

McCloud Community Services District

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REGULAR MEETING OF THE FINANCE & AUDIT COMMITTEE SCOUT HALL – 405 E. COLOMBERO DRIVE Tuesday, September 7, 2021 - 5:00 p.m.

AGENDA

- 1. Discussion of Cash Allocation to Reserves
- 2. Discussion of Alleys
- 3. General Discussion

Adjourn

MCSD Mission Statement

McCloud Community Services District will strive to provide the full range of municipal services, at a reasonable cost applied consistently to all customers, while maintaining a healthy infrastructure and environmental integrity.

Refuse reserve funding

AWWA standards recommend a review of four types of reserves:

- 1. Debt reserve: McCloud's refuse enterprise has one loan for the garbage trucks. It has an annual payment of \$63,500 with a 2025 maturity.
- 2. Operating reserve: This utility's expenses are paid by the general fund.
- 3. Emergency reserve: It was determined that \$10,000 in emergency reserves would be sufficient, and made up over a period of five years. Therefore, \$2,000 should be set aside annually to fund this reserve.
- 4. Capital replacement reserve (CRP): MCSD currently has \$50,565 available for the CRP fund.

Existing Refuse Reserves	Amount	
Debt reserve	\$0	As per lending agreement
Operating reserve	\$0	To be placed in checking account
Emergency reserve	\$0	To be placed in a savings account
Capital reserve	\$50,565	Often in CD or investment account
Total	\$50,565	

Refuse Reserve Targets	Amount	First-year reserve addition	Excess funds to be transferred to CRP	Goal
Debt reserve	\$0	\$0	\$0	As per lending agreement(s)
Operating reserve	\$0	\$0	\$0	45 days of expenses
Emergency reserve	\$10,000	\$2,000	\$0	Critical equipment replacement cost
Capital reserve	\$50,565			•

Alleys reserve funding

AWWA standards recommend a review of four types of reserves:

- 1. Debt reserve: McCloud's alleys enterprise had no debt.
- 2. Operating reserve: This utility's expenses are paid through the general fund.
- 3. Emergency reserve: It was determined that \$5,000 in emergency reserves would be sufficient, and made up over a period of five years. Therefore, \$1,000 should be set aside annually to fund this reserve.
- 4. Capital replacement reserve (CRP): MCSD currently has \$86,722 available for the CRP fund.

Existing Alleys Reserves	Amount	
Debt reserve	\$0	As per lending agreement
Operating reserve	\$0	To be placed in checking account
Emergency reserve	\$0	To be placed in a savings account
Capital reserve	\$86,722	Often in CD or investment account
Total	\$86,722	

EXHIBIT 1D - Alleys CRP

Cook		Roads	(casimirens Applicaci)	proach)													Exhibit 1 b
Component Year Acquired Component Year Opponent Year														Sen	System Vice Conr	Annual Control of the	11/21/19 0 51
1886 1		paramo		Unit Cost (Historic, <u>C</u> uπer		Estimated Historic	Normal Estimate		Estimated Current	Planned Remaini	Estimated Remaining	Estimated Future Cost (If >				Xistina	Annual Reserve
NOTICE STATE STA	titty	Replacement of Existing Capital Assets	Year Acquired	<u>p</u>		Cost	d Life	Age	Cost	ng Life	Life	than	Cash			serves	Required
Note 1	Ť	KOAD BASE	2011	7		\$7,634			9.015		22	9.015	1	1	760	160 402	4 700
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1995 2006 1000	Ť	000 FORD, 350 75%)												%0	100%	0	2
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92.253 88.113 19% 0% 84.727		otal Capital Reserves			l	١							-		- 1		

EXHIBIT 2D - Alleys 5-Year Forecasted Budget

Forecasted Budget Roads						ation Factor (%). nterest Rate (%)	2.90 5.00	Exhibi
EXPENSES AND SOURCES OF FUNDS	2,017	2,018	2,019	2,020	2,021	2,022	2,023	2,024
ERATIONS & MAINTENANCE EXPENSES								
Salaries				0	0	0	0	
Regular	11,300	9,453	13,026	13,404	13,792	14,192	14,604	15
Overtime	2.114	264		0	0	0	0	
PERS Payroll Taxes	934	911	819	843	967	892	918	
Social Security	010	-	1,132	1,165	1,199	1,233	1,269	
Medicare	816	593		0	0	0	0	
	191	139		0	0	9	0	
UI September 14 and 18 Co. Co.	491	142		0	0	0	0	
Employee Health Benefits			3,909	4,022	4,139	4.259	4,383	
Ground Health Benefits - Active	2.261	2,717		0	0	0	0	
Worker's Comp	1,368	1,364	946	973	1,002	1,031	1,061	
				0	0	0	0	
				0	0	0	0	
				0	0	0	0	
				0	0	0	Ö	
				a	0	0	0	
Total Refurbishing and Rebuilding Cost				0	0	0	Ö	
Total Operation and Maintenance Expenses:				20,407	20,999	21,608	22,235	2:
				20,407	20,999	21,000	22,230	
ERAL & ADMINISTRATIVE EXPENSES Debt Reserve				al	á			
Operating Reserve				0	0	0	0	
Emergency Reserve						0	0	
Reserves for Existing Capital Assets				1,000	1,000	1,000	1,000	
Reserves for Funded Project Assets				-11,560	-5,058	-5,058	-5,058	
Reserves for Future Project Assets				0		0	0	
Other Costs		4.01		0	0	0	0	
Supplies/Maintence/Hardware	200	56		0	0	0	0	
Miscellaneous Costs	428	3,949	4,000	4,118	4,235	4,358	4,485	
Debt Service	9,582	9,611	13,153	13,534	13,927	14,331	14,746	16
Cept Service				0	0	0	- 0	
Total General and Administrative Expenses:				7,090	14,104	14,631	15,173	15
TOTAL EXPENSES				27,497	35,103	36,239	37,408	
				21,481	35,103	30,239	37,400	36
RCE OF FUNDS / REVENUES RECEIVED Roads Revenue				41,647	44.047	44.04	44.047	
				41,647	41.647	41,647	41,647	41
				0	0	0	0	
Uncollectable Receivables				0	0	Ö	o	
				o	0			_
1			_			0	0	
				0	0	0	0	
				0	0	0	0	
				0	0	0	0	
				ø	0	0	0	
TOTAL REVENUE				41,647	41,647	41,647	41,647	41
TOTAL REVENUE NET LOSS OR GAIN:				41,647 14,150	41,647 6,544	41,647 5,408	41,647 4,240	41,

EXHIBIT 3D - Alleys HE Table & Allocation

EDU Table for Alleys Service

Customer Category	Category Number	Unit	EDU	Min 1 EDU?
Residential	1	per unit	1.000	No
School	2	per unit	1.000	No
Business	3	per unit	0.500	No
Chruch	4	per unit	0.500	No
Duplex	5	per unit	1.000	No
Apartment	6	per unit	1.000	No
Mobile Home Park	7	per unit	0.500	No
Lot	8	per unit	0.333	No

July-21

Fund	Account	Reserve Category		Beginning Balance		Deposit	w	ithdrawal		Interest	En	ding Balance		
									\$	1,888.27				
General	101110	Continguency	\$	118,439.03	\$		\$		\$	96.70	\$	118,535.73	\$	317,036.0
		OPEB	\$	282.28			\$	==	\$	0.23	\$	282.51		
		Assigned set asides pending Audits	\$	122,037.29	\$		100	100	\$	99.64	\$	122,136.94		
	101135	Assigned Surplus pending Audits	\$	76,018.78	\$		100		\$	62.07	\$	76,080.85	199	
Fire	101115	Ambulance Fund	\$	58,423.99	Г				\$	47.70	\$	58,471.69	\$	350,367.
	101116	Ambulance & Equipment Donations	\$	392.01					\$	0.32	\$	392.33		
	101110	Firefighters Operating Funds	\$	159,066.65			\$	5.55	\$	129.87	\$	159,196.52		
		SCBA's	\$	1941					\$		\$	= = =		
		Assigned set asides pending Audits	\$	40,784.63	\$				\$	33.30	\$	40,817.93	17/	
	101135	Assigned Surplus pending Audits	\$	91,414.27	\$		170	14 (3)	\$	74.64	\$	91,488.91	100	
Alleys	101110	Winter Storm Disaster Fund	\$	38,222.14					\$	31.21	\$	38,253.35	\$	95,949.
		Loader Future Payment	\$	10,686.38					\$	8.73	\$	10,695.11		
		Future Dump Truck	\$	225.72			\$	- 36	\$	0.18	\$	225.91		
		Trucks	\$	5,443.59			\$	(5)	\$	4.44	\$	5,448.04		
	101130	Assigned set asides pending Audits	\$	27,581.97	\$			1115	\$	22.52	\$	27,604.49		
	101135	Assigned Surplus pending Audits	\$	13,711.77	\$		Local		\$	11.20	\$	13,722.97		STATES.
Lights	101130	Assigned set asides pending Audits	\$	379.89	\$		100		\$	0.31	\$	380.20	\$	380.
Parks	101110	Park Fund	\$	33,537.50					\$	27.38	\$	33,564.89	\$	77,123.
		Lawnmower	\$	23,310.33					\$	19.03	\$	23,329.36		
		Loader Future Payment	\$	863.54					\$	0.71	\$	864.24		
		Future Dump Truck	\$	2,181.04			\$	100	\$	1.78	\$	2,182.82		
		Future Trucks	\$	4,768.02					\$	3.89	\$	4,771.91		
	101130	Assigned set asides pending Audits	\$	12,399.91	\$	200	DT C		\$	10.12	\$	12,410.03		A DE PROPERTY
Library	101110	Library Fund	\$	2,062.12			$\overline{}$		\$	1.68	\$	2,063.80	\$	3,280.
		Building Maintenance	\$	797.09					\$	0.65	\$	797.74		
		Future Dump Truck	\$	26.48					\$	0.02	\$	26.50		
		Future Trucks	\$	26.48			\vdash		\$	0.02	\$	26.50		
	101130	Assigned set asides pending Audits	\$	365.62	\$		DIV		5	0.30		365.92		1107/186
Refuse		General Refuse	\$	52,295.22			$\overline{}$		\$	42.70	Ŝ	52,337.92	\$	67,502.
		Loader Future Payment	\$	6,423.42					\$	5.24	\$	6,428.67	Ť	0.,00=.
		Future Dump Truck	\$	52.24			\$	341	\$	0.04	\$	52,28		
		Future Trucks	\$	3,178.67			Ť		\$	2.60	\$	3,181.27		
		Assigned set asides pending Audits	\$	5,497.80	\$		100	V 30 5	S	4.49	Ś	5,502.29		ant antiqu
Sewer		General Sewer	\$	561,041.48	_				\$	458.08	\$	561,499.55	\$	1,129,914.
		Loader Future Payment	\$	10,818.11					\$	8.83	\$	10,826.95	_	1,120,014
		Future Dump Truck	\$	368.90			\$		\$	0.30	<u> </u>	369.20		
		Future Trucks	\$	14,357.12			s		\$	11.72		14,368.84		
		Camera	\$	21,191.18	-		 		\$	17.30	_	21,208.48		
8		Assigned set asides pending Audits	\$	176,811.86	S		1000	HIS COLUMN	\$	144.36		176,956.22	18	
		Assigned Surplus pending Audits	\$	91,664.59					\$	74.84	_	91,739.43		I State St
		USDA RD 2003-2042 Payment Reserve	\$	46,501.51	•				\$	37.97	_	46,539.48		
		USDA RD 2003-2042 Renewal & Extension		23,250.77			1		\$	18.98		23,269.75	_	
		CDBG 1999 (\$5583/yr thru 06/2038)	\$	113,515.10					\$	92.68		113,607.78		
		SWRCB Capital Reserve 2000-2023	\$	69,472.18					\$	56.72		69,528.90		
Water		General Water	\$	36,172.69	_		\$		\$	29.53	_	36,202.22	\$	273,049.
		Loader Future Payment	\$	24,210.95			4		\$	19.77		24,230,72	4	213,049.
		Future Dump Truck	\$	274.16	_		\$		\$	0.22		274.38	_	
		Future Trucks	\$	(565.51)	-		\$		_	(0.46)				
		Main Line Project	\$	37,084.58			P		\$			(565.97)		
		Assigned set asides pending Audits	_			388		100 Per 1	\$	30.28	_	37,114.86		
			\$	35,011.20 140,638.35	Þ		-		S	28.59 114.83		35,039.79		
	10117010	CDBG 1999 (\$6917/yr thru 06/2038)	1.5	140.638.35					\$	114.83	5	140,753.18		