed written reports, forms, questionnaires, etc. as required to document work performed and maintain compliance with the various laws and standards and district policies and procedures.

Physical Demand: Sitting, close vision, reading, handwriting, speaking, hearing, use of hands to finger, handle or feel objects, tools or controls, operating a computer and typewriter.

2235.84 Task: Perform traffic control operations during emergency situations.

Physical Demand: Standing continuously in one location wearing turnouts and in temperatures below freezing and above 100 degrees, walking over uneven ground, distance vision, speaking, hearing, use of hands to hold and manipulate signs, and giving directions to vehicle operators.

2235.90 Environmental Demands

2235.91 Outside: Travels to do out-of-office business in a variety of weather conditions including, rain, snow, cold below freezing, and heat to +100 degrees Fahrenheit.

2235.92 Usually works outdoors wearing heavy personal protective equipment.

2235.93 Exposure to various colognes/perfumes, frequent exposure to fumes/dust from equipment.

2235.94 Noise/Vibration: Business/office machines, office located in close proximity to highway traffic.

2235.95. Exposure to smoke, flames, intense heat and low visibility in firefighting conditions.

2235.10 Mental Requirements

2235.11 Reads and comprehends complex manuals and instructions for computer software and hardware, letters, reports, memos, messages, etc.

2235.12 Writes reports, presentations, memos, messages, and fills out information forms. Needs ability to use or quickly learn the latest version of the District's word processing software.

2235.13 Math: Ability to perform mathematical functions and work with mathematical concepts such as algebra. Ability to apply concepts such as fractions, percentages, ratios and proportions to practical situations. Ability to use or quickly learn the District's current spreadsheet software.

2235.14 Judgment: Ability to work independently, prioritize work and make complex decisions and implementation of same. Ability to define problems, collect data, establish facts, and draw valid conclusions.

2235.20 This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.



McCloud Fire Department

Policy 2235 Paramedic Job Description Appendix A Minimum Standards for Paramedic California

State and Federal Requirements:

1. ICS 100, and 200 (CICCS)
2. ICS 700, and 800 (SEMS)
3. Minimum First Aid/CPR (22 CCR, §100015, H&S Code §1797.182)
5. Haz-Mat FRO (8 CCR §5192, 19 CCR §2520)
6. State of CA EMT Paramedic License

MCSD Requirements

1. Current EMT and CPR certificates
2. Class C Driver License.
3. Ambulance Driver Certificate.
4. Requirements as set forth in MCSD Policy 2230, Paramedic Description (computer knowledge, basic education requirements, etc.).

Optional requirements include Firefighter 1 certification.