

**MINUTES OF A
REGULAR MEETING OF THE BOARD OF DIRECTORS
April 12, 2021**

A regular meeting of the Board of Directors of the McCloud Community Services District was called to order at 6:00 p.m. at the Scout Hall. All five Directors (Richey, Hanson, Rorke Young, Zanni) were present, as were General Manager Amos McAbier, Public Works Superintendent Richie Fessler, Fire Chief Charlie Miller, and District Secretary Andrea Mills. Finance Officer Mike Quinn was absent.

1. Call to Order

2. Pledge of Allegiance.

3. Approval of Minutes: Discussion/action regarding approval of the corrected minutes of the Regular Board Meeting of March 8, 2021

*M. Rorke made a motion to approve the corrected minutes of Regular Meeting of March 8, 2021.
C. Richey seconded; motion passed with 5 Ayes (Richey, Hanson, Rorke, Young, Zanni)*

4. Announcement of Events: None

5. Communications:

A. Email from Mary Lingsch

Comment was made that the issues within the letter are under Siskiyou County Jurisdiction.

6. Reports:

A. General Manager-*No report, discussion items are within the agenda*

B. Finance Officer- *Tabled as Finance Officer Mike Quinn was absent*

C. Fire Chief- *Chief Miller added to his report stating that he and Cindy Miller are working diligently to collect funds due from our billing contractor Wittman. In the past, funds were not collected in a timely manner and many were lost due to lack of follow through. Concern with staffing of the Volunteer Fire Department was expressed as well as praise for our Fire Chief for his job well done.*

D. Public Works Superintendent- *See written report with comment regarding non-residents illegally dumping at our green waste site.*

E. Directors-*None*

F. Committees-*Finance and Audit committee met and discussed Budget, alleys, and streetlights. Public Works committee did not meet. Will discuss Courthouse project later in Agenda. Nothing to report from other committees.*

7. Consent Agenda:

A. Approval of Expenses in the amount of \$12,079.29

B. Second and Final Reading of MCSD Policy 7100 Fire Department Explorer Program.

R. Zanni made a motion to approve the Consent Agenda. C. Richey seconded; motion passed with 4 Ayes(Zanni, Hanson, Rorke, Richey) one Nay (Young)

8. Old Business:

A. Discussion from Cal Fire representative concerning Vegetation issues in McCloud including MCSD Ordinance 28.

Discussion of Ordinance 28 and the responsibility to enforce it. Cal Fire goes by their policy and form 4291-Defensible Space regarding inspection of properties within the District. Cal Fire will inspect properties within the 30- or 100-foot distance to a dwelling, or the property line if closer. Cal Fire will not inspect vacant lots or larger properties that have met the 100-foot defensible space guidelines but have other combustibles that are further away from the dwellings. Cal Fire will rarely issue fines however if Ordinance 28 is enforced by MCSD in the future, a lien may be placed on the property for non-compliance if MCSD must abate the property.

B. Discussion/possible action regarding Z.I.B./ CSA4 (Zone of Increased Benefits/California Service Area 4) Program, and possible contract for service.

Chief Miller renegotiated with Cal Fire and made changes requested previously by the Board as well as increased the payment to \$30,000.00 annually. He also reassured the Board that MCSD is already responding to these calls and will continue if in an agreement or not. R. Zanni made a motion to enter the service area 4, Z.I.B. (Zone of Increased Benefits) agreement, M. Hanson seconded; motion failed with 2 Ayes (Hanson, Zanni) and three Nays(Young, Rorke, Richey)

C. Discussion/possible action regarding the floor plan at the Old McCloud Court House including power, sewer, and water and general discussion of the Courthouse project.

R. Zanni made a motion to approve the ADA bathroom in cell #3 and the electrical panel not to exceed \$1,000.00 for the electrical panel. M. Rorke seconded; motion passed with 5 Ayes (Zanni, Hanson, Richey, Young, Rorke)

9. New Business:

A. Discussion/possible action regarding the first reading of MCSD Policy 3280 Door Yard Burns.

Tabled until further discussion in Committee and corrected Policy wording.

B. Discussion/possible action regarding the first reading of MCSD Policy 2420 Unlawful Harassment Including Sexual Harassment

C. Young mad a motion to approve the first reading of MCSD Policy 2420 Unlawful Harassment Including Sexual Harassment. C. Richey seconded; motion passed with 4 Ayes (Zanni, Rorke, Young, Richey) one Nay (Hanson).

C. Discussion/possible action regarding the purchase of phones and phone plans for District employees

C. Richey made a motion to approve the purchase of cell phones and phone plans for some MCSD staff. R. Zanni seconded; motion passed with 5 Ayes(Zanni, Hanson, Young, Richey, Rorke)

D. Discussion regarding the Safer Grant for the MCSD Fire Department-

Discussion by Chief Miller regarding the purpose and benefit of the Safer Grant.

E. Discussion/possible action regarding the receipt of a 2006 Chevy Tahoe staff vehicle donated from the Southern Marin Fire District

C. Young expressed dissatisfaction with the process of receiving this donation stating that MCSD Policy indicates this should have come to the Board for prior approval. If this donation were to be rejected, Weed Fire Department would accept this truck.

R. Zanni made a motion to accept the donation of the 2006 Chevy Tahoe staff vehicle and send letter of thanks to Marin Fire Department. With a one year test of expenses and income from this vehicle. M. Hanson seconded; motion passed with 5Ayes(Zanni, Hanson, Young, Richey, Rorke)

F. Discussion/possible action regarding the need for a Shift Firefighter Program at MCFD to provide fire and EMS services during the daytime when volunteers are at work.

Discussion of starting a shift Firefighter Program which would allow non-residents to work and receive training at MCFD if committing to regular shifts which would benefit our community. Topic was tabled pending changes to the contract and further discussion of MCSD Policy regarding Classification of Personnel.

G. Discussion/possible action regarding GIS system Mapping program opportunity for water and sewer through RCAC (Rural Community Assistance Corporation)

General Manager, Amos McAbier discussed the opportunity to participate in a trial for a new pipe mapping device. This would allow MCSD staff to accurately locate the old pipe system easily. This item was Tabled pending further information.

H. Discussion/possible action regarding the retrieval of lost MCSD board meeting recordings.

Discussion of the failure of the recording device used to record Board meetings. One full meeting and half of another were possibly deleted during upload and have been unretrievable. Mount Shasta IT services states there is a company that may be able to retrieve the data from the recorder but will cost between \$1,500-\$2,500. Tabled pending more information.

- 10. Public Comment:** This time is provided to receive information from the public regarding issues that **do not** appear on the agenda (persons addressing the Board will be asked to step up to the podium and will be limited to three minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board).

11. Adjourn open session at 8:57 PM

- 12. Convene a Closed Session:** Pursuant to California Government Code §54957.8- Gain direction from the Board pertaining to Union Negotiations

13. Reconvene. at 9:08 PM.

The Board has agreed to the Union Negotiations which is a two-year contract at 2% each year effective July 1, 2021. Sick leave will now be fiscal year, not calendar year. Wording will now state will abide by FMLA rules regarding sick leave.

14. Adjourn 9:09PM

Catherine Young/President of the Board

Andrea Mills/Secretary of the Board