

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS December 13, 2021

A regular meeting of the Board of Directors of the McCloud Community Services District was called to order at 6:00 p.m. at the Scout Hall. Four Directors (Richey, Rorke, Young, Zanni) were present, M. Hanson was absent. Also present were General Manager Amos McAbier, Fire Chief Charlie Miller, Finance Officer Mike Quinn and District Secretary Andrea Mills.

1. Call to Order

2. Pledge of Allegiance.

3. Approval of Minutes:

A. Discussion/action regarding approval of the amended minutes of the Regular Meeting of October 25, 2021

R. Zanni made a motion to approve the amended Minutes of the Regular Meeting of October 25, 2021; seconded by M. Rorke. Motion passed with 3 ayes (Richey, Zanni, Rorke), one abstain (Young), one absent (Hanson)

B. Discussion/action regarding approval of the minutes of the Regular Meeting of November 8, 2021

R. Zanni made a motion to approve the minutes of the Regular Meeting of November 8, 2021; seconded by C. Young. Motion passed with 3 ayes (Zanni, Young, Richey), one abstain (Rorke) and one absent (Hanson)

4. Announcement of Events:

Shareen Strauss announced the holiday events on Saturdays in December. (Please visit the McCloud Chamber for full schedule)

Catherine Young announced that MCSD will be following Governor Newsom's mandate to wear face coverings indoors at all times beginning December 15, 2021. This includes MCSD Board Meetings and office.

5. Communications:

None

6. Annual Organizational Meeting

A. Election of a President and Vice President of the Board of Directors.

M. Rorke made a motion to elect Catherine Young as President and Mick Hanson as Vice President of the Board of Directors; seconded by C. Richey. Motion passed with 4 ayes (Rorke, Zanni, Richey, Young), one absent (Hanson)

B. Appointment of a Secretary of the Board.

C. Young made a motion to appoint Andrea Mills as Secretary of the Board; seconded by M. Rorke. Motion passed with 4 ayes (Rorke, Zanni, Richey, Young), one absent (Hanson)

C. Appointment of a Treasurer.

Amos McAbier was appointed Treasurer

D. Establishment of committees, committee schedules and assignment of committee members.

Finance and Audit- R. Zanni and M. Hanson

Public Works- M. Rorke and C. Young

Safety- C. Richey and C Young

Policy Review- M. Rorke and M. Hanson

OMCP- R. Zanni and C. Young

Fire Department- C. Richey and R. Zanni

Water Ad Hoc- M. Hanson and R. Zanni

Committee Chairs and meeting times will be determined by the new members at next meeting.

E. Designation of a LOLA representative.

Mike Quinn is the designated LOLA representative

F. Designation of a back-up representative for IRWMP meeting attendance.

Amos McAbier is designated as primary representative, and Richie Fesler will be secondary

6. Reports:

A. General Manager Verbal update on Mud Creek and Grant funding for water Infrastructure Replacements / Upgrades.

Amos McAbier reported that the Mud Creek infrastructure protection has finished. There are now high banks on both sides to keep the flow where it should be. He is also waiting on grant funding determinations to see if MCSD will be getting financial help for the creek, springs and waterline projects.

Amos later added that there was a water main break on Sunday the 12th. It was a previously unmarked/unknown main but has since been recorded, repaired and marked.

B. Finance Officer

Mike Quinn reported that the audit is almost complete with the last of the paperwork submitted this week. Actuarial reports will be discussed at the next Board Meeting

C. Fire Chief

See written report in support documents

D. Directors

None

E. Committees

Finance and Audit committee met and discussed the actuarial reports.

OMCP committee met and has a tentative date for installing the sewer line and leach line.

Safety committee met and discussed PPE and water testing.

1. Appointment of Interview Committee for Fire Dept. Recruitment and Retention Officer
R. Zanni, C. Young, GM McAbier and Nate Girard will be the interview committee

7. Consent Agenda:

A. Approval of Expenses in the amount of \$5,801.35

C. Young made a motion to approve the amount of \$5,01.35; seconded by C. Richey. Motion passed with 4 ayes (Young, Richey, Zanni, Rorke), one absent (Hanson)

B. Approval of Expenses in the amount of \$21,756.14

C. Young made a motion to approve the amount of \$21,576.14; seconded by M. Rorke. Motion passed with 4 ayes (Young, Richey, Zanni, Rorke), one absent (Hanson)

C. Approval of Expenses in the amount of \$633,542.68

C. Young made a motion to approve the amount of \$633,542.68; seconded by C. Richey. Motion passed with 4 ayes (Young, Richey, Zanni, Rorke), one absent (Hanson)

D. Approval of Expenses in the amount of \$8,216.05

C. Richey made a motion to approve the amount of \$8,216.05; seconded by C. Young. Motion passed with 4 ayes (Young, Richey, Zanni, Rorke), one absent (Hanson)

8. Old Business:

A. Discussion/possible action Regarding Staff report and verbiage related portions of Ordinance 27 Proposed revisions concerning Water Bottling and or Beverage Companies.

M. Rorke mad a motion to approve the Staff report and verbiage related portions of Ordinance 27 Proposed revisions concerning Water Bottling and or Beverage Companies with a limit of 5,000 gallons per year; seconded by C. Richey. Motion passed with 4 ayes (Young, Richey, Zanni, Rorke), one absent (Hanson)

B. Discussion/possible action Regarding installation cost of previously grant funded fire department extractor for the estimated amount of \$1,800.00

Tabled

9. New Business:

A. Discussion/possible action regarding Five Star Bank Line of Credit for Fire Department Wages.

R. Zanni made a motion to approve the Five Star Bank Line of Credit for Fire Department Wildland Fire Wages; seconded by C. Richey. Motion passed with 3 ayes (Young, Richey, Zanni), one nay (Rorke) and one absent (Hanson)

B. Discussion/possible action regarding the Fire Department Purchase of a Type 3 Engine at an Auction for \$110.00. (verbal, Chief Miller)

C. Richey made a motion to approve the purchase of a Type 3 Engine at an Auction for \$110.00; seconded by R. Zanni. Motion passed with 4 ayes (Young, Richey, Zanni, Rorke), one absent (Hanson)

C. Discussion/possible action regarding the cancellation of the December 27, 2021, Board Meeting.

C. Young made a motion to cancel the December 27, 2021, Board Meeting; seconded by M. Rorke. Motion passed with 4 ayes (Young, Richey, Zanni, Rorke), one absent (Hanson)

- 10. Public Comment:** This time is provided to receive information from the public regarding issues that **do not** appear on the agenda (persons addressing the Board will be asked to step up to the podium and will be limited to three minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board).

None

- 11. Adjourn open session at 8:50 PM**

- 12. Convene a Closed Session:** Pursuant to California Government Code §54957.6 - Public Employee Performance Evaluation: General Manager.

- 13. Reconvene** open session and announce any action taken.

At 9:50 PM, No action was taken.

- 14. Adjourn at 9:50 PM**

Catherine Young/President of the Board

Andrea Mills/Secretary of the Board