

**MINUTES OF A
REGULAR MEETING OF THE BOARD OF DIRECTORS
March 28, 2022, at 6:00 PM**

A regular meeting of the Board of Directors of the McCloud Community Services District was called to order at 6:01 p.m. via Zoom. Four Directors (Richey, Hanson, Rorke, Zanni) were present. Also present were General Manager Amos McAbier, Fire Chief Charlie Miller, Finance Officer Mike Quinn. . C. Young, President and District Secretary Andrea Mills were absent.

1. Call to Order at 6:01 PM

2. Pledge of Allegiance

3. Approval of Minutes:

A. Discussion/possible action regarding approval of the minutes of the Regular Meeting of February 28, 2022.

R. Zanni made a motion to approve the minutes of the Regular Meeting of February 28, 2022. Seconded by M. Rorke. Motion passed with 4 ayes (Hanson, Richey, Rorke, Zanni). C. Young, Absent.

B. Discussion/possible action regarding approval of the minutes of the Special Meeting of March 15, 2022.

R. Zanni made a motion to approve the minutes of the Regular Meeting of March 15, 2022. Seconded by C. Richey. Motion passed with 4 ayes (Hanson, Richey, Rorke, Zanni). C. Young, Absent.

4. Announcement of Events: None

5. Communications: None

6. Reports:

A. General Manager- *Amos reported that MCSD staff placed drainage pipe from water tank, removed dead tree from Hoo Hoo Park. Possibility of annexing property across from the storage and dividing it into 5-acre parcels allowing for affordable housing units for residents of McCloud. A grant was approved for 4.2 million dollars for replacing the pipeline from upper to lower springs. R. Zanni expressed his gratitude and thanks for the hard work done to receive this grant.*

B. Finance Officer- *Mike Quinn reported on insurance costs for MCSD buildings and CalPERS rules for annuitants.*

C. Fire Chief- *See report.*

1. Formal introduction of Sean Prouty, the MCSD FD Recruitment and Retention Coordinator.

D. Directors- *None*

E. Committees-

Fire Committee reported that there will be a county study to assess the needs of Fire Departments within the county and possibly combine departments to create better coverage. Courthouse will be installing the sewer line later this month.

7. Consent Agenda:

A. Approval of Expenses in the amount of \$9,204.23.

B. Approval of Expenses in the amount of \$15,904.15.

C. Approval of Expenses in the amount of \$13,048.39.

R. Zanni Made a motion to approve expenses in the amounts of \$9,204.23, \$15,904.15, and \$13,048.39. seconded by C. Richey. Motion passed with 4 ayes (Hanson, Richey, Rorke, Zanni). C. Young, absent.

8. Old Business:

A. **Discussion/possible action** regarding reclassification of sewer and water restricted funds. *No action was taken.*

9. New Business:

A. **Discussion/possible action** proposal to buy new/replacement wildland firefighting PPE and training.

1. Proposal for approximately \$20,000.00 of 2021 CFAA revenue to be spent on wildland PPE.

2. Need for additional \$5,000.00 from 2021 CFAA Revenue for wildland specific training.

R. Zanni made a motion to approve approximately \$20,000.00 of 2021 CFAA revenue to be spent on wildland PPE and additional \$5,000.00 from 2021 CFAA Revenue for wildland specific training. Seconded by M. Hanson. Motion passed with 4 ayes (Hanson, Richey, Rorke, Zanni). C. Young, absent.

B. **Discussion/possible action** regarding CFAA fire apparatus response during fire season and associated distances.

R. Zanni made a motion to adhere to the CFAA fire apparatus response agreement during fire season and associated distances. Seconded by M. Hanson. Motion passed with 3 ayes (Hanson, Richey, Zanni). 1 no (M. Rorke). C. Young, absent.

C. **Discussion/possible action** regarding acceptance of the possible donation of a Type 3 Wildland fire engine.

R. Zanni made a motion to accept the donation of a Type 3 Wildland fire engine. Seconded by M. Hanson. Motion passed with 4 ayes (Hanson, Richey, Rorke, Zanni). C. Young, absent.

D. Discussion/possible action regarding additional funding of \$2,300.00 to purchase 20 additional refuse cans for Squaw Valley Mobile Home Park.

M. Hanson made a motion to approve the funding of \$2,300.00 to purchase 20 additional refuse cans for Squaw Valley Mobile Home Park. Seconded by M. Rorke. Motion passed with 4 ayes (Hanson, Richey, Rorke, Zanni). C. Young, absent.

E. Discussion/possible action regarding purchase of upgrades and repairs to SCADA system for Water and Sewer flows monitoring not to exceed. \$14,000.00.

To be brought back for approval with updated information.

F. Discussion/possible action regarding amendments to the 2021-22 fiscal year budget.

1. fn 8 Addition of Safer Grant Budget for 1-1-2022 through 6-30-2022.

R. Zanni made a motion to approve the addition of Safer Grant Budget for 1-1-2022 through 6-30-2022. M. Hanson seconded. Motion passed with 4 ayes (Hanson, Richey, Rorke, Zanni). C. Young, absent.

2. fn 9 Addition of \$5,000.00 to Water Tank Drainage Project.

C. Richey made a motion to approve the addition of \$5,000.00 to Water Tank Drainage Project. M. Hanson seconded. Motion passed with 4 ayes (Hanson, Richey, Rorke, Zanni). C. Young, absent.

3. fn10 Addition of \$2,622.00 in cost of Fire Department Extractor.

C. Richey made a motion to approve the addition of \$2,622.00 in cost of Fire Department Extractor. M. Hanson seconded. Motion passed with 4 ayes (Hanson, Richey, Rorke, Zanni). C. Young, absent.

4. fn11 Transfer of Restricted funds due to restructured loans.

Previously discussed, no action taken.

5. fn12 Requested increase in budget of Fire Department Heating Fuel of \$4,000.00.

C. Richey made a motion to approve the increase in budget of Fire Department Heating Fuel of \$4,000.00. M. Hanson seconded. Motion passed with 4 ayes (Hanson, Richey, Rorke, Zanni). C. Young, absent.

6. fn13 Requested increase in budget for diesel and vehicle fuel.

C. Richey made a motion to approve the increase in budget for diesel and vehicle Fuel in the amount of \$11,100.00. M. Hanson seconded. Motion passed with 4 ayes (Hanson, Richey, Rorke, Zanni). C. Young, absent.

7. **fn14 Requested** purchase of upgrades and repairs to SCADA system for Water and Sewer not to exceed \$14,000.00.

Waiting for additional information at next meeting.

8. **fn15 Expensing** of Mud Creek Restoration project totaling \$92,500.00.

C. Richey made a motion to approve the Expensing of Mud Creek Restoration project totaling \$92,500.00. M. Hanson seconded. Motion passed with 4 ayes (Hanson, Richey, Rorke, Zanni). C. Young, absent.

9. **fn16 Requested** increase of \$2,000.00 in Ambulance billing fees due to increased billing.

C. Richey made a motion to approve the increase of \$2,000.00 in Ambulance billing fees due to increased billing. M. Hanson seconded. Motion passed with 4 ayes (Hanson, Richey, Rorke, Zanni). C. Young, absent.

10. **fn17 Requested** additional funding of \$2,300.00 to purchase 20 additional refuse cans for Squaw Valley Mobile Home Park. Net effect of this restructuring is an addition \$528.00 per month to the Refuse Fund.

Approved previously in meeting minutes.

10. **Public Comment:** This time is provided to receive information from the public regarding issues that **do not** appear on the agenda (persons addressing the Board will be asked to step up to the podium and will be limited to three minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board).

11 **Adjourn at 8:07 PM**

Catherine Young/President of the Board

Andrea Mills/Secretary of the Board