



## McCloud Community Services District

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McCloud, California 96057

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### REGULAR MEETING OF THE BOARD OF DIRECTORS

SCOUT HALL - 405 E. COLOMERO DRIVE

Monday, July 12, 2021 - 6:00 p.m.

### AGENDA

The McCloud Community Services District welcomes you to this meeting. This agenda contains brief general descriptions of each item to be considered at this meeting by the Board of Directors. If you wish to speak on an item on the agenda, you will be provided the opportunity to do so prior to consideration of the item by the Board. If you wish to speak on an item that is not on the agenda, you are welcome to do so during the Public Comment portion of the meeting. Persons addressing the Board will be asked to step up to the podium and will be limited to three minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. When addressing the Board, please state your name for the record prior to providing your comments. Please address the board as a whole through the President. Comments to individual Board members or staff are not permitted.

All documentation supporting the items on this agenda are available for public review in the District office, 220 W. Minnesota Avenue, McCloud CA 96057, during normal business hours of 9:00 a.m. to 12noon and 1:00 pm to 4:00 p.m. Monday through Friday.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District office 48 hours prior to the meeting at (530) 964-2017.

1. **Pledge of Allegiance**
2. **Approval of Minutes: Discussion/action** regarding approval of the minutes of the Regular Meetings of June 14, 2021 and June 28, 2021 and the Special Meeting of June 21, 2021.
3. **Announcement of Events:**
4. **Communications:**
  - A. Correspondence from Betsy Phair regarding water bottling and water availability.
5. **Reports:**
  - A. General Manager - verbal
  - B. Fire Chief
  - C. Directors
  - D. Committees
6. **Consent Agenda:**
  - A. Approval of Expenses in the amount of \$7,012.78.
  - B. Approval of Expenses in the amount of \$22,870.69.
7. **Old Business:**
  - A. **Discussion/possible action** regarding review of service contracts proposals for office copy machine lease. Ray Morgan Co. and Western Business Products (Lanier).
  - B. **Discussion/possible action** regarding adoption of MCS D preliminary 2021-2022 fiscal budget.
  - C. **Discussion/possible action** regarding retaining BKS law firm for MCS D general council services.

**D. Discussion/possible action** regarding approval of the first reading of MCSD Policy 2192 - Substance Abuse.

**8. New Business:**

**A. Discussion/possible action** regarding approval of proposed banking/financing relationship with Five Star Bank.

1. Banking Proposal
2. Loan Details (estimated) Refinance current loan with SWRCB
3. Loan Details (estimated) Refinance current loan with USDA
4. Loan Details (estimated) Combination/Refinance two Refuse Trucks Loans
5. Loan Details Revolving Line of Credit of \$250,000.

**9. Public Comment:** This time is provided to receive information from the public regarding issues that **do not** appear on the agenda (persons addressing the Board will be asked to step up to the podium and will be limited to three minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board).

**10. Public Comment:** This time is provided to receive information from the public regarding issues that **do** appear on the closed session agenda.

**11. Adjourn open session**

**12. Convene a Closed Session:**

**A. Convene a Closed Session Pursuant to California Government Code §54957.6 - Public Employee Performance Evaluation: General Manager.**

**B. Convene a Closed Session Pursuant to California Government Code §54956.9(b) – Threatened Litigation.**

**13. Reconvene** open session and announce any action taken.

**14. Adjourn.**

**MCSD Mission Statement**

McCloud Community Services District will strive to provide the full range of municipal services, at a reasonable cost applied consistently to all customers, while maintaining a healthy infrastructure and environmental integrity.

**MINUTES OF A  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
June 14, 2021**

A regular meeting of the Board of Directors of the McCloud Community Services District was called to order at 6:00 p.m. at the Scout Hall. Directors C. Richey, M. Rorke, R. Zanni were present. C. Young and M. Hanson were absent. General Manager Amos McAbier, Public Works Superintendent Richie Fessler, Finance Officer Mike Quinn and District Secretary Andrea Mills were present. Fire Chief Charlie Miller was absent.

**1. Pledge of Allegiance**

**2. Roll Call and Attendance**

*R. Zanni led the meeting, C. Richey and M. Rorke were present. C. Young and M. Hanson were absent.*

**3. Approval of Minutes: Discussion/action** regarding approval of the minutes of the Regular Meeting of May 24, 2021

*R. Zanni made a motion to approve the minutes of the Regular Meeting of May 24, 2021; seconded by M. Rorke. Motion passed with 3 Ayes (Zanni, Rorke, Richey) 2 Absent (Young, Hanson).*

**4. Announcement of Events:**

*Shareen announced that the annual Dutch Oven cook-off will be held at the Horseman's on Saturday June 19, 2021.*

**5. Communications:** *None*

**6. Reports:**

**A. General Manager**

*Amos McAbier went over his thoroughly written report. M. Rorke questioned the quantity of repairs done to the garbage truck this year and requested the total repair costs spent this year.*

**B. Finance Officer**

*C. Richey requested the budget be tabled until changes were made to make it more accurate. Mike Quinn discussed the benefits (cost savings) of refinancing existing loans with Five Star Bank. An audience member expressed the need for a local bank and the possibility of changing local banks as well if the Districts needs are not being met with the current.*

**C. Fire Chief**

*Charlie Miller was absent. On his behalf was Cindy Miller, Firefighter/EMT. The Fire Department crew has been very busy with more than one hundred hours of Wildland Fire training in the last month. Please see Fire Chiefs report for all the hard work our volunteers have done last month.*

**D. Public Works Superintendent-no report**

**E. Directors- No report**

**F. Committees- No reports**

**7. Consent Agenda:**

**A. Approval of Expenses in the amount of \$10,446.17**

**B. Approval of the second reading of MCSD Policy 1062 Park Fee Schedule**

*R. Zanni made a motion to approve the consent agenda, claims in the amount of \$10,446.17 and MCSD Policy 1062 Park Fee Schedule: seconded by M. Rorke. Motion passed with 3 Ayes (Zanni, Rorke, Richey) 2 Absent (Young, Hanson).*

**8. Old Business:**

**A. Discussion/possible action** regarding rescinding MCSD Resolution No. 6, 2016, A Resolution of Application Requesting Initiation of LAFCO Proceedings to Annex Certain Territory.

*R. Zanni made a motion to rescind MCSD Resolution No. 6, 2016, A Resolution of Application Requesting Initiation of LAFCO Proceedings to Annex Certain Territory; seconded by M. Rorke. Motion passed with 3 Ayes (Zanni, Rorke, Richey) 2 Absent (Young, Hanson).*

**B. Discussion** of update on Attorney findings regarding the drainage ditch from the water tanks.

*Amos McAbier reported on the findings regarding the drainage ditch from the water tanks and will be reporting back with approximate costs involved in running 400' of piping from the tanks within our easement.*

**9. New Business:**

**A. Discussion/ possible action** regarding the approval of the first reading of MCSD Policy 2192- Substance Abuse

*Tabled until cost analysis is provided to the Board.*

**B. Discussion/possible action** regarding the approval of the first reading of MCSD Policy 2093-District Cellular Phones.

*C. Richey made a motion to approve the first reading of MCSD Policy 2093-District Cellular Phones; seconded by M. Rorke. Motion passed with 3 Ayes (Zanni, Rorke, Richey) 2 Absent (Young, Hanson).*

**C. Discussion/possible action** regarding the approval of the first reading of MCSD Policy 2094-Personal Cellular Phone and PDA Policy.

*M. Rorke made a motion to approve the first reading of MCSD Policy 2094-Personal Cellular Phone and PDA Policy; seconded by C. Richey. Motion passed with 3 Ayes (Zanni, Rorke, Richey) 2 Absent (Young, Hanson).*

**D. Discussion/possible action** regarding the acceptance of the Jenny Jones Hero's Grant for \$15,000.00 for the purchase of a laundry washer-extractor and associated software for the MCSD Fire Department.

*R. Zanni made a motion to accept the Jenny Jones Hero's Grant for \$15,000.00 for the purchase of a laundry washer-extractor and associated software for the MCSD Fire Department including the acceptance of the sales agreement not to exceed \$16,953.67 and that a letter of thanks be drafted and sent to the appropriate people and be signed by the Fire Chief and all members of the Board. seconded by C. Richey. Motion passed with 3 Ayes (Zanni, Rorke, Richey) 2 Absent (Young, Hanson). Any amount over \$15,000.00 will be covered by the Fireman's association and/or MCSD. M. Rorke requested a letter from the manufacturer stating that the warranty will not be voided if they do not install it.*

**E. Discussion/possible action** regarding the acceptance of the Sundial Fund of Marin Community Foundation Grant for \$39,500.00 for an EKG monitor for the MCSD Fire Department.

*R. Zanni made a motion to accept of the Grant from the Sundial Fund of Marin Community Foundation for \$39,500.00 for an EKG monitor for the MCSD Fire Department and that we accept the quote from Stryker Medical in the amount of \$39,257.98, send a thank you letter and authorize the general manager to sign the contract on behalf of the District; seconded by M. Rorke. Motion passed with 3 Ayes (Zanni, Rorke, Richey) 2 Absent (Young, Hanson).*

**10. Public Comment:** This time is provided to receive information from the public regarding issues that **do not** appear on the agenda (persons addressing the Board will be asked to step up to the podium and will be limited to three minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board).

*Public comment was made regarding the safety of the intersection of Squaw Valley Road and Highway 89 with increasing numbers of vehicle accidents at that location. Resident was instructed to contact CalTrans District 2 with concerns.*

**11 Adjourn** Open Session at 7:24 PM

*Because there were two Board Members absent the Closed Session was tabled until next meeting.*

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Catherine Young/President of the Board

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Andrea Mills/Secretary of the Board

**MINUTES OF A  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
June 28, 2021**

A regular meeting of the Board of Directors of the McCloud Community Services District was called to order at 6:00 p.m. at the Scout Hall. Three Directors (Hanson, Richey, Young) were present, as were General Manager Amos McAbier, Public Works Superintendent Richie Fessler, Finance Officer Mike Quinn and Fire Chief Charlie Miller. Directors Mike Rorke, Raymond Zanni and Board Secretary Andrea Mills were absent.

- 1. Pledge of Allegiance**
- 2. Roll Call and Attendance**
- 3. Approval of Minutes:** Discussion/action regarding approval of the minutes of the Regular Meeting of June 14, 2021. This agenda item was tabled.
- 4. Announcement of Events:** Shareen Strauss announced that Siskiyou County is canceling fireworks for the 4th of July.
- 5. Communications:** None
- 6. Reports:** None
- 7. Consent Agenda:**
  - A.** Approval of Expenses in the amount of \$153.06.
  - B.** Approval of Expenses in the amount of \$11,223.95. Chris Richey made a motion to approve the consent agenda in the amounts of \$153.06 and \$11,223.95; motion seconded by Mick Hanson. Motion passed with 3 Ayes (Hanson, Richey, Young) 2 Absent (Rorke, Zanni).
- 8. Old Business:**
  - A. Discussion/possible action** regarding the approval of the second and final reading of MCSD Policy 2093 - District Cellular Phones. Chris Richey made a motion to approve the second and final reading of MCSD Policy 2093 - District Cellular Phones; motion seconded by Cathy Young. Motion passed with 3 Ayes (Hanson, Richey, Young) 2 Absent (Rorke, Zanni).
  - B. Discussion/possible action** regarding the approval of the second and final reading of MCSD Policy MCSD - 2094 Personal Cellular Phones and PDA Usage. Chris Richey made a motion to approve the second and final reading of MCSD Policy - 2094 Personal Cellular Phones and PDA Usage; motion seconded by Cathy Young. Motion passed with 3 Ayes (Hanson, Richey, Young) 2 Absent (Rorke, Zanni).

**9. New Business:**

**A. Discussion/possible action** regarding the approval of the first reading of MCSD Policy 2192 - Substance Abuse. This agenda item was tabled.

**B. Discussion/possible action** regarding the review of service contracts proposals for office copy machine lease. Ray Morgan Co. and Western Business Products (Lanier). This agenda item was tabled.

**C. Discussion/possible action** regarding Lawrence and Associates Contract renewal for four quarterly sewer lagoons monitoring. Cathy Young made a motion to approve the Lawrence and Associates Contract renewal for four quarterly sewer lagoons monitoring; motion seconded by Chris Richey. Motion passed with 3 Ayes (Hanson, Richey, Young) 2 Absent (Rorke, Zanni).

**D. Discussion/possible action** regarding adoption of MCSD preliminary 2021-2022 fiscal Budget. This agenda item was tabled.

**E. Discussion/possible action regarding** adoption of MCSD 2020-2021 budget last amended January 11, 2021 as preliminary MCSD 2021-2022 fiscal budget. Mick Hanson made a motion to approve the adoption of MCSD 2020-2021 budget last amended January 11, 2021 as preliminary MCSD 2021-2022 fiscal budget; motion seconded by Chris Richey. Motion passed with 3 Ayes (Hanson, Richey, Young) 2 Absent (Richey, Zanni).

**F. Discussion/possible action** regarding possible forgiveness of loan to Streetlights from general fund. Mick Hanson made a motion to approve forgiveness of loan to Streetlights from general fund; motion seconded by Chris Richey. Motion passed with 3 Ayes (Hanson, Richey, Young) 2 Absent (Richey, Zanni).

**G. Appointment** of committee members to Fire Department committee. Cathy Young appointed Mick Hanson to serve on the Fire Department committee.

**H. Discussion/possible action** regarding retaining BKS law firm for MCSD general council services. This agenda item was tabled.

**I. Discussion/possible action** regarding approval of purchasing materials for tank cleaning/discharge project not to exceed \$15,000.00 as budgeted. No action taken.

**J. Discussion/possible action** regarding approval of purchase of four 2-yard dumpster from McLaughlin Waste Equipment, Inc. for \$4,582.89. No action taken.

**K. Discussion/possible action regarding** approval of the General Manager Amos McAbier implementing Emergency Mandatory Water Rationing. Chris Richey made a motion to approve implementation of the Emergency Mandatory Water Rationing by General Manager Amos McAbier; motion seconded by Cathy Young. Motion passed with 3 Ayes (Hanson, Richey, Young) 2 Absent (Rorke, Zanni). (There was a consensus of the board to add this item to the agenda).

**10. Public Comment:** None

**11. Public Comment:** None

**12. Adjourn open session:** The open session adjourned at 7:28 p.m.

13. **Convene a Closed Session:** pursuant to California Government Code §54957.6 - Public Employee Performance Evaluation: General Manager. This agenda item was tabled.
14. Reconvene open session and announce any action taken. No action taken.
15. **Adjourn.** The meeting adjourned at 7:28 p.m.

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Catherine Young/President of the Board

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Andrea Mills/Secretary of the Board

DRAFT



**MINUTES OF A  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
June 21, 2021**

A special meeting of the Board of Directors of the McCloud Community Services District was called to order at 6:30 p.m. at the Scout Hall. All five Directors (Hanson, Richey, Rorke, Young, Zanni) were present as was General Manager Amos McAbier, Public Works Superintendent Richie Fesler, Finance Officer Michael Quinn. Board Secretary Andrea Mills and Fire Chief Charlie Miller were absent.

- 1) **Call to Order:**
- 2) **Public Comment:** None.
- 3) **New Business:**
  - A. **Discussion/possible action** regarding release of Request for proposals for Financial Auditing firm to audit fiscal years ending June 30, 2020, 2021, 2022. Mrs. Young made a motion to release the Request for Proposals for Financial Auditing firm with corrections to audit fiscal years ending June 30, 2020, 2021 and 2022; motion seconded by Mr. Zanni. Motion passed with 5 Ayes (Hanson, Richey, Rorke, Young, Zanni).
  - B. **Discussion** of audits for fiscal years - 2013/14, 2014/15, 2015/16, 2016/17. Audits for fiscal years - 2013/14, 2014/15, 2015/16, 2016/17 were discussed.
- 4) **Adjourn open session.** The open session was adjourned at 6:59 p.m.
- 5) **Convene a Closed Session:**
  - A. **Convene a Closed Session Pursuant to California Government Code §54956.9(b) - Threatened Litigation.**
- 6) **Reconvene** open session and announce any action taken. The meeting was reconvened at 7:36 p.m. when it was announced that no action was taken.
- 7) **Adjourn.** The meeting was adjourned at 7:37 p.m.

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Catherine Young/President of the Board

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Andrea Mills/Secretary of the Board

## Amos McAbier

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**From:** Betsy Phair  
**Sent:** Tuesday, July 6, 2021 3:25 PM  
**To:** Amos McAbier  
**Subject:** communications

Hi, Amos,

Please share this letter in the next opportunity for communications.

Dear Amos and MCSD Board of Directors,

At this time, I support the rationing of water for the district since are springs are producing less water this year.

We have been told for many years that the MCSD has plenty of water. This can be demonstrated, (as has been pointed out to the community numerous times,) by the overflow water coursing down Squaw Creek. Now, we are learning that concept of unlimited water in McCloud is an illusion. We do not, as previously thought, have unlimited water available.

I think this would be a perfect opportunity for the MCSD to pass a policy that would forever restrict any water bottling company from trying to profit off our water. We do not have an endless supply.

The MCSD has had two serious offers to sell our valuable spring water for bottling, one from Nestle and one from MASW, Nestle arrived in 2003. Both of those companies inevitably, would have taken what they needed to keep their production on-going before any water could be distributed to MCSD customers. Nestle stated they would ration their water the same amount required by the rate payers. So, if we were told to cut back 25%, they would cut back 25%. This still represented Nestle utilizing huge amounts of our water. MASW was going to be the only entity to calibrate their meter that measures water usage. The meter might indicate they were taking a less amount than they actually were. The summer months are when the demand for bottled water is at its greatest. The reduction of spring water and bottling production during the hotter months, would hamper their bottom line.

The district has spent countless hours and hours in negotiations with these bottlers. Staff was pulled away from on-going duties to accommodate the bottlers. We, the taxpayers are footing the bills.

Since we are now aware of the limitations of our springs, this is a perfect time to have a moratorium on bottling.

Thank you,

Betsy Phair  
McCloud

# McCloud Fire Department Monthly Fire Chiefs Report

Report Month: **June**

Year: **2021**

## Member Information

Active Firefighters:	14	Inactive Firefighters:	2
Active Paramedics:	2	Inactive Paramedics:	0
Active EMT 1's:	3	Inactive EMT 1's:	0
Active Auxiliary:	1	Inactive Auxiliary:	8
Members Resigned:	0	Members Terminated:	0
New Members:	0		
Members on Leave of Absence:	2		

Chief Miller was on vacation June 14-17, Chief Thomsen covered Medic 17 during evenings in his absence.

PERSONNEL	COUNT	PERCENTAGE
<b><u>Borden, Jack</u></b>	1	3.23 %
<b><u>Dewitt, Joe</u></b>	3	9.68 %
<b><u>Fay, Dan P</u></b>	3	9.68 %
<b><u>Girard, Nate</u></b>	8	25.81 %
<b><u>Gray, Jeff</u></b>	3	9.68 %
<b><u>Gray, Jessie</u></b>	7	22.58 %
<b><u>Martin, Bobby</u></b>	1	3.23 %
<b><u>Masciola, Bob</u></b>	4	12.90 %
<b><u>Memmer, Jettus</u></b>	14	45.16 %
<b><u>Miller, Cindy Ann</u></b>	7	22.58 %
<b><u>Miller, Darrell "Charlie"</u></b>	16	51.61 %
<b><u>Richardson, Stephen</u></b>	6	19.35 %
<b><u>Thomsen, Kirk S</u></b>	3	9.68 %
<b><u>Vogus, Trenton</u></b>	6	19.35 %
<b>Sum of Individual Responses</b>	<b>82</b>	
<b>Total Incidents for Date Range</b>	<b>31</b>	

**Volunteer notes:** Nothing to note

**Explorers:** Total of 3 Members. 1 Auxiliary & 2 respond to calls as per department/CSD policies.

PERSONNEL	COUNT	PERCENTAGE
<b><u>Girard, Parker</u></b>	5	16.13 %
<b>Sum of Individual Responses</b>	<b>5</b>	
<b>Total Incidents for Date Range</b>	<b>31</b>	

**Explorer notes:** Soda/Water fundraiser continues.

# McCloud Fire Department Monthly Fire Chiefs Report

Report Month: **June**

Year: **2021**

CHIEF 1700

Darrell “Charlie” Miller (EMT-P)

ASST. CHIEF/OPERATIONS 1701

**Trenton Vogus (Firefighter/EMT 1)**

ASST. CHIEF/EMS DIRECTOR 1702

**Kirk Thomsen (Firefighter/EMT -P)**

DIVISION CHIEF 1705 (Training Officer)

**Nate Girard (Firefighter/EMT)**

FIRE CAPTAIN 1704

**Stephen Richardson (EMR Student)**

FIRE LIEUTENANT 1708

**Ben Garcia (Auxiliary/Engine Driver)**

RESCUE/EMS LIEUTENANT 1709

**Terry Borden (Auxiliary/EMR)**

FIRE FIGHTER’S / EMT’S

**Jack Borden (EMT-1)**

**Mike Worthington (EMT-1)**

**Cindy Miller (EMT-1)**

**Jettus Memmer (EMR)**

**Joe Dewitt (EMR Student)**

Auxiliary/Non-Firefighters, Drivers & Support Staff

<p><b>Peter Tolosano</b> (Battalion Chief 1710)</p>	<p><b>Donna Sager</b> (Battalion Chief 1711)</p>	<p><b>Amos McAbier</b> (Engine Driver)</p>
<p><b>Bryce Estes</b> (EMT-P)</p>	<p><b>Jessie Gray (Dept. Secretary)</b> (Ambulance Driver)</p>	<p><b>Illa Garcia</b> (Engine Driver)</p>
<p><b>Dan Fay</b> (EMR/AMB Driver)</p>	<p><b>Jeff Gray</b> (Engine Driver)</p>	<p><b>Bobby Martin</b> (Engine Driver)</p>
<p><b>Cindy Miller</b> (EMT 1)</p>	<p><b>Bob Masciola</b> (Ambulance Driver)</p>	<p><b>Richie Fesler</b> (Engine Driver)</p>
<p><b>Elizabeth Buckley</b> (EMT Trainee)</p>	<p><b>Sandy Borden</b> (EMT 1)</p>	<p><b>Jerry Glynn</b> (Engine Driver)</p>
<p><b>Ulianna Roseberry</b> (EMR Student)</p>	<p><b>David Wolfe</b></p>	<p><b>Matt Dalleske</b> (EMT Student)</p>
	<p><u>Explorers</u></p>	
<p><b>Parker Girard</b></p>	<p><b>Jaden Quiring</b></p>	<p><b>Merlin Huddleston</b></p>

**Highlighted personnel are trained and currently qualified for interior structural firefighting.**

# McCloud Fire Department Monthly Fire Chiefs Report

Report Month: **June**

Year: **2021**

**Total Calls for Service: 31**

**Total number of Z.I.B. Calls: 5**

## Fire Calls

**Total Fires: 4**    Structure: 0    Vegetation: 3    Vehicle Fires: 0    Nuisance: 1

In Town: 0

Mutual Aid/Auto Aid: 3

**Z.I.B.: 1**

Fire Notes: 1 Mutual aid response to Weed for the Lava Fire & 2 small vegetation fires. All were outside of the M.C.S.D. 1 in the Z.I.B (Nuisance fire at Snowman's Summit).

## Medical Calls

**Total Medical Calls: 18** (includes traffic collisions)    Traffic Collisions: 2    Non-Injury: 1

Transported by Medic 17: 12    Paramedic Intercept: 0

Transported by MSAS: 5    Non-Transport: 1    BLS: 3    ALS: 15

In Town: 9

Mutual Aid/Auto Aid: 9

**Z.I.B.: 3**

## Miscellaneous Calls

**Total Miscellaneous Calls: 9**

HAZMAT: 0

Lift Assist: 1

Public Assist (other): 6

Rescue Calls: 0

Smoke Check: 1

Alarm Sounding: 1

In Town: 8

Mutual Aid/Auto Aid: 1

**Z.I.B.: 1**

Call notes: No calls were missed this month, but Medic 17 was not staffed several times due to EMT personnel not being available (working out of town) requiring us to rely on Mount Shasta ambulance to respond if needed.

INCIDENT TYPE	# INCIDENTS
140 - Natural vegetation fire, other	1
141 - Forest, woods or wildland fire	1
150 - Outside rubbish fire, other	2
311 - Medical assist, assist EMS crew	2
320 - Emergency medical service, other	2
321 - EMS call, excluding vehicle accident with injury	11
322 - Motor vehicle accident with injuries	1
324 - Motor vehicle accident with no injuries.	1
444 - Power line down	1
510 - Person in distress, other	1
554 - Assist invalid	3
611 - Dispatched & cancelled en route	1
622 - No incident found on arrival at dispatch address	1
631 - Authorized controlled burning	1
661 - EMS call, party transported by non-fire agency	1
730 - System malfunction, other	1
<b>Total Incidents</b>	<b>31</b>

# McCloud Fire Department Monthly Fire Chiefs Report

Report Month: **June**

Year: **2021**

## Station/Apparatus

**Station 17-Fire Hall:** Good condition, general clean-up ongoing.

**C1700 (Tahoe):** Check engine light is on. All fluids are good. James to investigate ASAP. Sent to Longhair collision to have paint repaired. Not completed due to Peter T out of county overhead assignment on June 29.

**Unit 17 (Dodge Ram):** Unit still needs a full tune up. Richie & James to schedule.

**Squad 1740:** Good condition, nothing to report.

**Medic 17:** Good condition, nothing to report.

**Engine 1712:** Good condition, Leak found after pump testing, repaired in house.

**Engine 1715:** Leak repaired in house. Back in full service.

## Fire Department Drills

**#1 Fire:** (Thursday 6-10 pm)

Date: 06/03/2021      Topic: Cancelled due to River & Flood Rescue Tech Wed, Thur. and Fri.

**#2 Fire:** (Thursday 6-10 pm)

Date: 06/10/2021      Topic: Cancelled due to Driver class on Fri, Sat and Sun.

**Bus. Mtg:** (Thursday 6-10 pm)

Date: 06/17/2021      Cancelled due to need to continue S-130 wildland training. Trained on Progressive Hose Lays.

**#3 Fire:** (Thursday 6-10 pm)

Date: 06/24/2021      Topic: Wildland S130 was scheduled but was interrupted by two calls. Lines down and rescue/medical aid at Middle Falls.

**#4 Rescue** (Saturday and Sunday all day)

Date: 6/19 & 20, 2021      Topic: River and Flood Rescue Technician. High angle rope techniques.

**Training Notes:** Chief Miller taught River & Flood Rescue Technician (40 Hours) 24 Hours were completed (swimming) in Yolo County. 16 hours in McCloud (High angle rope techniques). Chief Miller also taught Driver Operator 1A (Engine Driver) 40 hours in McCloud. Both of these classes are certified by the State of CA Fire Marshal's Office. Wildland Fire certification training continued throughout the month.

# McCloud Fire Department Monthly Fire Chiefs Report

Report Month: **June**

Year: **2021**

**Community Involvement:** Challenge coin fund raiser continues.

**Ordinance 28 Issues:** No inspections performed this month due to classes/schedule.

**Billing:** Billing for all possible revenue continue.

**Medical Billing:** We continue to keep a close eye on Wittman's billing practices.

## May 2021 Invoice (Wittman sends the prior month invoice to us in the current month)

### INVOICE 2105028

**TO:** McCloud Community Service District  
**FROM:** Wittman Enterprises, LLC  
**DATE:** June 10, 2021  
**FOR:** Billing Services Performed in **May 2021**

Gross Collections	\$	5,110.50
Less Refunds	\$	600.12
Net Collections	\$	4,510.38
Fee Based on 8% of Net Collections	\$	360.83

**CURRENT MONTH BALANCE: \$ 360.83**

The \$600.12 refund refers to the accounts that we have identified that needs to be refunded. This happens when and Wittman received more than one payment from multiple insurance companies, but we were already paid in full.

### EMS calls billed in May 2021

Date of Service	Number of Trips	Total Charges
05/01/21	1	\$ 2,422.45
05/02/21	2	\$ 4,787.60
05/09/21	1	\$ 2,325.30
05/12/21	1	\$ 1,827.85
05/13/21	2	\$ 3,984.90
05/14/21	1	\$ 2,013.80
05/15/21	1	\$ 2,057.05
05/21/21	3	\$ 2,192.45
05/28/21	1	\$ 200.00
05/30/21	2	\$ 250.00
05/31/21	1	\$ 2,486.80

<b>Grand Total Ticket Count</b>		<b>16</b>
<b>Grand Total Charges</b>		<b>\$ 24,548.20</b>

# McCloud Fire Department Monthly Fire Chiefs Report

Report Month: **June**

Year: **2021**

## Wittman Fiscal Year 20/21 Billing Overview as of May 2021

	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	COLL ADJ	NET PAYMENTS	BAD DEBT WRITE OFFS	ADJUSTMENTS	NEW A/R BALANCE
JUNE '20	\$ -	\$ (627.39)	\$ 302.73	\$ -	\$ 324.66	\$ 1,994.28	\$ -	\$ -	\$ 1,994.28	\$ -	\$ -	\$ 12,188.58
JULY '20	\$ 13.00	\$ (1,606.66)	\$ 148.04	\$ -	\$ 1,471.62	\$ 943.95	\$ -	\$ -	\$ 943.95	\$ -	\$ -	\$ 12,716.25
AUGUST '20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ 12,616.25
SEPTEMBER '20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,890.00	\$ -	\$ -	\$ 3,890.00	\$ -	\$ -	\$ 8,726.25
OCTOBER '20	\$ 5,244.00	\$ 2,573.94	\$ 911.00	\$ -	\$ 1,759.06	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,485.31
NOVEMBER '20	\$ 16,861.00	\$ 5,432.20	\$ 911.00	\$ -	\$ 10,517.80	\$ 526.26	\$ -	\$ -	\$ 526.26	\$ -	\$ -	\$ 20,476.85
DECEMBER '20	\$ 35,072.00	\$ 9,937.01	\$ 7,966.78	\$ -	\$ 17,168.21	\$ 2,289.82	\$ -	\$ -	\$ 2,289.82	\$ -	\$ -	\$ 35,355.24
JANUARY '21	\$ 52,398.40	\$ 11,968.26	\$ 13,104.20	\$ -	\$ 27,325.94	\$ 1,217.73	\$ -	\$ -	\$ 1,217.73	\$ -	\$ -	\$ 61,463.45
FEBRUARY '21	\$ 4,969.90	\$ (89.87)	\$ 2,486.38	\$ -	\$ 2,573.39	\$ 4,409.43	\$ -	\$ -	\$ 4,409.43	\$ -	\$ -	\$ 59,627.41
MARCH '21	\$ 9,571.40	\$ 2,333.92	\$ 8,117.45	\$ -	\$ (879.97)	\$ 11,142.07	\$ -	\$ -	\$ 11,142.07	\$ -	\$ -	\$ 47,605.37
APRIL '21	\$ 24,609.80	\$ 9,112.03	\$ 1,045.04	\$ -	\$ 14,452.73	\$ 5,255.35	\$ -	\$ -	\$ 5,255.35	\$ 4,087.50	\$ -	\$ 52,715.25
MAY '21	\$ 22,964.20	\$ 9,768.90	\$ 4,265.01	\$ -	\$ 8,930.29	\$ 5,110.50	\$ 600.12	\$ -	\$ 4,510.38	\$ -	\$ -	\$ 57,135.16
<b>YEAR TO DATE TOTALS</b>	<b>\$ 171,703.70</b>	<b>\$ 48,802.34</b>	<b>\$ 39,257.63</b>	<b>\$ -</b>	<b>\$ 83,643.73</b>	<b>\$ 36,879.39</b>	<b>\$ 600.12</b>	<b>\$ -</b>	<b>\$ 36,279.27</b>	<b>\$ 4,087.50</b>	<b>\$ -</b>	
<b>YTD PERCENTAGE OF REVENUE</b>		28.42%	22.86%	0.00%	48.71%	21.48%	0.35%	0.00%	21.13%	2.38%	0.00%	
<b>YTD PERCENTAGE OF NET REVENUE</b>									43.37%			
Average Charges per month	\$ 14,308.64											
Average Payments per month	\$ 3,073.28											

## May 2021 Collections

Financial Class	Number of Accounts	Percent of Total	Year to Date Total Accts.	Percent of Total YTD	Charges	Percent of Total	Year to Date Total Charges	Percent of Total YTD	Payments	Percent of Total	Year to Date Payments	Percent of Total YTD
Medicare	5	31.25%	30	35.71%	\$8,904.00	38.77%	\$63,607.50	37.04%	\$3,570.48	69.87%	\$15,674.80	44.93%
Medicare HMO	2	12.50%	3	3.57%	\$4,407.60	19.19%	\$6,830.05	3.98%	\$658.21	12.88%	\$658.21	1.89%
Medi-Cal	0	0.00%	1	1.19%	\$0.00	0.00%	\$2,042.45	1.19%	\$0.00	0.00%	\$403.55	1.16%
Medi-Cal HMO	2	12.50%	16	19.05%	\$4,479.50	19.51%	\$34,381.30	20.02%	\$0.00	0.00%	\$5,159.70	14.79%
Insurance	1	6.25%	8	9.52%	\$1,827.85	7.96%	\$16,135.75	9.40%	\$581.81	11.38%	\$8,198.85	23.50%
Private Pay	6	37.50%	26	30.95%	\$4,929.25	21.46%	\$44,876.55	26.14%	\$300.00	5.87%	\$4,790.00	13.73%
Kaiser	0	0.00%	0	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
Other	0	0.00%	0	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
Prior Sales					-\$1,584.00	-6.90%	\$3,830.10	2.23%				
<b>Sub Total</b>	<b>16</b>	<b>100.00%</b>	<b>84</b>	<b>100.00%</b>	<b>\$22,964.20</b>	<b>100.00%</b>	<b>\$171,703.70</b>	<b>100.00%</b>	<b>\$5,110.50</b>	<b>100.00%</b>	<b>\$34,885.11</b>	<b>100.00%</b>
	0	0.00%	0	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
<b>Total</b>	<b>16</b>	<b>100.00%</b>	<b>84</b>	<b>100.00%</b>	<b>\$22,964.20</b>	<b>100.00%</b>	<b>\$171,703.70</b>	<b>100.00%</b>	<b>\$5,110.50</b>	<b>100.00%</b>	<b>\$34,885.11</b>	<b>100.00%</b>

**Wittman Billing notes:** Some discrepancies in the above numbers have been pointed out to Whitman and they are investigating why the numbers do not match. (Notice the May charges of \$24,548.20 on page 5 of this report and \$22964.20 on page 6 of this report)



# McCloud Fire Department Monthly Fire Chiefs Report

Report Month: **June**

Year: **2021**

**EF Recovery Billing: \$126.46 Billed this month.**

Claim	Action	Status	Creator	Created	Progress	Claim Amount
<a href="#">2521</a>		<u>Closed</u> ?	Darrell Miller	09/15/2020	100%	\$173.98
<a href="#">2553</a>		<u>Closed</u> ?	Darrell Miller	09/18/2020	100%	\$275.89
<a href="#">2556</a>		<u>Billing Step 2</u> ?	Darrell Miller	09/18/2020	100%	\$89.54
<a href="#">2601</a>		<u>Information</u> ?	Darrell Miller	09/23/2020	100%	\$123.98
<a href="#">2674</a>		<u>Billing Step 3</u> ?	Darrell Miller	09/29/2020	100%	\$365.77
<a href="#">2675</a>		<u>Billing Step 3</u> ?	Darrell Miller	09/29/2020	100%	\$308.53
<a href="#">3907</a>		<u>In Process</u> ?	Darrell Miller	12/23/2020	100%	\$215.31
<a href="#">3909</a>		<u>Closed</u> ?	Darrell Miller	12/23/2020	100%	\$827.73
<a href="#">4511</a>		<u>Closed</u> ?	Josh Strey	02/08/2021	100%	\$127.15
<a href="#">4632</a>		<u>Suspended</u> ?	Darrell Miller	02/21/2021	100%	\$203.64
<a href="#">4970</a>		<u>Billing Step 2</u> ?	Darrell Miller	03/26/2021	100%	\$149.32
<a href="#">5646</a>		<u>Billing Step 2</u> ?	Darrell Miller	05/21/2021	100%	\$244.80
<a href="#">6044</a>		<u>Incomplete</u> ?	Darrell Miller	06/15/2021	100%	\$126.46

Billed (FY 20/21): \$3,232.10

Received (FY 20/21): \$1404.75

EF Recovery Accounts Receivable: \$1827.35 as of 6/30/2021

# McCloud Fire Department Monthly Fire Chiefs Report

Report Month: **June**

Year: **2021**

**General Message:** Morale continues to be high, and everyone has a shared vision of where the department is headed. No emergency calls were missed again this month. 5 Ambulance transports by Mount Shasta Ambulance were not handled by Medic 17 as Chief Miller was out of town on vacation.

A great deal of training was completed this month including

Driver Operator 1A. This will add 4 department personnel who are able to drive our fire engines after they are licensed by the CA DMV.

2 Department members completed River and Flood Rescue Technician. This class includes basic and advanced river rescue techniques allowing members to respond to river and flood incidents.

Several department members also completed their wildland fire training to become Basic Wildland Firefighter Type 2 certified per the NWCG. This allows them to respond to wildland fire incidents both inside and outside of our jurisdiction. All of the above training was done “in house” utilizing our instructors decreasing the cost of getting certified.

Our assistance was requested to provide structure protection on the Lava Fire in Weed. The department sent Engine 1712 staffed with 4 fully qualified personnel to assist in saving property and lives. The engine returned after spending the night on the fire line.

Submitted By: *Darrell Miller* Darrell “Charlie” Miller

Date: 6/2/2021

\* \*\*\* Over spent expenditure

Claim/	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/	Disc \$	PO #	Fund Org Acct	Object Proj	Cash
				Line \$					Account
10159		443 LAWRENCE & ASSOCIATES							
3rd	Quarter Monitoring	27950 06/18/21 3rd Quarter Monitoring		5,663.76	****				
				5,663.76			2000	402000	13 101000
				<b>Total for Vendor: 5,663.76</b>					
10160		126 PACIFIC POWER - 007 4 STREET							
June	electric bill for Streetlights	21851-007 07/01/21 June electric bill for Stre		1,349.02			1060	403000	450 101000
				<b>Total for Vendor: 1,349.02</b>					
				<b># of Claims 2 Total: 7,012.78</b>					

MCCLOUD COMMUNITY SERVICES DISTRICT  
Fund Summary for Claims  
For the Accounting Period: 7/21

Fund/Account	Amount
1060 LIGHTS	
101000 Operating Cash	\$1,349.02
2000 SEWER	
101000 Operating Cash	\$5,663.76
<b>Total:</b>	<b>\$7,012.78</b>

The foregoing claims are approved for payment in the manner provided by Resolution #3, dated November 8, 1965."

Prepared by: Keith Anderson *Keith Anderson*  
Reviewed by: *[Signature]*

Claims Total: \$7012.78

Signature #1 \_\_\_\_\_

Signature #2 \_\_\_\_\_

Signature #3 \_\_\_\_\_

Signature #4 \_\_\_\_\_

Signature #5 \_\_\_\_\_

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period ( 6/21) ****								
10146		1 ACE HARDWARE	60.15					
		Water Leak Part - Fire Engine 1712; Supplies for Fire Station						
	535875	06/08/21 Station Supplies Tape Electric Semu <i>Reverse</i>	59.07		725031	1040 403000	400	101000
	535962	06/09/21 Water Leak-Fire Engine 1712	4.29		725033	1040 403000	530	101000
		Previous Month Credit Applied	-3.21			1040 403000	530	101000
		Total for Vendor:	60.15					
*** Claim from another period ( 6/21) ****								
10148		9 BASIC LABORATORY	76.80					
		June Drinking Water Monitoring						
	2106197	06/24/21 Jun Drinking Water Monitorin	38.40			3000 402000	392	101000
	2106226	06/25/21 Jun Drinking Water Monitoring	38.40			3000 402000	392	101000
		Total for Vendor:	76.80					
*** Claim from another period ( 6/21) ****								
10151		10 BAXTER AUTO PARTS	255.41					
		V Belt for Park Sweeper, Shop towels, Grease,						
	242204	06/10/21 Tri Power V Belt for park Swee	30.09		725077	1070 403000	520	101000
	242234	06/11/21 STA Plex red Grease	48.32		725077	1010 403000	520	101000
	242234	06/11/21 STA Plex red Grease	48.32		725077	1010 403000	530	101000
	242537	06/22/21 Shop Towels	128.68		725085	1010 403000	400	101000
		Total for Vendor:	255.41					
*** Claim from another period ( 6/21) ****								
10158		1179 Benson & Son Roofing	15,200.00					
		Removal and replacement of Office building roof						
	3866	06/25/21 R & R Office Building roof	15,200.00		725086	1010 101610		101000
		Total for Vendor:	15,200.00					
*** Claim from another period ( 6/21) ****								
10157		11 BLACK BUTTE TRANSFER STATION	5,128.33					
		June Dump Fees						
	07/02/21	June Dump Fees	5,128.33			1090 405000	710	101000
		Total for Vendor:	5,128.33					
*** Claim from another period ( 6/21) ****								
10156		277 CROSS PETROLEUM	742.35					
		Vehicle Fuel						
	CL09942	06/30/21 Fire Cheve Tahoe #11 6/29/21	82.23			1040 403000	430	101000
	CL09942	06/30/21 Rear Loader 6/22/21 15,361 mi	117.98			1090 403000	420	101000
	CL09942	06/30/21 Side Loader 6/22/21 18,113 mi	78.56			1090 403000	420	101000

MCCLOUD COMMUNITY SERVICES DISTRICT  
Claim Approval List  
For the Accounting Period: 7/21

\* Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	CL09942	06/30/21 Side Loader 6/30/21 18,200 mi	79.48 ~			1090 403000	420	101000
	CL09942	06/30/21 Fire Command 1700 6/28/21	62.03 -			1040 403000	430	101000
	CL09942	06/30/21 Fire Medic 17 6/22/2	35.39 ~			1040 403000	420	101000
	CL09942	06/30/21 Fire Medic 17 6/22/2	75.51 ~			1040 403000	420	101000
	CL09942	06/30/21 Fire Engine 1715 6/24/21	59.85			1040 403000	420	101000
	CL09942	06/30/21 Fire Engine 1712 6/24/21	83.18			1040 403000	420	101000
	CL09942	06/30/21 Fire Engine 1712 6/24/21	68.14			1040 403000	420	101000
		Total for Vendor:	742.35					
		*** Claim from another period ( 6/21) ****						
10140		1172 MEMMER, JETTUS	72.00					
		EMR Live Scan Reimbursement						
		06/23/21 EMR Live Scan Reimbursement	72.00			1040 403000	394	101000
		Total for Vendor:	72.00 ~					
		*** Claim from another period ( 6/21) ****						
10155		1051 Michael Quinn	38.53					
		Postage and Master Key Reimbursement						
		06/25/21 Postage-Labor Dept	14.40 ~		725098	- 1010 403000	411	101000
		06/25/21 (5) Master Keys	24.13 ~		725098	- 1010 403000	400	101000
		Total for Vendor:	38.53					
		*** Claim from another period ( 6/21) ****						
10144		120 PACIFIC POWER - 001 7 FIRE	762.85					
		Power						
		0017 06/16/21 Shop	69.31			1010 403000	450	101000
		0017 06/16/21 Office	120.69			1010 403000	450	101000
		0017 06/16/21 Fire Station	440.45			1040 403000	450	101000
		0017 06/16/21 Ambulance	54.80			1040 403000	450	101000
		0017 06/16/21 Library	77.60			1080 403000	450	101000
		Total for Vendor:	762.85 *					
		*** Claim from another period ( 6/21) ****						
10142		124 PACIFIC POWER - 005 8 PARK	118.86					
		Power						
		0058 06/16/21 Scout Hall-Area Light	14.46			1070 403000	450	101000
		0058 06/16/21 Scout Hall-Area Light	3.62			1010 403000	450	101000
		0058 06/16/21 HooHoo Field Lights	32.67			1070 403000	450	101000
		0058 06/16/21 HooHoo Gazebo Lights	20.47			1070 403000	450	101000
		0058 06/16/21 Scout Hall	38.11			1070 403000	450	101000
		0058 06/16/21 Scout Hall	9.53			1010 403000	450	101000
		Total for Vendor:	118.86 ~					

\* Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period ( 6/21) ****								
10150		1040 Petty Cash - MCSD	34.22					
		Postage, Cotton Ball, Live Scan						
		06/10/21 USPO Postage-Redding-Priority	8.55			1010 403000	411	101000
		05/20/21 McCloud Mkt-Cotton Ball	2.67			1010 403000	400	101000
		05/31/21 SisCntyShriffin-ee Live Scan	23.00			- 1070 402000	345	101000
		Total for Vendor:	34.22					
*** Claim from another period ( 6/21) ****								
10152		102 SHASTA CASCADE HEALTH CENTER	180.00					
		Pre-Employment Physical DOS 3/15/21						
		204717 06/11/21 3/15/21 Initial Work Physical	180.00			1010 402000	345	101000
		Total for Vendor:	180.00					
*** Claim from another period ( 6/21) ****								
10141		169 SOLANOS HOME IMPROVEMENT CNTR	54.18					
		Sawzall Blades; 2 cycle oil for mix gas						
		279493 06/22/21 Sawzall Blades	14.32		725078	1010 403000	400	101000
		279493 06/22/21 Sawzall Blades	14.32		725078	3000 403000	400	101000
		278879 06/11/21 2 cycle oil for mix gas	12.77		725078	1010 403000	400	101000
		278879 06/11/21 2 cycle oil for mix gas	12.77		725078	1070 403000	400	101000
		Total for Vendor:	54.18					
*** Claim from another period ( 5/21) ****								
10149		156 STAPLES	147.01					
		Envelopes, Thermal Pouches						
		2844426491 05/18/21 RevealNSeal Secure Envelop	124.28			1010 403000	410	101000
		2850861461 05/27/21 Thermal Pouches	22.73			1010 403000	410	101000
		Total for Vendor:	147.01					
		# of Claims	14					Total: 22,870.69



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Fund/Account	Amount
1010 GENERAL	
101000 Operating Cash	\$16,032.32
1040 FIRE	
101000 Operating Cash	\$1,093.73
1070 PARKS	
101000 Operating Cash	\$171.57
1080 LIBRARY	
101000 Operating Cash	\$77.60
1090 REFUSE	
101000 Operating Cash	\$5,404.35
3000 WATER	
101000 Operating Cash	\$91.12
<b>Total:</b>	<b>\$22,870.69</b>

The foregoing claims are approved for payment in the manner provided by Resolution #3, dated November 8, 1965."

Prepared by: Keith Anderson 

Reviewed by: 

Claims Total: \$22,870.69

\_\_\_\_\_  
Signature #1

\_\_\_\_\_  
Signature #2

\_\_\_\_\_  
Signature #3

\_\_\_\_\_  
Signature #4

\_\_\_\_\_  
Signature #5



# Building a **Better Office**



## **Working Proposal**

### **Document Technology Recommendation**

**PREPARED FOR:**

McCloud Community Service District  
Amos MCAbier  
220 W Minnesota  
McCloud, CA, 96057-0640

**PREPARED BY:**

Paul Cavagnaro  
(530) 226-4422  
pcavagnaro@raymorgan.com

**Proposal Submitted:**

**Proposal Expiration:**



McCloud Community Service District  
220 W Minnesota  
McCloud, CA, 96057-0640

7/8/2021

Dear Amos,

The Ray Morgan Company (RMC) appreciates the opportunity to provide this proposal for your organization. It is our intention to share the extensive history and experience that RMC has providing imaging technology and services to clients locally, nationally and inter-nationally. In fact, RMC currently supports document technologies in over 40,000 clients. Our success is based on a very specific goal: customer loyalty. We have developed a very solid infrastructure over the past 60+ years based on this belief:

*“Our mission is to ensure the ongoing trust and loyalty of our clients by providing them with uncommonly great customer service and value in the sales and support of document technology products and services.”*

We believe that the most critical decision you can make in the selection of a document solutions provider is “what they can do to help you reach your technology goals”. Proven expertise is vital in the vendor you select. When considering a provider, ask yourself this question: “is the vendor trying to sell a copier or is the vendor positioned to integrate that solution into the office of the future”. We believe unequivocally that RMC is the only vendor you will interview that will help navigate these future uncharted waters.

Our unique program offers a complete solution that will simplify the billing and support functions.

We look forward to discussing these strategies. If you have any questions after reviewing this proposal, I would be more than happy to assist.

Best Regards,

Paul Cavagnaro  
Account Executive





## Ray Morgan Company Overview

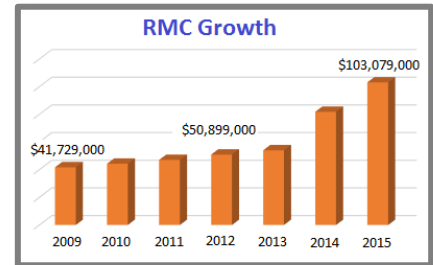
### Experience

Established in 1956, the Ray Morgan Company (RMC) has grown to be one of the largest independent dealers in the United States. With over 60 years providing document technology products and services, RMC is uniquely positioned to be a valued partner for our clients due to the extensive experience and resources:

- 17 Branch Offices Throughout California & Nevada
- 445+ Dedicated Staff
- 200+ Service Support Personnel

### Financial Strength

It is important to have a provider with the financial strength and continued growth to ensure that long term contracts will be supported. RMC has been on a consistent growth track for many years due to our customer focused approach.



### Customers First

Though our revenues have exceeded \$100 million, we remain a highly responsive and customer centered organization. RMC ownership is actively involved in day-to-day operations, and are always “one phone call away” to respond to any customer. Customer Service is our number one priority. All clients have the ability to rate our support. Here is how RMC rates amongst the top companies in the U.S.

Company	Net Promoter Score
RAY MORGAN CO.	93
USAA	80
COSTCO	78
NORDSTROM	75
APPLE/IPHONE	70
AMAZON	69
SOUTHWEST	66

### Scope of Services

As a leading provider of document technologies, RMC recommends the right solution for a specific need. Mobile data and cloud solutions are important with many clients. RMC provides a full suite of hosted and cloud technologies.



**Imaging Systems**



**Document Management**



**ProCare IT Outsourcing**



**Managed Print Services**



**Facilities Management**



**Print & Mail Fulfillment Services**



**Business Process Outsourcing**



**Paperless Workflow Solutions**



**Vertical Industry Solutions**



**Secure Output Management Solutions**

### We have you covered.

RMC can support all types of document processing, scanning, printing, mailing, electronic document archiving. Also, the network infrastructure used to manage data is supported by the RMC ProCare IT services.



# Ray Morgan Company

## RMC Service Support

### Field Service

All RMC technicians are manufacturer trained and certified. They carry car stock to reduce the amount of call back visits. Focusing on **first call fixes** is key to maintaining the uptime you require when a field technician is needed.



### Preventing Copier Emergencies

Gone are the days of shaking toner cartridges because someone forgot to order replacements on time! With Ray Morgan Company's **Proactive Maintenance and Automatic Replenishment**, problems are taken care of *before* they become an office emergency. Similar to routine maintenance for your car, Proactive Maintenance keeps equipment in optimal shape and prevents additional service calls, which can reduce downtime. And so long as it's connected to the network, Ray Morgan Company's Automatic Replenishment system enables office equipment to take care of itself.

### Answering the Call

All calls are handled by a **LIVE** operator during business hours. Placing a service/supply call is quick and easy since all phone operators are cross-trained, thus eliminating the need for your call to be transferred. Toll Free 866-754-7677. Or use your personal web portal.

### Performance Guaranty

After the technician has contacted the customer with an ETA, the technician arrives and communicates with the key operator or individual that placed the service call to confirm the problem. The technician then services the equipment, resolving the problem(s) and performing all preventative maintenance.

- *If at any time and for a period of up to 5 years from the date of purchase of any Multifunction equipment from us, and as long as such unit is continually covered under an RMC Maintenance Agreement, we will, at your request and for cause, replace the machine in question with another one of same or similar model, age or newer and meter at absolutely no cost to you.*
- *All we ask is that you provide us with a written description of what your equipment complaint is and give us 30 days to resolve the specific technical problem(s) to your satisfaction. Should we fail with a remedy within the stated timeframe we will then promptly exchange the machine in question.*

### Peace of Mind

RMC has the experience, with the most tenured sales and technical staff in the industry. We can support your organization now and in the future.





## Current Technology Financial Profile:

Here is the breakdown of your expenses today:

Monthly Equipment Lease Payment: \$478.60

Monthly Service Expense: Color Overages \$119.00-850 images

Other Expenses: Ins Charge \$27.84

**True Monthly Costs: \$625.44**

## Proposed RMC Solution Overview:

Here is the breakdown of your expenses in the future state: (Machine information on next page)

Equipment Monthly Investment Total: \$408.24

QTY	MODEL	DESCRIPTION
1	imageRUNNER ADVANCE DX C5850i	imageRUNNER ADVANCE DX C5850i

## Lease Options

PAYMENT	TERM
\$408.24	63

## Maintenance and Supplies

The option also includes:

- All parts, labor, toner and service calls.
- Up to 9,500 mono copies per month with additional mono copies billed monthly at \$0.0064 per copy.
- Up to 850 color copies per month with additional color copies billed monthly at \$0.0468 per copy.
- 4-hour response time in the metro area and next-day service for out-of-town customers.

*EXCLUDES: paper and staples.*





7/8/2021

INVOICE: 27008266

MCCLLOUD COMMUNITY SERVICE DIST  
220 WEST MINNESOTA AVE PO BOX 640  
MCCLLOUD CA 96057  
Attn: MCCLLOUD COMMUNITY SERVICES DISTRICT

TERMS: Due by 08/07/2021

LEASE: 0740844-001

## PURCHASE INVOICE

Equipment:  
IRC5250

Serial Number:  
JMQ31343

NET AMOUNT DUE: \$5479.06

PURCHASE PRICE INCLUDES ANY REMAINING LEASE PAYMENTS, MISCELLANEOUS CHARGES AND CREDITS DUE. UPON RECEIPT OF THE ABOVE REFERENCED AMOUNT, THE ACCOUNT WILL BE CLOSED AND BE CONSIDERED PAID IN FULL. \*\*\*\*\*

Please mail payment to the address below to the attention of Operational Accounting so that it's received by 08/07/2021. Please include a copy of this invoice with payment, to ensure timely and accurate processing. We can be reached toll-free at 1-800-220-0330 or via email at [customer@cfs.canon.com](mailto:customer@cfs.canon.com)

Thank you.

Canon Financial Services, Inc  
14904 Collections Center Drive  
Chicago, IL 60693-0149



**MCS D BOARD OF DIRECTORS**  
**(July 12th, 2021)**

**AGENDA SUPPORTING DOCUMENT**  
**Agenda Item No. 8 A**

**Background:** Ray Morgan lease buyout expense breakdown.

Hi Paul,

The breakout of the quote is:

\$5,479.06- Total

- Balance of payments- \$1,914.36
- Customer FMV \$3,501.33
- PPT- \$43.41
- Supply freight fee \$19.96



**Craig Joseph Lucas**

Representative, Account

**Canon Financial Services, Inc.**

158 Gaither Drive, Suite 200, Mount Laurel, NJ 08054

[www.cfs.canon.com](http://www.cfs.canon.com)

[indyapps@cfs.canon.com](mailto:indyapps@cfs.canon.com)

T 800.220.5367 F 856.505.5403

## McCloud Community Services District

220 W Minnesota Ave, McCloud, CA 96057

June 17, 2021

### **Brand New Energy Star Certified**

### **Lanier IM C6000 – scan, print, and fax**

- **120 ipm simplex & 240 ipm dual scanner**
- **Productive 220 original document feeder capacity**
- Delivers an impressive color print resolution of up to 1200 x 1200 dpi
- 60 prints/copies per minute, respectively, in both Color and BW
- FAST productive 320 GB Hard Drive 2.0 GB RAM
- Auto job promotion – *if one print job is held up, the copier will continue printing the remaining jobs in the queue, while the errant print job is on hold*
- **Customizable larger 10.1" interface** screen – *speeds workflow w/USB & SD slots*
- Scanning is in either black or color – *to network folders or direct email*
- 1,200 sheet paper capacity – Up to **166 lb. index** (300g/m) – *via all sources*
  - Two 550-sheet paper trays – *one adjustable up to 12x18*
  - 100 sheet bypass – *adjustable up to 12x18*
- **Includes: Adobe Postscript3 Emulation**
- **Includes: New** Lanier Network Electrical Surge Protector – *retail \$349: No Charge*
- **Includes:** Space saving SR3130 Internal 500-Sheet Finisher – *with 2 & 3 Hole Punch*
- **Includes:** Walk up & Network LAN Fax – *for faxing directly from and forwarding to your PC*

### **Equipment Lease with a Full Maintenance and Supply Agreement:**

<b>IMC6000: Via National IPA Contract Pricing*</b>	<b>Monthly TOTAL</b>
<b>48 Month Agreement</b> <i>including full maintenance and supply (.02057)</i>	<b>\$ 452.16*</b>
<b>63 Month Agreement</b> <i>including full maintenance and supply (.01638)</i>	<b>\$ 398.52*</b>
<b>Above Price</b> <i>w/fax, stapling finisher, hole punch &amp; initial supplies</i>	<b>Included</b>
<b>Pay-Off Final 5 Months at \$478/month = \$2,390</b> <i>(August thru December)</i>	<b>Included</b>

#### Full Maintenance and Supply Agreement Includes:

- All parts, labor and toner, everything – *but paper and staples*
- A monthly allowance base of 10,000 black copies/prints with overages at only .0095 per page
- A monthly allowance base of 850 color copies/prints with overages at only .059 per page
- No charge ever for scanning, shipping or delivery of supplies – *except staples*
- Service loaner provided at no charge – *in the unlikely event a loaner is needed*
- Service Response of 4 hours or less – *in the event your machine is non-operational*

#### Delivery Terms:

- Delivery, installation and training is \$145
- Network setup, initial IT support and follow-up training is \$60 per hour or – *up to four hours for \$150*
- Electrical Line Conditioner/Stabilizer is discounted to \$229 – *prevents power spikes and power lull issues*
- Network Surge Protector provided at NO charge
- IT telephone support is available

Above cost exclude any applicable tax. Above pricing is via a Fair Market Value USB Lease.

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Randy Yergenson (530) 221-2566 Office / (530) 209-4479 Mobile  
 2269 Hartnell Avenue, Redding CA 96002  
[randy@westernbusinessproducts.com](mailto:randy@westernbusinessproducts.com)

**LANIER**

# LANIER IM C4500 IM C6000

☑ Copier ☑ Printer ☑ Facsimile ☑ Scanner



## 11" x 17" Multifunction Color

Work smarter and more effectively with the LANIER IM C4500/IM C6000 range of Intelligent Devices — technology that is designed to grow and adapt, just as your business does.

### It's time to:

- Work smarter — using integrated workflow scan processes.
- Get personal — with easy access to the apps you use most often.
- Stay current — add new functions as needed.
- Save costs — by reducing energy and paper consumption.

Have access to essential feature enhancements and upgrades, whenever you need them. Boost productivity by seamlessly integrating apps from our secure application site to optimize and streamline your workflow. Have confidence that your Intelligent Devices are ready to meet all your demands now and in the future — using technology that's scalable, secure, sustainable and simple.



Lanier IM C4500  
Outstanding 45-ppm Color Copier MFP



Lanier  
Outstanding Achievement in Innovation for  
Lanier Intelligent

### Get more from your intelligent device:

- Save time and streamline workflow — with the right finishing solution for the job.
- Scan smaller documents with the small size paper scan unit.
- Improved scan accuracy — double feed detection unit.
- Enhance print management — with the Color Controller E-25C.



Take advantage of a variety of finishing and paper options to add a professional touch while meeting the printing demands of medium to large workgroups. Environmentally-friendly low TEC (Typical Electricity Consumption) values deliver reduced energy consumption and cut running costs. Intelligent Support tools ensure your device uptime is maximized while self-help tools enable your teams to make simple fixes such as changing supplies — without involving expensive IT-resources.

With print speeds from 45 to 60 CPM, the LANIER IM C4500/IM C6000 Intelligent Devices are here to add value to your business. The easy-to-use 10.1" Smart Operation Panel with touch screen controls has a new look with large icons. Settings can be configured to suit each individual user's needs. With easier mobile connectivity, users can print or scan to the office network or cloud from their smart device — with built-in support for NFC, Apple AirPrint® or Mopria.

### All devices let you:

- Produce professional flyers with the optional multi-folding unit.
- Reduce outsourcing costs — by producing printed materials in-house.
- Work efficiently and reduce user intervention — by expanding paper capacity.
- Stay productive — with Intelligent Support.



# LANIER IM C4500/IM C6000

## MAIN SPECIFICATIONS

	IM C4500	IM C6000
<b>GENERAL</b>		
Warm-up time		21 seconds
First output speed: B/W	3.6 seconds	2.9 seconds
First output speed: full color	5.4 seconds	4.2 seconds
Continuous output speed	45 ppm	60 ppm
Memory: standard		2 GB
Memory: maximum		4 GB
HDD: standard		320 GB
HDD: maximum		320 GB
SPDF capacity		220 sheets
Weight		223.5 lbs / 101.4 kg
Dimensions: W x D x H		23.1" x 27" x 37.9"
Power source		120V - 127V 60Hz
<b>COPIER (STANDARD)</b>		
Multiple copying	Up to 999 copies	
Resolution	600 dpi	
Zoom	From 25% to 400% in 1% steps	
<b>PRINTER (STANDARD)</b>		
CPU	Intel Apollo Lake 1.6GHz	
Printer language: standard	PCL5c, PCL6, PostScript 3 (emulation), PDF direct (emulation)	
Printer language: option	Genuine Adobe® PostScript® 3™, IPDS*, PDF Direct from Adobe® * Available December 2019.	
Print resolution	Up to 1,200 x 1,200 dpi	
Network interface: standard	Ethernet 10 base-T/100 base-TX/1000 base-T, USB Host I/F Type A, USB Device I/F Type B	
Network interface: option	Wireless LAN (IEEE 802.11a/b/g/n), Additional NIC (2nd port)	
Mobile printing capability	Apple AirPrint®, Mopria, Google Cloud Print, NFC, Ricoh Smart Device Connector	
Windows® environments	Windows® 7, Windows® 8.1, Windows® 10, Windows® Server 2008, Windows® Server 2008R2, Windows® Server 2012R2, Windows® Server 2016	
Mac OS environments	Macintosh OS X v10.11 or later	
UNIX environments	UNIX Sun® Solaris, HP-UX, SCO OpenServer, RedHat® Linux Enterprise, IBM® AIX	
SAP® environments	SAP® R/3®, S/4®	
Other supported environments	IBM iSeries AS/400 using OS/400 Host Print Transform	
<b>SCANNER (STANDARD)</b>		
Scanning speed	120 ipm (simplex) / 240 ipm (duplex)	
Resolution: maximum	Up to 1,200 dpi	
Compression method	TIFF (MH, MR, MMR, JBIG2), Grayscale	
File formats	Single Page: TIFF, JPEG, PDF, PDF/A, High Compression PDF, encryption PDF, OCR* Multi Page: TIFF, PDF (Default), PDF/A, High Compression PDF, encryption PDF, OCR* * Requires optional OCR Unit Type M13	
Scan modes	E-mail, Folder, USB, SD Card	
<b>FACSIMILE (OPTIONAL)</b>		
Circuit	PSTN, PBX	
Transmission speed	2 seconds (200 x 100 dpi, JBIG, ITUT #1 chart TTI off, memory transmission)	
Modem speed: maximum	33.6 Kbps	
Resolution: standard	8 x 3.85 line/mm, 200 x 100 dpi	
Resolution: option	16 x 15.4 line/mm, 400 x 400 dpi	
Compression method	MH, MR, MMR, JBIG	
Scanning speed	81 spm (A4/LT LEF Image Rotation)	
Memory: standard	4 MB (320 pages)	
Memory: maximum	60 MB (4,800 pages)	
<b>PAPER HANDLING</b>		
Recommended paper size	Tray 1: 8-1/2" x 11" (A4) Tray 2: 5-1/2" x 8" - 12" x 18" (SRA3, A3 - A6, B4 - B6), Envelopes Bypass tray: Up to 12" x 18", Envelopes, Custom Sizes (Width: 3.5" - 12.6" (90 - 320 mm), Length: 5.8" - 49.6" (148 - 1260 mm))	
Paper input: standard	1,200 sheets	
Paper input: maximum	4,700 sheets	
Paper output: standard	500 sheets 8.5" x 11" (A4) or smaller; 250 sheets (B4) or larger	
Paper output: maximum	3,625 sheets	
Paper weight	Trays: 16 - 80 lb. Bond/166 lb. Index (60 - 300 g/m²) Bypass: 14 - 80 lb. Bond/166 lb. Index (52 - 300 g/m²) Duplex: 14 - 68 lb. Bond/142 lb. Index (52 - 256 g/m²)	
Paper types	Plain, Recycled, Special, Colored, Letterhead, Cardstock, Pre-printed, Bond, Coated, Envelope, Label, OHP, Gloss	
<b>ECOLOGY</b>		
Power consumption: maximum	Less than 1,584 W	
Power consumption operation: B/W	619.7 W	822.5 W
Power consumption operation: full color	704.6 W	938.2 W
Power consumption: ready	54.3 W	
Power consumption: sleep	0.59 W	
TEC <sup>1</sup>	0.51 kWh	0.76 kWh
ENERGY STAR®	Certified	
EPEAT®	Gold Rated*	
	* EPEAT Gold rating is applicable only in the USA.	

<sup>1</sup> TEC value is measured based on the ENERGY STAR Ver. 3.0 test method.



# LANIER IM C4500/IM C6000

## MAIN SPECIFICATIONS

### IM C4500

### IM C6000

#### OUTPUT TRAYS AND FINISHER OPTIONS

1 x 550-sheet Paper Tray (PB3270)	Paper size: 5.5" x 8.5" to 12" x 18" (A6 - A3), Paper weight: 16 - 80 lb. Bond/166 lb. Index (60 - 300 g/m <sup>2</sup> )
2 x 550-sheet Paper Tray (PB3280)	Paper size: 5.5" x 8.5" to 12" x 18" (A6 - A3), Paper weight: 16 - 80 lb. Bond/166 lb. Index (60 - 300 g/m <sup>2</sup> )
2,000-sheet Large Capacity Tray (PB3290)	Paper size: 8.5" x 11" (A4), Paper weight: 16 - 80 lb. Bond/166 lb. Index (60 - 300 g/m <sup>2</sup> )
1,500-sheet Side Large Capacity Tray (LCIT RT3040)	Paper size: 8.5" x 11" (A4, B5), Paper weight: 16 - 80 lb. Bond/166 lb. Index (60 - 300 g/m <sup>2</sup> )
1,000-sheet Hybrid Finisher (SR3260)	Paper size: Proof Tray: 5.5" x 8.5" to 12" x 18" (A6 - A3); Shift Tray: 5.5" x 8.5" to 12" x 18" (A6 - A3); Paper weight: 14 - 80 lb. Bond/166 lb. Index (52 - 300 g/m <sup>2</sup> ); Staple capacity: 50 sheets; Staple paper size: 8.5" x 11" to 12" x 18" (A4 - A3); Staple paper weight: 14 - 28 lb. Bond (52 - 105 g/m <sup>2</sup> ); Staple positions: Top, Bottom, 2 Staples
3,000-sheet Finisher (SR3280)	Paper size: Proof Tray: 5.5" x 8.5" to 12" x 18" (A6 - A3); Shift Tray: 5.5" x 8.5" to 12" x 18" (A6 - A3); Paper weight: 14 - 80 lb. Bond (52 - 300 g/m <sup>2</sup> ); Stack capacity: 3,000 sheets; Staple capacity: 50 sheets; Staple paper size: 8.5" x 11" to 11" x 17" (A4 - A3); Staple paper weight: 14 - 28 lb. Bond (52 - 105 g/m <sup>2</sup> ); Staple positions: Top, Bottom, 2 staples, Top Slant
1,000-sheet Booklet Finisher (SR3270)	Paper size: Proof Tray: 5.5" x 8.5" to 12" x 18" (A6 - A3); Shift Tray: 5.5" x 8.5" to 12" x 18" (A6 - A3); Booklet Tray: 8.5" x 11" to 12" x 18" (A4 - A3); Paper weight: 14 - 80 lb. Bond/166 lb. Index (52 - 300 g/m <sup>2</sup> ); Stack capacity: 1,000 sheets; Staple capacity: 50 sheets; Staple paper size: Normal Staple: 8.5" x 11" to 12x18" (A4 - A3); Saddle Stitch: 8.5" x 11" to 12" x 18" (A4 - A3); Staple paper weight: 14 - 28 lb. Bond (52 - 105 g/m <sup>2</sup> ); Staple positions: Top, Bottom, 2 staples, Booklet
2,000-sheet Booklet Finisher (SR3290)	Paper size: Proof Tray: 5.5" x 8.5" to 12" x 18" (A6 - A3); Shift Tray: 5.5" x 8.5" to 12" x 18" (A6 - A3); Booklet Tray: 8.5" x 11" to 12" x 18" (A4 - A3); Paper weight: 14 - 80 lb. Bond/166 lb. Index (52 - 300 g/m <sup>2</sup> ); Stack capacity: 2,000 sheets; Staple capacity: 50 sheets; Staple paper size: Normal Staple: 8.5" x 11" to 11 x 17" (A4 - A3); Saddle Stitch: 8.5" x 11" to 12" x 18" (A4 - A3); Staple paper weight: 14 - 28 lb. Bond (52 - 105 g/m <sup>2</sup> ); Staple positions: Top, Bottom, 2 staples, Top Slant, Booklet
500-sheet Internal Finisher (SR3250)*	Paper size: 5.5" x 8.5" to 12" x 18" (A6 - A3); Paper weight: 14 - 80 lb. Bond/166 lb. Index (52 - 300 g/m <sup>2</sup> ); Stack capacity: 500 sheets; Staple capacity: 50 sheets; Staple paper size: 7.25" x 10.5" to 11" x 17" (B5 - A3); Staple paper weight: 14 - 28 lb. Bond (52 - 105 g/m <sup>2</sup> ); Staple positions: Top, Bottom, 2 staples
* IM C4500 only	
Internal Shift Tray (SH3080)	Tray capacity: 250 sheets with 80g/m <sup>2</sup> paper (A4, LT or smaller); 125 sheets with 80g/m <sup>2</sup> paper (B4, LG or larger); Paper size: 12.60" x 23.62" or smaller, 12.60" x 49.61" by using SP mode; Paper weight: 14 - 80 lb. Bond/166 lb. Index (52 - 300 g/m <sup>2</sup> )
One-bin Tray (BN3130)	Tray capacity: 125 sheets, Paper size: 5.5" x 8.5" to 12" x 18" (A5 - A3), Paper weight: 14 - 80 lb. Bond/166 lb. Index (52 - 300 g/m <sup>2</sup> )
Internal Multi-fold Unit (FD3010)	When External Finisher is attached: A3 - A6 SEF, DLT - HLT, 12.6" x 17.7", 12" x 18" Z folding: A3, B4, A4, DLT, LG, LT, 8.5" x 13.4" (Oficio) Half-folding: A3, B4, A4, DLT, LG, LT, 8.5" x 13.4" (Oficio), 12" x 18", 12.6" x 17.7" (SRA3) Inner three-folding: A3, A4, DLT, LG, LT, 8.5" x 13.4" (Oficio) When External Finisher is not attached: A3 - A6 SEF, DLT - HLT Z folding: A3, B4, A4, DLT, LG, LT, 8.5" x 13.4" (Oficio) Half-folding: A3, B4, A4, DLT, LG, LT, 8.5" x 13.4" (Oficio) Inner three-folding: A3, A4, DLT, LG, LT, 8.5" x 13.4" (Oficio) Outer three-folding: A3, A4, DLT, LG, LT, 8.5" x 13.4" (Oficio) Paper Weights for Folding: 20 - 28 lb. Bond/58 lb. Index (64 - 105 g/m <sup>2</sup> ) Stack Capacity: Folded: 20 sheets Unfolded: 100 sheets

#### OTHER OPTIONS

Fax Option Type M37, G3 Interface Unit Type M37, Memory Unit Type M37 4GB, VM CARD Type M37, Punch Unit PU3070, Punch Unit PU3080, Punch Unit PU3090, Device Server Option Type M37, IPDS Unit Type M37\*, PostScript3 Unit Type M37, Color Controller E-25C, IEEE 802.11a/g/n Interface Unit Type M19, File Format Converter Type M19, OCR Unit Type M13, Small Paper Feeding Unit Type M37, Page Keeper Type M37, Imageable Area Extension Unit Type M19, External Keyboard Bracket Type M19, Optional Counter Interface Unit Type M12, Key Counter Bracket Type M3, NFC Card Reader Type M37, Smart Card Reader Built-in Unit Type M37, Caster Table Type M3, Banner Paper Guide Tray Type M19, Cabinet Type F, ESP XG-PCS-15D, External USB Keyboard (No Bracket), EFI Impose Type F5150, EFI Compose Type F5150, Hot Folders Type F5-100, Spot On Type F5100, Auto Trap Type F5-100, Fiery CPS v4, Fiery ES-2000 Spectrophotometer, EFI Productivity Pack for Fiery E22b E22c, Bridge Unit BU3090

\* Available December 2019.

#### CONSUMABLES

Toner: black	33,000 prints
Toner: cyan/magenta/yellow	22,500 prints

Consumable yield measuring method based on A4, 5% coverage

Some options may not be available at the time of market release.

Specifications are subject to change without notice.

For maximum performance and yield, we recommend using genuine Lanier parts and supplies.

Some features may require additional options and/or charges.

Ricoh USA, Inc.

300 Eagleview Boulevard  
Exton, PA 19341



1-855-5-LANIER



www.lanier.com

**LANIER**

Ricoh USA, Inc., 300 Eagleview Boulevard, Exton, PA 19341, 1-855-5-LANIER  
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**McCloud Community Services District  
Proposed Budget 2021/2022  
6/28/2021**

	1010 General	1020 Directors	1040 Fire	1050 Alleys	1060 Lights	1070 Park	1080 Library	1090 Refuse	2000 Sewer	3000 Water	2020/21 Actual	2020/21 Budget	2021/22 Budget	2020/21 Budget	\$ Difference	% Chng
<b>Revenue:</b>																
Tax Revenue	\$ 78,000	\$ -	\$ 123,378	\$ -	\$ 19,536	\$ 46,586	\$ 6,706	\$ -	\$ -	\$ -	\$ 264,309	\$ 254,670	\$ 254,670	\$ (9,639)		
Utility Fees	\$ -	\$ -	\$ -	\$ 40,848	\$ 19,536	\$ -	\$ -	\$ 390,633	\$ 521,414	\$ 591,710	\$ 1,525,001	\$ 1,428,553	\$ 1,428,553	\$ (96,448)		
Ambulance	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,505	\$ 22,000	\$ 22,000	\$ (35,505)		
Donations, Misc	\$ -	\$ -	\$ 79,300	\$ -	\$ -	\$ -	\$ 3,418	\$ 6,000	\$ -	\$ 9,000	\$ 56,803	\$ 33,800	\$ 33,800	\$ (22,503)		
<b>TOTAL REVENUE</b>	<b>\$ 78,000</b>	<b>\$ -</b>	<b>\$ 252,678</b>	<b>\$ 40,848</b>	<b>\$ 19,536</b>	<b>\$ 46,586</b>	<b>\$ 10,124</b>	<b>\$ 396,633</b>	<b>\$ 521,414</b>	<b>\$ 600,710</b>	<b>\$ 1,903,118</b>	<b>\$ 1,739,023</b>	<b>\$ 1,739,023</b>	<b>\$ (164,095)</b>	<b>-9.4</b>	
<b>Expenses:</b>																
Salaries	\$ 201,382	\$ 13,500	\$ 27,192	\$ 15,810	\$ -	\$ 35,711	\$ 2,964	\$ 44,263	\$ 35,834	\$ 71,078	\$ 398,510	\$ 449,594	\$ 449,594	\$ 51,084		
PERS	\$ 13,955	\$ -	\$ 74	\$ 1,140	\$ -	\$ 505	\$ 4	\$ 3,183	\$ 2,435	\$ 4,794	\$ 26,090	\$ 25,527	\$ 29,528	\$ 4,001		
Payroll Taxes	\$ 17,420	\$ 1,870	\$ 2,596	\$ 1,357	\$ -	\$ 3,235	\$ 407	\$ 3,811	\$ 3,129	\$ 6,055	\$ 39,880	\$ 41,947	\$ 40,515	\$ (1,432)		
Employee Hlth Benefits	\$ 71,314	\$ -	\$ -	\$ 433	\$ -	\$ 3,108	\$ 24	\$ 19,275	\$ 14,582	\$ 28,759	\$ 144,363	\$ 109,972	\$ 119,811	\$ 9,839		
Workers Comp (WFM)	\$ 3,567	\$ 85	\$ 4,904	\$ 1,376	\$ -	\$ 3,088	\$ 21	\$ 3,840	\$ 3,281	\$ 6,128	\$ 26,290	\$ 28,589	\$ 32,096	\$ 3,507		
Retiree Benefits Retirement	\$ 42,945	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,945	\$ 30,790	\$ 30,790	\$ -		
Retiree Benefits Health	\$ 241,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 241,900	\$ 269,238	\$ 230,834	\$ (38,404)		
<b>Total Employee Costs</b>	<b>\$ 592,483</b>	<b>\$ 15,455</b>	<b>\$ 35,199</b>	<b>\$ 26,551</b>	<b>\$ -</b>	<b>\$ 45,647</b>	<b>\$ 3,420</b>	<b>\$ 74,372</b>	<b>\$ 60,261</b>	<b>\$ 116,814</b>	<b>\$ 970,202</b>	<b>\$ 904,573</b>	<b>\$ 933,168</b>	<b>\$ 37,034</b>	<b>4.0</b>	
Insurance	\$ 35,762	\$ -	\$ 10,452	\$ 3,049	\$ -	\$ 3,004	\$ 251	\$ 8,000	\$ 7,600	\$ 14,900	\$ 79,330	\$ 79,564	\$ 79,564	\$ 234		
Telephone	\$ 5,295	\$ -	\$ 4,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 380	\$ 480	\$ 10,955	\$ 7,240	\$ 7,240	\$ (3,293)		
Publications	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50	\$ -	\$ 800	\$ 761		
Travel	\$ 1,600	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ 800	\$ 400	\$ 1,400	\$ 4,423	\$ 4,100	\$ 4,100	\$ (323)		
Hiring	\$ 400	\$ -	\$ 3,000	\$ 100	\$ -	\$ 200	\$ 300	\$ 200	\$ 200	\$ 200	\$ 4,600	\$ 4,220	\$ 3,600	\$ (620)		
Training	\$ 1,600	\$ 2,500	\$ 4,000	\$ -	\$ -	\$ 100	\$ -	\$ 500	\$ 1,500	\$ 1,500	\$ 11,700	\$ 1,561	\$ 8,500	\$ 6,939		
Uniforms	\$ 500	\$ -	\$ 2,400	\$ 200	\$ -	\$ -	\$ -	\$ 400	\$ 450	\$ 450	\$ 4,400	\$ 3,221	\$ 2,100	\$ (1,121)		
Safety	\$ 900	\$ -	\$ 1,000	\$ 400	\$ -	\$ 400	\$ -	\$ 600	\$ 800	\$ 800	\$ 4,900	\$ 2,674	\$ 4,000	\$ 1,326		
Memberships	\$ 5,000	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 600	\$ 6,600	\$ 8,833	\$ 4,350	\$ (4,483)		
Volunteer Reimbursements	\$ -	\$ -	\$ 15,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,570,000	\$ -	\$ -	\$ (6,570)		
Operating Lease	\$ 6,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,600	\$ 6,040	\$ 6,600	\$ 560		
Attorney	\$ 12,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 47,000	\$ 6,530	\$ 11,300	\$ 4,770		
Accountant	\$ 56,670	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56,670	\$ 14,350	\$ 25,000	\$ 10,650		
Professional Services	\$ 7,000	\$ -	\$ 3,600	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 18,000	\$ 4,500	\$ 33,800	\$ 9,496	\$ 11,800	\$ 2,304		
Prof Svc-Ambulance	\$ -	\$ -	\$ 4,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,800	\$ 5,502	\$ 4,200	\$ (1,302)		
IT Services	\$ 23,000	\$ -	\$ 800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,800	\$ 20,636	\$ 15,855	\$ (4,781)		
Advertising	\$ 1,800	\$ -	\$ 600	\$ -	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ 1,200	\$ 3,700	\$ 1,218	\$ 1,800	\$ 582		
Election Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55	\$ 800	\$ 745		
<b>Total Other Costs</b>	<b>\$ 158,177</b>	<b>\$ 3,500</b>	<b>\$ 57,552</b>	<b>\$ 3,749</b>	<b>\$ -</b>	<b>\$ 3,804</b>	<b>\$ 551</b>	<b>\$ 11,000</b>	<b>\$ 29,830</b>	<b>\$ 56,030</b>	<b>\$ 324,193</b>	<b>\$ 185,231</b>	<b>\$ 191,609</b>	<b>\$ 6,378</b>	<b>3.3</b>	

Tc	1010 General	1020 Directors	1040 Fire	1050 Alleys	1060 Lights	1070 Park	1080 Library	1090 Refuse	2000 Sewer	3000 Water	TOTAL	TOTAL	TOTAL	Difference
Supplies	\$ 3,000	\$ -	\$ 6,000	\$ 2,000	\$ -	\$ 1,200	\$ 200	\$ 1,000	\$ 8,500	\$ 11,000	\$ 32,900	\$ 12,566	\$ 26,000	\$ 13,434
Office Supplies	\$ 4,800	\$ 600	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,600	\$ 4,034	\$ 6,140	\$ 2,106
Postage & Delivery	\$ 4,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 5,200	\$ 3,045	\$ 5,450	\$ 2,405
Computer & IT Supplies	\$ 1,700	\$ -	\$ 1,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,100	\$ 1,598	\$ 6,050	\$ 4,452
Janitorial Supplies	\$ 1,000	\$ -	\$ 200	\$ -	\$ -	\$ 700	\$ 200	\$ -	\$ -	\$ -	\$ 2,100	\$ -	\$ 450	\$ 450
Diesel	\$ 6,600	\$ -	\$ 3,900	\$ 1,200	\$ -	\$ 400	\$ -	\$ 9,000	\$ 1,000	\$ 1,000	\$ 23,100	\$ 12,111	\$ 20,200	\$ 8,089
Fuel	\$ 4,200	\$ -	\$ 2,300	\$ 300	\$ -	\$ 300	\$ -	\$ 100	\$ 200	\$ 500	\$ 7,900	\$ 3,771	\$ 5,800	\$ 2,029
Heating Fuel	\$ 3,800	\$ -	\$ 4,500	\$ -	\$ -	\$ 900	\$ 1,100	\$ -	\$ -	\$ -	\$ 10,800	\$ 9,208	\$ 8,100	\$ (1,108)
Power	\$ 3,800	\$ -	\$ 3,000	\$ -	\$ 19,332	\$ 1,200	\$ 1,100	\$ -	\$ -	\$ -	\$ 28,432	\$ 20,547	\$ 30,300	\$ 9,753
Building/Grounds (parking lot, paint)	\$ 6,000	\$ -	\$ 2,000	\$ -	\$ -	\$ 3,000	\$ 800	\$ 500	\$ 500	\$ 3,000	\$ 15,800	\$ 8,485	\$ 17,400	\$ 8,915
Equip Maintenance	\$ 3,000	\$ -	\$ 4,800	\$ 800	\$ -	\$ 450	\$ -	\$ 4,500	\$ 5,800	\$ 8,800	\$ 28,150	\$ 8,357	\$ 14,050	\$ 5,693
Vehicle Maint.	\$ 3,200	\$ -	\$ 3,000	\$ 1,000	\$ -	\$ 400	\$ -	\$ 6,500	\$ 3,000	\$ 3,000	\$ 20,100	\$ 3,414	\$ 16,120	\$ 12,706
<b>Total Supplies, Maintenance</b>	<b>\$ 45,300</b>	<b>\$ 600</b>	<b>\$ 31,300</b>	<b>\$ 5,300</b>	<b>\$ 19,332</b>	<b>\$ 8,550</b>	<b>\$ 3,400</b>	<b>\$ 21,600</b>	<b>\$ 19,000</b>	<b>\$ 28,300</b>	<b>\$ 182,682</b>	<b>\$ 87,136</b>	<b>\$ 156,060</b>	<b>\$ 44,2</b>
Principal Payments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 130,549	\$ 128,293	\$ 128,592	\$ 299
Interest Payments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,178	\$ 29,344	\$ 29,706	\$ 362
Administrative Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,003	\$ -	\$ 1,003	\$ 1,494	\$ 1,494	\$ -
<b>Total Debt Service</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 69,180</b>	<b>\$ 96,550</b>	<b>\$ -</b>	<b>\$ 159,730</b>	<b>\$ 159,131</b>	<b>\$ 159,792</b>	<b>\$ 661</b>
Fees	\$ 1,400	\$ -	\$ 3,150	\$ -	\$ -	\$ -	\$ -	\$ 48,375	\$ -	\$ -	\$ 52,925	\$ 47,292	\$ 59,938	\$ 12,646
Permits	\$ 400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,000	\$ 5,400	\$ 22,800	\$ 21,118	\$ 21,500	\$ 382
Director's Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Property Tax	\$ 130	\$ -	\$ 70	\$ -	\$ -	\$ 140	\$ -	\$ 11	\$ -	\$ 85	\$ 436	\$ 413	\$ 425	\$ 12
Fund Allocation of General/Director Costs	\$ (797,890)	\$ (19,555)	\$ 106,268	\$ 24,523	\$ -	\$ 32,698	\$ 8,174	\$ 147,140	\$ 237,059	\$ 261,582	\$ -	\$ -	\$ -	\$ -
<b>Total Miscellaneous Costs</b>	<b>\$ -</b>	<b>\$ 100</b>	<b>\$ 109,488</b>	<b>\$ 24,523</b>	<b>\$ -</b>	<b>\$ 32,838</b>	<b>\$ 8,174</b>	<b>\$ 195,526</b>	<b>\$ 254,059</b>	<b>\$ 267,067</b>	<b>\$ 76,161</b>	<b>\$ 68,823</b>	<b>\$ 81,863</b>	<b>\$ 13,040</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ -</b>	<b>\$ 433,839</b>	<b>\$ 233,539</b>	<b>\$ 60,123</b>	<b>\$ 19,332</b>	<b>\$ 90,839</b>	<b>\$ 15,543</b>	<b>\$ 365,678</b>	<b>\$ 459,700</b>	<b>\$ 468,211</b>	<b>\$ 1,712,968</b>	<b>\$ 1,404,894</b>	<b>\$ 1,522,492</b>	<b>\$ 190,476</b>
<b>OVER/UNDER FROM OPERATIONS</b>	<b>\$ 78,000</b>	<b>\$ -</b>	<b>\$ 19,139</b>	<b>\$ (19,275)</b>	<b>\$ 204</b>	<b>\$ (44,253)</b>	<b>\$ (5,421)</b>	<b>\$ 30,955</b>	<b>\$ 61,714</b>	<b>\$ 132,499</b>	<b>\$ 253,561</b>	<b>\$ 498,224</b>	<b>\$ 216,531</b>	<b>\$ 37,030</b>
<b>Non Operating Revenue/Expense:</b>														
Interest Income .3%	\$ 942	\$ -	\$ 1,041	\$ 331	\$ 1	\$ 237	\$ 10	\$ 210	\$ 3,433	\$ 931	\$ 7,136	\$ -	\$ 44,122	\$ -
Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Non Operating Revenue/Expense</b>	<b>\$ 942</b>	<b>\$ -</b>	<b>\$ 1,041</b>	<b>\$ 331</b>	<b>\$ 1</b>	<b>\$ 237</b>	<b>\$ 10</b>	<b>\$ 210</b>	<b>\$ 3,433</b>	<b>\$ 931</b>	<b>\$ 7,136</b>	<b>\$ -</b>	<b>\$ 44,122</b>	<b>\$ -</b>
<b>NET INCOME/(LOSS) FROM OPERATIONS</b>	<b>\$ 78,942</b>	<b>\$ -</b>	<b>\$ 20,181</b>	<b>\$ (18,944)</b>	<b>\$ 205</b>	<b>\$ (44,016)</b>	<b>\$ (5,412)</b>	<b>\$ 31,165</b>	<b>\$ 65,147</b>	<b>\$ 133,429</b>	<b>\$ 260,697</b>	<b>\$ -</b>	<b>\$ 260,653</b>	<b>\$ 37,030</b>
<b>Footnotes</b>	<b>fm1</b> Fire Misc Includes \$30k ZIB, \$39,500 ECG, and 10,000 misc donations <b>fm2</b> Monitor heater for Office Building, \$3200 <b>fm3</b> Digital Line Locator 70% Water \$3360, 30% Sewer \$1,440 Equipment Maint <b>fm4</b> Professional Serv. Fire: Ambulance, EMT licenses \$600, Ladder and Hose Inspections \$3000, Refuse: KRM \$500, Sewer Lawrence & Assoc \$18,000, Water Basic Labs \$4,500 <b>fm5</b> Fees General: Bank Fees \$1400 Fire Dept: Dept of Health fees \$2400, Backdraft fees \$750, Refuse: \$48,375 Dump fees <b>fm6</b> Permits General Hazmat \$400 Sewer: SWRCB permits \$17,000 Water: permits AWWA \$800, SWRCB \$4600 <b>fm7</b> <b>fm8</b>													



CASH, CAPITAL AND RESERVE BUDGET 2020/2021

	1010	1020	1040	1050	1060	1070	1080	1090	2000	3000	TOTAL
	General	Directors	Fire	Alleys	Lights	Park	Library	Refuse	Sewer	Water	
EST LAIF BALANCE 6-30-2020	\$ 314,107		\$ 347,131	\$ 110,455	\$ 377	\$ 78,976	\$ 3,250	\$ 69,979	\$ 1,144,273	\$ 310,180	\$ 2,378,728
EST OPERATING BALANCE 6-30-2020	\$ 84,158		\$ 89,003	\$ 104,607	\$ (15)	\$ 62,998	\$ 6,768	\$ 32,963	\$ 119,060	\$ 404,081	\$ 903,623
EST CERBT BALANCE 6-30-2020	\$ 261,268										\$ 261,268
BEGINNING CASH BALANCE 7-1-2020	\$ 659,533		\$ 436,134	\$ 215,062	\$ 362	\$ 141,974	\$ 10,018	\$ 102,942	\$ 1,263,333	\$ 714,261	\$ 3,543,619
OPERATING BALANCE 7-1-2020	\$ 84,158		\$ 89,003	\$ 104,607	\$ (15)	\$ 62,998	\$ 6,768	\$ 32,963	\$ 119,060	\$ 404,081	\$ 903,623
NET INCOME/(LOSS) FROM OPERATIONS	\$ 78,942		\$ 20,181	\$ (18,944)	\$ 205	\$ (44,016)	\$ (5,412)	\$ 31,165	\$ 65,147	\$ 133,429	\$ 260,697
CAPITAL OUTLAYS	\$ -		\$ (53,400)	\$ -	\$ -	\$ -	\$ -	\$ (10,000)	\$ (8,500)	\$ (15,000)	\$ (86,900)
BALANCE TRANSFERS	\$ -		\$ (3,292)	\$ -	\$ (977)	\$ (1,897)	\$ (47)	\$ (10,912)	\$ (28,927)	\$ (128,287)	\$ (174,339)
RESERVE ASSIGNMENTS	\$ (106,000)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (106,000)
Projected Operating Cash Balance 6-30-21	\$ 57,100		\$ 55,784	\$ 82,371	\$ (787)	\$ 17,085	\$ 1,309	\$ 43,216	\$ 146,780	\$ 394,223	\$ 797,081
<b>CAPITAL OUTLAYS</b>											
Sewer Upgrades-Bio-solid Plan Operating	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,500	\$ -	\$ 8,500
Dumpsters	\$ -		\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000
Water Tank Drainage Project	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000
Office Roof	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EKG, Extractor	\$ -		\$ 53,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 53,400
<b>TOTAL CAPITAL OUTLAYS</b>	\$ -		\$ 53,400	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 8,500	\$ 15,000	\$ 86,900
<b>GAIN/LOSS SALE OF ASSETS</b>	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Book Value	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sale Price	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>NET GAIN/LOSS SALE OF ASSETS</b>	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>RESERVE ASSIGNMENT</b>	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Restricted (By Contract)	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,985	\$ 6,917	\$ 20,903
Committed (Board Approved Allocations)	\$ 106,000		\$ -	\$ 3,075	\$ -	\$ 1,665	\$ -	\$ -	\$ -	\$ -	\$ 110,740
Committed (Rate Study Annual Reserve)	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,755	\$ 31,180	\$ 118,995	\$ 155,930
Assigned (Operating Reserves) 5 year plan	\$ -		\$ -	\$ 217	\$ 977	\$ 232	\$ 47	\$ 9,916	\$ 13,035	\$ 15,018	\$ 39,442
Assigned (Capital Reserves) 5 year plan	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unassigned (after all commitments met)	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL RESERVE ASSIGNMENTS</b>	\$ -		\$ -	\$ 3,292	\$ 977	\$ 1,897	\$ 47	\$ 15,671	\$ 58,201	\$ 140,930	\$ 221,015
<b>LAIF ACTIVITY</b>											
Beginning Balance 7-1-2020	\$ 314,107		\$ 347,131	\$ 110,455	\$ 377	\$ 78,976	\$ 3,250	\$ 69,979	\$ 1,144,273	\$ 310,180	\$ 2,378,728
Reserve Assignments	\$ -		\$ -	\$ 3,292	\$ 977	\$ 1,897	\$ 47	\$ 15,671	\$ 58,201	\$ 140,930	\$ 221,015
Interest	\$ 942		\$ 1,041	\$ 331	\$ 1	\$ 237	\$ 10	\$ 210	\$ 3,433	\$ 991	\$ 7,136
Withdrawal CERBT	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>NET LAIF ACTIVITY</b>	\$ 942		\$ 1,041	\$ 3,623	\$ 978	\$ 2,134	\$ 57	\$ 15,881	\$ 61,634	\$ 141,860	\$ 228,151
<b>PROJECTED LAIF BALANCE 6-30-2021</b>	\$ 315,049		\$ 348,172	\$ 114,078	\$ 1,355	\$ 81,110	\$ 3,307	\$ 85,860	\$ 1,205,907	\$ 452,040	\$ 2,606,879

CERBT ACTIVITY																		
Beginning Balance	\$ 381,621																	\$ 381,621
Deposits	\$ 106,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 106,000
Earnings	\$ 14,353	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,353
Withdrawals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NET CERBT ACTIVITY	\$ 120,353	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,353
PROJECTED CERBT BALANCE 6-30-2021	\$ 501,974	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 501,974
NET CASH 6-30-2021	\$ 874,124	\$ -	\$ 403,956	\$ 196,449	\$ 568	\$ 98,195	\$ 4,616	\$ 129,076	\$ 1,352,687	\$ 846,263	\$ 3,905,934	\$ 3,905,934	\$ 3,905,934	\$ 3,905,934	\$ 3,905,934	\$ 3,905,934	\$ 3,905,934	\$ 3,905,934
NET CASH CHANGE IN POSITION	\$ 214,591	\$ -	\$ (32,178)	\$ (18,613)	\$ 206	\$ (43,779)	\$ (5,402)	\$ 26,134	\$ 89,354	\$ 132,002	\$ 362,315	\$ 362,315	\$ 362,315	\$ 362,315	\$ 362,315	\$ 362,315	\$ 362,315	\$ 362,315

**MCS D BOARD OF DIRECTORS**  
**(June 28<sup>th</sup> 2021 )**

**AGENDA SUPPORTING DOCUMENT**

**Agenda Item No. 9 L**

**Retaining BKS Law firm for MCS D legal counsel services**

**Background:**

Our Current general counsel law firm, Prentice Long has served us for several years as our MCS D general council. @ \$175.00 per hour for services performed by an attorney and we are charged \$125.00 per hour for services provided by a paralegal working for their firm.

Recently our Board of Directors retained Bartkiewicz, Kronick & Shanahan (BKS) law firm @ \$290.00 per hour for their services not to exceed \$8,000.00. They were hired specifically for water and they were very prompt and accurate with the work they provided for us regarding our water ordinance 27. And completed the work for much less than what the board estimated it to cost.

The Board recently also approved us to use BKS law firm for navigating the MCS D's property and easement rights around the water tank site. Again, they were very prompt and accurate with their services and provided us with legal options that did not require a lot of back-and-forth communication.

What has impressed us the most is the timeframe they have turned out a great finished product in, with more than one solution as well as in both cases they called and discussed the matter right away or responded via email and it was obvious they had done their homework above and beyond the information that we had provided.

Andrew Ramos has been the attorney that we have worked with on these topics, and we have asked him if he would be interested in representing the MCS D as our General Council with BKS law firm. And asked him to confirm the hourly rate. He did ask if I thought the Board would require legal councils' physical presence on a regular basis and I let him know that it is rare. He was concerned that it takes quite a few hours to get here from Sacramento and that they typically charge the hourly rate for travel.

He replied as follows:

. I'd be happy to work with the District and I think we're a great fit for what the District needs.

My hourly rate would not change with this new scope of work. We adjust the hourly rate annually, but it's typically around a cost-of-living adjustment. Subject to Board approval, we could accomplish the change with a letter and acknowledgment of the change rather than through a formal amendment.

My hourly rate for travel is the same as my usual hourly rate, which is \$290 per hour. My firm occasionally reduces the rate for travel when we're asked to regularly attend meetings, but it sounds like that isn't required here. In my opinion, for almost all services these days, it's more efficient and just as workable to attend by phone or Zoom.

I would like to come up and meet you and the Board and see the water system at some point. I would not charge you for that travel time or expense, so I'd coordinate it for a time that's convenient for both of us.

Regarding the process, the Board of Directors would need to have an agenda item to approve retaining my firm for general counsel services and acknowledging the current \$8,000 limit would not apply to those services. I am happy to appear by Zoom or phone to meet with the Board if necessary. Assuming that change is approved, we could make that change formal by executing an amended legal services agreement but it is not necessary. The current legal services agreement says BKS will perform any other services agreed to in writing by the District and firm, so I suggest that I prepare a confirmation letter to you stating BKS has been retained by the District for general counsel services per the Board's authorization and you or the Board president sign it.

I'm flexible on meeting times and I do not have any current meetings on Monday evenings. I do not mind if the closed session is placed last on the agenda if that's the Board's preference – it comes with the territory.

Andrew J. Ramos

**Recommendation:**

Approve retaining BKS for general counsel services for the MCSD @ \$290.00 per hour subject to possible annual hourly rates increases typical of cost-of-living increases and waive the previous cap for legal expenses not to exceed \$8,000.00.

And authorize the (Board President) or (General Manager) to sign a Confirmation Letter stating the MCSD Board of Directors has retained BKS for general council services.

**MCS D BOARD OF DIRECTORS**  
**June 28, 2021**

**AGENDA SUPPORTING DOCUMENT**  
**Agenda Item No. 9 A**

**Discussion/possible action** regarding the approval of the first reading of MCS D Policy 2192 - Substance Abuse.

**Background:**

The total miles for a round trip to KRM Services in Yreka is 82 miles. The reimbursement rate for 2021 is 56 cents a mile.

$82 \text{ miles} \times 0.56 = \$45.92 \times 40 \text{ employees, volunteers and } 5 \text{ board members} = \$2,066.40$

The cost for pre-employment testing is \$35.00 per person.

$40 \text{ employees, volunteers and } 5 \text{ board members} \times \$35.00 = \$1,575.00$ . Employees and volunteers would all have to be tested to be included in the random pool.

The cost for the 45 employees, volunteers and 5 board of directors to be included in the random pool and be tested per year is \$35.00 per test.

$45 \times \$35.00 = \$1,575.00$ .

**Total cost for 40 employees, volunteers and 5 board of directors would be \$5,216.40.**

**McCLOUD COMMUNITY SERVICES DISTRICT**  
**Policy and Procedure Manual**

**POLICY TITLE:**       **Substance Abuse**  
**POLICY NUMBER:**   **2192**  
**ADOPTED:**           **June 14, 2004**  
**REVIEWED:**         **April 12, 2016**  
**AMENDED:**          **August 08, 2005, October 24, 2016**

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**SECTION 1**

## **POLICY STATEMENT**

The purpose of this policy is to assure worker fitness for duty and to protect District employees and the public from risks posed by the use of alcohol and controlled substances by District employees while on District business. This policy is also intended to comply with all applicable Federal regulations governing workplace anti-drug programs in the transportation industry. The Federal Highway Administration (FHWA) of the Department of Transportation (DOT) has enacted 49 CFR Part 382 that mandate urine drug testing and breathalyzer alcohol testing for safety-sensitive positions and prevents performance of safety-sensitive functions when there is a positive test result. The Department of Transportation has also enacted 49 CFR Part 40 that sets standards for the collection and testing of urine and breath specimens. In addition, the Department of Transportation has enacted 49 CFR Part 29, "The Drug-Free Workplace Act of 1988", which requires the establishment of drug free workplace policies and the reporting of certain drug related offenses to the Department of Transportation. This policy incorporates those requirements applicable to safety-sensitive employees and others, when so noted, and shall be deemed amended to comply with subsequent changes in applicable law or regulation.

McCloud Community Services District recognizes that the use of alcohol and/or controlled substances in the workplace is not conducive to safe working conditions. In order to promote a safe, healthy and productive work environment for all employees, it is the objective of the District to have a work force that is free from the influence of alcohol and controlled substances.

All employees, including new hires, shall receive a copy of this policy and be informed of their responsibilities with respect to compliance with Federal drug and alcohol testing regulations 49 CFR 382.601. All employees are required to read and sign the acknowledgement of receipt of this policy attached hereto as Appendix D.

The District shall not be responsible for the cost of rehabilitation, treatment or to reinstate employees who test positive for controlled substances or alcohol pursuant to this policy.

**2192.10** Applicability: This policy applies to all employees when they are performing any District related business, regardless of locale. Certain provisions, where identified, will apply only to safety-sensitive employees. It also applies to off-site lunch periods and breaks when an employee is scheduled to return to work.

**2192.11** A safety-sensitive employee is:

**2192.111** An individual in any classification requiring the use of a Class A or Class B commercial drivers license, as listed in Appendix A.

**2192.112** An individual who has voluntarily driven a District vehicle requiring a commercial license within the last 12 month period, or who desires in the future to voluntarily drive a District vehicle requiring a commercial license, or



**2192.113** An individual who performs safety-sensitive functions as specified in Appendix A.

**2192.12** A safety-sensitive employee is considered to be performing a safety-sensitive function during any period in which that employee is actually performing, ready to perform or immediately available to perform any safety-sensitive function.

**2192.20** Prohibited Substances: Prohibited substances addressed by this policy shall include the following:

**2192.21** Drugs: marijuana, amphetamines, opiates, phencyclidine (PCP) and cocaine.

**2192.22** Alcohol: The use of beverages or substances, including any medications containing alcohol, such that it is present in the body at a level in excess of that stated in DOT guidelines while actually performing, ready to perform or immediately available to perform any District business is prohibited. *Alcohol* is defined as: the intoxicating agent in beverage alcohol, ethyl alcohol or other low molecular weight alcohol, including methyl or isopropyl alcohol.

**2192.23** Legal Medications: Using or being under the influence of any legally prescribed medication(s) or non-prescription medication(s) while performing District business is prohibited to the extent that such use or influence affects job safety or impairs an employee's effective and efficient job performance. An employee taking any medication which carries a warning label that indicates that mental functioning, motor skills and/or judgment may be adversely affected must report such use to his/her supervisor and medical advice should be sought before performing work-related duties. In the above instance, an employee using legally prescribed medication or non-prescription medication may continue to work if the supervisor determines that the employee does not pose a safety threat and that job performance is not adversely affected by such use. Failure to notify the supervisor of the use of such legally prescribed medication or non-prescription medication may result in disciplinary action up to and including termination of employment.

**2192.30** Prohibited Conduct

**2192.31** Manufacture, Trafficking, Possession and Use: Conviction of the unlawful manufacture, distribution or dispensing of a controlled substance, dispensing or consuming alcohol on District premises or in a District vehicle while conducting District business is absolutely prohibited and will result in termination of employment. Law enforcement shall be notified, as appropriate, where criminal activity is suspected. Engaging in unlawful possession or use of a controlled substance or alcohol on District premises or in a District vehicle while conducting District business is

absolutely prohibited. Violation will result in discipline, up to and including, termination of employment.

**2192.32 Impaired/Not Fit for Duty:** Any employee who is reasonably suspected of being impaired, under the influence of a prohibited substance or not fit for duty shall be removed from job duties and be required to undergo a reasonable suspicion controlled substance or alcohol test. Employees failing to pass, receiving a negative dilute controlled substance test result or refusing to take this reasonable suspicion controlled substance or alcohol test shall remain off duty and shall be subject to disciplinary action up to and including, termination of employment.

**2192.33 Alcohol Use:** No safety-sensitive employee may report for duty or remain on duty when his/her ability to perform assigned functions is adversely affected by alcohol or when his/her breath alcohol concentration is 0.02 or greater. No employee shall use any alcohol during working hours or operate any District vehicle or equipment while under the influence of alcohol regardless of the amount. No safety sensitive employee shall use alcohol within four (4) hours of reporting for duty. Violation of this provision will subject the employee to disciplinary action up to and including, termination of employment.

**2192.34 Compliance and Testing Requirements:** All employees are subject to employment entrance, reasonable suspicion and post-accident controlled substance testing and breath alcohol testing. In addition, all safety-sensitive employees are subject to random controlled substance testing and breath alcohol testing. Any employee who refuses to submit to a required test, who provides false information in connection with a test or who attempts to falsify test results through tampering, contamination, adulteration or substitution shall be removed from duty immediately and subject to disciplinary action up to and including, termination of employment. Refusal to submit to a test can include an inability to provide a urine specimen or breath sample as well as a verbal declaration, obstructive behavior or physical absence resulting in the inability to conduct the test.

**2192.40 Notifying the District of Criminal Drug Conviction:** Pursuant to the *Drug Free Workplace Act of 1988*, any employee who fails to notify the District prior to reporting to work of any criminal controlled substance statute conviction shall be subject to disciplinary action up to and including, termination of employment.

**2192.50 Proper Application of the Policy:** The District is dedicated to assuring fair and equitable application of this substance abuse policy. Therefore, supervisors are required to administer all aspects of the policy in an unbiased and impartial manner. Any supervisor who knowingly disregards the requirements of this policy or who is found to deliberately misuse the policy with respect to his/her subordinates, shall be subject to disciplinary action up to and including, termination of employment.

**2192.60** Testing for Prohibited Substances: Analytical urine controlled substance testing and breath testing for alcohol will be conducted as required under DOT guidelines. All employees shall be subject to testing prior to employment and for reasonable suspicion of unlawful use and following an accident defined in the DOT guidelines during employment with the District. All safety-sensitive employees shall also be subject to testing randomly as defined in the DOT guidelines *per most current KRM Policy/Contract; see Appendix F.*

Testing shall be conducted in a manner to assure a high degree of accuracy and reliability and, using up to date techniques, equipment and laboratory facilities which have been approved by the Department of Health and Human Services (DHHS) under the National Laboratory Certification Program, including split-sample testing. All testing will be conducted consistent with the procedures put forth in the DOT guidelines. An initial controlled substance screen will be conducted on each specimen. For those specimens that are positive, a confirmation test will be performed. The test will be considered positive if the controlled substance levels present are above the minimum thresholds established in the DOT guidelines.

Tests for alcohol concentration will be conducted utilizing an approved Evidential Breath Testing device (EBT) operated by a trained Breath Alcohol Technician (BAT). If the initial test indicated an alcohol concentration of 0.02 or greater, a confirmation test will be performed to confirm the result of the initial test. The employee being tested may request that a urinalysis or blood analysis be performed for the alcohol confirmation test. A safety-sensitive employee who has a confirmed alcohol concentration of 0.02, but less than 0.04, will be removed from his/her position for at least twenty-four (24) hours unless a re-test results in an alcohol concentration of 0.02 or less. An alcohol concentration of 0.04 or greater will be considered a positive alcohol test and in violation of DOT guidelines and this policy.

Circumstances under which employees may be tested:

**2192.61** Employment Entrance Exam: All job applicants who have been offered District employment shall undergo urine controlled substance testing prior to employment. Receipt of a satisfactory test result is required prior to employment and failure of a controlled substance test will disqualify the candidate from further consideration for employment. Current employees, who promote, demote or transfer from non-safety-sensitive to safety-sensitive positions must test negative prior to assignment to a safety-sensitive classification. The District will obtain records from previous employers of new safety-sensitive employees in conformance with DOT guidelines. Job applicants for safety-sensitive positions are required to complete an authorization form allowing previous employers to release the results of alcohol and controlled substance testing records obtained while under their employ. The release authorization form is attached to this policy as Appendix E. Job applicants who refuse to release prior employment alcohol and controlled substance testing results or have received a positive alcohol and/or substance abuse test within the two (2) years prior to submitting a job application to the District will be disqualified for consideration for District employment.

**2192.62** Reasonable Suspicion Testing: All employees will be subject to urine and/or breath testing when there is a reason to believe that controlled substances or alcohol use is adversely affecting job performance. A reasonable suspicion referral for testing will be made by a trained supervisor on the basis of documented objective facts and circumstances which are consistent with the effects of substance and/or alcohol abuse. Examples of reasonable suspicion include, but are not limited to, the following:

**2192.621** Adequate documentation of unsatisfactory work performance or on-the-job behavior.

**2192.622** Physical signs and symptoms consistent with prohibited substance or alcohol use.

**2192.623** Occurrence of a serious or potentially serious accident that may have been caused by human error.

**2192.624** Fights (i.e. physical contact), assaults and flagrant disregard or violations of established safety, security or other operational procedures.

Reasonable suspicion determinations will be made by a supervisor or other employee who is trained to detect the signs and symptoms of controlled substance and alcohol use and when he/she reasonably concludes that an employee may be adversely affected or impaired in his/her work performance due to prohibited substance abuse or misuse.

**2192.63** Post-Accident Testing: Employees are required, as a condition of employment, to notify the General Manager or his/her designee as soon as possible following any accident in a District vehicle. All employees will be required to undergo controlled substance and/or breath alcohol testing as soon as possible if they are involved in an accident while on District business that results in a serious injury or a fatality. In addition, post-accident tests will be conducted if an accident results in injuries requiring transportation to a medical treatment facility, or where one or more vehicles incurs disabling damage that requires towing from the site, or the employee receives a citation under state or local law for a moving traffic violation arising from the accident.

**2162.631** Any employee who leaves the scene of the accident without authorization from the General Manager or his/her designee prior to submission to controlled substance and alcohol testing will be considered to have refused the test and be subject to disciplinary action up to and including, termination of employment as set forth herein. All post-accident controlled substance and alcohol testing will be conducted in accordance with DOT guidelines *at KRM Services*.

**2192.64** Random Testing: Employees working in safety-sensitive classifications will be subjected to randomly selected, unannounced testing. The random selection will be by a scientifically valid method. Each safety-sensitive employee will have an equal chance of being tested each time selections are made. Safety-sensitive employees will be tested either just before departure, during duty or just after the safety-sensitive employee has finished performing his/her duty.

**2192.641** When safety-sensitive employees are off work due to long-term lay-offs, illness, injury or vacation, the employee's name will be placed back into the pool and another employee name selected.

**2192.642** The number of safety-sensitive employees selected for random testing will be determined pursuant to DOT guidelines.

**2192.65** Employee Requested Testing: Any employee who questions the result of a required controlled substance test may request that an additional test be conducted. This additional test may be conducted at the same laboratory or at a different DHHS certified laboratory. The test must be conducted on the split sample that was provided at the same time as the original sample. All costs for such testing are to be paid by the employee unless the second test invalidated the original test. The method of collecting, storing and testing the split sample will be consistent with the procedure set forth in the DOT guidelines. The safety-sensitive employee's request for a retest must be made to the General Manager or his/her designee within seventy-two (72) hours of notice of the initial test result. Requests after seventy-two (72) hours will only be accepted if the delay was due to documentable facts that were beyond the reasonable control of the employee.

**2192.66** Records Retention: The District shall maintain complete records of alcohol and/or controlled substance test results for each employee in a secure location with access restricted to the Designated Employee Representative (DER). For the purposes of this policy, the District General Manager is designated as the DER. Employee records are confidential and will be available only to the DOT or any state or local officials with regulatory authority over the District or any of the District's employees. Records will be kept for a minimum of:

**2192.661** Five (5) years regarding the following: employee alcohol tests, positive controlled substance tests, documentation on refusals to take alcohol or controlled substance tests and employee evaluations and referrals.

**2192.662** Two (2) years regarding the alcohol and controlled substance collection process.

**2192.663** One (1) year regarding the following: collection process, collection logbooks, documents of random selection process, calibration documents for breath testing device and documentation of breath alcohol technician training.

District employees may request access to review or receive copies of records contained in their personnel files. All employee requests for copies of personnel information shall be submitted in writing on forms provided by the District.

**2192.70** Contact Person: Any questions regarding this policy should be directed to the following District representative: Title: General Manager

Address: P.O. Box 640, McCloud, CA 96057

Telephone: (530) 964-2017

Fax: (530) 964-2872

**2192.80** Definitions:

**2192.81** Accident: An unintended happening or mishap where there is loss of human life, regardless of fault, bodily injury or significant property damage.

**2192.82** Alcohol: The intoxicating agent in beverage alcohol, ethyl alcohol or other low molecular weight alcohol including methyl or isopropyl alcohol.

**2192.83** Alcohol Concentration: The alcohol in a volume of breath, blood or urine.

**2192.84** Alcohol Use: Consumption of any beverage, mixture or preparation, including any medication containing ethyl alcohol. Since ingestion of a given amount of alcohol produces the same alcohol concentration in an individual whether the alcohol comes from a mixed drink or cough syrup, the DOT prohibits the use of any substance containing alcohol, such as prescription or over-the-counter medication or liquor-filled chocolates. Prescription medications containing alcohol may have a greater impairing effect due to the presence of other elements (e.g., antihistamines).

**2192.85** Breath Alcohol Technician (BAT): A person trained to proficiency in the operation of the Evidential Breath Testing (EBT) device that the technician is using in the alcohol testing procedures. BATs are the only personnel authorized to administer the EBT tests.

**2192.86** Chain of Custody: The procedures to account for the integrity of each urine or blood specimen by tracking its handling and storage from point of collection to final disposition.

**2192.87** Collection Site: A place designated by the District where individuals present themselves for the purpose of providing a specimen of urine and/or breath.

**2192.88** Commercial Motor Vehicle: A motor vehicle, or combination of motor vehicles, used in commerce to transport passengers or property if the motor vehicle:

**2192.881** has a gross combination weight ratio of 26,001 or more pounds inclusive of a towed unit with a gross vehicle weight rating of more than 10,000 pounds, or

**2192.882** has a gross vehicle weight rating of 26,001 or more pounds, or

**2192.883** is designed to transport sixteen (16) passengers, including the driver, or

**2192.884** is of any size and is used in the transportation of materials found to be hazardous for the purposes of the Hazardous Materials Transportation Act and which require the motor vehicle to be placarded under the hazardous materials regulations.

**2192.89** Confirmation Test: For alcohol testing, a second test following a screening test with a result of 0.02 or greater, that provides quantitative data of alcohol concentration. For controlled substances testing, this is a second analytical procedure to identify the presence of a specific drug or metabolite which is independent of the screen test and which uses a different technique and chemical principle from that of the screen test in order to ensure reliability and accuracy. (Gas chromatography/mass spectrometry ,GC/MS, is the only authorized confirmation method of cocaine, marijuana, opiates, amphetamines and phencyclidine.)

**2192.90** Definitions Continued:

**2192.91** Controlled Substance (Drug) Test: A method of detecting and measuring the presence of alcohol and other controlled substances, whether legal or illegal, in a person's body. A controlled substance test may be either an initial test or confirmation test. An initial controlled substance test is designed to identify specimens having concentrations of a particular class of drug above a specified concentration level. It eliminates negative specimens from further consideration.

**2192.911** Controlled substances will be tested under the DHHS guidelines. The primary (initial or screening) controlled substance test thresholds (subject to change based on DHHS guidelines) for a verified positive test result are those that are equal to or greater than:

Marijuana Metabolites	50 ng/ml
Cocaine Metabolites	300 ng/ml
Phencyclidine (PCP)	25 ng/ml
Opiates Metabolites <sup>1</sup>	2000 ng/ml

Amphetamines 1000 ng/ml

<sup>1</sup> 25 ng/ml if immunoassay

**2192.912** A confirmation drug testing is a second analytical procedure to detect the presence of a specific drug or its metabolite. The confirmation procedure is conducted independent of the initial test and uses a different technique and chemical principle in order to confirm reliability and accuracy. The confirmatory controlled substance test thresholds for a verified positive test result are those that are equal to or greater than:

Marijuana Metabolite (THC) <sup>2</sup>	15 ng/ml
Cocaine Metabolite <sup>3</sup>	150 ng/ml
Phencyclidine (PCP)	25 ng/ml
Opiates – Morphine	2000 ng/ml
Codeine	2000 ng/ml
Amphetamines – Amphetamine	500 ng/ml
Methamphetamine <sup>4</sup>	500 ng/ml

<sup>2</sup> Delta-9-tetrahydrocannabinol-9-carboxylic acid

<sup>3</sup> Benzoylcegonine

<sup>4</sup> Specimen must also contain amphetamine at a concentration greater than or equal to 200 ng/ml

**2192.92** Covered Employee: A person, including a volunteer or applicant, who performs any function for the District.

**2192.93** Department of Transportation Guidelines: The controlled substance and alcohol testing rules – 49 CFR Part 382 (FWHA-Commercial Motor Vehicle) – setting forth the procedures for controlled substances and alcohol testing (49 CFR Part 40) in all transportation industries.

**2192.94** Designated Employee Representative: The District employee responsible for direct contact with the testing laboratories and Medical Review Officer in the receipt, review, processing and retention of controlled substance and alcohol testing records. For the purposes of this policy, the Designated Employee Representative is the General Manager of the District or his/her designee.

**2192.95** District: McCloud Community Services District.

**2192.96** District Time: Any period of time in which an employee is actually performing a District function. Any period of time in which a safety-sensitive employee is actually performing, ready to perform or immediately available to perform any safety-sensitive functions.



**2192.97** Driver: Any person ~~who operates a commercial motor vehicle for the District.~~ *who operates a District owned vehicle or commercial vehicle.* This includes full-time, regularly employed drivers and casual, intermittent or occasional drivers.

**2192.98** Drug (Controlled Substance) Metabolite: The specific substance produced when the human body metabolizes (changes) a given drug (controlled substance) as it passes through the body and is excreted in urine.

**2192.99** Evidential Breath Testing Device (EBT): The device to be used for breath alcohol testing which shall be compliant with current industry standards.

**2192.100** Definitions Continued:

**2192.101** Medical Review Officer (MRO): A licensed physician responsible for analyzing laboratory results generated by the District's substance abuse policy testing program. The MRO is knowledgeable about substance abuse disorders and has appropriate medical training to interpret and evaluate positive test results.

**2192.102** Performing a Safety-Sensitive Function: A safety-sensitive employee is considered to be performing a safety-sensitive function during any period in which the safety-sensitive employee is actually performing, ready to perform or immediately available to perform such function(s).

**2192.103** Post-Accident Alcohol and/or Controlled Substance Testing: Testing conducted after accidents on employees whose performance could have contributed to the accident.

**2192.104** Employment Entrance Controlled Substance Testing: Testing conducted after an offer to hire has been extended to a job applicant, but before actually performing District functions as an employee. Also required when employees transfer to a safety-sensitive position.

**2192.105** Prohibited Drugs (Controlled Substances): Marijuana, cocaine, opiates, amphetamines or phencyclidine.

**2192.106** Prohibited Substances: Synonymous with drug abuse and/or alcohol misuse or abuse.

**2192.107** Random Alcohol and/or Controlled Substance Testing: Testing conducted on District time on a random, unannounced basis just before, during or just after performance of safety-sensitive functions.

**2192.108** Reasonable Suspicion Alcohol and/or Controlled Substance Testing:

Testing conducted when a trained supervisor observes behavior or appearance that is characteristic of alcohol use or controlled substance abuse.

**2192.109** Refuse to Submit (to an Alcohol and/or Controlled Substance Test):

Failure by an employee to provide an adequate breath or urine sample for testing after that employee received notice of the requirement to be tested or engages in conduct that clearly obstructs the testing process (i.e., verbal declarations, obstructive behavior or physical absence resulting in the inability to conduct the test).

**2192.110** Definitions Continued:

**2192.111** Safety-Sensitive Employee (Function and/or Position): An employee is considered to be performing a safety-sensitive function during any period in which that employee is actually performing, ready to perform or immediately available to perform any safety-sensitive function(s). A complete list of safety-sensitive classifications and function is listed in Appendix A of this policy.

**2192.112** Screening (Initial) Test: An analytical procedure in alcohol testing to determine whether an employee has a prohibited concentration of blood alcohol. A controlled substance test is an immunoassay screen to eliminate negative urine specimens from further consideration.

**2192.113** Substance Abuse Professional (SAP): A licensed physician (Medical Doctor or Doctor of Osteopathy) or a licensed or certified psychologist, social worker (with knowledge of and clinical experience in the diagnosis and treatment of drug and alcohol related disorders, the license alone does not authorize this), Certified Employee Assistance Professional (CEAP) or addiction counselor certified by the National Association of Alcoholism and Drug Abuse Counselors Certification Commission (NAADAC) with knowledge of a clinical experience in the diagnosis and treatment of alcohol and controlled substances related disorders.

**2192.114** Supervisor: General Manager and/or management level employees in accordance with DOT guidelines that has had one ~~(1)~~ (2) hour of training on the signs and symptoms of alcohol abuse and an additional ~~(1)~~ (2) hour training on the signs and symptoms of controlled substance abuse.

**2192.115** Vehicle: Bus, electric bus, van, automobile, truck, rail car, trolley bus or vessel used for mass transportation.

**SECTION 2**  
**PROCEDURES**

**2192.120** Reasonable Suspicion Testing: An employee who may possibly be under the

influence of alcohol and/or controlled substances is observed by a supervisor. Any employee may report someone suspected of alcohol and/or controlled substance abuse to any supervisor. Employees should realize, however, that it is against District policy to make false or malicious statements about other employees and doing so can result in disciplinary action. The supervisor trained to detect the signs and symptoms of controlled substance and alcohol use must witness first-hand the employee's signs and symptoms.

**2192.121** The supervisor trained to detect the signs and symptoms of controlled substance and alcohol use is then obligated to ensure that the matter is immediately investigated. If possible, two (2) supervisors determine (independently or together) that the employee in question may be under the influence of alcohol and/or controlled substances.

**2192.122** When the supervisor(s) suspect and believe that the employee may be under the influence of alcohol and/or controlled substances, the employee is then immediately suspended from duty (with pay) and driven by a District employee (or others designated) to the District specified collection site. Because of a testing facility requirement, the employee in question must show proof of identification such as a driver's license photo or state-issued photo identification card.

**2192.123** At the collection site, the employee will be required to submit a urine sample in the event that controlled substances are suspected or a breath sample in the event that alcohol intoxication is suspected by the on-duty technician, or both. Care will be taken to provide the employee with maximum privacy without compromising the integrity of the sample. Confirmation tests for alcohol shall be EBT unless urine or blood analysis is requested by the employee being tested.

**2192.124** The District will take precautions to prevent the employee being tested from going back to work and driving their own car home if any of the tests are positive. Instead, the employee will be taken home from the collection site by a District employee (or other designated).

**2192.125** The employee whose alcohol test results are negative (less than 0.02 alcohol concentration) will be reinstated immediately. The employee whose confirmation test results indicate an alcohol concentration of 0.02 or greater but less than 0.04 will not be permitted to return to duty or perform a safety-sensitive function for twenty-four (24) hours after administration of the test. The employee whose confirmation test result indicates an alcohol concentration of 0.04 or greater for alcohol will be subject to disciplinary action up to and including termination of employment and provided information regarding the educational and/or treatment options readily available to him/her.

**2192.126** The employee whose controlled substance test results are verified negative will be reinstated immediately. The employee whose controlled substance test is

verified negative dilute by the Medical Review Officer will not be allowed to return to duty during his/her current shift and will not be subject to recollection. The employee whose controlled substance test is verified positive by the Medical Review Officer will be subject to disciplinary action up to and including termination of employment and provided information regarding the educational and/or treatment options readily available to him/her.

**2192.130** Random Testing: ~~The compliance company~~ *KRM Services* notifies the General Manager or his/her designee who, in turn, directs the safety-sensitive employee to go to the collection site for alcohol and/or controlled substance testing.

**2192.131** The General Manager or his/her designee notifies the safety-sensitive employee to go to the collection site for alcohol and/or controlled substance testing immediately. Because of a testing facility requirement, the safety-sensitive employee sent to the collection site must have proof of identification such as a driver's license photo or state-issued photo identification card.

**2192.132** At the collection site, the safety-sensitive employee will be required to submit a urine sample (in the event that controlled substances are to be tested for) or a breath sample (in the event that alcohol is being tested for) to the on-duty technician. Care will be taken to provide the safety-sensitive employee with maximum privacy without compromising the integrity of the sample. Confirmation tests for alcohol shall be EBT unless urine or blood analysis is requested by the employee being tested.

**2192.133** The safety-sensitive employee whose test results are negative (0.02 alcohol concentration or less) will be released to return to work. The safety-sensitive employee whose confirmation test results indicate an alcohol concentration greater than 0.02 but less than 0.04 will not be permitted to return to duty or perform a safety-sensitive function for twenty-four (24) hours after administration of the test. The safety-sensitive employee whose confirmation test result indicates an alcohol concentration of 0.04 or greater will be subject to disciplinary action up to and including termination of employment and provided information regarding the educational and/or treatment options readily available to him or her.

**2192.134** The safety-sensitive employee whose controlled substance test results are verified negative will be released to return to work. The safety-sensitive employee whose controlled substance test is verified dilute negative shall be re-tested. The safety-sensitive employee whose controlled substance test is verified positive or positive dilute by the Medical Review Officer will be subject to disciplinary action up to and including termination of employment and provided information regarding the educational and/or treatment options readily available to him or her.

**2192.140** Post Accident: As soon as possible following the accident, the employee shall notify the General Manager or his/her designee that an accident has occurred.

**2192.141** The General Manager or his/her designee determines that the circumstances of the accident warrant a post-accident test. Thereafter, the General Manager or his/her designee directs the employee to carry his/her photo identification and immediately go to the collection site for alcohol and controlled substance testing. Because of a testing facility requirement, the employee in question must have proof of identification such as a driver's license photo or state-issued photo identification card.

**2192.142** If law enforcement is on scene at the accident, the employee is to notify the investigating police officers that it is a condition of his/her employment to undergo a drug and alcohol screening test as soon as possible after such an accident, ask the officer to include that information in the accident report and request the investigating officers to utilize their radios to assist the employee in arranging for testing. If that is unsuccessful, the employee shall contact the testing facility as soon as possible to arrange for such testing.

**2192.143** At the collection site, the employee will be required to submit a urine sample for controlled substances and a breath sample for alcohol testing to the on-duty technician. Care will be taken to provide the employee with maximum privacy without compromising the integrity of the sample. Confirmation tests for alcohol shall be EBT unless urine or blood analysis is requested by the employee being tested.

**2192.144** The employee whose test results are negative (less than 0.02 alcohol concentration) will be released to return to work. The employee whose confirmation test results indicate an alcohol concentration of 0.02 or greater but less than 0.04 will not be permitted to return to duty or perform a safety-sensitive function for twenty-four (24) hours after administration of the test. The employee whose confirmation test result indicates an alcohol concentration of 0.04 or greater will be subject to disciplinary action up to and including termination of employment and provided information regarding the educational and/or treatment options readily available to him or her.

**2192.145** The employee whose controlled substance test results are verified negative or dilute negative will be released to return to work. The employee whose controlled substance test is verified positive by the Medical Review Officer will be subject to disciplinary action up to and including termination of employment and provided information regarding the educational and/or treatment options readily available to him or her.

**2192.150** Chain of Custody for Controlled Substance Specimens: Prior to the time a specimen is collected, the employee will be given a copy of the specimen collection procedures.

**2192.151** Urine will be collected in an appropriate clinical specimen container which

will remain in full view of the employee until split, transferred to, sealed and initialed in two (2) tamper-resistant urine bottles.

**2192.152** Immediately after the specimens are collected, the urine bottles will, in the presence of the employee, be labeled and then initialed by the employee. If the sample must be collected at the site other than the controlled substance and/or alcohol testing laboratory, the specimens will then be placed in the secured transportation container. The container will be sealed in the employee's presence and the employee will be asked to initial or sign the container. The container will be sent to the designated testing laboratory on that day or the earliest business day by the fastest available method.

**2192.153** a chain of custody form will be completed by the on-duty technician during the specimen collection process and attached to and mailed with the specimen.

**2192.160** Specimen Collection of Strange and/or Unrecognizable Substances: An employee is observed with a strange and/or unrecognizable substance.

**2192.161** The supervisor, in the presence of a witness, places the strange and/or unrecognizable substance into a clear plastic bag. The bag is sealed, labeled and signed by both the supervisor and the witness.

**2192.162** An incident report is written by the supervisor and signed by both the supervisor and the witness.

**2192.163** The plastic bag containing the specimen and a copy of the incident report is taken to the collection site for transportation to the laboratory for analysis.

**2192.170** Alcohol Concentration: The employee and the on-duty Breath Alcohol Technician (BAT) complete the alcohol testing form to ensure that the results are properly recorded.

**2192.171** After an explanation of how the breathalyzer works, an initial breath sample is taken.

**2192.172** If the results of the initial test show an alcohol concentration of 0.02 or greater, a second or confirmation test must be conducted. If the employee chooses an EBT for the confirmation test, such test must not be conducted less than fifteen (15) minutes after, nor more than twenty (20) minutes after, the screening test.

**2192.173** The confirmation test will utilize Evidential Breath Testing (EBT) devices that print out the results, date and time, a sequential test number and the name and serial number of the EBT device to ensure the reliability of the results. If a urine or blood analysis the chosen by the employee, such test shall be conducted as soon as possible following the positive initial test.

**2192.180** Deviations from Procedures: Unless otherwise provided in DOT guidelines, minor deviations from the foregoing procedures shall not invalidate the results of any prohibited substance tests verified positive by the Medical Review Officer.

**APPENDIX A**

**SAFETY-SENSITIVE CLASSIFICATIONS AND FUNCTIONS**

McCloud Community Services District Safety-Sensitive Classifications

Utility Worker I and II  
Interim Utility Worker  
Maintenance Worker Park  
Maintenance Worker  
*Refuse Operator*  
*Firefighters*

Safety-Sensitive Function: Operating any vehicle where a Class A or Class B driver's license would be required.

*McCloud Community Services District Supervisors Classification*

*General Manager*  
*Public Works Supervisor*  
*Finance Officer*  
*Fire Chief*



**APPENDIX B**

**VOLUNTARY PARTICIPATION IN RANDOM TESTING**

In accordance with Appendix A of the District's Substance Abuse Policy, my classification is not considered safety-sensitive. Therefore, I am not required to participate in the random testing for controlled substances even though I may have a Class A or Class (commercial) driver's license.

However, for the convenience of the District, and because I would like to have the opportunity to operate District vehicles and equipment requiring a commercial license designated as safety-sensitive functions in the District's policy, I hereby request that I be included, during the current calendar year, in the pool of safety-sensitive employees for the purpose of controlled substance random testing, in conformance with the District's Substance Abuse Policy.

Date: \_\_\_\_\_

Employee's Printed Name: \_\_\_\_\_

Employee's Signature: \_\_\_\_\_

## APPENDIX C

### STATEMENT OF DRUG ABUSE POLICY

The McCloud Community Services District has a firm commitment to its employees and their families to provide a safe work environment and to its customers to safely provide municipal services. For these reasons, the McCloud Community Services District strives to achieve and maintain a drug free workplace. The use of illegal drugs is not condoned by the McCloud Community Services District.

To achieve the goal of a drug free workplace, we have developed an on-going education program. On the date of adoption of this policy, the District will begin employment entrance testing pursuant to this policy. All applicants will be tested prior to starting employment and prior to assignment to a safety-sensitive position. Additionally, the McCloud Community Services District will screen employees when there is reasonable suspicion to believe they are under the influence of drugs or alcohol, when they return to work following any drug or alcohol rehabilitation program, when they have been involved in an accident while engaged in District business and a fatality has occurred or the driver received a citation for a moving traffic violation and a person involved in the accident needed medical care away from the scene, or if a vehicle is towed from the scene of an accident. In addition, all employees who hold safety-sensitive positions will be subject to Federal Highways Administration's (FHWA) mandated drug and alcohol regulations as prescribed by the 49 CFR Part 40.

Applicants and employees will be tested for the following drugs: Cocaine, Methamphetamines, Amphetamines, Marijuana, Opiates, PCP and Alcohol.

Conviction of a District employee for the possession, transfer, use or sale of illegal drugs while on District business is prohibited and is grounds for immediate discharge. In addition, the use of alcohol during assigned work hours, lunch or rest periods is prohibited and is grounds for immediate discharge.

The McCloud Community Services District's drug testing philosophy and policies should be communicated by the manager or his/her designee to both applicants and employees. It is not the intent of the McCloud Community Services District to intrude into the private lives of its employees. However, the District must take steps to ensure that employees report to work in the mental and physical condition necessary to perform their jobs safely and efficiently. Similarly, any employee reporting to work with measurable alcohol content in excess of the applicable statutes is in violation of the McCloud Community Services District's Substance Abuse Policy.

To be successful, we must all do our part to contribute and ensure that the McCloud Community Services District is a drug free workplace.

**APPENDIX D**

**ACKNOWLEDGEMENT OF TRAINING AND RECEIPT**

My signature below acknowledges that I have been informed of the McCloud Community Services District's Substance Abuse Policy through District training. I have received a copy of the Substance Abuse Policy and I have been offered an opportunity to review the McCloud Community Services District's Substance Abuse Policy and Procedures.

Furthermore, I understand that employment entrance, reasonable suspicion and post accident employee testing is a condition of continued employment in all positions with the District and, in addition, that random employee testing is a condition of continued employment for all safety-sensitive personnel. I agree to comply with the rules and regulations as described in the policy and that failure to do so may lead to disciplinary action being taken against me up to and including termination of employment.

Date: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

Applicant's Printed Name: \_\_\_\_\_

**APPENDIX E**  
**PREVIOUS EMPLOYER INQUIRY FORM**

Date: \_\_\_\_\_ Applicant' Full Printed Name: \_\_\_\_\_

I authorize \_\_\_\_\_ to release and forward all information on my alcohol and controlled substance testing/training records to the McCloud Community Services District.

Signature of Applicant: \_\_\_\_\_

To Previous Employer: The above named individual has advised us that he/she has worked for your company in a safety-sensitive position or that he/she has applied to work for your company in a safety-sensitive position after \_\_\_\_\_ (date).

Regulations of the Federal Highways Administration (FHWA) 49 CFR 382.413 require our district to obtain from your company, and require you to provide us, information concerning the above name applicant's drug and alcohol test results for the past ~~two (2)~~ *three (3)* years including refusals to be tested. In accordance with FHWA's regulations, we are providing you with the applicant's written authorization requesting your company provide us with the following information concerning this applicant:

1. Has this person tested positive for a controlled substance in the past ~~two (2)~~ *three (3)* years?  
Yes \_\_\_\_ No \_\_\_\_
2. Has this person had an alcohol test with a breath alcohol concentration of 0.04 or greater in the past ~~two (2)~~ *three (3)* years? Yes \_\_\_\_ No \_\_\_\_
3. Has this person refused a required test for drugs or alcohol in the past ~~two (2)~~ *three (3)* years?  
Yes \_\_\_\_ No \_\_\_\_

If the answer is "Yes" to any of the above questions, please give the Substance Abuse Professional's name, full address and telephone number: \_\_\_\_\_

\_\_\_\_\_  
Signed: \_\_\_\_\_ Title/Company: \_\_\_\_\_

Date: \_\_\_\_\_



June 22, 2021

Michael Quinn  
Finance Officer  
McCloud Community Service District  
PO Box 640  
McCloud, CA 96057

Dear Mr. Quinn,

Thank you for giving Five Star Bank the opportunity to provide this proposal to the McCloud Community Services District.

As you know, Five Star Bank has supported special districts in California for several years and our support has continued to grow with time. For three years now, Five Star Bank has donated \$10,000 to provide 15 scholarships through the Special District Leadership Foundation for the GM Summit taking place each June. Five Star Bank sees the importance and value of our special districts and wants to see them succeed given the critical role they play throughout California. In the event there are any unclaimed scholarships, we then offer them for the CSDA Annual Conference. This year, we have 7 scholarships that will be used for the Annual Conference in Monterey in August.

That's why this opportunity to partner with the McCloud Community Services District is so important to us. We believe that you deserve nothing less than outstanding customer service, reliability, competitive pricing, and efficient means of managing your accounts electronically. You will also have direct access to a team of qualified banking professionals who are keenly knowledgeable with non-profits and municipalities, the statutes that pertain to public funds and who also have the experience of having managed at a public entity. We have the experience, expertise and hands on approach that sets us apart.

Given our staff experience working with public entities in the past, we believe Five Star Bank is the perfect partner for the McCloud Community Services District. That is why Five Star Bank is offering:

- **A Public Fund Checking Account** - Five Star Bank will provide a checking account with no fees.

This account will include the following:

- **Checking account with ability to write checks**

- Free online banking with online transfer capability between accounts
  - Free ACH capability
  - Free Wire transfer capability
  - Free Remote Deposit Capture w/free scanner provided
  - Free Mobile Deposit
- **Five Star Bank will provide your initial order of checks, deposit slips, and endorsement stamps at no charge.**
  - **A Public Money Market Account that matches the most recently posted monthly LAIF rate** - Five Star Bank has a money market account that matches the most recently posted monthly LAIF rate, currently 0.315% (May LAIF rate). The rate is reset each month as soon as LAIF posts its next monthly rate. By keeping your funds at Five Star Bank instead of at LAIF, McCloud CSD will have access to its funds 24 hours a day, 7 days a week. Deposits by check can be entered via Remote Deposit Capture, wire transfers can be sent out as late as 1:30pm, checks can be written on all available funds. Interest is paid on the 1<sup>st</sup> of each month.

As we discussed during our meeting on January 15<sup>th</sup>, Five Star Bank can also offer the McCloud CSD financing solutions which will streamline your borrowing, lower your costs and give the District more flexibility when it comes to financing equipment. We would propose financing to consolidate your two existing vehicle loans into one term loan with an attractive rate and term, and the ability to continue to make monthly payments. Additionally, we can discuss providing the McCloud CSD a guidance line of credit for any future equipment purchases.

This opportunity is important to our Bank and, as always, we take every measure possible to ensure your success. We can assure you that we will personally oversee the entire transition, provide your staff with all the necessary in-person training they need and provide you with designated backup personnel as well. We will be your partner every step of the way, from pre-conversion through conversion, to the launch.

Please let us know if we can discuss the opportunity in greater detail and plan the next steps to move forward. Thank you once again for this opportunity. We look forward to building a long, sustainable future together.

Sincerely,

**Jerry Legg, Bill Speer and Lisa Stewart**  
Your Five Star Bank Team

## Five Star Bank Relationship Team Contact Information



**Jerry Legg, CTP**  
**SVP/Government Banking Manager**

t: [916-640-1512](tel:916-640-1512) | m: [916-471-9977](tel:916-471-9977)

e: [jlegg@fivestarb.com](mailto:jlegg@fivestarb.com)

a: 2240 Douglas Blvd., Suite 100  
Roseville, CA 95661



**Bill Speer**  
**Regional President/North Valley Region**

t: [530-722-1565](tel:530-722-1565) | m: [530-521-7665](tel:530-521-7665)

e: [bspeer@fivestarb.com](mailto:bspeer@fivestarb.com)

a: 358 Hartnell Avenue, Suite B  
Redding, CA 96002



**Lisa Stewart**  
**VP / Treasury Solutions Manager**

t: [530-722-1567](tel:530-722-1567) | m: [530-710-3205](tel:530-710-3205)

e: [lstewart@fivestarb.com](mailto:lstewart@fivestarb.com)

a: 358 Hartnell Avenue, Suite B  
Redding, CA 96002





**July 9, 2021**

McCloud Community Services District  
 220 W. Minnesota Avenue  
 McCloud, CA 96057

RE: Proposed Financing with Five Star Bank

Dear Board Members and Mr. Quinn:

This Expression of Interest letter is a follow up on our recent discussion regarding a proposed commercial loan with Five Star Bank (FSB). This letter outlines the general terms of our financing program as they would pertain to this transaction. Consideration of the loan terms contained herein is subject to underwriting and due diligence, review and acceptance of applicable third party reports, and approval of the loan request by FSB in its sole discretion.

<b>Borrower(s)</b>	
<b>Borrower Name</b>	<b>Entity Type</b>
McCloud Community Services District	Borrower

<b>Loan Details</b>	
Loan Amount	\$100,000.00
Rate Structure	2.25% fixed
Interest Method	365/360
Payment Structure	Principal and Interest
Loan Term (Months)	24 months
Amortization Term (Months)	24 months
Monthly Payment	\$4,266.00
Loan Purpose	Refinance current loan with the State Water Resource Control Board (SWRCB).

<b>Collateral Details</b>				
<b>Collateral Type</b>	<b>Sub-Type</b>	<b>Property Address</b>	<b>Advance Rate / LTV</b>	<b>Lien Position</b>
Cash secured- 24-month CD with FSB				

<b>Fees</b>		
<b>Fee Type</b>	<b>Fee Amount</b>	<b>Fee %</b>
Loan Origination	\$500.00	0.50% of Loan Amount

Note: The proposed borrower shall be responsible for the payment of all fees and expenses incurred directly or indirectly by FSB as a result of considering this application, including but not limited to title, escrow, appraisal, environmental, and legal fees, whether or not the proposed loan is approved and funded.



<b>Other Requirements</b>	
Prepayment Penalty	2% the first year, 1% the second year, none thereafter. The applicant can repay up to 20% of the principal amount of the loan annually without penalty.
Deposit Accounts	Consideration of the application for credit is contingent upon the applicant opening and maintaining a deposit relationship with FSB for the duration of the proposed loan.
Other conditions	Other conditions, including but not limited to maintaining a minimum debt coverage ratio, and providing periodic financial information of the borrower, will be memorialized in a Business Loan Agreement if the loan request is approved.

Please be advised that this Expression of Interest does not constitute a commitment by FSB to approve or fund the requested loan as we have not performed our complete due diligence required to consider this request for financing, nor have we, in our sole discretion, considered this request for approval. To submit this loan request for consideration of approval, a complete package of financial information and other information for the applicant, guarantors, and any underlying collateral must be received by FSB and successfully analyzed.

The proposed rates, terms, and conditions included in this letter will terminate if this proposal is not accepted by the applicant within 8 days, or 6/30/2021.

Please call me with any questions that you may have. My phone number is (530) 722-1565.

Sincerely,

Bill Speer  
 North Valley President  
**Five Star Bank**

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The undersigned certifies that he/she/they are authorized to sign this loan application on behalf of the Applicant and that all statements in this Application and on all information provide in support of this application are true, correct and complete to his/her/their knowledge. The undersigned authorizes FIVE STAR BANK (Bank) to make such inquiries and gather information as the Bank deems necessary and reasonable concerning any information provided to the Bank on the Application or on any information provided. I (we), the undersigned, hereby authorize Five Star Bank or its designee to obtain my (our) past and current credit information for the purpose of granting a Business or Commercial Real Estate loan. This information and documentation includes but is not limited to, my/our past and present employment status, deposit accounts, copies of income tax returns, assets and liabilities, and credit record. I (we) hereby instruct and authorize that a photo static copy of this authorization in place of the original may be used for the purpose of verification and/or re-verification of data contained within my application.

The undersigned further agrees to notify the Bank promptly of any material change in any such information. The undersigned also acknowledges that intentional and/or negligent misrepresentations of information may result in civil liability and/or criminal penalties including, but not limited to, fine or imprisonment or both under the provisions of Title 18, United States Code, Section 1001, and liability for monetary damages to the Lender.

Acknowledged and agreed as of \_\_\_\_\_ [Date].

**Borrower: McCloud Community Services District**

<b>Signature</b>	<b>Name</b>
X	McCloud Community Services District

**Please retain these for your records, and do not return with your application.**

---

**ECOA NOTICE:**

The Federal Equal Credit Opportunity Act (ECOA) prohibits creditors from discriminating against credit applicants on the basis of race, color, religion, national origin, sex, marital status, age (provided the applicant has the capacity to enter into a binding contract); because all or part of the applicant's income derives from any public assistance program; or because the applicant has in good faith exercised any right under the Consumer Credit Protection Act. The Federal Agency that administers compliance with this law concerning creditor is the Federal Deposit Insurance Corporation, Consumer Response Center, 1100 Walnut St, Box #11, Kansas City, MO 64106.

**CUSTOMER IDENTIFICATION NOTICE (USA PATRIOT ACT):**

To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify, and record information that identifies each person who opens an account. What this means for you: When you open an account, we will ask for your name, address, date of birth, and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents.

**APPRAISAL NOTICES:**

***1st Liens on Residential Dwellings*** - We may order an appraisal to determine the property's value and charge you for this appraisal. We will promptly give you a copy of any appraisal, even if your loan does not close. You can pay for an additional appraisal for your own use at your own cost.

***Junior Liens on Residential Dwellings, and/or Liens on Commercial Property*** – You have the right under Section 11423 of the California Business and Professional Code to a copy of the appraisal report obtained by this Bank in support of your application for credit, provided that you have paid for this appraisal. You may obtain a copy of this appraisal by writing us at: Five Star Bank, Loan Servicing, 3100 Zinfandel Drive #100, Rancho Cordova, CA 95670. We must hear from you no later than 90 days after we notify you about the action taken on your application or if you withdraw your loan request. If you have paid for the appraisal and request a copy, we will send you a copy at the address shown on your documentation. You are only entitled to receive a copy of the appraisal for purposes of evaluation your pending request for an extension of credit with this Bank.

**DECLINED APPLICATION NOTICE:**

If your application for business credit is denied, you have the right to a written statement of the specific reasons for the denial. To obtain the statement please contact Five Star Bank, Loan Servicing, 3100 Zinfandel Drive #100, Rancho Cordova, CA 95670 within 60 days from the date you are notified of our decision. We will send you a written statement of the reasons for the denial within 30 days of receiving your request.

**QUESTIONS?**

If you have any questions about these notices, please contact your Loan Officer or call (916) 640-1500 and ask for the Chief Regulatory Officer.



**July 9, 2021**

McCloud Community Services District  
 220 W. Minnesota Avenue  
 McCloud, CA 96057

RE: Proposed Financing with Five Star Bank

Dear Board Members and Mr. Quinn:

This Expression of Interest letter is a follow up on our recent discussion regarding a proposed commercial loan with Five Star Bank (FSB). This letter outlines the general terms of our financing program as they would pertain to this transaction. Consideration of the loan terms contained herein is subject to underwriting and due diligence, review and acceptance of applicable third party reports, and approval of the loan request by FSB in its sole discretion.

<b>Borrower(s)</b>	
<b>Borrower Name</b>	<b>Entity Type</b>
McCloud Community Services District- Sewer Fund	Borrower

<b>Loan Details</b>	
Loan Amount	\$600,000.00
Rate Structure	3.25% fixed
Interest Method	365/360
Payment Structure	Principal and Interest
Loan Term (Months)	180 months
Amortization Term (Months)	180 months
Monthly Payment	\$4,230.00
Loan Purpose	Refinance existing debt currently with the USDA.

<b>Collateral Details</b>				
<b>Collateral Type</b>	<b>Sub-Type</b>	<b>Property Address</b>	<b>Advance Rate / LTV</b>	<b>Lien Position</b>
1 <sup>st</sup> Position UCC-1 filing on all business assets				

<b>Fees</b>		
<b>Fee Type</b>	<b>Fee Amount</b>	<b>Fee %</b>
Loan Origination	\$3,000.00	0.50% of Loan Amount

Note: The proposed borrower shall be responsible for the payment of all fees and expenses incurred directly or indirectly by FSB as a result of considering this application, including but not limited to title, escrow, appraisal, environmental, and legal fees, whether or not the proposed loan is approved and funded.

<b>Other Requirements</b>	
Prepayment Penalty	3% the first year, 2% the second year, 1% the third year, none thereafter. The applicant can repay up to 20% of the principal amount of the loan annually without penalty.
Deposit Accounts	Consideration of the application for credit is contingent upon the applicant opening and maintaining a deposit relationship with FSB for the duration of the proposed loan.
Other conditions	Other conditions, including but not limited to maintaining a loan to value ratio equal to or less than that at loan origination, maintaining a minimum debt coverage ratio, and providing periodic financial information of the borrower and guarantors, will be memorialized in a Business Loan Agreement if the loan request is approved.

Please be advised that this Expression of Interest does not constitute a commitment by FSB to approve or fund the requested loan as we have not performed our complete due diligence required to consider this request for financing, nor have we, in our sole discretion, considered this request for approval. To submit this loan request for consideration of approval, a complete package of financial information and other information for the applicant, guarantors, and any underlying collateral must be received by FSB and successfully analyzed.

The proposed rates, terms, and conditions included in this letter will terminate if this proposal is not accepted by the applicant within 8 days, or 6/30/2021.

Please call me with any questions that you may have. My phone number is (530) 722-1565.

Sincerely,

Bill Speer  
 North Valley President  
**Five Star Bank**

---

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both under the provisions of Title 18, United States Code, Section 1001, and liability for monetary damages to the Lender.

Acknowledged and agreed as of \_\_\_\_\_ [Date].

**Borrower: McCloud Community Services District**

<b>Signature</b>	<b>Name</b>
X	McCloud Community Services District

**Please retain these for your records, and do not return with your application.**

---

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**July 9, 2021**

McCloud Community Services District  
 220 W. Minnesota Avenue  
 McCloud, CA 96057

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<b>Borrower(s)</b>	
<b>Borrower Name</b>	<b>Entity Type</b>
McCloud Community Services District-Water Fund	Borrower

<b>Loan Details</b>	
Loan Amount	\$250,000.00
Rate Structure	Prime + 1.00%. Prime Rate is currently 3.25%
Start/Floor Rate	4.25%
Interest Method	365/360
Payment Structure	Interest only payments on outstanding principal balance.
Loan Term (Months)	24 months
Loan Purpose	RLOC will be used for the timing difference between the bills that are due and the reimbursement of grant monies.

<b>Collateral Details</b>				
<b>Collateral Type</b>	<b>Sub-Type</b>	<b>Property Address</b>	<b>Advance Rate / LTV</b>	<b>Lien Position</b>
1 <sup>st</sup> position UCC-1 filing on all business assets				

<b>Fees</b>		
<b>Fee Type</b>	<b>Fee Amount</b>	<b>Fee %</b>
Loan Origination	\$1,250.00	0.50% of Loan Amount

Note: The proposed borrower shall be responsible for the payment of all fees and expenses incurred directly or indirectly by FSB as a result of considering this application, including but not limited to title, escrow, appraisal, environmental, and legal fees, whether or not the proposed loan is approved and funded.



<b>Other Requirements</b>	
Deposit Accounts	Consideration of the application for credit is contingent upon the applicant opening and maintaining a deposit relationship with FSB for the duration of the proposed loan.
Other conditions	Other conditions, including but not limited to maintaining a minimum debt coverage ratio, and providing periodic financial information of the borrower and guarantors, will be memorialized in a Business Loan Agreement if the loan request is approved.

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Please call me with any questions that you may have. My phone number is (530) 722-1565.

Sincerely,

Bill Speer  
 North Valley President  
**Five Star Bank**

The undersigned certifies that he/she/they are authorized to sign this loan application on behalf of the Applicant and that all statements in this Application and on all information provide in support of this application are true, correct and complete to his/her/their knowledge. The undersigned authorizes FIVE STAR BANK (Bank) to make such inquiries and gather information as the Bank deems necessary and reasonable concerning any information provided to the Bank on the Application or on any information provided. I (we), the undersigned, hereby authorize Five Star Bank or its designee to obtain my (our) past and current credit information for the purpose of granting a Business or Commercial Real Estate loan. This information and documentation includes but is not limited to, my/our past and present employment status, deposit accounts, copies of income tax returns, assets and liabilities, and credit record. I (we) hereby instruct and authorize that a photo static copy of this authorization in place of the original may be used for the purpose of verification and/or re-verification of data contained within my application.

The undersigned further agrees to notify the Bank promptly of any material change in any such information. The undersigned also acknowledges that intentional and/or negligent misrepresentations of information may result in civil liability and/or criminal penalties including, but not limited to, fine or imprisonment or both under the provisions of Title 18, United States Code, Section 1001, and liability for monetary damages to the Lender.

Acknowledged and agreed as of \_\_\_\_\_ [Date].

**Borrower: McCloud Community Services District**

<b>Signature</b>	<b>Name</b>
X	McCloud Community Services District

**Please retain these for your records, and do not return with your application.**

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**ECOA NOTICE:**

The Federal Equal Credit Opportunity Act (ECOA) prohibits creditors from discriminating against credit applicants on the basis of race, color, religion, national origin, sex, marital status, age (provided the applicant has the capacity to enter into a binding contract); because all or part of the applicant's income derives from any public assistance program; or because the applicant has in good faith exercised any right under the Consumer Credit Protection Act. The Federal Agency that administers compliance with this law concerning creditor is the Federal Deposit Insurance Corporation, Consumer Response Center, 1100 Walnut St, Box #11, Kansas City, MO 64106.

**CUSTOMER IDENTIFICATION NOTICE (USA PATRIOT ACT):**

To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify, and record information that identifies each person who opens an account. What this means for you: When you open an account, we will ask for your name, address, date of birth, and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents.

**APPRAISAL NOTICES:**

***1st Liens on Residential Dwellings*** - We may order an appraisal to determine the property's value and charge you for this appraisal. We will promptly give you a copy of any appraisal, even if your loan does not close. You can pay for an additional appraisal for your own use at your own cost.

***Junior Liens on Residential Dwellings, and/or Liens on Commercial Property*** – You have the right under Section 11423 of the California Business and Professional Code to a copy of the appraisal report obtained by this Bank in support of your application for credit, provided that you have paid for this appraisal. You may obtain a copy of this appraisal by writing us at: Five Star Bank, Loan Servicing, 3100 Zinfandel Drive #100, Rancho Cordova, CA 95670. We must hear from you no later than 90 days after we notify you about the action taken on your application or if you withdraw your loan request. If you have paid for the appraisal and request a copy, we will send you a copy at the address shown on your documentation. You are only entitled to receive a copy of the appraisal for purposes of evaluation your pending request for an extension of credit with this Bank.

**DECLINED APPLICATION NOTICE:**

If your application for business credit is denied, you have the right to a written statement of the specific reasons for the denial. To obtain the statement please contact Five Star Bank, Loan Servicing, 3100 Zinfandel Drive #100, Rancho Cordova, CA 95670 within 60 days from the date you are notified of our decision. We will send you a written statement of the reasons for the denial within 30 days of receiving your request.

**QUESTIONS?**

If you have any questions about these notices, please contact your Loan Officer or call (916) 640-1500 and ask for the Chief Regulatory Officer.

**July 9, 2021**

McCloud Community Services District  
 220 W. Minnesota Avenue  
 McCloud, CA 96057

RE: Proposed Financing with Five Star Bank

Dear Board Members and Mr. Quinn:

This Expression of Interest letter is a follow up on our recent discussion regarding a proposed commercial loan with Five Star Bank (FSB). This letter outlines the general terms of our financing program as they would pertain to this transaction. Consideration of the loan terms contained herein is subject to underwriting and due diligence, review and acceptance of applicable third party reports, and approval of the loan request by FSB in its sole discretion.

<b>Borrower(s)</b>	
<b>Borrower Name</b>	<b>Entity Type</b>
McCloud Community Services District- Refuse Fund	Borrower

<b>Loan Details</b>	
Loan Amount	\$250,000.00
Rate Structure	3.00% fixed
Interest Method	365/360
Payment Structure	Principal and Interest
Loan Term (Months)	48 months
Amortization Term (Months)	48 months
Monthly Payment	\$5,537.93
Loan Purpose	Refinance of two Refuse Trucks.

<b>Collateral Details</b>				
<b>Collateral Type</b>	<b>Sub-Type</b>	<b>Property Address</b>	<b>Advance Rate / LTV</b>	<b>Lien Position</b>
Titled	Other Titled	NA	100.00%	1st

<b>Fees</b>		
<b>Fee Type</b>	<b>Fee Amount</b>	<b>Fee %</b>
Loan Origination	\$1,250.00	0.50% of Loan Amount

Note: The proposed borrower shall be responsible for the payment of all fees and expenses incurred directly or indirectly by FSB as a result of considering this application, including but not limited to title, escrow, appraisal, environmental, and legal fees, whether or not the proposed loan is approved and funded.

<b>Other Requirements</b>	
Prepayment Penalty	None

Deposit Accounts	Consideration of the application for credit is contingent upon the applicant opening and maintaining a deposit relationship with FSB for the duration of the proposed loan.
Other conditions	Other conditions, including but not limited to maintaining a loan to value ratio equal to or less than that at loan origination, maintaining a minimum debt coverage ratio, and providing periodic financial information of the borrower and guarantors, will be memorialized in a Business Loan Agreement if the loan request is approved.

Please be advised that this Expression of Interest does not constitute a commitment by FSB to approve or fund the requested loan as we have not performed our complete due diligence required to consider this request for financing, nor have we, in our sole discretion, considered this request for approval. To submit this loan request for consideration of approval, a complete package of financial information and other information for the applicant, guarantors, and any underlying collateral must be received by FSB and successfully analyzed.

The proposed rates, terms, and conditions included in this letter will terminate if this proposal is not accepted by the applicant within 8 days, or 6/30/2021.

Please call me with any questions that you may have. My phone number is (530) 722-1565.

Sincerely,

Bill Speer  
 North Valley President  
**Five Star Bank**

The undersigned certifies that he/she/they are authorized to sign this loan application on behalf of the Applicant and that all statements in this Application and on all information provide in support of this application are true, correct and complete to his/her/their knowledge. The undersigned authorizes FIVE STAR BANK (Bank) to make such inquiries and gather information as the Bank deems necessary and reasonable concerning any information provided to the Bank on the Application or on any information provided. I (we), the undersigned, hereby authorize Five Star Bank or its designee to obtain my (our) past and current credit information for the purpose of granting a Business or Commercial Real Estate loan. This information and documentation includes but is not limited to, my/our past and present employment status, deposit accounts, copies of income tax returns, assets and liabilities, and credit record. I (we) hereby instruct and authorize that a photo static copy of this authorization in place of the original may be used for the purpose of verification and/or re-verification of data contained within my application.

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Acknowledged and agreed as of \_\_\_\_\_ [Date].

**Borrower: McCloud Community Services District**

<b>Signature</b>	<b>Name</b>
X	McCloud Community Services District

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**QUESTIONS?**

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MCSD LOAN ANALYSIS																	
			USDA			4.50%			5 Star			3.25% Loan Orig			\$ 3,000.00		
			Current Plan			\$ 599,000.00			Proposed Plan			\$ 600,000.00					
Year	Month	Amount	Interest	Principal	Balance	Year	Month	Amount	Interest	Principal	Balance						
2021	July				\$ 599,000	2021	July	\$ 4,230	\$ 1,625	\$ 2,605	\$ 597,395						
	Aug				\$ 599,000		Aug	\$ 4,230	\$ 1,618	\$ 2,612	\$ 594,790						
	Sept				\$ 599,000		Sept	\$ 4,230	\$ 1,611	\$ 2,619	\$ 592,178						
	Oct	\$ 13,478	\$ 17,000		\$ 582,000		Oct	\$ 4,230	\$ 1,604	\$ 2,626	\$ 589,559						
	Nov				\$ 582,000		Nov	\$ 4,230	\$ 1,597	\$ 2,633	\$ 586,933						
	Dec				\$ 582,000		Dec	\$ 4,230	\$ 1,590	\$ 2,640	\$ 584,299						
2022	Jan				\$ 582,000	2022	Jan	\$ 4,230	\$ 1,582	\$ 2,648	\$ 581,659						
	Feb				\$ 582,000		Feb	\$ 4,230	\$ 1,575	\$ 2,655	\$ 579,011						
	Mar				\$ 582,000		Mar	\$ 4,230	\$ 1,568	\$ 2,662	\$ 576,357						
	Apr	\$ 13,095			\$ 582,000		Apr	\$ 4,230	\$ 1,561	\$ 2,669	\$ 573,695						
	May				\$ 582,000		May	\$ 4,230	\$ 1,554	\$ 2,676	\$ 571,026						
	June				\$ 582,000		June	\$ 4,230	\$ 1,547	\$ 2,683	\$ 568,350						
	July				\$ 582,000		July	\$ 4,230	\$ 1,539	\$ 2,691	\$ 565,666						
	Aug				\$ 582,000		Aug	\$ 4,230	\$ 1,532	\$ 2,698	\$ 562,975						
	Sept				\$ 582,000		Sept	\$ 4,230	\$ 1,525	\$ 2,705	\$ 560,277						
	Oct	\$ 13,095	\$ 17,000		\$ 565,000		Oct	\$ 4,230	\$ 1,517	\$ 2,713	\$ 557,572						
	Nov				\$ 565,000		Nov	\$ 4,230	\$ 1,510	\$ 2,720	\$ 554,860						
	Dec				\$ 565,000		Dec	\$ 4,230	\$ 1,503	\$ 2,727	\$ 552,140						
2023	Jan				\$ 565,000	2023	Jan	\$ 4,230	\$ 1,495	\$ 2,735	\$ 549,412						
	Feb				\$ 565,000		Feb	\$ 4,230	\$ 1,488	\$ 2,742	\$ 546,678						
	Mar				\$ 565,000		Mar	\$ 4,230	\$ 1,481	\$ 2,749	\$ 543,936						
	Apr	\$ 12,713			\$ 565,000		Apr	\$ 4,230	\$ 1,473	\$ 2,757	\$ 541,186						
	May				\$ 565,000		May	\$ 4,230	\$ 1,466	\$ 2,764	\$ 538,430						
	June				\$ 565,000		June	\$ 4,230	\$ 1,458	\$ 2,772	\$ 535,665						
	July				\$ 565,000		July	\$ 4,230	\$ 1,451	\$ 2,779	\$ 532,894						
	Aug				\$ 565,000		Aug	\$ 4,230	\$ 1,443	\$ 2,787	\$ 530,114						
	Sept				\$ 565,000		Sept	\$ 4,230	\$ 1,436	\$ 2,794	\$ 527,328						
	Oct	\$ 12,713	\$ 18,000		\$ 547,000		Oct	\$ 4,230	\$ 1,428	\$ 2,802	\$ 524,533						
	Nov				\$ 547,000		Nov	\$ 4,230	\$ 1,421	\$ 2,809	\$ 521,731						
	Dec				\$ 547,000		Dec	\$ 4,230	\$ 1,413	\$ 2,817	\$ 518,922						
2024	Jan				\$ 547,000	2024	Jan	\$ 4,230	\$ 1,405	\$ 2,825	\$ 516,105						
	Feb				\$ 547,000		Feb	\$ 4,230	\$ 1,398	\$ 2,832	\$ 513,281						
	Mar				\$ 547,000		Mar	\$ 4,230	\$ 1,390	\$ 2,840	\$ 510,448						
	Apr	\$ 12,308			\$ 547,000		Apr	\$ 4,230	\$ 1,382	\$ 2,848	\$ 507,608						
	May				\$ 547,000		May	\$ 4,230	\$ 1,375	\$ 2,855	\$ 504,761						
	June				\$ 547,000		June	\$ 4,230	\$ 1,367	\$ 2,863	\$ 501,906						
	July				\$ 547,000		July	\$ 4,230	\$ 1,359	\$ 2,871	\$ 499,043						
	Aug				\$ 547,000		Aug	\$ 4,230	\$ 1,352	\$ 2,878	\$ 496,172						
	Sept				\$ 547,000		Sept	\$ 4,230	\$ 1,344	\$ 2,886	\$ 493,294						
	Oct	\$ 12,308	\$ 19,000		\$ 528,000		Oct	\$ 4,230	\$ 1,336	\$ 2,894	\$ 490,407						
	Nov				\$ 528,000		Nov	\$ 4,230	\$ 1,328	\$ 2,902	\$ 487,513						
	Dec				\$ 528,000		Dec	\$ 4,230	\$ 1,320	\$ 2,910	\$ 484,612						
2025	Jan				\$ 528,000	2025	Jan	\$ 4,230	\$ 1,312	\$ 2,918	\$ 481,702						
	Feb				\$ 528,000		Feb	\$ 4,230	\$ 1,305	\$ 2,925	\$ 478,784						
	Mar				\$ 528,000		Mar	\$ 4,230	\$ 1,297	\$ 2,933	\$ 475,859						
	Apr	\$ 11,880			\$ 528,000		Apr	\$ 4,230	\$ 1,289	\$ 2,941	\$ 472,926						
	May				\$ 528,000		May	\$ 4,230	\$ 1,281	\$ 2,949	\$ 469,985						
	June				\$ 528,000		June	\$ 4,230	\$ 1,273	\$ 2,957	\$ 467,035						
	July				\$ 528,000		July	\$ 4,230	\$ 1,265	\$ 2,965	\$ 464,078						
	Aug				\$ 528,000		Aug	\$ 4,230	\$ 1,257	\$ 2,973	\$ 461,113						
	Sept				\$ 528,000		Sept	\$ 4,230	\$ 1,249	\$ 2,981	\$ 458,140						
	Oct	\$ 11,880	\$ 20,000		\$ 508,000		Oct	\$ 4,230	\$ 1,241	\$ 2,989	\$ 455,159						
	Nov				\$ 508,000		Nov	\$ 4,230	\$ 1,233	\$ 2,997	\$ 452,170						
	Dec				\$ 508,000		Dec	\$ 4,230	\$ 1,225	\$ 3,005	\$ 449,172						
2026	Jan				\$ 508,000	2026	Jan	\$ 4,230	\$ 1,217	\$ 3,013	\$ 446,167						
	Feb				\$ 508,000		Feb	\$ 4,230	\$ 1,208	\$ 3,022	\$ 443,154						
	Mar				\$ 508,000		Mar	\$ 4,230	\$ 1,200	\$ 3,030	\$ 440,132						
	Apr	\$ 11,430			\$ 508,000		Apr	\$ 4,230	\$ 1,192	\$ 3,038	\$ 437,102						
	May				\$ 508,000		May	\$ 4,230	\$ 1,184	\$ 3,046	\$ 434,064						
	June				\$ 508,000		June	\$ 4,230	\$ 1,176	\$ 3,054	\$ 431,018						
	July				\$ 508,000		July	\$ 4,230	\$ 1,167	\$ 3,063	\$ 427,964						
	Aug				\$ 508,000		Aug	\$ 4,230	\$ 1,159	\$ 3,071	\$ 424,901						
	Sept				\$ 508,000		Sept	\$ 4,230	\$ 1,151	\$ 3,079	\$ 421,830						
	Oct	\$ 11,430	\$ 21,000		\$ 487,000		Oct	\$ 4,230	\$ 1,142	\$ 3,088	\$ 418,751						
	Nov				\$ 487,000		Nov	\$ 4,230	\$ 1,134	\$ 3,096	\$ 415,663						
	Dec				\$ 487,000		Dec	\$ 4,230	\$ 1,126	\$ 3,104	\$ 412,567						
2027	Jan				\$ 487,000	2027	Jan	\$ 4,230	\$ 1,117	\$ 3,113	\$ 409,463						
	Feb				\$ 487,000		Feb	\$ 4,230	\$ 1,109	\$ 3,121	\$ 406,350						
	Mar				\$ 487,000		Mar	\$ 4,230	\$ 1,101	\$ 3,129	\$ 403,229						
	Apr	\$ 10,958			\$ 487,000		Apr	\$ 4,230	\$ 1,092	\$ 3,138	\$ 400,100						
	May				\$ 487,000		May	\$ 4,230	\$ 1,084	\$ 3,146	\$ 396,962						
	June				\$ 487,000		June	\$ 4,230	\$ 1,075	\$ 3,155	\$ 393,816						
	July				\$ 487,000		July	\$ 4,230	\$ 1,067	\$ 3,163	\$ 390,661						
	Aug				\$ 487,000		Aug	\$ 4,230	\$ 1,058	\$ 3,172	\$ 387,497						
	Sept				\$ 487,000		Sept	\$ 4,230	\$ 1,049	\$ 3,181	\$ 384,325						
	Oct	\$ 10,958	\$ 21,000		\$ 466,000		Oct	\$ 4,230	\$ 1,041	\$ 3,189	\$ 381,145						
	Nov				\$ 466,000		Nov	\$ 4,230	\$ 1,032	\$ 3,198	\$ 377,956						
	Dec				\$ 466,000		Dec	\$ 4,230	\$ 1,024	\$ 3,206	\$ 374,758						
2028	Jan				\$ 466,000	2028	Jan	\$ 4,230	\$ 1,015	\$ 3,215	\$ 371,552						
	Feb				\$ 466,000		Feb	\$ 4,230	\$ 1,006	\$ 3,224	\$ 368,337						
	Mar				\$ 466,000		Mar	\$ 4,230	\$ 998	\$ 3,232	\$ 365,113						
	Apr	\$ 10,485			\$ 466,000		Apr	\$ 4,230	\$ 989	\$ 3,241	\$ 361,880						
	May				\$ 466,000		May	\$ 4,230	\$ 980	\$ 3,250	\$ 358,639						
	June				\$ 466,000		June	\$ 4,230	\$ 971	\$ 3,259	\$ 355,389						
	July				\$ 466,000		July	\$ 4,230	\$ 963	\$ 3,267	\$ 352,131						
	Aug				\$ 466,000		Aug	\$ 4,230	\$ 954	\$ 3,276	\$ 348,863						
	Sept				\$ 466,000		Sept	\$ 4,230	\$ 945	\$ 3,285	\$ 345,587						
	Oct	\$ 10,485	\$ 22,000		\$ 444,000		Oct	\$ 4,230	\$ 936	\$ 3,294	\$ 342,302						



	Nov			\$	444,000			Nov	\$	4,230	\$	927	\$	3,303	\$	339,008
	Dec			\$	444,000			Dec	\$	4,230	\$	918	\$	3,312	\$	335,705
2029	Jan			\$	444,000			2029 Jan	\$	4,230	\$	909	\$	3,321	\$	332,393
	Feb			\$	444,000			Feb	\$	4,230	\$	900	\$	3,330	\$	329,072
	Mar			\$	444,000			Mar	\$	4,230	\$	891	\$	3,339	\$	325,742
	Apr	\$	9,990		\$	444,000		Apr	\$	4,230	\$	882	\$	3,348	\$	322,404
	May				\$	444,000		May	\$	4,230	\$	873	\$	3,357	\$	319,056
	June				\$	444,000		June	\$	4,230	\$	864	\$	3,366	\$	315,699
	July				\$	444,000		July	\$	4,230	\$	855	\$	3,375	\$	312,333
	Aug				\$	444,000		Aug	\$	4,230	\$	846	\$	3,384	\$	308,958
	Sept				\$	444,000		Sept	\$	4,230	\$	837	\$	3,393	\$	305,574
	Oct	\$	9,990	\$	23,000	\$	421,000		Oct	\$	4,230	\$	828	\$	3,402	\$
	Nov			\$	421,000			Nov	\$	4,230	\$	818	\$	3,412	\$	298,778
	Dec			\$	421,000			Dec	\$	4,230	\$	809	\$	3,421	\$	295,367
2030	Jan			\$	421,000			2030 Jan	\$	4,230	\$	800	\$	3,430	\$	291,946
	Feb			\$	421,000			Feb	\$	4,230	\$	791	\$	3,439	\$	288,516
	Mar			\$	421,000			Mar	\$	4,230	\$	781	\$	3,449	\$	285,077
	Apr	\$	9,473		\$	421,000		Apr	\$	4,230	\$	772	\$	3,458	\$	281,628
	May				\$	421,000		May	\$	4,230	\$	763	\$	3,467	\$	278,170
	June				\$	421,000		June	\$	4,230	\$	753	\$	3,477	\$	274,703
	July				\$	421,000		July	\$	4,230	\$	744	\$	3,486	\$	271,226
	Aug				\$	421,000		Aug	\$	4,230	\$	735	\$	3,495	\$	267,740
	Sept				\$	421,000		Sept	\$	4,230	\$	725	\$	3,505	\$	264,245
	Oct	\$	9,473	\$	25,000	\$	396,000		Oct	\$	4,230	\$	716	\$	3,514	\$
	Nov			\$	396,000			Nov	\$	4,230	\$	706	\$	3,524	\$	257,226
	Dec			\$	396,000			Dec	\$	4,230	\$	697	\$	3,533	\$	253,702
2031	Jan			\$	396,000			2031 Jan	\$	4,230	\$	687	\$	3,543	\$	250,168
	Feb			\$	396,000			Feb	\$	4,230	\$	678	\$	3,552	\$	246,625
	Mar			\$	396,000			Mar	\$	4,230	\$	668	\$	3,562	\$	243,073
	Apr	\$	8,910		\$	396,000		Apr	\$	4,230	\$	658	\$	3,572	\$	239,511
	May				\$	396,000		May	\$	4,230	\$	649	\$	3,581	\$	235,939
	June				\$	396,000		June	\$	4,230	\$	639	\$	3,591	\$	232,358
	July				\$	396,000		July	\$	4,230	\$	629	\$	3,601	\$	228,767
	Aug				\$	396,000		Aug	\$	4,230	\$	620	\$	3,610	\$	225,166
	Sept				\$	396,000		Sept	\$	4,230	\$	610	\$	3,620	\$	221,556
	Oct	\$	8,910	\$	26,000	\$	370,000		Oct	\$	4,230	\$	600	\$	3,630	\$
	Nov			\$	370,000			Nov	\$	4,230	\$	590	\$	3,640	\$	214,306
	Dec			\$	370,000			Dec	\$	4,230	\$	580	\$	3,650	\$	210,666
2032	Jan			\$	370,000			2032 Jan	\$	4,230	\$	571	\$	3,659	\$	207,016
	Feb			\$	370,000			Feb	\$	4,230	\$	561	\$	3,669	\$	203,357
	Mar			\$	370,000			Mar	\$	4,230	\$	551	\$	3,679	\$	199,688
	Apr	\$	8,325		\$	370,000		Apr	\$	4,230	\$	541	\$	3,689	\$	196,008
	May				\$	370,000		May	\$	4,230	\$	531	\$	3,699	\$	192,319
	June				\$	370,000		June	\$	4,230	\$	521	\$	3,709	\$	188,620
	July				\$	370,000		July	\$	4,230	\$	511	\$	3,719	\$	184,911
	Aug				\$	370,000		Aug	\$	4,230	\$	501	\$	3,729	\$	181,192
	Sept				\$	370,000		Sept	\$	4,230	\$	491	\$	3,739	\$	177,463
	Oct	\$	8,325	\$	27,000	\$	343,000		Oct	\$	4,230	\$	481	\$	3,749	\$
	Nov			\$	343,000			Nov	\$	4,230	\$	471	\$	3,759	\$	169,974
	Dec			\$	343,000			Dec	\$	4,230	\$	460	\$	3,770	\$	166,214
2033	Jan			\$	343,000			2033 Jan	\$	4,230	\$	450	\$	3,780	\$	162,445
	Feb			\$	343,000			Feb	\$	4,230	\$	440	\$	3,790	\$	158,665
	Mar			\$	343,000			Mar	\$	4,230	\$	430	\$	3,800	\$	154,875
	Apr	\$	7,718		\$	343,000		Apr	\$	4,230	\$	419	\$	3,811	\$	151,075
	May				\$	343,000		May	\$	4,230	\$	409	\$	3,821	\$	147,264
	June				\$	343,000		June	\$	4,230	\$	399	\$	3,831	\$	143,443
	July				\$	343,000		July	\$	4,230	\$	388	\$	3,842	\$	139,612
	Aug				\$	343,000		Aug	\$	4,230	\$	378	\$	3,852	\$	135,770
	Sept				\$	343,000		Sept	\$	4,230	\$	368	\$	3,862	\$	131,919
	Oct	\$	7,718	\$	28,000	\$	315,000		Oct	\$	4,230	\$	357	\$	3,873	\$
	Nov			\$	315,000			Nov	\$	4,230	\$	347	\$	3,883	\$	124,184
	Dec			\$	315,000			Dec	\$	4,230	\$	336	\$	3,894	\$	120,300
2034	Jan			\$	315,000			2034 Jan	\$	4,230	\$	326	\$	3,904	\$	116,407
	Feb			\$	315,000			Feb	\$	4,230	\$	315	\$	3,915	\$	112,503
	Mar			\$	315,000			Mar	\$	4,230	\$	305	\$	3,925	\$	108,588
	Apr	\$	7,088		\$	315,000		Apr	\$	4,230	\$	294	\$	3,936	\$	104,663
	May				\$	315,000		May	\$	4,230	\$	283	\$	3,947	\$	100,727
	June				\$	315,000		June	\$	4,230	\$	273	\$	3,957	\$	96,780
	July				\$	315,000		July	\$	4,230	\$	262	\$	3,968	\$	92,823
	Aug				\$	315,000		Aug	\$	4,230	\$	251	\$	3,979	\$	88,855
	Sept				\$	315,000		Sept	\$	4,230	\$	241	\$	3,989	\$	84,876
	Oct	\$	7,088	\$	29,000	\$	286,000		Oct	\$	4,230	\$	230	\$	4,000	\$
	Nov			\$	286,000			Nov	\$	4,230	\$	219	\$	4,011	\$	76,887
	Dec			\$	286,000			Dec	\$	4,230	\$	208	\$	4,022	\$	72,876
2035	Jan			\$	286,000			2035 Jan	\$	4,230	\$	197	\$	4,033	\$	68,854
	Feb			\$	286,000			Feb	\$	4,230	\$	186	\$	4,044	\$	64,822
	Mar			\$	286,000			Mar	\$	4,230	\$	176	\$	4,054	\$	60,778
	Apr	\$	6,435		\$	286,000		Apr	\$	4,230	\$	165	\$	4,065	\$	56,724
	May				\$	286,000		May	\$	4,230	\$	154	\$	4,076	\$	52,658
	June				\$	286,000		June	\$	4,230	\$	143	\$	4,087	\$	48,582
	July				\$	286,000		July	\$	4,230	\$	132	\$	4,098	\$	44,494
	Aug				\$	286,000		Aug	\$	4,230	\$	121	\$	4,109	\$	40,396
	Sept				\$	286,000		Sept	\$	4,230	\$	109	\$	4,121	\$	36,287
	Oct	\$	6,435	\$	31,000	\$	255,000		Oct	\$	4,230	\$	98	\$	4,132	\$
	Nov			\$	255,000			Nov	\$	4,230	\$	87	\$	4,143	\$	28,034
	Dec			\$	255,000			Dec	\$	4,230	\$	76	\$	4,154	\$	23,891
2036	Jan			\$	255,000			2036 Jan	\$	4,230	\$	65	\$	4,165	\$	19,737
	Feb			\$	255,000			Feb	\$	4,230	\$	53	\$	4,177	\$	15,572
	Mar			\$	255,000			Mar	\$	4,230	\$	42	\$	4,188	\$	11,395
	Apr	\$	5,738		\$	255,000		Apr	\$	4,230	\$	31	\$	4,199	\$	7,208
	May				\$	255,000		May	\$	4,230	\$	20	\$	4,210	\$	3,008
	June				\$	255,000		June	\$	3,008			\$		\$	-
	July				\$	255,000		July	\$	-	\$	-	\$	-	\$	-

	Aug			\$	255,000			Aug	\$	-	\$	-	\$	-	\$	-	\$	-	
	Sept			\$	255,000			Sept	\$	-	\$	-	\$	-	\$	-	\$	-	
	Oct	\$	5,738	\$	32,000	\$	223,000	Oct	\$	-	\$	-	\$	-	\$	-	\$	-	
	Nov					\$	223,000	Nov	\$	-	\$	-	\$	-	\$	-	\$	-	
	Dec					\$	223,000	Dec	\$	-	\$	-	\$	-	\$	-	\$	-	
2037	Jan					\$	223,000	2037	Jan	\$	-	\$	-	\$	-	\$	-	\$	-
	Feb					\$	223,000	Feb	\$	-	\$	-	\$	-	\$	-	\$	-	
	Mar					\$	223,000	Mar	\$	-	\$	-	\$	-	\$	-	\$	-	
	Apr	\$	5,018			\$	223,000	Apr	\$	-	\$	-	\$	-	\$	-	\$	-	
	May					\$	223,000	May	\$	-	\$	-	\$	-	\$	-	\$	-	
	June					\$	223,000	June	\$	-	\$	-	\$	-	\$	-	\$	-	
	July					\$	223,000	July	\$	-	\$	-	\$	-	\$	-	\$	-	
	Aug					\$	223,000	Aug	\$	-	\$	-	\$	-	\$	-	\$	-	
	Sept					\$	223,000	Sept	\$	-	\$	-	\$	-	\$	-	\$	-	
	Oct	\$	5,018	\$	33,000	\$	190,000	Oct	\$	-	\$	-	\$	-	\$	-	\$	-	
	Nov					\$	190,000	Nov	\$	-	\$	-	\$	-	\$	-	\$	-	
	Dec					\$	190,000	Dec	\$	-	\$	-	\$	-	\$	-	\$	-	
2038	Jan					\$	190,000	2038	Jan	\$	-	\$	-	\$	-	\$	-	\$	-
	Feb					\$	190,000	Feb	\$	-	\$	-	\$	-	\$	-	\$	-	
	Mar					\$	190,000	Mar	\$	-	\$	-	\$	-	\$	-	\$	-	
	Apr	\$	4,275			\$	190,000	Apr	\$	-	\$	-	\$	-	\$	-	\$	-	
	May					\$	190,000	May	\$	-	\$	-	\$	-	\$	-	\$	-	
	June					\$	190,000	June	\$	-	\$	-	\$	-	\$	-	\$	-	
	July					\$	190,000	July	\$	-	\$	-	\$	-	\$	-	\$	-	
	Aug					\$	190,000	Aug	\$	-	\$	-	\$	-	\$	-	\$	-	
	Sept					\$	190,000	Sept	\$	-	\$	-	\$	-	\$	-	\$	-	
	Oct	\$	4,275	\$	35,000	\$	155,000	Oct	\$	-	\$	-	\$	-	\$	-	\$	-	
	Nov					\$	155,000	Nov	\$	-	\$	-	\$	-	\$	-	\$	-	
	Dec					\$	155,000	Dec	\$	-	\$	-	\$	-	\$	-	\$	-	
2039	Jan					\$	155,000	2039	Jan	\$	-	\$	-	\$	-	\$	-	\$	-
	Feb					\$	155,000	Feb	\$	-	\$	-	\$	-	\$	-	\$	-	
	Mar					\$	155,000	Mar	\$	-	\$	-	\$	-	\$	-	\$	-	
	Apr	\$	3,488			\$	155,000	Apr	\$	-	\$	-	\$	-	\$	-	\$	-	
	May					\$	155,000	May	\$	-	\$	-	\$	-	\$	-	\$	-	
	June					\$	155,000	June	\$	-	\$	-	\$	-	\$	-	\$	-	
	July					\$	155,000	July	\$	-	\$	-	\$	-	\$	-	\$	-	
	Aug					\$	155,000	Aug	\$	-	\$	-	\$	-	\$	-	\$	-	
	Sept					\$	155,000	Sept	\$	-	\$	-	\$	-	\$	-	\$	-	
	Oct	\$	3,488	\$	36,000	\$	119,000	Oct	\$	-	\$	-	\$	-	\$	-	\$	-	
	Nov					\$	119,000	Nov	\$	-	\$	-	\$	-	\$	-	\$	-	
	Dec					\$	119,000	Dec	\$	-	\$	-	\$	-	\$	-	\$	-	
2040	Jan					\$	119,000	2040	Jan	\$	-	\$	-	\$	-	\$	-	\$	-
	Feb					\$	119,000	Feb	\$	-	\$	-	\$	-	\$	-	\$	-	
	Mar					\$	119,000	Mar	\$	-	\$	-	\$	-	\$	-	\$	-	
	Apr	\$	2,678			\$	119,000	Apr	\$	-	\$	-	\$	-	\$	-	\$	-	
	May					\$	119,000	May	\$	-	\$	-	\$	-	\$	-	\$	-	
	June					\$	119,000	June	\$	-	\$	-	\$	-	\$	-	\$	-	
	July					\$	119,000	July	\$	-	\$	-	\$	-	\$	-	\$	-	
	Aug					\$	119,000	Aug	\$	-	\$	-	\$	-	\$	-	\$	-	
	Sept					\$	119,000	Sept	\$	-	\$	-	\$	-	\$	-	\$	-	
	Oct	\$	2,678	\$	38,000	\$	81,000	Oct	\$	-	\$	-	\$	-	\$	-	\$	-	
	Nov					\$	81,000	Nov	\$	-	\$	-	\$	-	\$	-	\$	-	
	Dec					\$	81,000	Dec	\$	-	\$	-	\$	-	\$	-	\$	-	
2041	Jan					\$	81,000	2041	Jan	\$	-	\$	-	\$	-	\$	-	\$	-
	Feb					\$	81,000	Feb	\$	-	\$	-	\$	-	\$	-	\$	-	
	Mar					\$	81,000	Mar	\$	-	\$	-	\$	-	\$	-	\$	-	
	Apr	\$	1,823			\$	81,000	Apr	\$	-	\$	-	\$	-	\$	-	\$	-	
	May					\$	81,000	May	\$	-	\$	-	\$	-	\$	-	\$	-	
	June					\$	81,000	June	\$	-	\$	-	\$	-	\$	-	\$	-	
	July					\$	81,000	July	\$	-	\$	-	\$	-	\$	-	\$	-	
	Aug					\$	81,000	Aug	\$	-	\$	-	\$	-	\$	-	\$	-	
	Sept					\$	81,000	Sept	\$	-	\$	-	\$	-	\$	-	\$	-	
	Oct	\$	1,823	\$	40,000	\$	41,000	Oct	\$	-	\$	-	\$	-	\$	-	\$	-	
	Nov					\$	41,000	Nov	\$	-	\$	-	\$	-	\$	-	\$	-	
	Dec					\$	41,000	Dec	\$	-	\$	-	\$	-	\$	-	\$	-	
2042	Jan					\$	41,000	2042	Jan	\$	-	\$	-	\$	-	\$	-	\$	-
	Feb					\$	41,000	Feb	\$	-	\$	-	\$	-	\$	-	\$	-	
	Mar					\$	41,000	Mar	\$	-	\$	-	\$	-	\$	-	\$	-	
	Apr	\$	923			\$	41,000	Apr	\$	-	\$	-	\$	-	\$	-	\$	-	
	May					\$	41,000	May	\$	-	\$	-	\$	-	\$	-	\$	-	
	June					\$	41,000	June	\$	-	\$	-	\$	-	\$	-	\$	-	
	July					\$	41,000	July	\$	-	\$	-	\$	-	\$	-	\$	-	
	Aug					\$	41,000	Aug	\$	-	\$	-	\$	-	\$	-	\$	-	
	Sept					\$	41,000	Sept	\$	-	\$	-	\$	-	\$	-	\$	-	
	Oct	\$	923	\$	41,000	\$	-	Oct	\$	-	\$	-	\$	-	\$	-	\$	-	
	Nov					\$	-	Nov	\$	-	\$	-	\$	-	\$	-	\$	-	
	Dec					\$	-	Dec	\$	-	\$	-	\$	-	\$	-	\$	-	
		\$	342,968	\$	599,000	\$	941,968		\$	760,178									
									\$	941,968									
									\$	<u>760,178</u>									
									\$	181,790									Savings

MCS D LOAN ANALYSIS												
		SWRCB				2.60%		5 Star		2.25% Loan Orig		\$ 500.00
		Current Plan				\$ 99,242.00		Proposed Plan				\$ 100,000.00
Year	Month	Service ch	Interest	Principal	Balance	Year	Month	Amount	Interest	Principal	Balance	
2021	July				\$ 99,242	2021	July	\$ 4,266	\$ 188	\$ 4,079	\$ 95,922	
	Aug				\$ 99,242		Aug	\$ 4,266	\$ 180	\$ 4,086	\$ 91,835	
	Sept				\$ 99,242		Sept	\$ 4,266	\$ 172	\$ 4,094	\$ 87,742	
	Oct	\$ -	\$ -	\$ -	\$ 99,242		Oct	\$ 4,266	\$ 165	\$ 4,101	\$ 83,640	
	Nov				\$ 99,242		Nov	\$ 4,266	\$ 157	\$ 4,109	\$ 79,531	
	Dec				\$ 99,242		Dec	\$ 4,266	\$ 149	\$ 4,117	\$ 75,414	
2022	Jan	\$ 992	\$ 1,588	\$ 50,396	\$ 48,846	2022	Jan	\$ 4,266	\$ 141	\$ 4,125	\$ 71,289	
	Feb				\$ 48,846		Feb	\$ 4,266	\$ 134	\$ 4,132	\$ 67,157	
	Mar				\$ 48,846		Mar	\$ 4,266	\$ 126	\$ 4,140	\$ 63,017	
	Apr		\$ -		\$ 48,846		Apr	\$ 4,266	\$ 118	\$ 4,148	\$ 58,869	
	May				\$ 48,846		May	\$ 4,266	\$ 110	\$ 4,156	\$ 54,714	
	June				\$ 48,846		June	\$ 4,266	\$ 103	\$ 4,163	\$ 50,550	
	July				\$ 48,846		July	\$ 4,266	\$ 95	\$ 4,171	\$ 46,379	
	Aug				\$ 48,846		Aug	\$ 4,266	\$ 87	\$ 4,179	\$ 42,200	
	Sept				\$ 48,846		Sept	\$ 4,266	\$ 79	\$ 4,187	\$ 38,013	
	Oct				\$ 48,846		Oct	\$ 4,266	\$ 71	\$ 4,195	\$ 33,818	
	Nov				\$ 48,846		Nov	\$ 4,266	\$ 63	\$ 4,203	\$ 29,616	
	Dec				\$ 48,846		Dec	\$ 4,266	\$ 56	\$ 4,210	\$ 25,405	
2023	Jan	\$ 488	\$ 782	\$ 48,846	\$ (0)	2023	Jan	\$ 4,266	\$ 48	\$ 4,218	\$ 21,187	
	Feb				\$ (0)		Feb	\$ 4,266	\$ 40	\$ 4,226	\$ 16,961	
	Mar				\$ (0)		Mar	\$ 4,266	\$ 32	\$ 4,234	\$ 12,726	
	Apr		\$ 12,713		\$ (0)		Apr	\$ 4,266	\$ 24	\$ 4,242	\$ 8,484	
	May				\$ (0)		May	\$ 4,266	\$ 16	\$ 4,250	\$ 4,234	
	June				\$ (0)		June	\$ 4,242	\$ 8	\$ 4,234	\$ 0	
		\$ 1,480	\$ 15,082	\$ 99,242	\$ 115,805			\$ 102,360				
								\$ 115,805				
								\$ 102,360				
								\$ 13,445	Savings			

MCS D LOAN ANALYSIS												
		BMO Refuse Tru				4.65%		5 Star		3.00% Loan Orig		\$ 1,250.00
		Current Plan				\$ 260,820.00		Proposed Plan				\$ 250,000.00
Year	Month	Amount	Interest	Principal	Balance	Year	Month	Amount	Interest	Principal	Balance	
2021	July	\$ 5,265	\$ 1,011	\$ 4,254	\$ 256,566	2021	July	\$ 5,538	\$ 625	\$ 4,913	\$ 245,087	
	Aug	\$ 5,265	\$ 994	\$ 4,270	\$ 252,296		Aug	\$ 5,538	\$ 613	\$ 4,925	\$ 240,162	
	Sept	\$ 5,265	\$ 978	\$ 4,287	\$ 248,009		Sept	\$ 5,538	\$ 650	\$ 4,887	\$ 235,274	
	Oct	\$ 5,265	\$ 961	\$ 4,304	\$ 243,705		Oct	\$ 5,538	\$ 637	\$ 4,901	\$ 230,374	
	Nov	\$ 5,265	\$ 944	\$ 4,320	\$ 239,385		Nov	\$ 5,538	\$ 624	\$ 4,914	\$ 225,460	
	Dec	\$ 5,265	\$ 928	\$ 4,337	\$ 235,048		Dec	\$ 5,538	\$ 611	\$ 4,927	\$ 220,532	
2022	Jan	\$ 5,265	\$ 911	\$ 4,354	\$ 230,695	2022	Jan	\$ 5,538	\$ 597	\$ 4,941	\$ 215,592	
	Feb	\$ 5,265	\$ 894	\$ 4,371	\$ 226,324		Feb	\$ 5,538	\$ 584	\$ 4,954	\$ 210,638	
	Mar	\$ 5,265	\$ 877	\$ 4,388	\$ 221,936		Mar	\$ 5,538	\$ 570	\$ 4,967	\$ 205,670	
	Apr	\$ 5,265	\$ 860	\$ 4,405	\$ 217,532		Apr	\$ 5,538	\$ 557	\$ 4,981	\$ 200,689	
	May	\$ 5,265	\$ 843	\$ 4,422	\$ 213,110		May	\$ 5,538	\$ 544	\$ 4,994	\$ 195,695	
	June	\$ 5,265	\$ 826	\$ 4,439	\$ 208,672		June	\$ 5,538	\$ 530	\$ 5,008	\$ 190,687	
	July	\$ 5,265	\$ 809	\$ 4,456	\$ 204,216		July	\$ 5,538	\$ 516	\$ 5,021	\$ 185,665	
	Aug	\$ 5,265	\$ 791	\$ 4,473	\$ 199,742		Aug	\$ 5,538	\$ 503	\$ 5,035	\$ 180,630	
	Sept	\$ 5,265	\$ 774	\$ 4,491	\$ 195,252		Sept	\$ 5,538	\$ 489	\$ 5,049	\$ 175,582	
	Oct	\$ 5,265	\$ 757	\$ 4,508	\$ 190,744		Oct	\$ 5,538	\$ 476	\$ 5,062	\$ 170,519	
	Nov	\$ 5,265	\$ 739	\$ 4,525	\$ 186,219		Nov	\$ 5,538	\$ 462	\$ 5,076	\$ 165,443	
	Dec	\$ 5,265	\$ 722	\$ 4,543	\$ 181,676		Dec	\$ 5,538	\$ 448	\$ 5,090	\$ 160,353	
2023	Jan	\$ 5,265	\$ 704	\$ 4,561	\$ 177,115	2023	Jan	\$ 5,538	\$ 434	\$ 5,104	\$ 155,250	
	Feb	\$ 5,265	\$ 686	\$ 4,578	\$ 172,537		Feb	\$ 5,538	\$ 420	\$ 5,117	\$ 150,132	
	Mar	\$ 5,265	\$ 669	\$ 4,596	\$ 167,941		Mar	\$ 5,538	\$ 407	\$ 5,131	\$ 145,001	
	Apr	\$ 5,265	\$ 651	\$ 4,614	\$ 163,327		Apr	\$ 5,538	\$ 393	\$ 5,145	\$ 139,856	
	May	\$ 5,265	\$ 633	\$ 4,632	\$ 158,695		May	\$ 5,538	\$ 379	\$ 5,159	\$ 134,697	
	June	\$ 5,265	\$ 615	\$ 4,650	\$ 154,046		June	\$ 5,538	\$ 365	\$ 5,173	\$ 129,523	
	July	\$ 5,265	\$ 597	\$ 4,668	\$ 149,378		July	\$ 5,538	\$ 351	\$ 5,187	\$ 124,336	
	Aug	\$ 5,265	\$ 579	\$ 4,686	\$ 144,693		Aug	\$ 5,538	\$ 337	\$ 5,201	\$ 119,135	
	Sept	\$ 5,265	\$ 561	\$ 4,704	\$ 139,989		Sept	\$ 5,538	\$ 323	\$ 5,215	\$ 113,920	
	Oct	\$ 5,265	\$ 542	\$ 4,722	\$ 135,267		Oct	\$ 5,538	\$ 309	\$ 5,229	\$ 108,690	
	Nov	\$ 5,265	\$ 524	\$ 4,740	\$ 130,526		Nov	\$ 5,538	\$ 294	\$ 5,244	\$ 103,447	
	Dec	\$ 5,265	\$ 506	\$ 4,759	\$ 125,767		Dec	\$ 5,538	\$ 280	\$ 5,258	\$ 98,189	
2024	Jan	\$ 5,265	\$ 487	\$ 4,777	\$ 120,990	2024	Jan	\$ 5,538	\$ 266	\$ 5,272	\$ 92,917	
	Feb	\$ 5,265	\$ 469	\$ 4,796	\$ 116,195		Feb	\$ 5,538	\$ 252	\$ 5,286	\$ 87,631	
	Mar	\$ 5,265	\$ 450	\$ 4,814	\$ 111,380		Mar	\$ 5,538	\$ 237	\$ 5,301	\$ 82,330	
	Apr	\$ 5,265	\$ 432	\$ 4,833	\$ 106,547		Apr	\$ 5,538	\$ 223	\$ 5,315	\$ 77,015	
	May	\$ 5,265	\$ 413	\$ 4,852	\$ 101,696		May	\$ 5,538	\$ 209	\$ 5,329	\$ 71,686	
	June	\$ 5,265	\$ 394	\$ 4,870	\$ 96,825		June	\$ 5,538	\$ 194	\$ 5,344	\$ 66,342	
	July	\$ 5,265	\$ 375	\$ 4,889	\$ 91,936		July	\$ 5,538	\$ 180	\$ 5,358	\$ 60,984	
	Aug	\$ 5,265	\$ 356	\$ 4,908	\$ 87,028		Aug	\$ 5,538	\$ 165	\$ 5,373	\$ 55,611	
	Sept	\$ 5,265	\$ 337	\$ 4,927	\$ 82,100		Sept	\$ 5,538	\$ 151	\$ 5,387	\$ 50,224	
	Oct	\$ 5,265	\$ 318	\$ 4,946	\$ 77,154		Oct	\$ 5,538	\$ 136	\$ 5,402	\$ 44,822	
	Nov	\$ 5,265	\$ 299	\$ 4,966	\$ 72,188		Nov	\$ 5,538	\$ 121	\$ 5,417	\$ 39,405	
	Dec	\$ 5,265	\$ 280	\$ 4,985	\$ 67,203		Dec	\$ 5,538	\$ 107	\$ 5,431	\$ 33,974	
2025	Jan	\$ 5,265	\$ 260	\$ 5,004	\$ 62,199	2025	Jan	\$ 5,538	\$ 92	\$ 5,446	\$ 28,528	
	Feb	\$ 5,265	\$ 241	\$ 5,024	\$ 57,176		Feb	\$ 5,538	\$ 77	\$ 5,461	\$ 23,068	
	Mar	\$ 5,265	\$ 222	\$ 5,043	\$ 52,133		Mar	\$ 5,538	\$ 62	\$ 5,475	\$ 17,592	
	Apr	\$ 5,265	\$ 202	\$ 5,063	\$ 47,070		Apr	\$ 5,538	\$ 48	\$ 5,490	\$ 12,102	
	May	\$ 5,265	\$ 182	\$ 5,082	\$ 41,988		May	\$ 5,538	\$ 33	\$ 5,505	\$ 6,597	
	June	\$ 5,265	\$ 163	\$ 5,102	\$ 36,886		June	\$ 5,538	\$ 18	\$ 5,520	\$ 1,077	
	July	\$ 5,265	\$ 143	\$ 5,122	\$ 31,765		July	\$ 1,079	\$ 3	\$ 1,076	\$ 0	
	Aug	\$ 5,265	\$ 123	\$ 5,141	\$ 26,623		Aug	\$ -	\$ 0	\$ (0)	\$ 0	

Sept	\$	5,265	\$	103	\$	5,161	\$	21,462	Sept	\$	-	\$	0	\$	(0)	\$	0
Oct	\$	5,265	\$	83	\$	5,181	\$	16,281	Oct	\$	-	\$	0	\$	(0)	\$	0
Nov	\$	5,265	\$	63	\$	5,201	\$	11,079	Nov	\$	-	\$	0	\$	(0)	\$	0
Dec	\$	5,265	\$	43	\$	5,222	\$	5,857	Dec	\$	-	\$	0	\$	(0)	\$	0
2026 Jan	\$	5,265	\$	23	\$	5,242	\$	616	Jan	\$	-	\$	0	\$	(0)	\$	1
Feb	\$	618	\$	2	\$	616	\$	0	Feb	\$	-	\$	0	\$	(0)	\$	1
										\$			\$	266,900			
		\$ 290,168															
										\$	<b>290,168</b>						
										\$	<b>266,900</b>						
										\$	<b>23,268</b>				<b>Savings</b>		