



## McCloud Community Services District

220 West Minnesota Avenue P.O. Box 640

McCloud, California 96057

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### REGULAR MEETING OF THE BOARD OF DIRECTORS

SCOUT HALL - 405 E. COLOMBERO DRIVE

November 8, 2021, at 6:00 PM

### AGENDA

The McCloud Community Services District welcomes you to this meeting. This agenda contains brief general descriptions of each item to be considered at this meeting by the Board of Directors. If you wish to speak on an item on the agenda, you will be provided the opportunity to do so prior to consideration of the item by the Board. If you wish to speak on an item that is not on the agenda, you are welcome to do so during the Public Comment portion of the meeting. Persons addressing the Board will be asked to step up to the podium and will be limited to three minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. When addressing the Board, please state your name for the record prior to providing your comments. Please address the board as a whole through the President. Comments to individual Board members or staff are not permitted.

All documentation supporting the items on this agenda are available for public review in the District office, 220 W. Minnesota Avenue, McCloud CA 96057, during normal business hours of 9:00 a.m. to 12noon and 1:00 pm to 4:00 p.m. Monday through Friday.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District office 48 hours prior to the meeting at (530) 964-2017.

#### 1. Call to Order

#### 2. Pledge of Allegiance

#### 3. Approval of Minutes:

A. Discussion/possible action regarding the approval of the minutes of the Regular Meeting of October 25, 2021

B. Discussion/possible action regarding the approval of the minutes of the Emergency Meeting of October 29, 2021

#### 4. Announcement of Events:

#### 5. Communications:

#### 6. Reports:

A. General Manager-Verbal update on lower Elk Springhouse

B. Finance Officer

C. Fire Chief

D. Directors

E. Committees

#### 7. Consent Agenda:

A. Approval of Expenses in the amount of \$15,244.48

#### 8. Old Business:

A. Discussion/possible action regarding the second reading of MCS D Policy 7030-Fire Vehicle Operations

- B. Discussion/possible action** regarding the second reading of MCSD Policy 7060-Fire Department Leave of Absence
- C. Discussion/possible action** regarding the second reading of MCSD Policy 7080-Responding to Calls
- D. Discussion/possible action** regarding the second reading of MCSD Policy 2238-Fire Department Recruitment & Retention Coordinator- Job Description

**9. New Business:**

- A. Discussion/possible action** regarding Recruitment and Retention Coordinator Salary, EMT Paramedic Specialty Pay for R&R Coordinator position (40% 1<sup>st</sup> year of the position and 20% the other 3 years.)
- B. Discussion/possible action** regarding the Engineers report and Mud Creek Update
- C. Discussion/possible action** regarding MCSD Resolution No. 11, 2021- An Authorizing Resolution for The MCSD Upper and Lower Elk Springs delivery and collection system upgrades.

**10. Public Comment:** This time is provided to receive information from the public regarding issues that **do not** appear on the agenda (persons addressing the Board will be asked to step up to the podium and will be limited to three minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board).

**11. Public Comment:** This time is provided to receive information from the public regarding issues that **do** appear on the closed session agenda.

**12. Adjourn open session**

**13. Convene a Closed Session:** Pursuant to California Government Code §54957.6 -  
Public Employee Performance Evaluation: General Manager.

**14. Reconvene** open session and announce any action taken.

**15. Adjourn**

**MCSD Mission Statement**

McCloud Community Services District will strive to provide the full range of municipal services, at a reasonable cost applied consistently to all customers, while maintaining a healthy infrastructure and environmental integrity.

# MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS October 25, 2021

A regular meeting of the Board of Directors of the McCloud Community Services District was called to order at 6:00 p.m. at the Scout Hall. Four Directors (Richey, Hanson, Rorke, Zanni) were present, President, C. Young was absent. Also present were Public Works Superintendent Richie Fesler, Fire Chief Charlie Miller, Finance Officer Mike Quinn and District Secretary Andrea Mills. General Manager, Amos McAbier, was absent.

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Approval of Minutes: Discussion/action** regarding approval of the minutes of the Regular Meeting of October 11, 2021

*C. Richey made a motion to approve the Minutes of the Regular Meeting of October 11, 2021; seconded by M. Rorke. Motion passed with 4 ayes (Hanson, Richey, Zanni, Rorke), one absent, C. Young.*

**4. Announcement of Events:** *None*

**5. Communications:**

**A. Correspondence from Siskiyou County**

*Siskiyou County Registrar thanking MCSD for use of the Scout Hall for Voting.*

**6. Reports:**

**A. General Manager-** verbal update on Lower Elk spring house project

*R. Fesler reported that the lead and asbestos testing have been done for the Lower Elk Springhouse Project. Soil testing to be completed next. He also announced that there was an event at Mud Creek this past weekend that caused water and debris to come within a foot of the springhouse. MCSD crew was working to move and redirect the flow away from the structure.*

**7. Consent Agenda:**

**A. Approval of Expenses in the amount of \$19,107.05**

*M. Rorke made a motion to approve the expenses in the amount of \$19,107.05; seconded by R. Zanni. Motion passed with 4 ayes (Hanson, Richey, Zanni, Rorke), one absent, C. Young.*

**8. Old Business:**

**A. Discussion/possible action** regarding speakers for the Scout Hall

*R. Fesler reported that he has received one estimate and information that estimates the cost of a new system and installation at about \$6,000.00. After discussion the board agreed to look into improving our old system and accommodating those unable to hear with closer seating.*

**B. Discussion/possible action** regarding 5 Star Bank Contracts

*M. Quinn reported the response from A. Ramos regarding the 5 Star Bank contracts. See page 13-15 in packet.*

**C. Discussion/possible action** regarding Resolution No. 8, 2021 of the McCloud Community Services District authorizing the execution and delivery by the district of an installment purchase contract and authorizing the execution of other necessary documents and related actions. (Refuse)

**1. Certificate for Refuse Contract**

*M. Hanson made a motion to approve Resolution No. 8, 2021 of the McCloud Community Services District authorizing the execution and delivery by the district of an installment purchase contract and authorizing the execution of other necessary documents and related actions regarding Refuse; seconded by R. Zanni. Motion passed with 4 ayes (Hanson, Richey, Zanni, Rorke), one absent, C. Young.*

**D. Discussion/possible action** regarding Resolution No. 9, 2021 of the McCloud Community Services District authorizing the execution and delivery by the district of an installment purchase contract and authorizing the execution of other necessary documents and related actions.(Water)

**1. Certificate for Water Contract**

**2. Installment Purchase Contract for Water**

*R. Zanni made a motion to approve Resolution No. 9, 2021 of the McCloud Community Services District authorizing the execution and delivery by the district of an installment purchase contract and authorizing the execution of other necessary documents and related actions regarding Water; seconded by M. Hanson. Motion passed with 4 ayes (Hanson, Richey, Zanni, Rorke), one absent, C. Young.*

**E. Discussion/possible action** regarding Resolution No. 10, 2021 of the McCloud Community Services District authorizing the execution and delivery by the district of an installment purchase contract and authorizing the execution of other necessary documents and related actions.(Sewer)

**1. Certificate for Sewer Contract**

*C. Richey made a motion to approve Resolution No. 10, 2021 of the McCloud Community Services District authorizing the execution and delivery by the district of an installment purchase contract and authorizing the execution of other necessary documents and related actions regarding Sewer; seconded by M. Hanson. Motion passed with 4 ayes (Hanson, Richey, Zanni, Rorke), one absent, C. Young.*

**9. New Business:**

**A. Discussion/possible action** regarding the approval of Resolution No. 11, 2021 Read Across Siskiyou

*Karen Potts of First 5 Siskiyou gave a presentation regarding the benefits of reading for ages 1-5. She was accompanied by Steven Bryan who gave audience members an information packet and a children's book. Ms. Potts would like the community to contact her regarding donations of time or money to benefit these programs in our community.*

**B. Discussion/possible action** regarding the first reading of MCSD Policy 7030-Fire Vehicle Operations

*C. Richey made a motion to approve the first reading of MCSD Policy 7030-Fire Vehicle Operations; seconded by R. Zanni. Motion passed with 3 ayes (Hanson, Richey, Zanni), one abstain, M. Rorke (wanting more information), one absent, C. Young.*

**C. Discussion/possible action** regarding the first reading of MCSD Policy 7060-Fire Department Leave of Absence

*C. Richey made a motion to approve the first reading of MCSD Policy 7060- Fire Department Leave of Absence; seconded by R. Zanni. Motion passed with 3 ayes (Hanson, Richey, Zanni), one abstain, M. Rorke (wanting more information), one absent, C. Young.*

**D. Discussion/possible action** regarding the first reading of MCSD Policy 7080-Responding to Calls

*C. Richey made a motion to approve the first reading of MCSD Policy 7080-Responding to Calls seconded by R. Zanni. Motion passed with 4 ayes (Hanson, Richey, Zanni, Rorke), one absent, C. Young.*

**E. Discussion/possible action** regarding General/Director's fund expense allocation of percentages

*Discussion of the percentage of income that the Fire Department must pay for MCSD services. Discussion of a Rate study on Parks, Library and Fire Department was also discussed.*

**F. Discussion/possible action** regarding hiring an auditor

1. Smith & Newell
2. RT Dennis
3. Brown Armstrong

*C. Richey made a motion to hire Smith & Newell as the auditor for a 2-year audit; seconded by M. Rorke. Motion passed with 4 ayes (Hanson, Richey, Zanni, Rorke), one absent, C. Young.*

**G. Discussion/possible action** regarding the first reading of MCSD Policy 2238-Fire Department Recruitment & Retention Coordinator- Job Description

*R. Zanni made a motion to approve the first reading of MCSD Policy 2238-Fire Department Recruitment & Retention Coordinator- Job Description to include Appendix B-Contract for the second reading; seconded by M. Hanson. Motion passed with 3 ayes (Hanson, Richey, Zanni), one abstain, M. Rorke (needing more information), one absent, C. Young.*

**10. Public Comment:** This time is provided to receive information from the public regarding issues that **do not** appear on the agenda (persons addressing the Board will be asked to step up to the podium and will be limited to three minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board).

**11 Adjourn** at 7:37 PM.

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Catherine Young/President of the Board

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Andrea Mills/Secretary of the Board

DRAFT

**MINUTES OF AN  
EMERGENCY MEETING OF THE BOARD OF DIRECTORS  
October 29, 2021, at 8:30 AM**

An Emergency meeting of the Board of Directors of the McCloud Community Services District was called to order at 8:30 AM. at the Scout Hall. Four Directors (Young, Hanson, Rorke, Zanni) were present. C. Richey was absent. General Manager Amos McAbier and Finance Officer, Mike Quinn were also present.

**Call to Order at 8:30 AM**

*An event at Mud Creek produced mud and water flows overflowing the channels from about one mile above the pipeline through the area past Lower Elk Springhouse. The channel of flow has flattened out mud creek and is flowing on the roadways and to within a foot of the springhouse.*

*Action needs to be taken to redirect Mud Creek back to it's original channel.*

*\*Office of Emergency Services (OES) has been contacted and will be on site on 10/29 to assess what needs to be done.*

*\*Siskiyou County roads has supplied an excavator and operator and has access to a larger dozer if needed.*

*\*Cal Trans will also be on site.*

*\*Brandon Criss(Supervisor Siskiyou County) and Bruce Ross from Senator Brian Dahle's office have also been notified and will assist where possible.*

*\*MCSD management will be looking for any and all equipment available and funding to cover or reimburse costs.*

*M. Hanson made a motion to approve the release of \$80,757.96 from the Fire Camp funds to move forward; seconded by R. Zanni. Motion passed with 3 ayes (Hanson, Zanni, Rorke), 1 no(Young), 1 absent (Richey)*

**Adjourn at 9:23 AM**

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Catherine Young/President of the Board

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Andrea Mills/Secretary of the Board

**MUST REMAIN POSTED UNTIL NOVEMBER 15, 2021**

**MCSO BOARD OF DIRECTORS**  
**Finance Officer's Report**  
**November 8, 2021**

**AGENDA SUPPORTING DOCUMENT**  
**Agenda Item No. 6 B**

1. **Discussion of CalPERS Health Insurance Plan**
2. **Discussion of California Water Arrearage Payment Plan**
3. **Discussion of CERBT Account**
4. **Discussion of 5 Star Bank Loans (verbal update)**
5. **Discussion of audit (verbal update)**
6. **Discussion of quarterly financials, July through September**



## New CalPers Medical Rates effective 1-1-22

Employee Type	Plan	Status	Party	Code	Current Bill	New Plan	New Bill	% increase	Alternate plan	Alt Bill	% increase
A	Select	A	S+1	557	\$ 1,133.34	Gold	\$ 1,402.46	23.7%	Platinum	\$ 2,114.02	87%
A	Select	A	S+2	557	\$ 1,473.34	Gold	\$ 1,823.20	23.7%	Platinum	\$ 2,748.23	87%
A	Select	A	S+1	557	\$ 1,133.34	Gold	\$ 1,402.46	23.7%	Platinum	\$ 2,114.02	87%
A	Select	A	S+2	557	\$ 1,473.34	Gold	\$ 1,823.20	23.7%	Platinum	\$ 2,748.23	87%
A	Select	A	S+1	557	\$ 1,133.34	Gold	\$ 1,402.46	23.7%	Platinum	\$ 2,114.02	87%
A	Care	A	S+0	566	\$ 1,294.69	Platinum	\$ 1,057.01	-18.4%	Gold	\$ 701.23	-46%
A	Care	A	S+0	566	\$ 1,294.69	Platinum	\$ 1,057.01	-18.4%	Gold	\$ 701.23	-46%
R	Care	R	S+1	334	\$ 699.94	Platinum	\$ 763.88	9.1%	Gold	\$ 754.82	8%
R	Choice	R	S+1	551	\$ 699.94	Platinum	\$ 763.88	9.1%	Gold	\$ 754.82	8%
R	Choice	R	S+1	551	\$ 699.94	Platinum	\$ 763.88	9.1%	Gold	\$ 754.82	8%
R	Care	R	S+1	324	\$ 1,426.83	Platinum	\$ 1,495.34	4.8%	Gold	\$ 997.00	-30%
R	Choice	R	S+1	551	\$ 699.94	Platinum	\$ 763.88	9.1%	Gold	\$ 754.82	8%
R	Choice	R	S+0	551	\$ 349.97	Platinum	\$ 381.94	9.1%	Gold	\$ 377.41	8%
R	Care	R	S+0	569	\$ 381.25	Platinum	\$ 381.94	0.2%	Gold	\$ 377.41	-1%
R	Choice	R	S+0	548	\$ 935.84	Platinum	\$ 1,057.01	12.9%	Gold	\$ 701.23	-25%
R	Choice	R	S+0	551	\$ 349.97	Platinum	\$ 381.94	9.1%	Gold	\$ 381.94	9%
R	Care	R	S+0	566	\$ 1,294.69	Platinum	\$ 1,057.01	-18.4%	Gold	\$ 701.23	-46%
R	Care	R	S+0	566	\$ 1,294.69	Platinum	\$ 1,057.01	-18.4%	Gold	\$ 701.23	-46%
R	Care	R	S+0	569	\$ 381.25	Platinum	\$ 381.94	0.2%	Gold	\$ 377.41	-1%
R	Care	R	S+0	569	\$ 381.25	Platinum	\$ 381.94	0.2%	Gold	\$ 377.41	-1%
R	Choice	R	S+1	551	\$ 699.94	Platinum	\$ 763.88	9.1%	Gold	\$ 754.82	8%
					\$ 19,231.52		\$ 20,363.27	5.9%		\$ 22,007.35	14%

# State Waterboard California Water and Wastewater Arrearage Payment Program

[Return to Home \(/PwsUser\)](#)

## Survey closes 5:00PM September 10, 2021

**About:** [\(../Content/CRSHelp-HTML.html#about\)](#) The purpose of this survey is to collect necessary data to allow the State Water Board to (1) determine the extent of Residential and Commercial drinking water arrearages and COVID-19 related water system revenue loss and establish eligibility; (2) collect the necessary paperwork to process direct payments to water systems for Residential and Commercial drinking water arrearages and COVID-19 related water system debt.

The information collected below is meant to reflect COVID-19 related Residential and Commercial customer debt and COVID-19 related revenue loss accrued between 03.04.2020 and 06.15.2021.

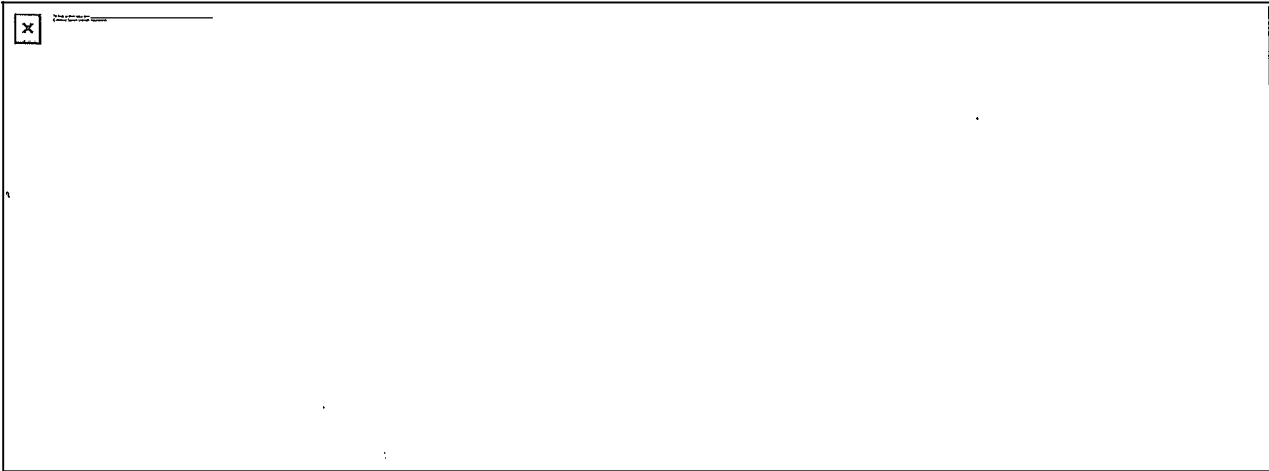
The data requested below pertains to the COVID-19 pandemic period between 03.04.2020 through 06.15.2021 and includes any customer billing period that contains these dates.

**Survey Questions & Technical Assistance:** The State Water Board may be able to provide technical assistance to help your water system complete this survey:

- For questions related to individual questions below, please contact the State Water Board at [CommunityWaterSystemsCovidRelief@waterboards.ca.gov](mailto:CommunityWaterSystemsCovidRelief@waterboards.ca.gov) (mailto:CommunityWaterSystemsCovidRelief@waterboards.ca.gov) or 916-322-6227 (Monday - Friday, 9am – 5pm).
- For assistance completing the majority of the survey, please submit a Technical Assistance Request Form: [HERE](https://www.waterboards.ca.gov/drinking_water/docs/ta_request_form_arrears.pdf) ([https://www.waterboards.ca.gov/drinking\\_water/docs/ta\\_request\\_form\\_arrears.pdf](https://www.waterboards.ca.gov/drinking_water/docs/ta_request_form_arrears.pdf));

Mike Quinn

**From:** Nell McCormick <nellm@csla.net>  
**Sent:** Monday, August 23, 2021 3:57 PM  
**To:** Mike Quinn  
**Subject:** How Your District can Access Covid Relief Funds from your County



Dear CSDA Member:

As you may have read in the special edition of CSDA's August Take Action Brief, California's special districts are now eligible to access COVID-19 relief funding at the state level. Multiple sources of funding exist, including a \$100 million State General Fund allocation for independent special districts able to demonstrate unmet needs resulting from the COVID-19 public health emergency.

**CSDA strongly encourages eligible independent special districts to apply for the \$100 million COVID-19 relief fund or other applicable state resources for relief as outlined in the August Take Action Brief.** Districts should act now to gather all estimates of pandemic-related revenue losses and expenditures as well as proper documentation to support an efficient application process once the State opens that process later this year. Meanwhile, districts are encouraged to also communicate these needs with their respective County Administrative Officers (CAOs) to access funding for unmet needs.

### **CSDA Resources for Your District**

To equip special districts with the resources necessary to demonstrate need, CSDA has created resources to track eligible expenditures, revenue losses, and infrastructure projects, as allowed under the American Rescue Plan (ARP) Act's State and Local Coronavirus Fiscal Recovery Fund. Under the ARP, special purpose units of government are eligible to receive State, County, or City ARP funds which means **all special districts may request a transfer of ARP Local Coronavirus Fiscal Recovery Fund monies.**

1. **Click here\*** to access a form outlining how to identify eligible expenditures. Upon completion of the form, districts may download a PDF document to keep on file.

# OPEB Valuation Report Summary

OPEB Actuarial Valuation Report by MacLeod Watts, Inc.	
Valuation Date	6/30/2018
Total OPEB Liability (TOL)	\$2,064,012
Valuation Assets	\$0
Net OPEB Liability (NOL)	\$2,064,012
Funded Status	0%
Actuarially Determined Contribution (ADC)	\$247,541
CERBT Asset Allocation Strategy	Strategy 2
Discount Rate	6.00%

# CERBT Account Summary

As of September 30, 2021	Strategy 2
Initial contribution (06/28/2019)	\$71,512
Additional contributions	\$252,758
Disbursements	\$0
CERBT expenses	(\$473)
Investment earnings	\$57,982
Total assets	\$381,779
Annualized net rate of return (06/28/2019-09/30/2021 = 2.26 years)	10.91%

## Cash Flow Summary by Fiscal Year

Fiscal Year	Contributions	Disbursements	Cumulative Investment Gains (Losses)	Cumulative Fees	Cumulative Ending Assets
2006-07	\$0	\$0	\$0	\$0	\$0
2007-08	\$0	\$0	\$0	\$0	\$0
2008-09	\$0	\$0	\$0	\$0	\$0
2009-10	\$0	\$0	\$0	\$0	\$0
2010-11	\$0	\$0	\$0	\$0	\$0
2011-12	\$0	\$0	\$0	\$0	\$0
2012-13	\$0	\$0	\$0	\$0	\$0
2013-14	\$0	\$0	\$0	\$0	\$0
2014-15	\$0	\$0	\$0	\$0	\$0
2015-16	\$0	\$0	\$0	\$0	\$0
2016-17	\$0	\$0	\$0	\$0	\$0
2017-18	\$0	\$0	\$0	\$0	\$0
2018-19	\$109,627	\$0	\$0	\$0	\$109,627
2019-20	\$98,000	\$0	\$8,663	(\$153)	\$216,137
2020-21	\$116,643	\$0	\$58,496	(\$389)	\$382,377
as of 9/30/2021	\$0	\$0	\$57,982	(\$473)	\$381,779

McCloud Community Services District  
Statement of Revenue, Expenditures and Changes in Fund Balances

Unaudited Actuals

September 30, 2021

ADMINISTRATION	Month				YTD Actual Through 9-30- 21	YTD Budget Through 9-30- 21	YTD Difference Over(Under)	R E M A I N I N G		B U D G E T
	Actual	Budget	Difference Over(Under)	Annual Budget TOTAL				Remaining Funding (\$)	Remaining Funding (%)	
<b>GENERAL (1010)</b>										
Revenue	\$ 118	\$ -	\$ 118	\$ 182	\$ -	\$ 182	\$ 182	\$ 78,000	\$ 78,000	100%
Net Operating Income	\$ 118	\$ -	\$ 118	\$ 182	\$ -	\$ 182	\$ 182	\$ 78,000	\$ 78,000	100%
<b>Net Expenditures to be Allocated</b>										
Expenditures - Administration (1010)	\$ 25,382	\$ 47,999	\$ (22,617)	\$ 142,580	\$ 226,329	\$ (83,749)	\$ (83,749)	\$ 801,432	\$ 575,103	72%
Expenditures - Directors (1020)	\$ 1,350	\$ 1,630	\$ (280)	\$ 3,914	\$ 4,890	\$ (976)	\$ (976)	\$ 19,555	\$ 14,665	75%
Total Administration Expenditures	\$ 26,732	\$ 49,629	\$ (22,897)	\$ 146,494	\$ 231,219	\$ (84,725)	\$ (84,725)	\$ 820,987	\$ 589,768	
<i>All General Operating Expenses (including Directors) are allocated to our Benefit Assessment District, Special Tax and Enterprise Funds.</i>										
<b>ALLEYS (1050)</b>										
Revenue	\$ 3,397	\$ 3,162	\$ 235	\$ 10,340	\$ -	\$ 10,340	\$ 10,340	\$ 40,848	\$ 40,848	100%
Expenditures	\$ 1,642	\$ 4,038	\$ (2,396)	\$ 11,334	\$ 19,009	\$ (7,675)	\$ (7,675)	\$ 60,230	\$ 41,221	68%
Net Operating Income	\$ 1,755	\$ (876)	\$ 2,631	\$ (994)	\$ (19,009)	\$ 18,015	\$ 18,015	\$ (19,382)	\$ (373)	
<b>STREET LIGHTS (1060)</b>										
Revenue	\$ 1,752	\$ 1,720	\$ 32	\$ 4,612	\$ 5,160	\$ (548)	\$ (548)	\$ 19,536	\$ 14,376	74%
Expenditures	\$ 1,576	\$ 1,611	\$ (35)	\$ 4,732	\$ 4,833	\$ (101)	\$ (101)	\$ 19,332	\$ 14,499	75%
Net Operating Income	\$ 176	\$ 109	\$ 67	\$ (120)	\$ 327	\$ (447)	\$ (447)	\$ 204	\$ (123)	
<b>FIRE (1040)</b>										
Revenue	\$ 11,891	\$ 10,775	\$ 1,116	\$ 72,335	\$ 44,091	\$ 28,244	\$ 28,244	\$ 252,678	\$ 208,587	83%
Expenditures	\$ 17,027	\$ 15,566	\$ 1,461	\$ 73,775	\$ 81,360	\$ (7,585)	\$ (7,585)	\$ 242,602	\$ 161,242	66%
FLSA Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
FLSA Expenditures	\$ 202,114	\$ -	\$ 202,114	\$ 343,488	\$ -	\$ 343,488	\$ 343,488	\$ -	\$ -	
Net Operating Income	\$ (207,250)	\$ (4,791)	\$ (202,459)	\$ (344,928)	\$ (37,269)	\$ (307,659)	\$ (307,659)	\$ 10,076	\$ (369,829)	
<b>PARKS (1070 &amp; 1075)</b>										
Revenue	\$ 147	\$ -	\$ 147	\$ 392	\$ -	\$ 392	\$ 392	\$ 46,586	\$ 46,586	100%
Expenditures	\$ 4,181	\$ 6,257	\$ (2,076)	\$ 22,710	\$ 28,157	\$ (5,447)	\$ (5,447)	\$ 90,980	\$ -	0%
Net Operating Income	\$ (4,034)	\$ (6,257)	\$ 2,223	\$ (22,318)	\$ (28,157)	\$ 5,839	\$ 5,839	\$ (44,394)	\$ 46,586	
<b>LIBRARY (1080)</b>										
Revenue	\$ -	\$ 709	\$ (709)	\$ -	\$ -	\$ -	\$ -	\$ 10,124	\$ 10,124	100%
Expenditures	\$ 766	\$ 1,072	\$ (306)	\$ 3,321	\$ 4,310	\$ (989)	\$ (989)	\$ 15,581	\$ -	0%
Net Operating Income	\$ (766)	\$ (363)	\$ (403)	\$ (3,321)	\$ (4,310)	\$ 989	\$ 989	\$ (5,457)	\$ -	
<b>REFUSE (1090)</b>										
Revenue	\$ 38,672	\$ 28,495	\$ 10,177	\$ 106,976	\$ 85,485	\$ 21,491	\$ 21,491	\$ 396,633	\$ 311,148	78%
Expenditures	\$ 23,585	\$ 25,865	\$ (2,280)	\$ 100,452	\$ 104,254	\$ (3,802)	\$ (3,802)	\$ 366,316	\$ -	0%
Net Operating Income	\$ 15,087	\$ 2,630	\$ 12,457	\$ 6,524	\$ (18,769)	\$ 25,293	\$ 25,293	\$ 30,317	\$ 30,317	
<b>SEWER (2000)</b>										
Revenue	\$ 42,413	\$ 39,650	\$ 2,763	\$ 127,050	\$ -	\$ 127,050	\$ 127,050	\$ 521,414	\$ 521,414	100%
Expenditures	\$ 18,835	\$ 31,566	\$ (12,731)	\$ 86,640	\$ 129,456	\$ (42,816)	\$ (42,816)	\$ 460,727	\$ -	0%
Net Operating Income	\$ 23,578	\$ 8,084	\$ 15,494	\$ 40,410	\$ (129,456)	\$ 169,866	\$ 169,866	\$ 60,687	\$ 521,414	
<b>WATER (3000)</b>										
Revenue	\$ 48,710	\$ 50,059	\$ (1,349)	\$ 148,663	\$ 150,177	\$ (1,514)	\$ (1,514)	\$ 600,710	\$ 450,533	75%

Expenditures	\$ 30,399	\$ 30,826	\$ (427)	\$ 134,159	\$ 135,944	\$ (1,785)	\$ 469,345	\$ -	0%
<b>Net Operating Income</b>	\$ 18,311	\$ 19,233	\$ (922)	\$ 14,504	\$ 14,233	\$ 271	\$ 131,365	\$ 450,533	\$ 1
<b>SUBTOTAL OF ALL OPERATING FUNDS</b>									
Revenue	\$ 147,100	\$ 134,570	\$ 12,530	\$ 470,550	\$ 284,913	\$ 185,637	\$ 1,966,529	\$ 1,681,616	86%
Expenditures (Including Admin )	\$ 300,125	\$ 116,801	\$ 183,324	\$ 780,611	\$ 507,323	\$ 273,288	\$ 1,725,113	\$ 1,217,790	71%
<b>Net Operating Income</b>	\$ (153,143)	\$ 17,769	\$ (170,912)	\$ (310,061)	\$ (222,410)	\$ (87,651)	\$ 241,416	\$ -	
<b>Non Operating Revenue/Expense</b>									
LAIF Interest Income	\$ 842	\$ 1,784	\$ (942)	\$ -	\$ 1,784	\$ (1,784)	\$ 7,136	\$ -	
CERBT Earnings	\$ (6,177)	\$ 3,588	\$ (9,765)	\$ -			\$ 14,353	\$ -	
<b>NET INCOME/LOSS</b>	\$ (158,478)	\$ 23,141	\$ (181,619)	\$ (310,061)	\$ (220,626)	\$ (1,784)	\$ 262,905	\$ -	

<b>SET ASIDES/CAPITAL OUTLAYS</b>									
Administrative Restricted Set Asides	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100%
Administrative Set Asides							\$ 106,000	\$ 106,000	100%
Administrative Capital Outlays							\$ -	\$ -	
Alley Restricted Set Asides							\$ -	\$ -	
Alley Set Asides	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,292	\$ 3,292	100%
Alley Capital Outlays							\$ -	\$ -	
Lights Restricted Set Asides							\$ -	\$ -	
Lights Set Asides							\$ 977	\$ 977	100%
Lights Capital Outlays							\$ -	\$ -	
Park Restricted Set Asides							\$ -	\$ -	
Park Set Asides							\$ 1,897	\$ 1,897	100%
Park Capital Outlays	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fire Restricted Set Asides							\$ -	\$ -	
Fire Set Asides							\$ -	\$ -	
Fire Capital Outlays							\$ 53,400	\$ 53,400	100%
Library Restricted Set Asides							\$ -	\$ -	
Library Set Asides							\$ 47	\$ 47	100%
Library Capital Outlays							\$ -	\$ -	
Refuse Restricted Set Asides							\$ -	\$ -	
Refuse Set Asides							\$ 15,671	\$ 15,671	100%
Refuse Capital Outlays	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	100%
Sewer Restricted Set Asides							\$ -	\$ -	
Sewer Set Asides							\$ 13,986	\$ 13,986	100%
Sewer Capital Outlays	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,215	\$ 44,215	100%
Water Restricted Set Asides							\$ 8,500	\$ 8,500	100%
Water Set Asides							\$ 6,917	\$ 6,917	100%
Water Capital Outlays	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 134,013	\$ 134,013	100%
Total Set Asides/Capital Outlays	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 413,915	\$ 413,915	100%
<b>SUBTOTAL OF ALL SET ASIDES AND CAPITAL OUTLAYS</b>									
Net Change in Funds Cash Position	\$ (153,143)	\$ 17,769	\$ (170,912)	\$ (310,061)	\$ (222,410)	\$ (87,651)	\$ (172,499)	\$ (413,915)	

Special Projects		Old McCloud Courthouse Project									
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Carryover	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Net Operating Income</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Mud Creek Restoration</b>											
Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures	\$ 27,513	\$ -	\$ 27,513	\$ 27,513	\$ 27,513	\$ 27,513	\$ 27,513	\$ 27,513	\$ 27,513	\$ 27,513	\$ -
Balance	\$ (27,513)	\$ -	\$ (27,513)	\$ (27,513)	\$ (27,513)	\$ (27,513)	\$ (27,513)	\$ (27,513)	\$ (27,513)	\$ (27,513)	\$ -
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Net Operating Income</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

-- UNAUDITED ACTUALS ~ DOES NOT INCLUDE DEPRECIATION AND OTHER ANNUAL TRANSACTIONS --



McCloud Community Services District					
Statement of Revenue, Expenditures and Changes in Fund Balance					
Unaudited Actuals September 30, 2021	2021-2022 Budget		YTD 2021-22	Remaining Fund \$	Remaining Fund %
	Revenue	Expense	Expense		
General (1010)	\$ 78,000	\$ -	\$ -	\$ 78,000	100%
ALLEYS (1050)	\$ 40,848	\$ 11,334	\$ 11,334	\$ 29,514	72%
STREET LIGHTS (1060)	\$ 19,536	\$ 4,732	\$ 4,732	\$ 14,804	76%
FIRE (1040)	\$ 252,678	\$ 73,775	\$ 73,775	\$ 178,903	71%
PARKS (1070 & 1075)	\$ 46,586	\$ 22,710	\$ 22,710	\$ 23,876	51%
LIBRARY (1080)	\$ 10,124	\$ 3,321	\$ 3,321	\$ 6,803	67%
REFUSE (1090)	\$ 396,633	\$ 100,452	\$ 100,452	\$ 296,181	75%
SEWER (2000)	\$ 521,414	\$ 86,640	\$ 86,640	\$ 434,774	83%
WATER (3000)	\$ 600,710	\$ 134,159	\$ 134,159	\$ 466,551	78%
<b>SUBTOTAL OF ALL OPERATING FUNDS</b>	<b>\$ 1,966,529</b>	<b>\$ 437,123</b>	<b>\$ 437,123</b>	<b>\$ 1,529,406</b>	<b>78%</b>

Does not include \$343,488 of FLSA Strike Team PR expense

MCSO Cash Position:					
5 Star MM Reserve Account				\$ 2,314,687	
Operating Bank Account	5 Star and Banner Bank			\$ 1,228,402	
Springhouse Project Advance				\$ 253,054	
Old Court house Cash Balance				\$ 3,207	
<b>CERBT Account</b>				<b>\$ 381,779</b>	

Includes Springhouse Project Advance of \$253,054

McCloud Community Services District

Statement of Revenue, Expenditures and Changes in Fund Balance

Unaudited Actuals September 30, 2021	Fiscal Year 2021		Fiscal Year 2021	Remaining Fund Total	Remaining Fund %
	YTD Actual	Budget	2021		
	I	P			
General (1010)	\$ 182	\$ 78,000	\$ (77,818)		-42757%
Revenue					
ALLEYS (1050)					
Revenue	\$ 10,340	\$ 40,848	\$ (30,508)		-295%
Expenses	\$ 11,334	\$ 60,230	\$ (48,896)		-431%
STREET LIGHTS (1060)					
Revenue	\$ 4,612	\$ 19,536	\$ (14,924)		-324%
Expenses	\$ 4,732	\$ 19,332	\$ (14,600)		-309%
FIRE (1040)					
Revenue	\$ 72,335	\$ 252,678	\$ (180,343)		-249%
Expenses	\$ 73,775	\$ 242,602	\$ (168,827)		-229%
PARKS (1070 & 1075)					
Revenue	\$ 392	\$ 46,586	\$ (46,194)		-11784%
Expenses	\$ 22,710	\$ 90,980	\$ (68,270)		-301%
LIBRARY (1080)					
Revenue	\$ -	\$ 10,124	\$ (10,124)		0%
Expenses	\$ 3,321	\$ 15,581	\$ (12,260)		-369%
REFUSE (1090)					
Revenue	\$ 106,976	\$ 396,633	\$ (289,657)		-271%
Expenses	\$ 100,452	\$ 366,316	\$ (265,864)		-265%
SEWER (2000)					
Revenue	\$ 127,050	\$ 521,414	\$ (394,364)		-310%
Expenses	\$ 86,640	\$ 460,727	\$ (374,087)		-432%
WATER (3000)					
Revenue	\$ 148,663	\$ 600,710	\$ (452,047)		-304%
Expenses	\$ 134,159	\$ 469,345	\$ (335,186)		-250%
FUNDS REVENUE	\$ 470,550	\$ 1,966,529	\$ (1,495,979)		-318%
FUNDS EXPENSE	\$ 437,123	\$ 1,725,113	\$ (1,287,990)		-295%

Does not include \$343,488 of FLSA Strike Team PR expense

# McCloud Fire Department Monthly Fire Chiefs Report

Report Month: **October**

Year: **2021**

## Member Information

Total Department members including Auxiliary: 31		New Members: 2
Total Firefighters: 12	Active: 7	Inactive: 5
Total Auxiliary: 15	Active: 4	Inactive: 11
Total Paramedics: 2	Active: 1	Inactive: 1
Total EMT's: 3	Active: 3	Inactive: 0
Members Resigned: 3	Members Terminated: 0	Members on Leave of Absence: 1
Explorers: 4	Active: 4	Inactive: 0

PERSONNEL	COUNT	PERCENTAGE
<b><u>Borden, Jack</u></b>	1	4.35 %
<b><u>Fay, Dan P</u></b>	7	30.43 %
<b><u>French, Bruce D</u></b>	14	60.87 %
<b><u>Girard, Nate</u></b>	4	17.39 %
<b><u>Masciola, Bob</u></b>	4	17.39 %
<b><u>Masciola, Nathan</u></b>	3	13.04 %
<b><u>Memmer, Jettus</u></b>	8	34.78 %
<b><u>Miller, Cindy Ann</u></b>	7	30.43 %
<b><u>Miller, Darrell "Charlie"</u></b>	15	65.22 %
<b><u>Roseberry, Ulianna</u></b>	1	4.35 %
<b><u>Vogus, Trenton</u></b>	6	26.09 %
<b>Sum of Individual Responses</b>	<b>70</b>	
<b>Total Incidents for Date Range</b>	<b>23</b>	

**Volunteer notes:** We mourn the death of Volunteer Jeff Grey, who died of complications related to Covid-19. Jeff was a valuable member of the department and his assistance as an auxiliary engine driver will be sorely missed. Elizabeth Buckley, David Wolfe, Bryce Estes have been removed from the roster as they cannot dedicate time to the department any longer. We hope their situation changes and they can return soon.

We welcome Scott Oliver back to the department as an auxiliary driver and squad operator. We also welcome Craig Matson to the department as an auxiliary driver and squad operator.

**Explorer notes:** 1 New Explorer, Travis Seaton (Nephew of James Seaton of the MCSD) has joined the ranks. Explorer soda/Water fundraiser continues.

PERSONNEL	COUNT	PERCENTAGE
<b><u>Girard, Nate</u></b>	4	17.39 %
<b><u>Quiring, Jaden H</u></b>	4	17.39 %
<b>Sum of Individual Responses</b>	<b>8</b>	
<b>Total Incidents for Date Range</b>	<b>23</b>	

# McCloud Fire Department Monthly Fire Chiefs Report

Report Month: **October**

Year: **2021**

## CHIEF 1700

Darrell "Charlie" Miller (EMT-P)

## ASST. CHIEF/OPERATIONS 1701

Trenton Vogus (Firefighter/EMT 1)

## ASST. CHIEF/EMS DIRECTOR 1702

Kirk Thomsen (Firefighter/EMT -P)

## DIV. CHIEF/TRAINING OFFICER 1705

Nate Girard (Firefighter/EMT)

## FIRE CAPTAIN 1706

Stephen Richardson

## FIRE LIEUTENANT 1708

Ben Garcia (Auxiliary/Engine Driver)

## RESCUE/EMS LIEUTENANT 1709

Terry Borden

## FIRE FIGHTER'S / EMT'S

Jack Borden (FF/EMT-1)

Mike Worthington (FF/EMT-1)

Cindy Miller (FF/EMT-1)

Jettus Memmer (FF/EMR)

Nathan Masciola (FF/1<sup>st</sup> Responder)

Joe Dewitt (FF/EMR)

## Auxiliary/Non-Firefighters, Drivers & Support Staff

Peter Tolosano  
(Battalion Chief 1710)

Donna Sager  
(Battalion Chief 1711)

Amos McAbier (Wildland FF)  
(Engine Driver)

Dan Fay (Wildland FF)  
(Ambulance/Engine Driver)

Jessie Gray (Wildland FF)  
(Ambulance Driver)

Illa Garcia  
(Engine Driver)

Ulianna Roseberry  
(Ambulance Driver Trainee)

Bob Masciola  
(Ambulance Driver)

Bobby Martin  
(Engine Driver)

Bruce French  
(Ambulance Driver)

Sandy Borden  
(EMT 1)

Richie Fesler  
(Engine Driver)

Craig Mattson

Scott Oliver

Jerry Glynn  
(Engine Driver)

## Explorers

Parker Girard

Jaden Quiring

Merlin Huddleston

Travis Seaton

**Highlighted personnel are trained and currently qualified  
for interior structural firefighting.**

# McCloud Fire Department Monthly Fire Chiefs Report

Report Month: **October** Year: **2021**

**Total Calls for Service: 32**

**Total Z.I.B. Calls: 0 (1 MEDICAL)**

## Fire Calls

**Total Fires: 0** Structure: 0 Vegetation: 0 Vehicle Fires: 0 Nuisance: 0

In Town: 0 Mutual Aid/Auto Aid: 0 Z.I.B. Area: 0

Fire Notes: 2 Major incident responses, Dan Fay to the River Complex as a Radio Operator and Peter Tolosano Dixie Fire and the KNP Complex.

## Medical Calls

**Total Medical Calls: 16** (includes traffic collisions) Traffic Collisions: 2 Non-Injury: 1

Transported by Medic 17: 10 Paramedic Intercept: 0

Transported by MSAS: 2 Non-Transport: 2 BLS: 4 ALS: 11

In Town: 11 Mutual Aid/Auto Aid: 8 Z.I.B. Area: 1

## Miscellaneous Calls

**Total Miscellaneous Calls: 7**

HAZMAT: 0 Lift Assist: 1 Public Assist (other): 6

Rescue Calls: 0 Smoke Check: 0 Alarm Sounding: 1

In Town: 7 Mutual Aid/Auto Aid: 0 Z.I.B. Area: 0

Call notes: No calls were missed this month.

INCIDENT TYPE	# INCIDENTS
311 - Medical assist, assist EMS crew	1
320 - Emergency medical service, other	2
321 - EMS call, excluding vehicle accident with injury	10
322 - Motor vehicle accident with injuries	1
324 - Motor vehicle accident with no injuries.	1
520 - Water problem, other	1
550 - Public service assistance, other	1
553 - Public service	1
554 - Assist invalid	1
600 - Good intent call, other	1
661 - EMS call, party transported by non-fire agency	2
700 - False alarm or false call, other	1
<b>Total Incidents</b>	<b>23</b>

# McCloud Fire Department Monthly Fire Chiefs Report

Report Month: **October**

Year: **2021**

## Station/Apparatus

**Station 17-Fire Hall:** Good condition. Carpets need to be cleaned.

**Unit 1700 (Chevy Tahoe):** 11 Days of assignments with Peter Tolosano on multiple fires. Added Thermal Imager Camera and charger that was purchased at auction by the MCFA.

**Unit 1701 (White Chevy Tahoe):** 5 Days of assignment with Dan Fay on River Complex. Added Thermal Imager Camera and charger that was purchased at auction by the MCFA.

**Utility 17 (Dodge Ram Pickup):** Installed bed drawers that were purchased by the MCFA.

**Squad 1740:** Good condition, nothing to report.

**Medic 17:** Good condition, nothing to report.

**Engine 1711:** Good condition. MCFD Badge stickers installed. Added Thermal Imager Camera and charger that was purchased at auction by the MCFA.

**Engine 1712:** Good condition. Nothing to report

**Engine 1715:** Good condition. Stored in Shasta Forest Estates.

## Fire Department Drills

**#1 Fire:** (Thursday 6-10 pm)

Date: 10/07/2021      Topic: Cancelled

**#2 Fire:** (Thursday 6-10 pm)

Date: 10/14/2021      Topic: Structure Fire Initial Attack size up and radio reports

**Bus. Mtg:** (Thursday 6-10 pm)

Date: 10/21/2021      Business Covered: Business meeting cancelled. Reading smoke training.

**#3 Fire:** ((Thursday 6-10 pm)

Date: 10/28/2021      Topic: Structure Fire Initial Attack hose and divisions.

## Training Notes:

Structure fire initial attack training this month. Chief 1700 attended a 1-day advanced Incident Command Training in San Jose. Several members completed self-paced training necessary to respond to wildfires.

# McCloud Fire Department Monthly Fire Chiefs Report

Report Month: **October**                      Year: **2021**

**Community Involvement:** Fire prevention presentations given at McCloud Elementary School for Fire Prevention Week. Engine 1711 attended the Trunk and Treat event to offer fire prevention and safety advice.

**Ordinance 28 Issues:** None this month.

**Billing:** Billing for all possible revenue continues.

**EF Recovery:** No billable calls this month.

**Billed (FY 20/21): \$3,232.10**                      **Received (FY 20/21): \$1404.75**

**EF Recovery Accounts Receivable: \$1827.35 - \$89.54 for denied claim= \$1737.81**

**Calfire:** None.

**USFS:** None.

**CA Office of Emergency Services (CA OES)/CA Fire Assistance Agreement (CFAA):**

**Dixie Fire:** Peter Tolosano in C1705 (Red Tahoe) vehicle (Branch Director).

**KNP Complex:** Peter Tolosano in C1705 (Red Tahoe) vehicle Branch Director).

**River Complex:** Dan Fay in C1701 (White Tahoe (Radio Operator Trainee),

**Projected Profit/Loss for August CFAA/OES Assignments**

Fuel Costs	To be determined	Employee Costs	\$27,354.86
Apparatus Revenue	\$3181.60	Employee Revenue	\$27,354.86
10% Admin Fee	\$318.16	10% Admin Fee	\$2735.49
Total Apparatus Revenue	\$3499.76	Total Employee Revenue	\$30,090.35

**Total (Gross) Revenue (prior to employee & fuel costs): \$33590.11** by CA OES contract.

**Net CFAA/OES Revenue for August:** \$6,235.25 (depending on fuel costs and OES reimbursement rates).

# McCloud Fire Department Monthly Fire Chiefs Report

Report Month: **October**

Year: **2021**

**Medical Billing:**

**July Wittman Enterprises Billing Report (Wittman Reports run 1 month behind)**

<b>INVOICE 2109028</b>	
<b>TO: McCloud Community Service District</b>	
<b>FROM: Wittman Enterprises, LLC</b>	
<b>DATE: October 11, 2021</b>	
<b>FOR: Billing Services Performed in September 2021</b>	
Gross Collections	\$ 10,063.53
Less Refunds	\$ -
Net Collections	\$ 10,063.53
Fee Based on 8% of Net Collections	\$ 805.08
<b>CURRENT MONTH BALANCE:</b>	<b>\$ 805.08</b>
<b>Prior month (August) balance):</b>	<b>\$ 1,078.79</b>
<b>TOTAL AMOUNT:</b>	<b>\$ 1,883.87</b>

**Fiscal Year 20/21 Whitman Enterprises Billing Report**

**Outstanding Accounts Receivable as of July 30, 2021: \$57,890.74**

	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	COLL ADJ	NET PAYMENTS	BAD DEBT WRITE OFFS	ADJUSTMENTS	NEW A/R BALANCE
OCTOBER '20	\$ 5,244.00	\$ 2,573.94	\$ 911.00	\$ -	\$ 1,759.06	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,485.31
NOVEMBER '20	\$ 16,861.00	\$ 5,432.20	\$ 911.00	\$ -	\$ 10,517.80	\$ 526.26	\$ -	\$ -	\$ 526.26	\$ -	\$ -	\$ 20,476.85
DECEMBER '20	\$ 35,072.00	\$ 9,937.01	\$ 7,966.78	\$ -	\$ 17,168.21	\$ 2,289.82	\$ -	\$ -	\$ 2,289.82	\$ -	\$ -	\$ 35,355.24
JANUARY '21	\$ 52,398.40	\$ 11,968.26	\$ 13,104.20	\$ -	\$ 27,325.94	\$ 1,217.73	\$ -	\$ -	\$ 1,217.73	\$ -	\$ -	\$ 61,463.45
FEBRUARY '21	\$ 4,969.90	\$ (89.87)	\$ 2,486.38	\$ -	\$ 2,573.39	\$ 4,409.43	\$ -	\$ -	\$ 4,409.43	\$ -	\$ -	\$ 59,627.41
MARCH '21	\$ 9,571.40	\$ 2,333.92	\$ 8,117.45	\$ -	\$ (879.97)	\$ 11,142.07	\$ -	\$ -	\$ 11,142.07	\$ -	\$ -	\$ 47,605.37
APRIL '21	\$ 24,609.80	\$ 9,112.03	\$ 1,045.04	\$ -	\$ 14,452.73	\$ 5,255.35	\$ -	\$ -	\$ 5,255.35	\$ 4,087.50	\$ -	\$ 52,715.25
MAY '21	\$ 22,964.20	\$ 9,768.90	\$ 4,265.01	\$ -	\$ 8,930.29	\$ 5,110.50	\$ 600.12	\$ -	\$ 4,510.38	\$ -	\$ -	\$ 57,135.16
JUNE '21	\$ 16,181.60	\$ 4,577.59	\$ 3,578.32	\$ -	\$ 8,025.69	\$ 7,455.00	\$ -	\$ -	\$ 7,455.00	\$ -	\$ -	\$ 57,705.85
JULY '21	\$ 23,780.75	\$ 9,805.84	\$ 76.07	\$ -	\$ 13,898.84	\$ 8,110.94	\$ -	\$ -	\$ 8,110.94	\$ -	\$ -	\$ 63,493.75
AUGUST '21	\$ 35,496.35	\$ 21,863.66	\$ 10,031.91	\$ -	\$ 3,600.78	\$ 13,484.85	\$ -	\$ -	\$ 13,484.85	\$ -	\$ 6.15	\$ 53,615.83
SEPTEMBER '21	\$ 28,923.66	\$ 12,423.89	\$ 2,161.33	\$ -	\$ 14,338.44	\$ 10,063.53	\$ -	\$ -	\$ 10,063.53	\$ -	\$ -	\$ 57,890.74
<b>YEAR TO DATE TOTALS</b>	<b>\$ 276,073.06</b>	<b>\$ 99,707.37</b>	<b>\$ 54,654.49</b>	<b>\$ -</b>	<b>\$ 121,711.20</b>	<b>\$ 69,065.48</b>	<b>\$ 600.12</b>	<b>\$ -</b>	<b>\$ 68,465.36</b>	<b>\$ 4,087.50</b>	<b>\$ 6.15</b>	
<b>YTD PERCENTAGE OF REVENUE</b>		<b>36.12%</b>	<b>19.80%</b>	<b>0.00%</b>	<b>44.09%</b>	<b>25.02%</b>	<b>0.22%</b>	<b>0.00%</b>	<b>24.80%</b>	<b>1.48%</b>	<b>0.00%</b>	
<b>YTD PERCENTAGE OF NET REVENUE</b>									<b>56.25%</b>			
Average Charges per month	\$ 23,006.09											
Average Payments per month	\$ 5,755.46											

**SEPTEMBER: Amount Charged: \$14,338.44    Amount Received: \$10,063.53**



# McCloud Fire Department Monthly Fire Chiefs Report

Report Month: **October**

Year: **2021**

## General Message:

Another busy month, much training was attended outside of normal trainings. Medic 17 was staffed ALS with the exception of when Chief 1700 was out of town attending training. No calls were unattended. Mount Shasta Ambulance was needed to transport 2 times this month as no Paramedic was available during those calls (Chief 1700 away at training).

We transported several patients this month that were tested and found to be Covid19 positive. No members to date have contracted Covid19 while on responses. However, Jeff Grey one of our auxiliary engine drivers contracted Covid19, was hospitalized and subsequently died from the virus.

National Fire Prevention Week activities were cut short this year due to Pandemic worries. We did give 3 presentations at the elementary school to talk about fire safety and prevention. Normal activities would be an open house. Hopefully we can do more next year.

All department vehicles are in good condition and ready to respond at all times.

We are able to schedule the ambulance with a driver every day. We need additional Paramedics, and we are working towards the goal of always having a Paramedic to staff Medic 17.

We have instituted a scheduling process to assure an engine driver is scheduled at all times as well. We will be sending more members to drivers training in November working toward that goal.

New department members have been recruited toward the goal of having a driver/operator for Squad 1740 scheduled at all times. Upcoming training next month will be focused on this area.

Submitted By: *Darrell Miller* Darrell "Charlie" Miller

Date: 11/4/2021

**McCLOUD COMMUNITY SERVICES DISTRICT**  
**Policy and Procedure Manual**

**POLICY TITLE:** Fire Vehicle Operations  
**POLICY NUMBER:** 7030  
**ADOPTED:**  
**REVIEWED:** 09/20/11; 09/09/13; 11/14/13; 03/14/17; 03/14/17; 09/12/19, 10/07/21  
**REVISED:** 12/09/13; 04/10/17; 10/14/19

**7030.10 Authorization** to operate vehicles is obtained from the appropriate Captain for each vehicle/class of vehicle. In the event that the Captain is unable to grant authorization, the Fire Chief or Assistant Fire Chief may grant authorization to members.

**7030.20 Responding to Calls**

**7030.201** No member shall, when responding in a personal vehicle, at any time exceed the posted speed limit nor disregard any traffic law while responding to an emergency call in their personal vehicle. This includes responding to the fire hall as well as addresses within the McCloud Community Services District (MCSD) boundaries.

**7030.202** No member shall, at any time, respond to a call outside the boundaries of the MCSD in their personal vehicle (i.e. traffic collisions on Highway 89) unless they are first at scene initially reporting the incident or specifically requested to do so by the Incident Commander or a law enforcement officer.

~~**7030.203** No member shall, at any time, exceed the posted speed limit nor disregard any stop sign within the boundaries of the MCSD or any local residential area while operating a department vehicle "Code 3" (emergency lights and sirens).~~

~~**NOTE:** The maximum speed limit for department ambulance operating "Code 3" outside the MCSD boundaries on state or federal highways is 15 (fifteen) miles per hour over the posted speed limit.~~

~~**NOTE:** The maximum speed limit for all other department vehicles operating "Code 3" outside the MCSD boundaries on state or federal highways is 10 (ten) miles per hour over the posted speed limit.~~

### **7030.30 “Code 3” operations**

**7030.301** Code “3” operation of a vehicle is subject to the California Vehicle Code, and nothing contained herein shall supersede it.

**7030.302** All traffic laws and regulations shall apply in instances where “Code 3” operation is not required or applicable to the situation.

**7030.303** The use of “Code 3” operation shall be limited to bona fide emergency call response and transport of critical patients (life threatening injuries/illness) in the ambulance to the hospital.

**7030.40 Fire Department Officers** have the authority to automatically reprimand as set forth in Policy 7090, Department Disciplinary Procedures for a first offense. Documentation shall be provided to the Fire Chief. For a second offense, the Fire Chief must be notified prior to the officer taking action. Only the Fire Chief may handle the third offense.

**7030.50 Personnel** must be appropriately licensed and authorized to operate vehicles. The requirements are as follows:

**7030.501** Squad 1740: Class C driver’s license, driver training, documented instruction and testing on use of equipment in vehicle (powered hydraulic tools, air bags, medical equipment, etc.)

**7030.502** Medic 17: Ambulance Driver’s Certificate, driver training, must either be an EMT-B, or obtain a waiver within the first year.

**7030.503** Engines 1711, 1712 and 1715: Either a Commercial Class B or **Firefighter** Class **B-C with Firefighter endorsement** license ~~with tank and air brake endorsement~~, driver training, documented instruction and testing on pump operation and equipment use.

*7030.504 Engines may be driven for training purposes with a qualified engine driving instructor.*

**McCLOUD COMMUNITY SERVICES DISTRICT**  
**Policy and Procedure Manual**

**POLICY TITLE:** Fire Department Leave of Absence (LOA)

**POLICY NUMBER:** 7060

**ADOPTED:** December 13, 2010

**REVIEWED:** 11/5/2010; 12/09/2010; 09/12/2019, *10/07/2021*

**REVISED:** April 28, 2014

- 7060.10** Introduction – Members of the Fire Department from time to time and for various reasons will be required to document and obtain an approved LOA for periods in excess of 30 days, at the discretion of the Fire Chief. The purpose of this policy is to insure the integrity of the Fire Department membership.
- 7060.20** Duration – A leave of absence can be approved for a maximum of 6 months. Additional ~~six-month~~ *six-month* extensions must be documented and approved.
- 7060.30** Participation – While on LOA, members are not permitted to respond to calls or actively participate in training- *without the approval of the Fire Chief in emergency situations.* They may however, attend drills/training only as an observer.
- 7060.40** Application for LOA –Members of the Department may apply for an LOA using a Fire Department Approved Form. ~~Additionally~~ *Additionally*, members of the Fire Department absent for more than a month may be placed on LOA at the discretion of the Chief. Members placed on LOA by the chief shall be notified by letter.
- 7060.50** Medical Leave of Absence – Applications for a medical LOA require the signature of a physician. A return to service from a medical LOA requires the written approval of a physician.

**McCLOUD COMMUNITY SERVICES DISTRICT**  
**Policy and Procedure Manual**

**POLICY TITLE:** Responding to Calls  
**POLICY NUMBER:** 7080  
**ADOPTED:** December 13, 2010  
**REVIEWED:** 12/09/10, 07/22/13, 03/14/17, 09/12/19, 09/03/20, 10/07/21  
**REVISED:** 08/12/13; 04/10/17; 09/28/20

**7080.10** This policy defines the requirements for responding to emergencies.

**7080.20** Medicals.

**7080.21** Response by vehicle other than the ambulance (i.e., Squad) requires a minimum of one qualified staff.

**NOTE:** The rescue role is to provide support to the ambulance (McCloud or MSAS) in a first responder's role (provide manpower to move patient, retrieve supplies/equipment, etc.)

**7080.22** Response by ambulance requires as a minimum, one EMT and a driver. One driver may respond if so directed by a department officer.

**NOTE:** Trainees are allowed to respond with the ambulance once they have passed EMT class midterms and have secured a Healthcare Provider CPR certification through the remainder of EMT class up to 4 months after class has ended. This should provide sufficient time to acquire certification as an EMT through the local EMS authority. Trainees must be supervised by a certified EMT, AEMT or EMT-P while providing patient care.

**7080.23** Responders shall provide care only up to the level of training.

**7080.30** Traffic Collision (TC)

**7080.31** Minimum of 2 personnel (three preferred)

**7080.32** Must be able to identify, locate and operate all tools and equipment associated with auto extrication.

**7080.40** Structure Fire

**7080.41** Must have appropriate Personal Protective Equipment (PPE) upon arrival to fire hall and be fully turned out before responding on engine.

**NOTE:** In some cases, it may not be possible to put on PPE prior to arriving at scene. However, in all cases, it is mandatory that all personnel have on their PPE on at scene.

**7080.42** Must pass Pulmonary Function Test to be eligible to wear SCBAs and make interior attack.

**7080.43** Must have had training in suppression of structure fires in a live burn to be eligible for interior attack.

**7080.44** Must have sufficient personnel at scene to ensure the OSHA “Two in, Two out” rule is followed.

**7080.45** Engine shall respond for automatic aid/mutual aid calls with no less than three personnel on board.

**7080.46** First out apparatus shall respond with a minimum of two personnel for local, in town fires.

**7080.47** Second out apparatus may respond with one person.

**7080.50** Vegetation Fire

**7080.51** Personnel shall have wildland fire suppression training to be eligible to respond.

**7080.52** Apparatus shall respond with a minimum of two personnel to all vegetation fires.

**7080.53** Second out apparatus may respond with one person.

**7080.60** Vehicle Fires

**7080.61** Personnel shall be SCBA qualified.

**7080.62** Minimum of two personnel will respond on engine.

**7080.70** Hazardous Materials (HazMat)

**7080.71** Personnel shall have Haz-Mat First Responder training before responding to calls.

**7080.72** It is the duty of the senior responding officer to determine the type of equipment necessary for the incident and ensure it responds.

**7080.80** General Motorized Equipment Requirements – Response Patterns – Responses to calls from dispatch will generally fall within the categories listed below. When other/unusual circumstances occur, the determination of which equipment to use will generally fall to the Chief or his designee.

**7080.81** Structure fire

(Legend: E = Engine; S = Squad; M = Medic)

*E1711*, E1712

E1715,S1740,M17

**7080.82** Vegetation fires

*E1711*, E1712, *E1715*

**7080.83** Vehicle fires

*E1711*, E1712

E1715, M17

S1740

**7080.84** Medicals

*E1711*, M17

S1740, *E1712*

**7080.85** TC

M17, S1740

*E1711*

E1712 (~~only between W. Colombero and east side Haul Rd on Hwy 89~~).

**7080.86** Haz-Mat - Dependent upon nature of call, minimum response should be:

M17, E1712

S1740, *E1711*

**7080.90** Calls with violence involved with staging required

**7080.91** Units dispatched to any call-in which staging is required shall acknowledge as such with dispatch when responding.

**7080.92** Upon arrival to either a pre-designated staging area or a safe area near the incident, units shall report to dispatch as “Unit 17xx staging.”

**7080.93** Units shall not leave staging until released by dispatch or DIRECT (face to face) contact with a law enforcement officer at scene. If released by direct contact from a law enforcement officer, unit shall inform dispatch BEFORE proceeding to scene.



**McCLOUD COMMUNITY SERVICES DISTRICT**  
**Policy and Procedure Manual**

**POLICY TITLE:** Fire Department Recruitment & Retention Coordinator –  
Job Description

**POLICY NUMBER:** 2238

**ADOPTED:** To Be Determined (TBD)

**REVIEWED:**

**REVISED:**

**2238.10** The position of Recruitment & Retention Coordinator is an overtime exempt position under the Fair Labor Standards Act. The Recruitment & Retention Coordinator is hired by the General Manager and Fire Chief for a period not to exceed four (4) years. This position is funded by a Federal Emergency Management Agency (FEMA) Staffing for Adequate Fire and Emergency Response (SAFER) Grant. Under the general direction of the District's Fire Chief, the Recruitment & Retention Coordinator is responsible for recruiting new volunteer firefighters and retaining current volunteers through various outlets including but not limited to incentive programs, training programs, career fairs, school presentations, and advertisements. The recruitment and retention coordinator will also respond to fire, hazmat, rescue, medical emergencies and provide care and transport to ambulance patients.

**2238.20** Recruitment & Retention Coordinator must have knowledge of:

**2238.21** Public safety administration, fire administration, emergency and disaster preparedness, fire investigation, hazardous materials management, and municipal water systems.

**2238.22** The operation and maintenance of modern fire and EMS apparatus and firefighting equipment.

**2238.23** Structural and wildland fireground tactics and strategies.

**2238.24** The incident command system.

**2238.25** Local water systems, roads, and geography.

**2238.26** Modern emergency medical services (EMS) operations and procedures.

**2238.27** Modern communications, business and computer systems and related software.

**2238.30** Ability to:

**2238.31** Provide the necessary fire and rescue operations during adverse conditions.

**2238.32** Operate computers, software and modern communications equipment related to fire service and business applications.

**2238.33** Compile and prepare written reports and oral programs.

**2238.34** Communicate effectively orally and in writing.

**2238.35** Must have the ability to interact with members of the public and co-workers tactfully and professionally.

**2238.40** Education/Experience Required

Education equivalent to graduation from high school. Graduation from an accredited CA Fire Academy is preferred. Must possess a current California Emergency Medical Technician (EMT) certification or obtain within 60 days. Current enrollment or graduation from an accredited Paramedic Academy/Class.

All state and federal required standards for a Recruitment & Retention Coordinator to be met within one (1) year of employment as Recruitment & Retention Coordinator, Policy 2238 Appendix A, Minimum Standards for a Recruitment & Retention Coordinator.

**2238.50** License/Certificates

Must possess a driving record acceptable to the District's insurance carrier. Must, within eight (8) months of employment, possess a current Emergency Medical Technician Paramedic License and CPR Certification, a valid California Class B or C driver's license with Firefighter Endorsement. A Hazardous Materials Operational Certification. All required certificates and licenses must be maintained throughout employment.

**2238.60** Residency Requirement

Employees in this position must establish and maintain residency in a location which allows response to emergency calls for service.

**2238.70** Basic Work Hours

This is a 40 hour per week position with work hours coordinated with the Fire Chief. The Recruitment and Retention Coordinator is also subject to respond to calls after regular hours as available and with close coordination with the Fire Chief. The Recruitment & Retention Coordinator is exempt from overtime pay or compensatory time off in accordance with Policy 2010.

**2238.80** Essential Job Duties (Continued)

The Recruitment & Retention Coordinator is required to work the hours necessary or required to complete necessary projects or job functions. The Recruitment and Retention Coordinator's primary duties include:

**2238.81** Responding to emergency calls for service at any hour of the day or night.

**2238.82** Treat and transport patients in an ambulance.

**2238.83** Perform administrative and technical work recruiting and retaining candidates for volunteer positions with the McCloud Community Services District Fire Department.

**2238.84** Provide informational programs at community job fairs, media outlets, web-based sources, and high school work programs.

**2238.85** Develop and implement plans, projects, and programs designed to solicit new volunteer firefighters, retain current volunteer firefighters, and to ensure the sustainability and growth of the McCloud Fire Department.

**2238.86** Create and monitor MCSD Fire Department website and social media platforms in hopes to recruit new volunteers

**2238.87** Pursue opportunities for external support of recruitment and retention programs, including grants and partnerships, and ensure compliance with requirements of grant awards and other support.

**2238.88** Maintaining cordial relations with all persons entitled to the services of McCloud Fire Department and attempting to resolve all public and firefighter complaints.

**2238.89** Represents the department at local, county, state and federal agencies and organizations.

**2238.90** Does other related work as required.

**2238.91-99** Left blank intentionally

## **2238.100** Physical Requirements

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job.

**2238.111** Task: Operate, repair, and maintain firefighting, ambulance and rescue equipment.

Physical Demand: Standing, walking, lifting, pushing, pulling, and carrying (regularly up to 25 lbs., frequently up to 50 lbs., and infrequently up to 70 lbs.), kneeling, stooping, bending, squatting, close vision, distance vision, use of hands to finger, handle, or feel objects, tools or controls, driving vehicle and heavy equipment.

**2238.112** Task: Fire suppression and emergency response.

Physical Demand: Wearing self-contained breathing apparatus for extended periods, sitting, standing, climbing ladders while carrying 25 lbs., walking, lifting, pushing, pulling and carrying (regularly up to 25 lbs., frequently up to 50 lbs, and infrequently up to 70 lbs.), kneeling, stooping, bending, squatting, close vision, distance vision, use of hands to finger, handle or feel objects, tools or controls, driving vehicle and heavy equipment, working for extended periods in extremely hot or cold weather, working in low visibility areas containing smoke, ash, etc., working in confined spaces.

**2238.113** Task: Prepares handwritten and type written reports, forms, questionnaires, etc. as required to document work performed and maintain compliance with the various laws and standards and district policies and procedures.

Physical Demand: Sitting, close vision, reading, handwriting, speaking, hearing, use of hands to finger, handle, or feel objects, tools or controls, operating a computer and typewriter.

**2238.114** Task: Perform traffic control operations during emergency situations.

Physical Demand: Standing continuously in one location wearing turnouts and in temperatures below freezing and above 100 degrees, walking over uneven ground, distance vision, speaking, hearing, use of hands to hold and manipulate signs and to give direction to vehicle operators.

## **2238.100 Physical Requirements (Continued)**

**2238.115** Task: Plan, direct and control the recruitment of volunteer firefighters.

Physical Demand: Close and distance vision, color perception, hearing, clear speech, use of hands to finger, handle or feel objects, tools or controls, sitting in office environment for extended periods, driving vehicle, travel to out-of-town meetings with overnight stays.

**2238.116** Task: Conducts meetings of personnel, attends meetings of other governmental agencies and organizations, attends, and conducts training.

Physical Demand: Sitting, standing, speaking, hearing, driving vehicle, out-of-town travel, and overnight stays.

## **2238.120 Environmental Demands**

**2238.121** Outside: Travels to do out-of-office business in a variety of weather conditions including, rain, snow, cold below freezing and heat to +100 degrees Fahrenheit.

**2238.122** Usually works outdoors wearing heavy personal protective equipment.

**2238.123** Exposure to various colognes/perfumes, frequent exposure to fumes/dust from equipment.

**2238.124** Noise/Vibration: Business/office machines, office located near and sometimes in highway traffic.

**2238.125** Exposure to smoke, flames, intense heat and low visibility in firefighting conditions.

## **2238.130** Mental Requirements

**2238.131** Reads and comprehends complex manuals and instructions for computer software and hardware, letters, reports, memos, messages, etc.

**2238.132** Writes reports, presentations, memos, messages, and fills out information forms. Needs ability to use or quickly learn the latest version of the district's word processing software.

**2238.133** Math: Ability to perform mathematical functions and work with mathematical concepts such as algebra. Ability to apply concepts such as fractions, percentages, ratios and proportions to practical situations. Ability to use or quickly learn the district's current spreadsheet software.

**2238.134** Attention to Detail: High level concentration and attention to detail for extended periods of time required to perform management functions, produce reports and spreadsheets.

**2238.135** Repetition: Repetitive data entry to spreadsheets and computer system for accounting purposes, typing reports and presentations.

**2238.136** Judgment: Ability to work independently, prioritize work and make complex management decisions and implementation of same. Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of data in written or verbal form, and deal with numerous abstract and concrete variables. Ability to work with others and formulate appropriate instructions to achieve desired goals

**2238.137** Social Skills: Ability to relate cooperatively with the fire Chief, volunteers, members of the public, public officials, governmental agencies, Directors, and District personnel on a constant and face-to-face basis.

**2238.138** Communication Skills: Ability to quickly organize and communicate thoughts orally, written or graphically. Ability to understand communications from others.

**2238.140** This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.



# McCloud Fire Department

## Policy 2238

### Recruitment & Retention Coordinator Job Description Appendix A Minimum Standards for Recruitment & Retention Coordinator

#### CA State Requirements:

1. ICS 200, 300 (CICCS)
2. ICS 700, and 800 (SEMS)
3. Fire Control 1 and Fire Control 2 (California SB 1207)
4. Minimum First Aid/CPR (22 CCR, §100015, H&S Code §1797.182)
5. Haz-Mat FRO (8 CCR §5192, 19 CCR §2520)
6. Haz-Mat Decontamination (8 CCR §5192, 19 CCR §2520)
7. Haz-Mat Incident Commander (8 CCR §5192)
8. Sexual Harassment training (CCR Government code §12950.1)
9. Supervisory training (Government Code §19995.4)

#### Federal Requirements:

1. IS 100, 200, 700, 800

#### ISO Requirements:

1. State required training

#### MCSD Requirements

1. Current EMT Paramedic License or the ability to be licensed within 8 months.
2. CPR certificates.
3. Class A, B, Commercial or Class C Drivers license with Firefighter Endorsement.
4. Ambulance Drivers License.
5. Requirements as set forth in MCSD Policy 2238, Recruitment & Retention Coordinator Job Description (computer knowledge, basic education requirements, etc.).

## Memorandum

To: CSD Board of Directors

From: McCloud Fire Chief Charlie Miller

RE: SAFER Grant Recruitment and Retention Coordinator Funding Proposal

Date: 10/27/2021

As per proposed Policy 33082 the position of Recruitment & Retention Coordinator is an overtime exempt position under the Fair Labor Standards Act. The Recruitment & Retention Coordinator is hired by the General Manager and Fire Chief for a period not to exceed four (4) years. This position is funded by a Federal Emergency Management Agency (FEMA) Staffing for Adequate Fire and Emergency Response (SAFER) Grant. Under the general direction of the District's Fire Chief, the Recruitment & Retention Coordinator is responsible for recruiting new volunteer firefighters and retaining current volunteers through various outlets including but not limited to incentive programs, training programs, career fairs, school presentations, and advertisements. The recruitment and retention coordinator will also respond to fire, hazmat, rescue, medical emergencies and provide care and transport to ambulance patients.

This position will assist the McCloud Fire Department in one area of the staffing portion of our strategic plans. We hope to finalize the strategic plan with board approval in the near future.

Unfortunately, the days of being able to provide a high level of service to the town of McCloud via an all-volunteer workforce seem to be unattainable due to the age demographics, affordable housing, and availability of rental homes. We also need to point out that the FEMA grant amounts were decreased by FEMA from what we hoped to be awarded.

We believe that the department and CSD can improve services with an additional funding to get the best possible person to fill this position. The following documents will show that with the ambulance transporting and billing every possible call, the ambulance program can more than pay for the additional costs



The following shows the amount that was actually billed and received in the year since Chief Miller took over the Fire Department Chief position.

Monthly Revenue from Ambulance Billing (Actual Payments Received)

OCTOBER '20	\$0.00
NOVEMBER '20	\$0.00
DECEMBER '20	\$2,289.82
JANUARY '21	\$1,217.73
FEBRUARY '21	\$4,409.43
MARCH '21	\$11,142.07
APRIL '21	\$5,255.35
MAY '21	\$5,110.50
JUNE '21	\$7,455.00
JULY '21	\$8,110.94
AUGUST '21	\$13,484.85
SEPTEMBER '21	<u>\$10,063.53</u>
Total	\$68,539.22

Monthly Average (12 Months) \$5,711.60

Siskiyou County Service Area 3 (CSA 3) currently gives the fire department an \$11,000 per year stipend. We have requested a \$14,000 increase to \$25,000 per year. This increase would bring us in line with Mt Shasta Ambulances CSA stipend of \$25,000 per ambulance per year.

	Current	With CSA 3 Increase
Actual Payments this FY	\$31,659.32	\$31,659.32
Estimated Ambulance Revenue for FY 21/22 using \$5,711.60/m	\$51,404.42	\$51,404.42
CSA 3 Yearly Stipend	<u>\$11,000.00</u>	<u>\$25,000.00</u>
Total Yearly Revenue	\$94,063.74	\$108,063.74

Estimated Ambulance Program Operational Costs (Using maximum amounts)

Fuel	\$2,000.00	\$2,000.00
Supplies	\$6,000.00	\$6,000.00
Training	\$3,000.00	\$3,000.00
Licensing	\$2,100.00	\$2,100.00
Vehicle Maintenance	\$3,000.00	\$3,000.00
Vehicle Insurance	<u>\$1,200.00</u>	<u>\$1,200.00</u>
Total Expenses	\$17,300.00	\$17,300.00

Total Yearly Revenue \$94,063.74 \$108,063.74

Total Expenses \$17,300.00 \$17,300.00

Remainder goes to LAIF Reserves \$76,763.74 \$90,763.74

	Current	With CSA 3 Increase
--	---------	---------------------

Utilizing the lowest average actual revenue that has been received and the highest possible projected costs, the ambulance program will generate revenue well in advance of the funding that would be required to increase the pay that we would want to offer a managerial type of Recruitment and Retention Coordinator Paramedic.

The following chart shows the “best case” scenario used to hire a Recruitment & Retention Coordinator. It is based on hiring an employee with no dependents and not eligible for a Classic PERS Retirement utilizing **only** FEMA Grant funds that were approved in the grant. Please note that in the first year FEMA cut the allowable funding (for an unknown reason) that is much lower than the subsequent years.

	Year 1	Year 2	Year 3	Year 4
<b>Allocation</b>				
Grant Allocation	\$48,338.00	\$56,732.00	\$58,490.00	\$60,320.00
Fringe Benefits Allocaton	\$16,435.00	\$19,289.00	\$19,887.00	\$20,509.00
<b>Total Allocation</b>	<b>\$64,773.00</b>	<b>\$76,021.00</b>	<b>\$78,377.00</b>	<b>\$80,829.00</b>
<b>Cost</b>				
Salary	\$42,537.00	\$49,924.00	\$51,471.00	\$53,082.00
PR Taxes/WC	\$6,588.98	\$7,733.23	\$7,972.86	\$8,222.40
Fringe Benefits*	\$13,942.00	\$14,499.68	\$15,079.67	\$15,682.85
<b>Total Annual Cost</b>	<b>\$63,067.98</b>	<b>\$72,156.91</b>	<b>\$74,523.53</b>	<b>\$76,987.26</b>
<b>Bi-Weekly</b>	<b>\$1,636.04</b>	<b>\$1,920.15</b>	<b>\$1,979.65</b>	<b>\$2,041.62</b>
<b>Hourly</b>	<b>\$20.45</b>	<b>\$24.00</b>	<b>\$24.75</b>	<b>\$25.52</b>

\* based on single person medical insurance rate of \$701/mo

**Comparable jobs in Siskiyou County at the time of this writing**

The screenshot displays four job listings in a grid format. The top-left listing is for a 'Staff Services Analyst I/II' in Yreka, CA, with a salary range of \$41,558 - \$55,723 a year. The top-right listing is for a 'Probation Aide' in County of Siskiyou - Yreka, CA, with the same salary range. The bottom-left listing is another 'Staff Services Analyst I/II' in Yreka, CA, with the same salary range and a note that it was posted '18 days ago'. The bottom-right listing is another 'Staff Services Analyst I/II' in County of Siskiyou - Yreka, CA, with the same salary range. Each listing has a blue button that says 'Apply On Company Site'.

These jobs lean towards entry level employment at the lower pay level and minor supervision at the top pay scale.

## Paramedic yearly salaries in Mount Shasta at Mount Shasta Ambulance

### Job Title

Paramedic 5 salaries

### Location

Mount Shasta

**\$61,328 per year**

↑ 18% Above national average

Does this salary seem accurate? [Yes](#) | [No](#)



Salary estimated from 5 employees, users, and past and present job advertisements on Indeed in the past 36 months. Last updated: August 18, 2021

Mount Shasta Ambulance personnel have been approached by Chief Miller about this position and the general feedback is that the FEMA allowed funds and other benefits of our position, would not be enough to get them to apply for this position!

The Fire Committee has proposed that if we utilize only the FEMA funding, we will not be able to entice a Paramedic to leave their current employment, let alone a managerial level Paramedic.

The Fire Committee also identified that if only the FEMA allowable funds are used for this position, the position would become a “revolving door” type situation. This type of situation would be less than optimal and a possible detriment to our program due to the increase work involved in hiring etc.

The following chart also shows the “best case” scenario used to hire a Recruitment & Retention Coordinator. Again, it is based on hiring an employee with no dependents and not eligible for a Classic PERS Retirement. We have added information utilizing an EMT Paramedic Specialty pay. At the Fire Committee it was proposed that due to the lower salary in the first year a 40% stipend the first year and 20% the other three years.

SAFER Grant Recruitment & Retention Officer Wage Proposal				
	Year 1	Year 2	Year 3	Year 4
<b>Allocation</b>				
Grant Allocation	\$48,338.00	\$56,732.00	\$58,490.00	\$60,320.00
Fringe Benefits Allocaton	\$16,435.00	\$19,289.00	\$19,887.00	\$20,509.00
<b>Total Allocation</b>	<b>\$64,773.00</b>	<b>\$76,021.00</b>	<b>\$78,377.00</b>	<b>\$80,829.00</b>
<b>Cost</b>				
Salary	\$42,537.00	\$49,924.00	\$51,471.00	\$53,082.00
PR Taxes/WC	\$6,588.98	\$7,733.23	\$7,972.86	\$8,222.40
Fringe Benefits*	\$13,942.00	\$14,499.68	\$15,079.67	\$15,682.85
<b>Total Annual Cost</b>	<b>\$63,067.98</b>	<b>\$72,156.91</b>	<b>\$74,523.53</b>	<b>\$76,987.26</b>
<b>Bi-Weekly</b>	<b>\$1,636.04</b>	<b>\$1,920.15</b>	<b>\$1,979.65</b>	<b>\$2,041.62</b>
<b>Hourly</b>	<b>\$20.45</b>	<b>\$24.00</b>	<b>\$24.75</b>	<b>\$25.52</b>
* based on single person medical insurance rate of \$701/mo				
<b>Additional 40% EMT-Paramedic Speciality Pay First Year, 20% Additional Years 2 through 4</b>				
	Year 1	Year 2	Year 3	Year 4
Salary	\$17,014.80	\$9,984.80	\$10,294.20	\$10,616.40
PR Taxes/WC	\$2,635.59	\$1,546.65	\$1,594.57	\$1,644.48
Fringe Benefits	\$2,211.92	\$2,300.40	\$2,392.42	\$2,488.11
<b>Total Annual Cost</b>	<b>\$21,862.32</b>	<b>\$13,831.85</b>	<b>\$14,281.19</b>	<b>\$14,748.99</b>
<b>Bi-Weekly</b>	<b>\$654.42</b>	<b>\$384.03</b>	<b>\$395.93</b>	<b>\$408.32</b>
<b>Hourly</b>	<b>\$8.18</b>	<b>\$4.80</b>	<b>\$4.95</b>	<b>\$5.10</b>
<b>Total Wage Proposal SAFER Grant and Paramedic Speciality Pay</b>				
	Year 1	Year 2	Year 3	Year 4
Annual	\$59,551.80	\$59,908.80	\$61,765.20	\$63,698.40
Bi-Weekly	\$2,290.45	\$2,304.18	\$2,375.58	\$2,449.94
Hourly	\$28.63	\$28.80	\$29.69	\$30.62
<b>SAFER Grant and Paramedic Speciality Pay Analysis</b>				
Total FEMA Allocation	\$64,773.00	\$76,021.00	\$78,377.00	\$80,829.00
Total Cost	\$84,930.30	\$85,988.75	\$88,804.71	\$91,736.25
	\$20,157.30	\$9,967.75	\$10,427.71	\$10,907.25

**The 1<sup>st</sup> year funding for the additional Paramedic Specialty pay would have to come from both the \$20,000 funds allocated to additional points for the volunteers which was allowed by FEMA per a request by the CFO & by utilizing revenue generated by the ambulance program. The subsequent years funding would come from either the FEMA funding that was set aside for additional points or ambulance revenue or a combination of the two.**

The following chart shows the “worst case” scenario used to hire a Recruitment & Retention Coordinator. It is based on hiring an employee with dependents and they would be eligible for a Classic PERS Retirement utilizing ***only*** FEMA Grant funds that were approved in the grant.

	Year 1	Year 2	Year 3	Year 4
<b>Allocation</b>				
Grant Allocation	\$48,338.00	\$56,732.00	\$58,490.00	\$60,320.00
Fringe Benefits Allocaton	\$16,435.00	\$19,289.00	\$19,887.00	\$20,509.00
<b>Total Allocation</b>	<b>\$64,773.00</b>	<b>\$76,021.00</b>	<b>\$78,377.00</b>	<b>\$80,829.00</b>
<b>Cost</b>				
Salary	\$42,537.00	\$49,924.00	\$51,471.00	\$53,082.00
PR Taxes/WC	\$6,588.98	\$7,733.23	\$7,972.86	\$8,222.40
Fringe Benefits*	\$27,406.00	\$28,502.24	\$29,642.33	\$30,828.02
<b>Total Annual Cost</b>	<b>\$76,531.98</b>	<b>\$86,159.47</b>	<b>\$89,086.19</b>	<b>\$92,132.42</b>
<b>Bi-Weekly</b>	<b>\$1,636.04</b>	<b>\$1,920.15</b>	<b>\$1,979.65</b>	<b>\$2,041.62</b>
<b>Hourly</b>	<b>\$20.45</b>	<b>\$24.00</b>	<b>\$24.75</b>	<b>\$25.52</b>
* based on employee with 2+ dependents rate of \$1,823/mo				

(Best case for comparison)

<b>Cost</b>				
Salary	\$42,537.00	\$49,924.00	\$51,471.00	\$53,082.00
PR Taxes/WC	\$6,588.98	\$7,733.23	\$7,972.86	\$8,222.40
Fringe Benefits*	\$13,942.00	\$14,499.68	\$15,079.67	\$15,682.85
<b>Total Annual Cost</b>	<b>\$63,067.98</b>	<b>\$72,156.91</b>	<b>\$74,523.53</b>	<b>\$76,987.26</b>

Compared to the best-case scenario, if we choose a person for this position that has dependents and they are qualified for a Classic PERS Retirement it will cost the program an extra \$13,464 the 1<sup>st</sup> year, \$14,002 the 2<sup>nd</sup> year, \$14,562 the 3<sup>rd</sup> year, and \$15,145 the 4<sup>th</sup> year. These numbers do not include a Paramedic specialty pay.

	Year 1	Year 2	Year 3	Year 4
Salary	\$17,014.80	\$9,984.80	\$10,294.20	\$10,616.40
PR Taxes/WC	\$2,635.59	\$1,546.65	\$1,594.57	\$1,644.48
Fringe Benefits	\$2,211.92	\$2,300.40	\$2,392.42	\$2,488.11
<b>Total Annual Cost</b>	<b>\$21,862.32</b>	<b>\$13,831.85</b>	<b>\$14,281.19</b>	<b>\$14,748.99</b>

Bi-Weekly	\$654.42	\$384.03	\$395.93	\$408.32
Hourly	\$8.18	\$4.80	\$4.95	\$5.10

**Total Wage Proposal SAFER Grant and Paramedic Speciality Pay**

	Year 1	Year 2	Year 3	Year 4
Annual	\$59,551.80	\$59,908.80	\$61,765.20	\$63,698.40
Bi-Weekly	\$2,290.45	\$2,304.18	\$2,375.58	\$2,449.94
Hourly	\$28.63	\$28.80	\$29.69	\$30.62

If we choose to add a Paramedic Specialty pay along with the worst-case scenario for mandated fringe benefits.

**SAFER Grant and Paramedic Speciality Pay Analysis**

Total FEMA Allocation	\$64,773.00	\$76,021.00	\$78,377.00	\$80,829.00
Total Cost	\$98,394.30	\$99,991.31	\$103,367.38	\$106,881.42
	<u>\$33,621.30</u>	<u>\$23,970.31</u>	<u>\$24,990.38</u>	<u>\$26,052.42</u>

In closing, the Fire Committee feels that to entice the best possible person to fill this important position that we add a 40% Paramedic Specialty pay the 1<sup>st</sup> year and a 20% Paramedic Specialty each year thereafter. Utilizing the worst-case fringe benefits scenario as well as adding a Paramedic Specialty Pay that would allow us to entice applications and hopefully a person who will stay for the entirety of the grant funding and not turn into a revolving door is \$15, 145 in the last year.

As we have shown, as long as the ambulance program is run the way it has been run for the last year, the ambulance program can and will pay for the additional funding that was not included by FEMA for this position.





# Technical Memorandum

## Mud Creek Debris Flow Engineering Geologic Investigation

Revision A Date: November 2, 2021

Prepared for: McCloud Community Services District (MCSD)

Prepared by: GeoServ, Inc. (GSI)

Signed by: Chuck Schlumpberger, PE and James Fitzgerald, CEG







## Summary Determination

This Engineering Geologic Investigation found empirical evidence of imminent debris flow risk to the MCSD water line and Lower Elk Spring House (LESH) due to recent glacial melt induced debris flows upslope of the community water source and infrastructure. GSI observed massive amounts of debris deposited where the Elk Springs water line crosses Mud Creek and around the LESH. The debris flow event started in the Summer of 2021 and has continued into Fall 2021 as part of on-going drought conditions on the west coast. The summer event occurred after a prolonged heat wave, and ice melt triggered a large debris flow that nearly washed out the water line crossing. The debris was within 4 ft. of the line before mitigation measures were implemented by MCSD to protect the line. The fall event filled the channel with debris and caused the creek to divert water and debris to the south-west and incised a new channels that flows west of the LESH. Temporary berms have been constructed in an attempt to divert water around the house. If additional mitigation measures are not implemented immediately, it is very likely that additional damage to the water system will occur. This investigation provides conceptual temporary and permanent mitigation measures.

## Introduction

This technical memorandum documents the methods, setting, results, conclusions, and recommendations of an Engineering Geologic Investigation for the MCSD LESH and Elk Springs water line at Mud Creek. The project area is located at APN: 028-210-210 in Siskiyou County, California (Latitude: 41.298691 Longitude: -122.077607) (Figure 1). The project area was investigated to determine the risk of recent debris flow activity from the Mud Creek Glacier on Mount Shasta. The project area is used as part of the MCSD community water system and is classified as critical infrastructure. Field investigation and existing data were used to classify and characterize the engineering properties of the debris flow, to evaluate the potential risks to the water system, and provide conceptual mitigation measures. The investigation was completed by GSI for MCSD.

## Investigation Scope

The scope of this investigation included:

1. review of pertinent geologic maps, literature, and anecdotal information;
2. review of previous geologic and hydrologic investigations;
3. analysis of aerial photographs and LiDAR data and aerial photographs;
4. surface and subsurface investigation that includes previous investigations completed by GSI and other entities and a rapid field assessment of current conditions;
5. engineering geologic analysis to include temporary and permanent mitigation measures; and
6. preparation of this Engineering Geologic Investigation report.

## Investigation Methods

This investigation was completed to obtain information on the debris flow risk upslope and within the project area. The risk to the project area was assessed using industry standard methods (e.g., CDC 2001, Cruden and Varnes 1996, BOR 2001, and Williamson 1984).

## Geologic Setting

The project area is located within relatively flat upland terrain susceptible to debris flow runout. The rocks and soils that underlie Mud Creek of the Cascade Mountains Geomorphic Province and are mainly volcanic in origin (Jennings 1977 and USDA Forest Service 2021). The regional and local topography are an expression of the relatively young volcanic deposits. Mud Creek drains to a depositional area of Quaternary pyroclastic volcanic flow, Quaternary glaciers, and modern debris flows. The creek is sourced

near the top of Mount Shasta and flows to the south. There is a large fan shaped deposit at the base of Mount Shasta where glacial action and debris flows have deposited sediment over a broad area. Mud Creek has two distinct geomorphic features. The upper third is a very steep inner gorge valley made up of recent volcanic deposits with an alpine glacier near the head. The lower two thirds is a broad and relatively flat alluvial/debris fan that has formed coincidentally with episodic debris flows from Mud Creek. The inner gorge of upper Mud Creek is actively failing and often produces large debris flows that transport debris almost 15 miles downslope of the mountain.

## Results and Conclusions

The project area is within a very high landslide failure risk zone (i.e., debris flow) (Photograph 1, Photograph 2, and Photograph 3). The infrastructure across and adjacent to Mud Creek are in imminent



Photograph 1. Water line crossing over Mud Creek looking upstream (November 2021).

danger of being damaged and/or destroyed by recent debris flow activity. For example, the water line crossing was fully inundated in the 2014 and 2021 by a debris flow, and the water line crossing capacity has been further reduced. The Fall 2021 event was published in the LA Times (2021) in the context of extreme drought conditions in California. The USGS that monitors the Mount Shasta Glaciers has measured stark decreases in ice mass and lateral extent. For example, the Whitney Glacier on the north side of Mount Shasta has lost about 50% of its ice mass since 2005 (AGU 2021).

The geomorphology of Mud Creek is a result of Quaternary, historic, and modern debris flow processes. The source of the debris is from steep inner gorge drainages that form the south-east side of Mount Shasta. Typically, debris flows off Mount Shasta occur during the summer season when glacial melt peaks. Debris flows are triggered when large pockets of glacial melt water are released almost instantaneously. The relatively sediment free water rapidly becomes sediment laden as it scours into the steep canyon side slopes. Channel incision over-steepens the canyon walls (i.e., inner gorge) triggering debris slides and rock falls that input large volumes of ash, sediment, rock, and wood. Once debris laden, the debris flow torrents down the canyon to where the gradient flattens out at the fan apex (Figure 1). Once the debris reaches the fan, the flow is able to spread out and tends to start depositing debris. In addition, there is enough potential energy left in the debris flow to transport material to the base of the fan (e.g., Mud Creek Elk Springs water line crossing) (Figure 1).

The alluvial fan channel patterns, Quaternary sediment deposits, and historical records demonstrate that Mud Creek has been active for 1000s of years, and it has remained active for the last 100 years. For example, during the 1920s and 1930s, Mud Creek failed several times and transported large volumes of debris that reached McCloud and deposited about 13 feet of debris (Photograph 4). Recent studies and anecdotal information indicate that rate and size of these events is increasing.



Photograph 2. Temporary berm constructed to help protect LESH looking south.



Photograph 3. New Mud Creek channel incised west of the LESH.

This investigation used the available USGS 1-meter LiDAR digital elevation data and USDA Forest Service landslide maps to evaluate the present and future debris flow paths (Figure 1). The results of this investigation demonstrate that the Mud Creek water line crossing and LESH have the highest risk of debris flow impacts; however, topographic mapping and flow simulations indicate that the areas west of Mud Creek are also at risk to include the town of McCloud (Figure 1).

Photograph 4. Debris flow run-out that occurred in 1924 (Source: Siskiyou County Historical Society).



Another crevasse

This great flow happened one afternoon and the next day and continued for some time. No lives were lost.

One automobile was buried and afterward found; its steering wheel only visible; It was dug out of its sandy bed.

The flow is thirteen feet deep at this point.

This standard telegraph wire was erected 18' above the forest floor, and is now but five feet above the glacial deposit.

## Recommended Mitigation Measures

Based on the results of this investigation, within the project area there are adverse debris flow conditions that need to be mitigated. Construction of the temporary mitigation measures should be implemented immediately, and permanent mitigation measures should be designed in the near future. In addition, investigation of the short and long term risks from Mud Creek debris flows should continue to quantify the probability of debris flow impacts on the project area and the broader area west of Mud Creek (e.g., McCloud)

### Temporary Mitigation Measures

- Construct large berms with scour protection around the water line crossing support structure, the LESH springs, and pipeline valve controls;
- Dredge and berm channel, as needed, to keep channel confined upstream of the crossing; and
- Monitor project area conditions weekly and before, during, and after rain and rain-on-snow precipitation events.



## Permanent Mitigation Measures

- Conduct additional investigation of debris flow runout area and design permanent mitigation measures;
- Design and construct protection of Mud Creek water pipeline (Bury under Mud Creek or Raise above Mud Creek)
- Design and construct permanent protection measures around LESH infrastructure (springhouse, pipeline, valves and identified endangered species).

## Limitations

This engineering geologic investigation used existing data and information supplemented by subsurface investigation data to characterize and analyze the risk from debris flows. Assuming the project risks, the data collection, and analysis effort are sufficient to ensure that the conclusions made herein are adequate in the short term. Given that the potential for adverse impacts to the project area from future debris flows is very high, the investigation of debris flow risks should continue. The field evaluation, laboratory testing and geotechnical analysis presented in this report have been conducted according to current engineering practice and the standard of care exercised by reputable geological consultants performing similar tasks in this area. No other warranty, expressed or implied, is made regarding the conclusions, and opinions expressed in this report.

## References

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MUD CREEK GLACIER

MC CLOUD

**Legend**

- Project Area
- Mainstem Mud Creek
- Debris Fan Channels
- Roads
- Topography (100 ft.)
- Highways

Sources: Esri, Airbus DS, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, OS, NMA, Geodatastyrelsen, Rijkswaterstaat, GSA, Geodand, FEMA, Intermap and the GIS user community

0 0.25 0.5 1 Miles

Coordinate System: NAD 1983 StatePlane California 1 FIPS 0401 Feet  
 Projection: Lambert Conformal Conic  
 Datum: North American 1983

# **McCLOUD COMMUNITY SERVICES DISTRICT**

## **RESOLUTION No. 11 , 2021**

### **AUTHORIZING RESOLUTION**

**AUTHORIZING THE GRANT APPLICATION, ACCEPTANCE, AND EXECUTION FOR THE MCSD UPPER AND LOWER ELK SPRINGS DELIVERY AND COLLECTION SYSTEM UPGRADES.**

WHEREAS, McCloud Community Services District proposes to implement The MCSD Upper and Lower Elk Springs delivery and collection system upgrades;

WHEREAS, The MCSD Upper and Lower Elk Springs delivery and collection system upgrades is being implemented in response to a drought scenario, as defined by Water Code section 13198(a) and is intended to: (1) address immediate impacts on human health and safety; (2) address immediate impacts on fish and wildlife resources; or, (3) provide water to persons or communities that lose or are threatened with the loss or contamination of water supplies;

WHEREAS, McCloud Community Services District has the legal authority and is authorized to enter into a funding agreement with the State of California; and

WHEREAS, the McCloud Community Services District intends to apply for grant funding from the California Department of Water Resources for The MCSD Upper and Lower Elk Springs delivery and collection system upgrades, THEREFORE, BE IT RESOLVED by the Board of Directors of the McCloud Community Services District as follows:

1. That pursuant and subject to all of the terms and provisions of Budget Act of 2021 (Stats. 2021, Ch. 69, § 112), the McCloud Community Services District General Manager or designee is hereby authorized and directed to prepare and file an application for funding with the Department of Water Resources and take such other actions as necessary or appropriate to obtain grant funding.
2. McCloud Community Services District General Manager or designee is hereby authorized and directed to execute the funding agreement with the Department of Water Resources and any amendments thereto.
3. The McCloud Community Services District General Manager or designee is hereby authorized and directed to submit any required documents, invoices, and reports required to obtain grant funding.

CERTIFICATION

I do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at the meeting of the Board of Directors held on November 08, 2021.

AYES:

NOES:

ABSENT:

Abstain:

\_\_\_\_\_  
Catherine Young, President of the Board

ATTEST:

\_\_\_\_\_  
Andrea Mills, District Secretary