# McCloud Community Services District 

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# REGULAR MEETING OF THE BOARD OF DIRECTORS <br> SCOUT HALL - 405 E. COLOMBERO DRIVE <br> July 11 ${ }^{\text {th }}, 2022$ at 6:00 pm 

## AGENDA

The McCloud Community Services District welcomes you to this meeting. This agenda contains brief general descriptions of each item to be considered at this meeting by the Board of Directors. If you wish to speak on an item on the agenda, you will be provided the opportunity to do so prior to consideration of the item by the Board. If you wish to speak on an item that is not on the agenda, you are welcome to do so during the Public Comment portion of the meeting. Persons addressing the Board will be asked to step up to the podium and will be limited to three minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. When addressing the Board, please state your name for the record prior to providing your comments. Please address the board as a whole through the President. Comments to individual Board members or staff are not permitted.

All documentation supporting the items on this agenda are available for public review in the District office, 220 W . Minnesota Avenue, McCloud CA 96057, during normal business hours of 9:00 a.m. to 12 noon and 1:00 pm to 4:00 p.m. Monday through Friday.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District office 48 hours prior to the meeting at (530) 964-2017.

1. Call to Order

## 2. Pledge of Allegiance

3. Approval of Minutes: Discussion/action regarding approval of the minutes of the Regular Meeting of June 27, 2022.
4. Announcement of Events: McCloud Lumberjack Fiesta July $29^{\text {th }}$-August 1, 2022
5. Communications: None
6. Reports:
A. Finance Officer-See Report.
B. Fire Chief- See Report.
C. Committees- Reports
1) Establish a Fire District Research Committee
2) Establish a Property Related Tax and Assessment Committee
D. Directors- Reports
7. Consent Agenda:
A. Approval of Expenses in the amount of $\$ 46,283.70$.
B. Approval of Expenses in the amount of $\$ 20,146.20$.
8. Old Business: None.
9. New Business: None.
10. Public Comment: This time is provided to receive information from the public regarding issues that do not appear on the agenda (persons addressing the Board will be asked to step up to the podium and will be limited to three minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board).

## 11 Adjourn

## MCSD Mission Statement

McCloud Community Services District will strive to provide the full range of municipal services, at a reasonable cost applied consistently to all customers, while maintaining a healthy infrastructure and environmental integrity.

# MINUTES OF A <br> REGULAR MEETING OF THE BOARD OF DIRECTORS June 27, 2022 at 6:00 PM 

A regular meeting of the Board of Directors of the McCloud Community Services District was called to order at 6:00 p.m. Five Directors (Richey, Young, Zanni, Hanson, and Rorke) were present. Also present were General Manager Amos McAbier, Fire Chief Charlie Miller, Finance Officer Mike Quinn. District Secretary Jennifer Brunello was present.

## 1. Call to Order

## 2. Pledge of Allegiance

3. Approval of Minutes:

Discussion/action regarding approval of the minutes of the Regular Meeting of June 13, 2022.
Richey made a motion to approve the minutes of the Regular Meeting of June 13, 2022;
seconded by M. Rorke.
Motion passed with 4 ayes (Young, Zanni, Richey, Rorke.); one abstain (Hanson).
4. Announcement of Events: None
5. Communications: See $9 G$, letter from Nate Girard.
6. Reports:

Finance Officer- Please see written report.
7. Consent Agenda: None
8. Old Business: None
9. New Business:
A. Discussion/possible action regarding new playground matting at the park.

Amos McAbier discussed cost of replacing rubber matting on playground with $\$ 177,000$ park grant funds. Quote of $\$ 130,00$ was given. How to use the leftover funds will be brought back to board. Wants to schedule it for this year as the matting is getting old.
R. Zanni made a Motion to move forward and replace the rubber matting on park playground using the Per Capita Park Grant funding; seconded by M. Rorke. Motion passed with 5 ayes.
B. Discussion/possible action Commercial B License Fees Increase.

Amos McAbier discussed difficulties keeping employees and paying for training courses. M. Rorke asked if there is a way to insure the employees will stay for a few years after training is paid for, Amos McAbier discussed how difficult that would be. He will check into cheaper
options for training. No motion, tabled.
C. Discussion/possible action regarding possible cost of living adjustments.

Mike Quinn discussed the cost of salary increases at different percentages. C. Young said Negotiated salaries would not be included. Amos McAbier compared the District's salary being Lower than other areas and needing to have skilled workers in these positions. He discussed how prices are increasing for everything. Mike Quinn discussed minimum wage increases.
R. Zanni made a motion offering $10 \%$ increase in salaries. M. Hanson seconded the motion. Motion passed with 5 ayes.
D. Discussion/possible action regarding 2022-23 Pending Draft Budget. Tabled.
E. Discussion/possible action regarding adopting the 2021-22 budget as a temporary 2022-23 Budget.
M. Rorke made a motion to adopt the 2021-22 budget as a temporary budget for 2022-23. Motion passed with 5 ayes.
F. Discussion/possible action regarding 2022 ZIB Contract Renewal.
M. Hanson made a motion to renew contract as is, seconded by C. Young.

Motion passed with 5 ayes.
G. Discussion/possible action regarding reorganization /Fire District.

Discussion of a Special Committee being formed to collect more information on how to Proceed.
M. Hanson made a motion to bring more information to the board about how to get the process Started; seconded by R. Zanni.
Motion passed with 3 ayes (Hanson, Richey, and Zanni) and 2 noes (Young and Rorke.)
10. Public Comment: This time is provided to receive information from the public regarding issues that do not appear on the agenda (persons addressing the Board will be asked to step up to the podium and will be limited to three minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board). No Comments

11 Adjourn at 8:05 PM

## MCSD BOARD OF DIRECTORS <br> Finance Officer's Report

## July 11, 2022

## AGENDA SUPPORTING DOCUMENT

Agenda Item No. 6 A

Verbal report discussing the progress of the 2022-23 budget.

| McCloud Community Services District Proposed 2022-23 Budget 6-23-22 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | $\begin{gathered} \hline \text { 2021/2022 } \\ \text { Budget } \\ \hline \end{gathered}$ |  | $\begin{gathered} \hline \$ \\ \text { Difference } \end{gathered}$ |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | $1010$General |  | $\begin{gathered} 1020 \\ \text { Directors } \\ \hline \end{gathered}$ |  | $\begin{gathered} \hline 1040 \\ \text { Fire } \end{gathered}$ |  | $\begin{gathered} \hline 1050 \\ \text { Alleys } \\ \hline \end{gathered}$ |  | $\begin{gathered} 1060 \\ \text { Lights } \end{gathered}$ |  | $\begin{aligned} & 1070 \\ & \text { Park } \\ & \hline \end{aligned}$ |  | $\begin{gathered} \hline 1080 \\ \text { Library } \\ \hline \end{gathered}$ |  | $\begin{gathered} \hline 1090 \\ \text { Refuse } \\ \hline \end{gathered}$ |  | $\begin{gathered} 2000 \\ \text { Sewer } \end{gathered}$ |  | $\begin{gathered} \hline 3000 \\ \text { Water } \end{gathered}$ |  | $\begin{gathered} \hline \text { 2022/2023 } \\ \text { Budget } \\ \hline \end{gathered}$ |  |  |  |  |  | $\begin{array}{r} \hline \% \\ \text { Chng } \end{array}$ |
| Revenue: |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Tax Revenue |  | \$ | 78,000 | \$ | - | \$ | 123,378 | \$ | - | \$ | - | \$ | 46,586 | \$ | 6,706 | \$ | - | \$ | - | \$ | - | \$ | 254,670 |  | 255,974 | \$ | 254,670 |  | $(1,304)$ |  |
| Utility Fees |  | \$ | - | \$ | - | \$ | - | \$ | 40,710 | \$ | 19,408 | \$ | - | \$ | - | \$ | 410,526 | \$ | 545,580 | \$ | 601,662 | \$ | 1,617,886 |  | 1,461,180 | \$ | 1,564,141 | S | 102,961 |  |
| Ambulance |  | \$ | - | \$ | - | \$ | 98,000 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 98,000 |  | 93,497 | \$ | 85,000 |  | $(8,497)$ |  |
| Donations, Misc |  | \$ | - | \$ | - | \$ | 70,000 | \$ | - | \$ | - | \$ | 4,000 | \$ | 1,000 | \$ | 4,000 | \$ | - | \$ | - |  |  |  | 789,850 | \$ | 765,464 |  |  |  |
| Grants |  | \$ | - | \$ | - | \$ | 122,500 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 122,500 |  |  | \$ | 81,775 |  | 81,775 |  |
| TOTAL REVENUE |  | \$ | 78,000 | \$ | - | \$ | 413,878 | \$ | 40,710 | \$ | 19,408 | \$ | 50,586 | \$ | 7,706 | \$ | 414,526 | \$ | 545,580 | \$ | 601,662 | \$ | 2,172,056 |  | 2,600,501 | \$ | 2,751,050 | \$ | 150,549 | 5.5 |
| Expenses: |  |  |  |  | 100 |  | 13 |  | 3 |  |  |  | 4 |  | 1 |  | 18 |  | 29 |  | 32 |  |  |  |  |  |  |  |  |  |
| Salaries |  | \$ | 225,213 | \$ | 13,500 | \$ | 87,157 | \$ | 17,220 | \$ | - | \$ | 23,524 | \$ | 3,278 | \$ | 49,585 | \$ | 50,410 | \$ | 76,319 | \$ | 546,206 |  | 866,733 | \$ | 911,942 | \$ | 45,209 |  |
| PERS |  | 5 | 14,990 |  |  | 5 | 4,463 | \$ | 1,241 | \$ | - | \$ | 563 | \$ | 4 | \$ | 3,564 | \$ | 2,625 | \$ | 5,170 | \$ | 32,620 |  | 33,971 | \$ | 29,598 | \$ | $(4,373)$ |  |
| Payroll Taxes |  | \$ | 20,991 | \$ | - | \$ | 7,617 | \$ | 1,465 | \$ | - | \$ | 2,303 | \$ | 451 | \$ | 5,487 | \$ | 3,332 | \$ | 6,456 | \$ | 48,102 |  | 74,173 | \$ | 77,983 | \$ | 3,810 |  |
| Employee HIth Benefits | fn2 | \$ | 62,283 | \$ | - | \$ | 20,551 | \$ | 6,487 | \$ | - | \$ | 2,954 | \$ | 20 | \$ | 18,875 | \$ | 13,659 | \$ | 27,095 | \$ | 151,924 |  | 115,436 | \$ | 151,161 | \$ | 35,725 |  |
| Workers Comp ${ }^{\text {[3283] }}$ | fn3 | \$ | 2,462 | \$ | - | \$ | 16,468 | \$ | 1,216 | \$ | - | \$ | 2,005 | \$ | 20 | \$ | 4,198 | \$ | 2,737 | \$ | 5,099 | \$ | 34,205 |  | 28,937 | \$ | 36,194 | \$ | 7,257 |  |
| Retiree Benefits Retirement | fn1 | \$ | 48,995 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 48,995 |  | 42,495 | \$ | 42,945 |  | 450 |  |
| Retiree Benefits Health | fn2 | 5 | 251,924 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 251,924 |  | 230,184 | \$ | 241,900 | \$ | 11,716 |  |
| Total Employee Costs |  | \$ | 626,858 | \$ | 13,500 | \$ | 136,256 | \$ | 27,629 | \$ | - | \$ | 31,349 | \$ | 3,773 | \$ | 81,709 | \$ | 72,763 | \$ | 120,139 | \$ | 1,113,976 |  | 1,391,929 | \$ | 1,491,723 |  | $\begin{array}{\|c\|} \hline(377,747) \\ \hline \end{array}$ | -25.3 |
| Insurance |  | \$ | 49,019 | \$ | - | \$ | 10,982 | \$ | 2,200 | \$ | - | \$ | 4,388 | \$ | 394 | \$ | 4,200 | \$ | 6,371 | \$ | 17,767 | \$ | 95,321 |  | 85,861 | \$ | 83,018 | \$ | $(2,843)$ |  |
| Telephone |  | \$ | 6,800 | \$ | - | \$ | 3,800 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 400 | \$ | 500 | \$ | 11,500 |  | 10,196 | \$ | 10,955 | \$ | 759 |  |
| Publications |  | \$ | 50 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 50 |  | 412 | \$ | 50 | \$ | (362) |  |
| Travel |  | \$ | 800 | \$ | 500 | \$ | 1,034 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 500 | \$ | 500 | \$ | 1,000 | \$ | 4,334 |  | 3,197 | \$ | 6,234 | \$ | 3,037 |  |
| Hiring |  | \$ | 400 | \$ | - | \$ | 1,600 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 150 | \$ | 300 | \$ | 300 | \$ | 2,750 | \$ | 1,637 | \$ | 4,600 | \$ | 2,963 |  |
| Training |  | \$ | 1,000 | \$ | 2,000 | \$ | 8,000 | \$ | - | \$ | - | \$ | 200 | \$ | - | \$ | 3,000 | \$ | 3,000 | \$ | 3,000 | \$ | 20,200 | \$ | 8,142 | 5 | 14,950 | \$ | 6,808 |  |
| Uniforms |  | \$ | 500 | \$ | - | \$ | 2,200 | \$ | 200 | \$ | - | \$ | 200 | \$ | - | \$ | 300 | \$ | 300 | \$ | 300 | \$ | 4,000 | \$ | 9,596 | \$ | 4,600 | \$ | $(4,996)$ |  |
| Safety |  | \$ | 300 | \$ | - | \$ | 1,000 | \$ | 300 | \$ | - | \$ | 300 | \$ | 100 | \$ | 400 | \$ | 600 | \$ | 600 | \$ | 3,600 | \$ | 1,983 | \$ | 4,900 | \$ | 2,917 |  |
| Memberships |  | \$ | 5,000 | \$ | - | \$ | 800 | \$ | 800 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 700 | \$ | 800 | \$ | 8,100 | \$ | 6,172 | \$ | 6,600 | \$ | 428 |  |
| Volunteer Reimbursements |  | \$ | - | \$ | - | \$ | 28,100 |  |  | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 28,100 |  | 12,815 | 5 | 25,600 | \$ | 12,785 |  |
| Operating Lease |  | \$ | 5,800 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 5,800 | \$ | 4,132 | \$ | 6,600 | \$ | 2,468 |  |
| Attorney |  | \$ | 16,000 | \$ | - | \$ | 4,000 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 30,000 | \$ | 50,000 | \$ | 33,214 | \$ | 47,000 | \$ | 13,786 |  |
| Accountant |  | \$ | 22,000 | 5 | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | 5 | - | \$ | 22,000 |  | 26,500 | \$ | 56,670 | \$ | 30,170 |  |
| Professional Services | fn4 | \$ | 8,000 | \$ | - | \$ | 8,000 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 600 | \$ | 20,000 | \$ | 5,500 | \$ | 42,100 | \$ | 97,714 | \$ | 33,600 | \$ | $(64,114)$ |  |
| Prof Svc-Ambulance | fn5 | \$ | - | 5 | - | \$ | 11,480 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | 5 | - | \$ | 11,480 | \$ | 8,740 | \$ | 6,800 | \$ | (1,940) |  |
| IT Services |  | \$ | 15,000 |  |  | \$ | 3,500 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 1,500 | \$ | 1,500 | \$ | 21,500 |  | 20,585 | \$ | 23,800 | \$ | 3,215 |  |
| Advertising |  | \$ | 1,200 | \$ | - | \$ | 600 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 1,000 | \$ | 745 | \$ | 3,700 | \$ | 2,955 |  |
| Election Expense |  | \$ |  | 5 | - | \$ | - | \$ | - | 5 |  | \$ | - | \$ |  | \$ |  | \$ |  | \$ | - | \$ |  | \$ | 5 - | \$ | - | \$ | - |  |
| Total Other Costs |  | s | 131,869 | S | 2,500 | S | 85,096 | s | 3,500 | S | - | S | 5,088 | S | 494 | S | 9,150 | s | 33,671 | S | 61,267 | S | 332,635 |  | 331,641 | S | 339,677 | \$ | 8,036 | 2.4 |


|  | 1010 |  | 1020 |  | 1040 |  | 1050 |  | 1060 |  | 1070 |  | 1080 |  | 1090 |  | 2000 |  | 3000 |  | TOTAL |  | TOTAL |  | TOTAL |  |  | Difference |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| To | General |  | Directors |  | Fire |  | Alleys |  | Lights |  | Park |  | Library |  | Refuse |  | Sewer |  | Water |  |  |  |  |  |  |  |  |  |  |  |
| Supplies | \$ | 900 | \$ | - | \$ | 20,000 | S | 5,000 | \$ | - | \$ | 1,100 | \$ | - | \$ | 800 | \$ | 3,900 | \$ | 4,300 | \$ 36,000 |  | \$ 43,233 |  |  | \$ 35,200 |  |  | $(8,033)$ |  |
| Office Supplies | \$ | 9,000 | \$ | - - | \$ | 100 | \$ | $\cdots$ | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 9,100 | \$ | 9,028 | \$ |  | 5,600 | \$ | $(3,428)$ |  |
| Postage \& Delivery | \$ | 3,600 | \$ | - | \$ | 250 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 3,850 | \$ | 3,724 | \$ |  | 5,200 | \$ | 1,476 |  |
| Computer \& IT Supplies | \$ | 1,000 | \$ | - | \$ | 500 | \$ | $-$ | \$ | - | \$ | - | \$ | - | 5 | - | \$ | - | \$ | - | \$ | 1,500 | \$ | 897 | \$ |  | 3,100 | \$ | 2,203 |  |
| Janitorial Supplies | \$ | 100 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 600 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 700 | \$ | 261 | \$ |  | 2,100 | \$ | 1,839 |  |
| Diesel | \$ | 5,000 | S | - - | \$ | 9,200 | \$ | 3,800 | \$ | - | \$ | - | \$ | - | \$ | 16,400 | \$ | 1,700 | \$ | 2,800 | \$ | 38,900 | \$ | 37,068 | \$ |  | 30,183 | \$ | $(6,885)$ |  |
| Fuel | \$ | 4,000 | \$ | - - | \$ | 6,900 | 5 | 1,700 | \$ | - - | \$ | 1,200 | \$ | - | \$ | 700 | \$ | 600 | \$ | 2,400 | \$ | 17,500 | \$ | 13,389 | \$ |  | 15,133 | \$ | 1,744 |  |
| Heating Fuel | \$ | 6,000 | \$ | - - | \$ | 6,600 | \$ | - | \$ | - | \$ | 2,200 | \$ | 800 | \$ | - | \$ | - | \$ | - | \$ | 15,600 | \$ | 13,016 | \$ |  | 14,300 | \$ | 1,284 |  |
| Power | \$ | 3,400 | \$ | - - | \$ | 4,500 | \$ | $-$ | \$ | 18,000 | \$ | 1,200 | \$ | 1,200 | \$ | - | \$ | - | \$ | - | \$ | 28,300 | \$ | 23,673 | \$ |  | 28,434 | \$ | 4,761 |  |
| Building/Grounds (parking lot, paint) | \$ | 1,000 |  |  | \$ | 2,500 | \$ | 5,500 | \$ | - | \$ | 800 | \$ | 2,000 | \$ | - | \$ | - | \$ | 5,000 | \$ | 16,800 | \$ | 6,427 | \$ |  | 108,300 | \$ | 101,873 |  |
| Equip Maintenance fn6 | \$ | 3,000 | \$ | - | \$ | 12,000 | \$ | 2,000 | \$ | - - | \$ | 200 | \$ | - | \$ | 6,000 | \$ | 3,000 | \$ | 9,600 | \$ | 35,800 | \$ | 43,468 | \$ |  | 28,150 | \$ | (15,318) |  |
| Vehicle Maint. | \$ | 800 | \$ | - | \$ | 7,700 | \$ | 800 | \$ | - - | 5 | 200 | \$ | - | \$ | 800 | \$ | 600 | \$ | 800 | \$ | 11,700 | \$ | 9,602 | \$ |  | 21,100 | \$ | 11,498 |  |
| Total Supplies, Maintenance | \$ | 37,800 | \$ | - | \$ | 70,250 | \$ | 18,800 | \$ | 18,000 | 5 | 7,500 | \$ | 4,000 | \$ | 24,700 | S | 9,800 | \$ | 24,900 | \$ | 215,750 | \$ | 203,786 | \$ |  | 296,800 | S | 93,014 | 31.3 |
| Principal Payments | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ |  | 130,549 | \$ | 130,549 |  |
| Interest Payments | \$ | - | \$ | - | \$ |  | \$ | $-$ | 5 | - | \$ | - | \$ | - | \$ | 61,152 | \$ | 101,616 | \$ | 1,680 | \$ | 164,448 | \$ | 157,655 | \$ |  | 28,178 | \$ | $(129,477)$ |  |
| Administrative Fees | \$ | - | \$ | - - | \$ | - | \$ | $-$ | \$ | - - | \$ | - | \$ | - | \$ | - |  |  | \$ | - | \$ | - | \$ | 4,605 | \$ |  | 1,003 | \$ | $(3,602)$ |  |
| Total Debt Service | \$ | - | \$ | - - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | $-$ | \$ | 61,152 | \$ | 101,616 | \$ | 1,680 | \$ | 164,448 | \$ | 162,260 | \$ |  | 159,730 | S | (2,530) | -1.6 |
| Fees fn7 | \$ | - | \$ | - | \$ | 900 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 56,000 | \$ | - | \$ | - | \$ | 56,900 | \$ | 71,110 | \$ |  | 52,925 | \$ | $(18,185)$ |  |
| Permits fn8 | \$ | 1,400 | \$ | - | \$ | 700 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 22,000 | \$ | 8,000 | \$ | 32,100 | \$ | 12,908 | \$ |  | 22,800 | \$ | 9,892 |  |
| Miscellaneous | \$ | - | \$ | - | \$ |  | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - - | \$ |  | - | \$ | - |  |
| Property Tax | \$ | 126 | \$ | - | \$ | 70 | \$ | - | \$ | - | \$ | 180 | \$ | - | \$ | 60 | \$ | - | \$ | 150 | \$ | 586 | \$ | 468 | \$ |  | 436 | \$ | (32) |  |
| Fund Allocation of General/Director Costs | \$ | - - | \$ | - | \$ | 105,827 | \$ | 24,422 | \$ | - | \$ | 32,562 | \$ | 8,141 | \$ | 146,530 | 5 | 236,075 | \$ | 260,497 | \$ | 814,053 |  |  | \$ |  | - | \$ | - |  |
| Total Miscellaneous Costs | \$ | 1,526 | 5 | - | \$ | 107,497 | \$ | 24,422 | 5 | - | \$ | 32,742 | \$ | 8,141 | \$ | 202,590 | \$ | 258,075 | \$ | 268,647 | \$ | 903,639 | \$ | 84,486 | \$ |  | 76,161 | \$ | $(8,325)$ | -10.9 |
|  |  |  |  | 100 |  | 13 |  | 3 |  | - |  | 4 |  | 1 |  | 18 |  | 29 |  | 32 |  |  |  |  |  |  |  |  |  |  |
| TOTAL OPERATING EXPENSES |  |  |  |  | \$ | 399,099 | \$ | 74,351 | \$ | 18,000 | S | 76,679 | \$ | 16,408 | \$ | 379,301 | \$ | 475,925 | \$ | 476,633 | \$ | 1,916,395 |  | 2,174,102 | \$ |  | 2,364,091 | \$ | $(447,696)$ | -18.9 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| OVER/UNDER FROM OPERATIONS | \$ | 78,000 | \$ | - | \$ | 14,779 | \$ | $(33,641)$ | \$ | 1,408 | \$ | $(26,093)$ | \$ | $(8,702)$ | \$ | 35,225 | \$ | 69,655 | \$ | 125,029 | \$ | 255,661 |  | 426,399 | \$ |  | 386,959 | \$ | $(131,298)$ | -33.9 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | \$ | 255,661 |  |  |  |  |  |  |  |  |
|  |  | 1010 |  | 1020 |  | 1040 |  | 1050 |  | 1060 |  | 1070 |  | 1080 |  | 1090 |  | 2000 |  | 3000 |  |  |  |  |  |  |  |  |  |  |
|  |  | General |  | Directors |  | Fire |  | Alleys |  | Lights |  | Park |  | Library |  | Refuse |  | Sewer |  | Water |  | TOTAL |  | TOTAL |  |  | TOTAL |  | Difference |  |
| Non Operating Revenue/Expense: |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Interest Income 1.5\% | \$ | 4,767 | \$ | - | \$ | 5,267 | \$ | 1,443 | \$ | 6 | \$ | 1,160 | \$ | 49 | \$ | 1,015 | \$ | 15,486 | \$ | 4,105 | \$ | 33,298 | \$ | 5,239 | \$ |  | 7,136 | \$ | - |  |
| Interest Expense | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ |  | - | \$ | - |  |
|  | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | 5 | - | \$ | - | S | - | \$ | - | \$ |  | - | \$ | - |  |
| Total Non Operating Revenue/Expense | \$ | 4,767 | \$ | - | \$ | 5,267 | \$ | 1,443 | \$ | 6 | \$ | 1,160 | \$ | 49 | \$ | 1,015 | \$ | 15,486 | \$ | 4,105 | \$ | 33,298 | \$ | - | \$ |  | 7,136 | \$ | - |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | \$ | 33,298 |  |  |  |  |  |  |  |  |
| NET INCOME/(LOSS) FROM OPERATIONS | \$ | 82,767 | \$ | - | \$ | 20,046 | \$ | $(32,198)$ | \$ | 1,414 | \$ | $(24,933)$ | \$ | $(8,653)$ | \$ | 36,240 | \$ | 85,141 | \$ | 129,134 | \$ | 288,959 | \$ | - | \$ |  | 394,095 | \$ | $(131,298)$ |  |
| fn1 19\% increase in Retires minimum payment |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| fn2 Medical premiums based on 17.75\% increase |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| fn3 Fire Dept WC 35x325 Volunteers + employees |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| fn4 Fire Dept increase in equipment inspections |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| fn5 Wittman + CA ambulance fees |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| fn6 Fire Dept pump repair |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| fn7 Refuse Dump Fees |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| fn8 Sewer and Water SWRBC permits |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |  |  |  |  |  | Page 7 of 33 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |


79,599
67,952
57,611
18.67
23.00
24.17
20.97
16.22
17.89
19.29
25,000
150.00
75
70
1170
59909

MCSD Payroll Analysis $12 \%$ increase $7-1-22+\$ 15.50$ minimum wage effective 1-1-2023
MCSD Payroll Analysis $12 \%$ inc

Train/Retention



# McCloud Fire Department Monthly Fire Chiefs Report 

Report Month: June
Year: 2022

## Member Information

Total Department members including Auxiliary: 34
New Members: 1 (Shift Firefighters)

| Total Paramedics: | Active: | 2 |
| ---: | ---: | ---: |
| Total EMT's: | Active: | 4 |
| Members Resigned: | Members Terminated: | 0 |
| Shift Firefighters: 6 | Active: | 3 |

Members on leave of absence: 3 Nate Girard, Ben Garcia \& Bob Masciola (health reasons)
Volunteer notes: A very well attended month for both training and emergency calls.

## McCloud Fire Department Personnel Totals

Month: April 2022

| ID | Name | Rank | Shift Hours | $\begin{gathered} \text { Training } \\ \text { Hours } \end{gathered}$ | Duty Shifts | $\begin{gathered} \text { EMS } \\ \text { Transports } \\ \hline \end{gathered}$ | Calls | $\begin{array}{\|c\|} \hline \% \text { Calls } \\ \text { made } \end{array}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1759 | Chandler, KC | Firefighter | 8 | 69 | N/A | N/A | 4 | 16.67 |
| 1763 | Bolado, Alex | FFF Candidate | 0 | 3 | N/A | $\bigcirc$ | 0 | 0 |
| 1747 | Devvitt, Joe | Firefighter | 0 | 3 | N/A | N/A | 2 | 8.33 |
| 1729 | Fay, Dan P | Firefighter | 0 | 48 | N/A | N/A | 11 | 45.83 |
| 1749 | French, Bruce D | Firefighter | 4 | 9 | N/A | N/A | 5 | 20.83 |
| 1708 | Garcia, Ben | Lieutenant | 0 | 0 | N/A | N/A | 0 | 0 |
| 1705 | Girard, Nate | Division Chief | 0 | 6 | $\bigcirc$ | 0 | 0 | 0 |
| 1723 | Girard, Parker | Explorer | 0 | 6 | N/A | N/A | 0 | 0 |
| 1760 | Glenn, Alisa | Firefighter | 6 | 19 | N/A | N/A | 0 | 0 |
| 1733 | Glynn, Jerry | Auxiliary/Driver | 0 | 0 | N/A | $\mathrm{N} / \mathrm{A}$ | 0 | 0 |
| 1712 | Gray, Jessie | Firefighter | 0 | 3 | N/A | N/A | 0 | 0 |
| 1752 | Lewis, James | Firefighter (Shift) | 24 | 12 | N/A | $\mathrm{N} / \mathrm{A}$ | 2 | 8.3333 |
| 1757 | Lukenbill, Joel | Firefighter (Shift) | 8 | 64 | N/A | N/A | 0 | 0 |
| 1704 | Marques, Steve | Captain | 0 | 0 | 0 | 0 | 0 | 0 |
| 1730 | Masciola, Bob | Firefighter | 0 | 0 | N/A | N/A | 0 | 0 |
| 1748 | Masciola, Nathan | Firefighter | 12 | 6 | N/A | N/A | 9 | 37.5 |
| 1735 | McAbier, Amos | Firefighter | 0 | 0 | N/A | $\bigcirc$ | 0 | 0 |
| 1746 | Mermmer, Jettus | Firefighter | 0 | 25 | N/A | N/A | 9 | 37.5 |
| 1722 | Miller, Cindy Ann | Firefighter | 10 | 9 | N/A | 3 | 4 | 16.667 |
| 1700 | Miller, Darrell "Charlie" | Chief | N/A | 60 | N/A | N/A | 17 | 70.833 |
| 1750 | Mullet, Michael | Captain (Shift) | 4 | 2 | 0 | 0 | 0 | 0 |
| 1755 | Oliver, Scott | Auxiliary/Driver | 0 | 28 | N/A | N/A | 2 | 8.3333 |
| 1762 | Palmer, CJ | Shift | 8 | 0 | N/A | N/A | 0 | 0 |
| 1754 | Prouty, Sean | Captain | N/A | 22 | N/A | N/A | 5 | 20.833 |
| 1751 | Quiring, Jaden H | Firefighter | 7 | 25 | N/A | N/A | 2 | 8.3333 |
| 1756 | Richardson, Justen | Firefighter (Shift) | 8 | 0 | N/A | N/A | 0 | 0 |
| 1731 | Richardson, Stephen | Captain | 0 | 16 | 1 | N/A | 0 | 0 |
| 1745 | Roseberry, Ulliana | Firefighter | 4 | 51 | N/A | N/A | 3 | 12.5 |
| 1711 | Sager, Donna | Battalion Chief | 0 | 0 | 0 | N/A | 0 | 0 |
| 1758 | Thompson, Imani "Bea- | Firefighter | 8 | 48 | N/A | N/A | 4 | 16.667 |
| 1702 | Thomsen, Kirk S | Assistant Chief | 0 | 0 | 4 | - | 3 | 12.5 |
| 1710 | Tolosano, Peter | Battalion Chief | 0 | 0 | 0 | N/A | 0 | 0 |
| 1701 | Vogus, Trenton | Assistant Chief | 2 | 11 | 3 | 0 | 7 | 29.167 |
| 1728 | Worthington, Michael | Firefighter | 0 | 0 | 0 | 0 | 0 | 0 |
|  |  |  | Shift Hours | Training Hours | Duty Shifts | EMS <br> Transports | Calls | $\begin{array}{\|c\|} \hline \% \text { Calls } \\ \text { made } \end{array}$ |
| Totals |  |  | 103 | 545 | 8 | 3 | 89 |  |

# McCloud Fire Department Monthly Fire Chiefs Report 

CHIEF 1700
Darrell "Charlie" Miller (EMT-P) Engine Operator

ASST. CHIEF/OPERATIONS 1701
Trenton Vogus (Firefighter/EMT) Engine Operator

ASST. CHIEF/EMS DIRECTOR 1702
Kirk Thomsen (Firefighter/EMT -P) Engine Operator

Recruitment/Retention Coordinator
Sean Prouty (Firefighter/EMT-P)
DIV. CHIEF/TRAINING OFFICER 1705

Nate Girard (Firefighter/EMT) Engine Operator

FIRE LIEUTENANT 1708 OPEN

FIRE CAPTAIN 1706
Stephen Richardson

FIRE FIGHTER'S / EMT'S

Jettus Memmer (FF/EMR)
Engine Operator
James Lewis
Engine Operator (Trainee)
Alisa Glenn

Mike Worthington (FF/EMT-1)
Engine Operator
Nathan Masciola ( $\mathbf{F F} / \mathbf{1}^{\text {st }}$ Responder)
Engine Operator
Jaden Quiring

Cindy Miller (FF/EMT-1)
Engine Driver Trainee
Joe Dewitt (FF/EMR) Engine Operator KC Chandler

Auxiliary/Non-Firefighters, Drivers \& Support Staff

Peter Tolosano (Battalion Chief 1710)
Dan Fay (Wildland FF)
(Ambulance/Engine Operator)
Ulianna Roseberry
(Ambulance \& Engine Driver trainee)
Bruce French
(Ambulance Driver)

Mike Mullet
(Fire Captain)
Justen Richardson
(Engine Boss)
Mike Mathes
(Advanced EMT)

Donna Sager
(Battalion Chief 1711)
Jessie Gray (Wildland FF)
(Ambulance Driver)
Bob Masciola
(Ambulance Driver)
Merlin Huddleston

Shift Firefighters
CJ Palmer (Dunsmuir FD)
Bill Lachenmyer
(Wildland EMT)
(Wildland EMT)

Amos McAbier (Wildland FF)
(Engine Driver)
Jerry Glynn (Engine Driver)

Scott Oliver (Engine Driver Trainee)

Joel Lukenbill
(Rope Rescue Technician)
Orion Alley
(USFS)

# McCloud Fire Department Monthly Fire Chiefs Report 

Report Month: June Year: 2022

| INCIDENT TYPE | \# INCIDENTS |
| :---: | :---: |
| 141 - Forest, woods or wildland fire | 1 |
| 320 - Emergency medical service, other | 3 |
| 321 - EMS call, excluding vehicle aqucident with injury | 12 |
| 322 - Motor vehicle accident with injuries | 3 |
| 324 - Motor vehicle accident with no injuries. | 1 |
| 554 - Assist invalid | 1 |
| 611 - Dispatched \& cancelled en route | 1 |
| 622 - No incident found on arrival at dispatch address | 1 |
| 661 - EMS call, party transported by non-fire agency | 2 |
| 700 - False alarm or false call, other | 1 |
| Total Incidents 26 |  |

Total Calls for service this calendar year: 147
Total ZIB Contract Calls this Fiscal Year: 2

## Fire Calls

Total Fires: 1 Structure: o Vegetation: 1 Vehicle Fires: seebelow Nuisance: o
In Town: o Mutual Aid/Auto Aid: $1 \quad$ Z.I.B. Area: 0
Fire Notes: Vehicle accident on 6/29/22 was also on fire on arrival.

## Medical Calls

Total Medical Calls: 18 (includes traffic collisions) Traffic Collisions: 4 Non-Injury:1
Transported by Medic17: 14
Transported byMSAS: 2
In Town: 14
Medical Notes: Nothing to note.

## Miscellaneous Calls

## Total Miscellaneous Calls: 3

HAZMAT: o
Rescue Calls: o
In Town: 3

Lift Assist: 1
Smoke Check: o
Mutual Aid/Auto Aid: o

Public Assist (other): 2
Alarm Sounding: o Gas Leak: o
Z.I.B. Area: o

Miscellaneous call notes: Again, no calls were missed this month.

# McCloud Fire Department <br> Monthly Fire Chiefs Report 

Report Month: June
Year: 2022

## Station

Station 17-Leatherman Fire Hall:
Yardwork project by Cindy Miller and Scott Oliver.

## Apparatus

Unit 1705 (Red Chevy Tahoe): Nothing to report.
Unit 1701 (White Chevy Tahoe): Nothing mechanical to report.
Utility 17 (Dodge Ram Pickup): Nothing mechanical to report.
Squad 1740: Nothing mechanical to report.
Medic 17: Battery issues continue.
Engine 1711: Good condition. Oil change needed.
Engine 1712: Good condition. Oil change needed. Nothing to report.
Engine 1715: Good condition. Stored in Shasta Forest Estates.
Engine 1717: Placed into service.
Engine 1776: Not in service yet.

# McCloud Fire Department Monthly Fire Chiefs Report 

Report Month: June
Year: 2022

## Training

## Fire Department Drills

\#1 Fire: (Thursday 6-10 pm)
Date: 6/02/2022 Topic: Mobile attack (Wildland)
\#2 Fire: (Thursday 6-10 pm)
Date: 6/09/2022 Topic: Progressive Hoselays
\#3 Fire: (Thursday 6-10 pm)
Date: 6/16/2022 Topic: Rope Rescue
\#4 Fire: (Thursday 6-10 pm)
Date: 6/23/2022 Topic: Cancelled for Horsemans Community Meeting
\#5 Fire: (Thursday 6-10)
Date: 6/29/2022 Topic: CISM Defusing

Training Notes: See monthly training reports
Community Involvement: None this month.
Ordinance 28 Issues: None this month.

# McCloud Fire Department Monthly Fire Chiefs Report 

Report Month: June Year: 2022

## Billing

Billing: Billing for all possible revenue continues.
CSA 4/ZIB Billing: $1^{\text {st }}, \mathbf{2}^{\text {nd }}, 3^{\text {rd }}$ quarter bills sent.
CSA 4/ZIB Total Fiscal Year Payments Received: 3 quarters received. Report by CFO
CSA 3 Stipend/equipment purchases Total CSA 3 Fiscal Year Received: $\$$
EF Recovery: No billable calls again this month.
Billed (FY 20/21): $\$ 3,232.10 \quad$ Received (FY 20/21): $\$ 1404.75$
EF Recovery Accounts Receivable: $\mathbf{\$ 1 8 2 7 . 3 5} \mathbf{-} \mathbf{\$ 8 9 . 5 4}$ for denied claim= $\$ 1737.81$
CALFIRE: $\$ 0$.
USFS: $\$ 0$.
CA Office of Emergency Services/CA Fire Assistance Agreement (CFAA): All invoices and several updated (with additional amounts) have been returned to CA OES for payment. CFO to Report on progress of revenue received.

Medical Billing:
(Oral report by Cindy Miller if available)
INVOICE 2205028


# McCloud Fire Department <br> Monthly Fire Chiefs Report 

Report Month: June Year: 2022
Fiscal Year 20/21 Whitman Enterprises Billing Report


Average Net Charges (Fiscal year to date): $\mathbf{\$ 7 7 , 4 4 . 0 0 3}$

Average Net Payments/Revenue (Fiscal Year to Date): $\$ \mathbf{6 , 8 6 1 . 0 9}$
Outstanding Whitman Accounts Receivable as of May 15, 2022: $\$ 67,857$.13

## General department message:

Medic 17 was staffed ALS at most times during January. No calls were unattended by department personnel.

Submitted By:


Darrell "Charlie" Miller Date: 5/29/2022

* ... Over spent expenditure

* ... Over spent expenditure

* ... Over spent expenditure

* ... Over spent expenditure

* ... Over spent expenditure



## Fund/Account

## Amount

1010 GENERAI
101000 Operating Cash
1040 FIRE
101000 Operating Cash
1041 FIRE - FSLA
101000 Operating Cash
1050 ALLEYS
101000 Operating Cash
1070 PARKS
101000 Operating Cash 1090 REFUSE
101000 Operating Cash
2000 SEWER
101000 Operating Cash
3000 WATER
101000 Operating Cash
5004 Safer Grant
101000 Operating Cash
$\$ 31,416.62$
$\$ 5,580.06$
$\$ 854.39$
$\$ 1,186.50$
$\$ 73.10$
$\$ 2,309.22$
$\$ 1,215.49$
$\$ 3,238.03$
$\$ 410.29$

The foregoing claims are approved for payment in the manner provided by Resolution \#3, dated November 8, 1965.1
Prepared by: Keith Anderson
Reviewed by: $\qquad$

Claims Total: \$ 46283.70
signature \#2
Signature \#4

* ... Over spent expenditure

* ... Over spent expenditure

* ... Over spent expenditure

* ... Over spent expenditure


Amount
1010 GENERAI
101000 Operating Cash
1040 FIRE
101000 Operating Cash
1050 ALLEYS
101000 Operating Cash
1070 PARKS
101000 Operating Cash
1080 LIBRARY
101000 Operating Cash
1090 REFUSE
101000 Operating Cash
2000 SEWER
101000 Operating Cash 3000 WATER
101000 Operating Cash
$\$ 2,512.15$
$\$ 1,402.47$
$\$ 179.89$
$\$ 131.39$
$\$ 76.50$
$\$ 12,499.08$
$\$ 1,173.83$
$\$ 2,170.89$

The foregoing claims are approved for payment in the manner provided by Resolution \#3, dated November 8, 1965."
Prepared by: Keith Anderson
Reviewed by:

Claims Total: \$20,146.20
Signature \#2
Signature \#4

