



McCloud Community Services District

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REGULAR MEETING OF THE FINANCE & AUDIT COMMITTEE SCOUT HALL – 405 E. COLOMBERO DRIVE Tuesday, September 7, 2021 - 5:00 p.m.

AGENDA

1. Discussion of Cash Allocation to Reserves

2. Discussion of Alleys

3. General Discussion

Adjourn

MCSD Mission Statement

McCloud Community Services District will strive to provide the full range of municipal services, at a reasonable cost applied consistently to all customers, while maintaining a healthy infrastructure and environmental integrity.

Refuse reserve funding

AWWA standards recommend a review of four types of reserves:

1. Debt reserve: McCloud’s refuse enterprise has one loan for the garbage trucks. It has an annual payment of \$63,500 with a 2025 maturity.
2. Operating reserve: This utility’s expenses are paid by the general fund.
3. Emergency reserve: It was determined that \$10,000 in emergency reserves would be sufficient, and made up over a period of five years. Therefore, \$2,000 should be set aside annually to fund this reserve.
4. Capital replacement reserve (CRP): MCSD currently has \$50,565 available for the CRP fund.

Existing Refuse Reserves	Amount	
Debt reserve	\$0	As per lending agreement
Operating reserve	\$0	To be placed in checking account
Emergency reserve	\$0	To be placed in a savings account
Capital reserve	\$50,565	Often in CD or investment account
Total	\$50,565	

Refuse Reserve Targets	Amount	First-year reserve addition	Excess funds to be transferred to CRP	Goal
Debt reserve	\$0	\$0	\$0	As per lending agreement(s)
Operating reserve	\$0	\$0	\$0	45 days of expenses
Emergency reserve	\$10,000	\$2,000	\$0	Critical equipment replacement cost
Capital reserve	\$50,565			

Alleys reserve funding

AWWA standards recommend a review of four types of reserves:

1. Debt reserve: McCloud’s alleys enterprise had no debt.
2. Operating reserve: This utility’s expenses are paid through the general fund.
3. Emergency reserve: It was determined that \$5,000 in emergency reserves would be sufficient, and made up over a period of five years. Therefore, \$1,000 should be set aside annually to fund this reserve.
4. Capital replacement reserve (CRP): MCSD currently has \$86,722 available for the CRP fund.

Existing Alleys Reserves	Amount	
Debt reserve	\$0	As per lending agreement
Operating reserve	\$0	To be placed in checking account
Emergency reserve	\$0	To be placed in a savings account
Capital reserve	\$86,722	Often in CD or investment account
Total	\$86,722	

EXHIBIT 3D - Alleys HE Table & Allocation

EDU Table for Alleys Service

Customer Category	Category Number	Unit	EDU	Min 1 EDU?
Residential	1	per unit	1.000	No
School	2	per unit	1.000	No
Business	3	per unit	0.500	No
Chruch	4	per unit	0.500	No
Duplex	5	per unit	1.000	No
Apartment	6	per unit	1.000	No
Mobile Home Park	7	per unit	0.500	No
Lot	8	per unit	0.333	No

Account Balances in the LAIF Account

July-21

Fund	Account	Reserve Category	Beginning Balance	Deposit	Withdrawal	Interest	Ending Balance	
						\$ 1,888.27		
General	101110	Contingency	\$ 118,439.03	\$ -	\$ -	\$ 96.70	\$ 118,535.73	\$ 317,036.02
		OPEB	\$ 282.28		\$ -	\$ 0.23	\$ 282.51	
	101130	Assigned set asides pending Audits	\$ 122,037.29	\$ -		\$ 99.64	\$ 122,136.94	
	101135	Assigned Surplus pending Audits	\$ 76,018.78	\$ -		\$ 62.07	\$ 76,080.85	
Fire	101115	Ambulance Fund	\$ 58,423.99			\$ 47.70	\$ 58,471.69	\$ 350,367.38
	101116	Ambulance & Equipment Donations	\$ 392.01			\$ 0.32	\$ 392.33	
	101110	Firefighters Operating Funds	\$ 159,066.65		\$ -	\$ 129.87	\$ 159,196.52	
		SCBA's	\$ -			\$ -	\$ -	
	101130	Assigned set asides pending Audits	\$ 40,784.63	\$ -		\$ 33.30	\$ 40,817.93	
	101135	Assigned Surplus pending Audits	\$ 91,414.27	\$ -		\$ 74.64	\$ 91,488.91	
Alleys	101110	Winter Storm Disaster Fund	\$ 38,222.14			\$ 31.21	\$ 38,253.35	\$ 95,949.87
		Loader Future Payment	\$ 10,686.38			\$ 8.73	\$ 10,695.11	
		Future Dump Truck	\$ 225.72		\$ -	\$ 0.18	\$ 225.91	
		Trucks	\$ 5,443.59		\$ -	\$ 4.44	\$ 5,448.04	
	101130	Assigned set asides pending Audits	\$ 27,581.97	\$ -		\$ 22.52	\$ 27,604.49	
	101135	Assigned Surplus pending Audits	\$ 13,711.77	\$ -		\$ 11.20	\$ 13,722.97	
Lights	101130	Assigned set asides pending Audits	\$ 379.89	\$ -		\$ 0.31	\$ 380.20	\$ 380.20
Parks	101110	Park Fund	\$ 33,537.50			\$ 27.38	\$ 33,564.89	\$ 77,123.26
		Lawnmower	\$ 23,310.33			\$ 19.03	\$ 23,329.36	
		Loader Future Payment	\$ 863.54			\$ 0.71	\$ 864.24	
		Future Dump Truck	\$ 2,181.04		\$ -	\$ 1.78	\$ 2,182.82	
		Future Trucks	\$ 4,768.02			\$ 3.89	\$ 4,771.91	
	101130	Assigned set asides pending Audits	\$ 12,399.91	\$ -		\$ 10.12	\$ 12,410.03	
Library	101110	Library Fund	\$ 2,062.12			\$ 1.68	\$ 2,063.80	\$ 3,280.47
		Building Maintenance	\$ 797.09			\$ 0.65	\$ 797.74	
		Future Dump Truck	\$ 26.48			\$ 0.02	\$ 26.50	
		Future Trucks	\$ 26.48			\$ 0.02	\$ 26.50	
	101130	Assigned set asides pending Audits	\$ 365.62	\$ -		\$ 0.30	\$ 365.92	
Refuse	101110	General Refuse	\$ 52,295.22			\$ 42.70	\$ 52,337.92	\$ 67,502.42
		Loader Future Payment	\$ 6,423.42			\$ 5.24	\$ 6,428.67	
		Future Dump Truck	\$ 52.24		\$ -	\$ 0.04	\$ 52.28	
		Future Trucks	\$ 3,178.67			\$ 2.60	\$ 3,181.27	
	101130	Assigned set asides pending Audits	\$ 5,497.80	\$ -		\$ 4.49	\$ 5,502.29	
Sewer	101110	General Sewer	\$ 561,041.48			\$ 458.08	\$ 561,499.55	\$ 1,129,914.60
		Loader Future Payment	\$ 10,818.11			\$ 8.83	\$ 10,826.95	
		Future Dump Truck	\$ 368.90		\$ -	\$ 0.30	\$ 369.20	
		Future Trucks	\$ 14,357.12		\$ -	\$ 11.72	\$ 14,368.84	
		Camera	\$ 21,191.18			\$ 17.30	\$ 21,208.48	
	101130	Assigned set asides pending Audits	\$ 176,811.86	\$ -		\$ 144.36	\$ 176,956.22	
	101135	Assigned Surplus pending Audits	\$ 91,664.59	\$ -		\$ 74.84	\$ 91,739.43	
	101120	USDA RD 2003-2042 Payment Reserve	\$ 46,501.51			\$ 37.97	\$ 46,539.48	
	101120	USDA RD 2003-2042 Renewal & Extension	\$ 23,250.77			\$ 18.98	\$ 23,269.75	
	101120	CDBG 1999 (\$5583/yr thru 06/2038)	\$ 113,515.10			\$ 92.68	\$ 113,607.78	
	101120	SWRCB Capital Reserve 2000-2023	\$ 69,472.18			\$ 56.72	\$ 69,528.90	
Water	101110	General Water	\$ 36,172.69		\$ -	\$ 29.53	\$ 36,202.22	\$ 273,049.18
		Loader Future Payment	\$ 24,210.95			\$ 19.77	\$ 24,230.72	
		Future Dump Truck	\$ 274.16		\$ -	\$ 0.22	\$ 274.38	
		Future Trucks	\$ (565.51)		\$ -	\$ (0.46)	\$ (565.97)	
		Main Line Project	\$ 37,084.58			\$ 30.28	\$ 37,114.86	
	101130	Assigned set asides pending Audits	\$ 35,011.20	\$ -		\$ 28.59	\$ 35,039.79	
	101120	CDBG 1999 (\$6917/yr thru 06/2038)	\$ 140,638.35			\$ 114.83	\$ 140,753.18	
Totals			\$ 2,312,715.12	\$ -	\$ -	\$ 1,888.27	\$ 2,314,603.39	\$ 2,314,603.39