

**MINUTES OF A
REGULAR MEETING OF THE BOARD OF DIRECTORS
April 8th, 2024 6:00 pm**

A regular meeting of the Board of Directors of the McCloud Community Services District was called to order at 6:00 p.m. at the Scout Hall. Five Directors (Hanson, Richey, Mullins, Trent, Rorke). Also present were District Secretary Sarah Roberts, Fire Chief Charlie Miller, Finance Officer Jennifer Brunello, and General Manager Amos McAbier, Eli Jones Public Works Superintendent was absent do to fixing a leak at the RV park.

1. Call to Order

2. Pledge of Allegiance.

3. Approval of Minutes:

A. Discussion/action regarding approval of the minutes of the Regular Meeting of March 25th, 2024.

C. Richey made a motion to approve the minutes of the regular Meeting on March 25th, 2024; motion seconded by J. Mullins; Motion passed with 3 Ayes. (Richey, Trent, Mullins) and 2 abstain (Rorke, Hanson).

4. Announcement of Events: None

5. Communications: None

6. Reports:

A. General Manager-None.

B. Finance Officer-None.

C. Fire Chief-written report.

D. Public Works Superintendent-None.

E. Directors-Verbal report.

F. Committees-Policy committee is meeting April 10th, 2024 fire chief job description will be coming up and Charlie will be able to attend. Safety committee met Director Rorke was absent, discussed new policies that need to be in place, SDRMA inspection will be up next week or week after that.

7. Consent Agenda:

A. Approval of Expenses in the amount of \$8,857.27.

M. Trent made a motion to approve expenses in the amount of \$8,857.27; motion seconded by C. Richey. Motion passed with 5 Ayes. (Richey, Trent, Mullins, Rorke, Hanson).

8. Old Business:

A. Discussion/possible action regarding approving contract and service agreements to purchase Caselle Accounting Software. And email regarding data entry – an additional cost.

M. Hanson made a motion to approve contract and service agreements to purchase Caselle Accounting Software. And email regarding data entry – an additional cost. With updated contract that includes max number of customers, vendors, and employees; motion seconded by J. Mullins; Motion passed with 5 Ayes. (Richey, Trent, Mullins, Rorke, Hanson).

B. Discussion/possible action regarding the second reading of policy MCSD 2238 Recruitment and Retention Coordinator-Job-Description

C. Richey made a motion to approve the second reading of policy MCSD 2238 Recruitment and Retention Coordinator-Job-Description; motion seconded by M. Trent; Motion passed with 5 Ayes. (Richey, Trent, Mullins, Rorke, Hanson).

C. Discussion/possible action regarding the second reading of policy MCSD 2270 District Organizational Structure attachment A

M. Hanson made a motion to approve the second reading of policy MCSD 2270 District Organizational Structure attachment A, with changes to move location of add ins to the top; motion seconded by J. Mullins; Motion passed with 3 Ayes. (Richey, Trent, Mullins) and 2 absent (Rorke, Hanson).

D. Discussion/possible action regarding the second reading of policy MCSD 2300 General Manager - Job Description

Tabled

E. Discussion/possible action regarding the second reading of policy MCSD 1060 Exhibit B Refuse Rules

Tabled

F. Discussion/possible action regarding the second reading of policy MCSD 3100 Garbage and Refuse Collection

C. Richey made a motion to approve the second reading of policy MCSD 3100 Garbage and Refuse Collection; motion seconded by J. Mullins; Motion passed with 5 Ayes. (Richey, Trent, Mullins, Rorke, Hanson).

9. New Business:

A. Discussion/possible action Update on requirements for fire dept sleeping Quarters.

Tabled

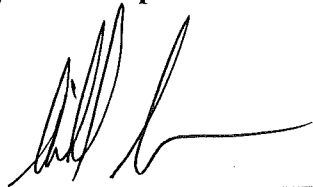
B. Discussion/possible action Ambulance Billing, incorrect charges needing forgiveness authorization.

C. Richey made a motion to approve Ambulance Billing, incorrect charges needing forgiveness authorization at the discursion for chief miller for 2 bills; motion seconded by M. Trent; Motion passed with 5 Ayes. (Richey, Trent, Mullins, Rorke, Hanson).

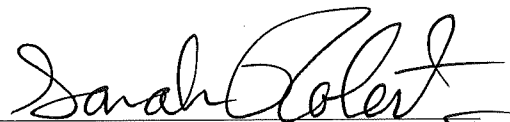
10. Public Comment: This time is provided to receive information from the public regarding issues that **do not** appear on the agenda (persons addressing the Board will be asked to step up to the podium and will be limited to three minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board).

Director M. Rorke request at the next meeting an update on the springs water flows, scales system and that the General Manager provide a list of repairs and updates needed for the MCSD

11. Adjourn 7:29pm



Michael Hanson/President of the Board



Sarah Roberts/Secretary of the Board